

ADVISORY COUNCIL MEETING
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, Oklahoma 74820
January 10, 2024
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief JR Kidney, Tecumseh PD, Chairman
Agent Brian Gooch, OBN, Vice-Chairman
Major Beto Balderrama, OKC PD
Chief Kendra Brown, SWOSU
Asst. Chief Dustan Chandler, Anadarko PD
AIC Robert Fisher, Attorney General
Chief Billy Hooper, Poteau PD
Major Joseph Lang, OHP
Captain Randy Tanner, Tahlequah PD
Chief Adam Taylor, Union City PD
Major Mark Wollmershauser, Tulsa PD

MEMBERS ABSENT:

Chief Kevin Main, Newkirk PD
NW Quadrant vacancy
SW Quadrant vacancy
SE Quadrant vacancy

STAFF PRESENT:

Darry Stacy, Executive Director
Marcus Williams, Assistant Director
Preston Draper, General Counsel
Janey Rowden, Chief of Staff
Jason Potter, Chief of Operations
Kate Springer, Asst. General Counsel
Brooke Christian, Public Information Officer
Jeanelle Hebert, Coordinator of Information Services
Shirley Todd, Peace Officer Records
Shelly Lowrance, Recording Secretary
Joe Sebourn, FA Instructor

GUESTS:

Steve Pelto, Corporation Commission
Brian Attaway, Duncan PD
Kevin Duran, Commanche County SO
Jason Delonais, Fletcher PD
Daimon Alexander, Chickasha PD
Donald Yow, Marshall County SO
Bryan Jump, Coal County SO
Nate Tarver, University of Oklahoma PD
Justin Williams, OBNDD

1. Call Meeting to Order

Chairman, Chief Kidney called the meeting to order at 10:00 a.m.

2. Roll Call

Roll was called and eleven members were present, representing a quorum.

3. Open Meeting Act Compliance

Chairman, Chief Kidney verified that this meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 24, 2023, and the agenda posted January 8, 2024.

4. Pledge of Allegiance was led by Chairman, Chief Kidney.

5. Welcome to our new Advisory Council board member, AIC Robert Fisher, Office of the Attorney General

Discussion: Director Stacy gave an overview of Agent in Charge Robert Fisher's career.

6. Introduction of guests

Discussion: Chairman, Chief Kidney had the guest introduce themselves.

7. Approval of Minutes

There was no discussion.

Action Taken: Asst. Chief Chandler made a motion to approve the minutes from October 4, 2023, as written. Chief Brown seconded the motion. Chief Kidney voted yes. Agent Gooch voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Fisher voted yes. Chief Hooper voted yes. Major Lang voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Major Wollmershauser voted yes. Motion carried 11-0.

8. Open Meeting Act Refresher

Discussion: General Counsel Preston Draper gave a brief overview of the Open Meetings Act.

- Link to a board member orientation – refresher or new members. Cataloged for 1 hour of CE.
- Open meetings – in person or virtual.
- Voting. No voting by proxy.
- Minutes – summary of the meeting.
- Things to avoid – group email, group texts, & group phone calls. Always blind copy (members) in emails.
- Executive Session.
- New business defined.
- Posting requirements.

No action required.

9. Advisory Council vacancy – Southeast Quadrant

- Sheriff Bryan Jump, Coal County Sheriff's Office, Coalgate, OK.
- Sheriff Donald Yow, Marshall County Sheriff's Office, Madill, OK.
- Lieutenant Stephen Pelto, Oklahoma Corporation Commission/Murray County.

Discussion: Each applicant addressed the board with an overview of their career and desire to serve on the Advisory Council.

Chairman, Chief Kidney stated forming a subcommittee of three to interview via zoom the candidates in attendance.

Action taken: Agent Gooch made a motion to form the subcommittee (Agent Gooch, Captain Tanner, & Agent Fisher) to interview the candidates in attendance via zoom. Chief Taylor seconded the motion. Chief Kidney voted yes. Agent Gooch voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Fisher voted yes. Chief Hooper voted yes. Major Lang voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Major Wollmershauser voted yes. Motion carried 11-0.

Subcommittee will interview and bring a recommendation to the next scheduled meeting.

10. Advisory Council vacancy – Northwest Quadrant

There was no discussion.

Action taken: Chief Kidney made a motion to reopen this position with a closing date of 3/29/2024. Asst. Chief Chandler seconded the motion. Chief Kidney voted yes. Agent Gooch voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Fisher voted yes. Chief Hooper voted yes. Major Lang voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Major Wollmershauser voted yes. Motion carried 11-0.

11. Advisory Council vacancy – Southwest Quadrant

- Chief Brian Attaway, Duncan Police Department, Duncan, OK.
- Assistant Chief Daimon Alexander, Chickasha Police Department, Chickasha, OK.
- Chief Jason Delonais, Fletcher Police Department, Fletcher, OK.
- Sergeant Kevin Duran, Comanche County Sheriff's Office, Lawton, OK.
- Chief Mike Hoskins, Alex Police Department, Alex, OK.
- Chief Nate Tarver, University of Oklahoma Police Department, Norman, OK.
- Senior Agent Justin Williams, OBN, Oklahoma City, OK.

Discussion: Each applicant addressed the board with an overview of their career and desire to serve on the Advisory Council.

Chief Hoskins withdrew his application.

Action taken: Chief Hooper made a motion to form the subcommittee (Major Balderrama, Agent Fisher, & Asst. Chief Chandler) to interview the candidates in attendance via zoom. Major Wollmershauser seconded the motion. Chief Kidney voted yes. Agent Gooch voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Fisher voted yes. Chief Hooper voted yes. Major Lang voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Major Wollmershauser voted yes. Motion carried 11-0.

12. Advisory Council incumbent position held by Chief Kendra Brown, SWOSU

Discussion: The term expires on 4/21/2024 and will be on the April meeting agenda. The position will be advertised from 3/1/2024 to 3/31/2024.

No action required.

13. Discussion on minimum basic academy requirements as mandated by CLEET

Discussion: The relationship between minimum basic academy requirements as mandated by CLEET and the teaching of additional materials.

- BPOCs that teach Red Dot training.
- Basic academy FA curriculum.
- Minimum CLEET standards.
- CLEET Field Rep will address those who are not meeting the minimum standards.
- Training to be standardized across the state.

- Compliance.

No action taken.

14. Discussion of Standards applicable to agencies other than CLEET

Discussion: Standards applicable to agencies other than CLEET which have been authorized to teach CLEET skills instructor courses and methods of ensuring such standards are met.

- CLEET minimum standards.
- Defensive Tactics.
- Training to be standardized across the state.
- Compliance - Field Rep will address those who are not meeting the minimum standards.

No action taken.

15. Director/Legislative Report

Discussion: Director Stacy reported on the following:

- 10/2 - 10/6 attended OSA Annual Conference in Midwest City.
- 10/3 – Senate Appropriations meeting.
- 10/3, 10/11 – Jeff Bowles – AG’s office.
- 10/5 – Metro Chief’s meeting at OKC PD.
- 10/19 – OACP Executive Board meeting.
- 10/19 – OSPOA Board meeting.
- 10/20 – Lunch with Representative John George.
- 10/24 – attended the School Safety & Security Consortium in Tulsa.
- 10/27 – I did the closing session of the New Chief’s Training at Moore-Norman.
- 11/2 – attended the Metro Tech grand opening and joined by a few of our CLEET staff.
- 11/3 – I spoke at Highland East Career Day in Moore.
- 11/3 - Marcus met with Oklahoma First Responder Wellness Division / Danny Long.
- 11/15 – OSBI Commission meeting.
- 11/16 – OACP Board meeting.
- 11/16 - OSPOA Board meeting.
- 12/2 – Asst. Director and PS field Rep assisted in the Oklahoma County Sheriff’s Office with a "Too much to lose" operation throughout Oklahoma county. Four citations were issued to self-contracting security officers for various violations of CLEET rules.
- 12/4 – Marcus met with Canadian County Sheriff’s Office.
- 12/5 – meeting with Senator Julie Daniels.
- 12/6 – meeting with architects in OKC.
- 12/8 – Marcus had meeting in Eastern Oklahoma County.
- 12/13 – OSA Board Meeting.
- 12/19 – SOS/CLEET Budget legislative agenda meeting.
- Revolving Fund decline.

Graduations attended: OKC PD Graduation, Edmond Graduation, Enid Graduation, Norman Police Academy Graduation, Tulsa PD Graduation, 72nd OHP Academy Graduation, Moore-Norman Graduation, and Tulsa County Sheriff's Office Graduation.

Internal:

- Ada Jobs Foundation Board.
- AARC meetings.
- 10/4 – Advisory Council meeting.
- 10/4 – CLEET Graduation at ECU.
- 10/5 – Special DDAC meeting.
- 10/10 – CRB meeting.
- 10/11 – Special PSAC meeting.
- 10/9 – Instructor interviews and 10/20 Instructor presentation interviews.
- 10/11 – A2303 (10/11/2023-1/10, 2024)..
- 10/16 – staff lunch was provided by our chaplains.
- 10/16 -A2303B (10/16/2023-2/21/2024).
- 10/18 – Council meeting.
- 10/20 – Polygraph meeting in Edmond.
- 10/23 – United Way made a presentation to our HR department.
- 10/24, 11/1 – interviews for data/clerk position.
- 10/26 – staff attended Chamber Coffee & Connections at a local business.
- 10/31 – Air soft demo.
- 11/1 – interviews for the Public Information Officer.
- 11/3 – A2303 orientation.
- 11/14 – FY25 budget revision meeting.
- 11/17 – Field Rep/Instructor interviews.
- 11/20 – CLEET's new Public Information Officer started, Brooke Christian.
- 11/22-12/22 – Sponsored a “White Out” drive (paper good) for Ada Homeless Services.
- 11/29 – Special Polygraph meeting held at DPS.
- 12/11 – Chamber Leadership Ada was on campus.
- 12/14 – BDAC Meeting.
- 12/18 – CLEET Staff Christmas Celebration.

Field Representative activity report.

No action required.

16. Board Comments

There was no discussion.

No action required.

17. Public Comments

There was no discussion.

No action required.

18. New Business

There was no discussion.

No action taken.

19. Adjournment

Action Taken: Asst. Chief Chandler made a motion to adjourn. Major Wollmershauser seconded the motion. Chief Kidney voted yes. Agent Gooch voted yes. Major Balderrama voted yes. Chief Brown voted yes. Asst. Chief Chandler voted yes. Agent Fisher voted yes. Chief Hooper voted yes. Major Lang voted yes. Captain Tanner voted yes. Chief Taylor voted yes. Major Wollmershauser voted yes. Motion carried 11-0.

Chairman, Chief Kidney adjourned the meeting at 11:30 a.m.