

**ADVISORY COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, Oklahoma 74820**  
**April 7, 2021**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Major Ryan Boxwell, OKC P.D.  
Chief Kendra Brown, SWOSU  
Major Thaddeus Espy, Tulsa P.D.  
Chief David Houser, Durant P.D.  
Chief JR Kidney, Tecumseh P.D.  
Chief Tracy Roles, Bartlesville P.D.  
Agent Jason Tucker, O.B.N.D.D.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.

**STAFF PRESENT:**

Earl Morrison, Interim Executive Director  
Preston Draper, General Counsel  
Shelly Lowrance, Recording Secretary

**MEMBERS ABSENT:**

Major Jason Holt, O.H.P.  
Sheriff Reuben Parker, Jr., Beaver Co. S.O.  
Lt. Randy Tanner, Tahlequah P.D.  
Inspector General Theodore Woodhead, D.O.C.

**GUESTS:**

Chief Brandon Clabes  
Kevin McCullough, OMAG

**1. Call Meeting to Order**

Chairman, Chief Danny Ford called the meeting to order at 10:02 a.m.

**2. Open Meeting Act Compliance**

Chairman, Chief Danny Ford verified that this meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 20, 2020 and the agenda posted April 5, 2021.

**3. Roll Call**

Roll was called and 9 members were present, representing a quorum.

**4. Approval of Minutes**

There was no discussion.

**Action Taken:** Chief Houser made a motion to approve the minutes from January 6, 2021 as written. Chief Kidney seconded the motion. Chief Danny Ford voted yes. Major Ryan Boxwell voted yes. Chief Brown voted yes. Major Thaddeus Espy voted yes. Chief Houser voted yes. Chief. JR Kidney voted yes. Chief Tracy Roles voted yes. Agent Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## 5. Divisional Reports

Discussion: Chief Houser asked about the 519 incomplete certifications on the full-time peace officer report and requested to know what that consisted of.

General Counsel Preston Draper explained peace officers' notices of employment were received but have yet to complete their certification. In the tool that CLEET uses to track, it will show training as incomplete.

**No action required.**

## 6. Advisory Composition

There was no discussion.

**Action Taken:** Asst. Chief VanDeburgh made a motion to advertise the four open positions on the CLEET website and close on June 15, 2021. Agent Tucker seconded the motion. Chief Danny Ford voted yes. Major Ryan Boxwell voted yes. Chief Brown voted yes. Major Thaddeus Espy voted yes. Chief Houser voted yes. Chief. JR Kidney voted yes. Chief Tracy Roles voted yes. Agent Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## 7. Election of an Advisory Vice-chair

Discussion: Chief Roles nominated Chief Houser as the vice-chair.

**Action Taken:** Chief Kidney made a motion to elect Chief Houser as the Advisory Vice-chair. Asst. Chief VanDeburgh seconded the motion. Chief Danny Ford voted yes. Major Ryan Boxwell voted yes. Chief Brown voted yes. Major Thaddeus Espy voted yes. Chief Houser abstained. Chief. JR Kidney voted yes. Chief Tracy Roles voted yes. Agent Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 8-0 and 1 abstained.

## 8. Regional Audit of BPOC and reserve academies

Discussion: Interim Executive Director Morrison stated the need for curriculum updates, auditing BPOC academies, reserve academies, and academy cities. CLEET would like to request to partnership with the Advisory Council in this task. CLEET would use their Field Reps and form teams based on the location. Develop an Audit form to be completed and turned into CLEET. Curriculum updates would then be presented to the Curriculum Review Board.

- Consistent and quality training.
- Curriculum update is needed.
- Reserve academies – training standard and curriculum.
- Feedback from reserve academy coordinators.

Interim Director Morrison said he would set up a meeting with the CLEET Field Reps and develop a check list and set up meetings in the different areas. CLEET is in the process of updating the curriculum at this time.

**No action required.**

## **9. Director/2021 Legislative Report**

Discussion: Interim Director Morrison gave an update on the following:

- Winter storm damage update and repair.
- May 17<sup>th</sup> will be the first day of our Executive Director – Brandon Clabes.
- Canvas launched in February 2021.
- 2021 CLEET academy update.
- Curriculum update.
- Thentia software update – launch mid July 2021. CLEET processes online will be more efficient. There will be less data entry.
- Career Tech academy updates.

Legislative: HB 026, SB0242, and SB0682

General Counsel Preston Draper stated the Council approved the 2021 rule changes is to streamline for basic peace officer training.

- Indian Country Fresher is available online – 2.5 hours
- Career Techs – will it create a pool for recruiting applicants.

**No action required.**

## **10. Board Comments**

There was no discussion.

**No action required**

## **11. Public Comments**

Chief Brandon Clabes, appointed to become CLEET Executive Director on May 17, 2021:

- Introduces himself and thanks Advisory Council members and CLEET staff for their past service.
- Challenges Advisory Council members to be advocates for CLEET.
- Discusses his immediate plans for vision for CLEET.

Kevin McCullough, OMAG

- Introduces himself, discusses some of the things that OMAG does, and notes that a New Chiefs training will be held next week and that the OACP Conference will be June 23-25.

**No action required.**

## **12. New Business**

There was no discussion.

**No action taken.**

### **13. Adjournment**

**Action Taken:** Chief JR Kidney made a motion to adjourn. Asst. Chief VanDeburgh seconded the motion. Chief Danny Ford voted yes. Major Ryan Boxwell voted yes. Chief Brown voted yes. Major Thaddeus Espy voted yes. Chief Houser voted yes. Chief. JR Kidney voted yes. Chief Tracy Roles voted yes. Agent Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

Chairman, Chief Danny Ford adjourned the meeting at 11:06 a.m.