

**Advisory Council on Law Enforcement Education and Training**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**REGULAR MEETING**  
**July 10, 2019**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Undersheriff Blake Green, Vice-Chair, Cleveland Co.  
Chief Kendra Brown, SWOSU  
Chief David Houser, Durant P.D.  
Chief JR Kidney, Tecumseh P.D.  
Major Don Martin, OKD P.D. (entered 10:07 a.m.)  
Asst. Chief Kennie Shirey, Elk City P.D.  
Agent Jason Tucker, O.B.N.D.D.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.

**STAFF PRESENT:**

Jesus E. Campa, Executive Director  
Charles Gerhart, Asst. Director  
Gerald Konkler, General Counsel  
Shelly Lowrance, Recording Secretary  
James Holloway, Field Rep  
Kelly James, Field Rep

**MEMBERS ABSENT:**

Inspector General Johnny Blevins, D.O.C  
Sheriff Reuben Parker, Beaver County S.O.  
Major Ryan Perkins, Tulsa P.D  
Special Agent Kurt Stoner, F.B.I  
Major Brent Sugg, Oklahoma Hwy

**GUESTS:**

**1. Call Meeting to Order**

Chief Danny Ford called the meeting to order at 10:07 a.m.

**2. Open Meeting Act Compliance**

Chairman, Chief Danny Ford, verified that this meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 31, 2018, and the agenda posted July 9, 2019.

**3. Roll Call**

Roll was called, and 9 members were present, representing a quorum.

**4. Approval of Minutes**

There was no discussion.

**Action Taken:** Chief David Houser made a motion to approve the minutes from January 9, 2019 as written. Chief JR Kidney seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Chief Kendra Brown voted yes. Chief David Houser voted yes. Chief J.R. Kidney voted yes. Major Don Martin voted yes. Asst. Chief Kennie Shirey voted yes. Agent Jason Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## 5. Advisory Council Composition

### • Advisory Council open position in Region 2

- Captain James Bell, Northeastern State University Police Department in Tahlequah
- Lt. Randy Tanner, Tahlequah Police Department

**Action Taken:** Chief David Houser made a motion to forward two nominations, Captain James Bell and Lt. Randy Tanner, to the Council for appointment to the Advisory Council Region 2 Representative. Asst. Chief Kennie Shirey seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Chief Kendra Brown voted yes. Chief David Houser voted yes. Chief J.R. Kidney voted yes. Major Don Martin voted yes. Asst. Chief Kennie Shirey voted yes. Agent Jason Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

### • Advisory Council open position in Region 6

- Captain Randy W. Tyner, Ponca City Police Department

**Action Taken:** Asst. Chief VanDeburgh made a motion to forward the nomination of, Captain Randy Tyner, to the Council for appointment to the Advisory Council Region 6 Representative. Chief David Houser seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Chief Kendra Brown voted yes. Chief David Houser voted yes. Chief J.R. Kidney voted yes. Major Don Martin voted yes. Asst. Chief Kennie Shirey voted yes. Agent Jason Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## 6. Advisory Composition

Information: Advisory Council member, Chief Brandon Berryhill, Broken Arrow PD, has been appointed by the Governor's office to serve on the CLEET Council. (Chief of police of a municipality with more than 100,000 population).

This will leave a vacancy for Region 1 (includes counties: Adair, Craig, Delaware, Mayes, Nowata, Osage, Ottawa, Rogers, Tulsa and Washington). The position will be posted on the website and will close on September 30, 2019.

There was no Discussion.

**No Action Required.**

## 7. BDAC Composition

There was no Discussion.

**Action Taken:** Major Don Martin made a motion to forward Lt. Eric Grubbs, OUPD, for reappointment. His term expired on July 20, 2019. Asst. Chief Josh VanDeburgh seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Chief Kendra Brown voted yes. Chief David Houser voted yes. Chief J.R. Kidney voted yes. Major Don Martin voted yes. Asst. Chief Kennie Shirey voted yes. Agent Jason Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

There was no Discussion.

**Action Taken:** Asst. Chief VanDeburgh made a motion to forward Lt. Mike Norman, OHP, for reappointment. His term expired on July 20, 2019. Chief JR Kidney seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Chief Kendra Brown voted yes. Chief David Houser voted yes. Chief J.R. Kidney voted yes. Major Don Martin voted yes. Asst. Chief Kennie Shirey voted yes. Agent Jason Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## **8. Divisional Reports**

There was no discussion.

### **No Action Required**

## **9. Director's Report**

Executive Director Campa gave updates:

- New CLEET Employee, James Holloway - Southeast Central Region Field Rep
- OACP Conference attendance in Durant
- CLEET funding
- Online Training Academy
- Online Courses

### **No Action Required**

## **10. Board Comments**

**Discussion:** Agent Tucker had received a call from the Chief of Police at Poteau asking about the COPS program and fulltime academies.

Asst. Director Gerhart stated this is part of the HB 2882. It would allow the CLEET Council to approve two (a year) institutions of higher education or career technology centers to conduct a fulltime academy. Completed paperwork has not been received by any institutions at this time. We have seven COP schools in the state.

Chief JR Kidney told about a program for police officers dealing with retirement, depression, family issues and self-care classes that will be held on September 21, 2019.

Undersheriff Green stated that Chief Kidney did a great job on his Reserve Academy.

Undersheriff Green inquired about restrictions for Train the Trainer for LEDT and DT for Norman (academy city)?

Asst. Director Gerhart stated that paperwork is available from CLEET for DT. LEDT is not Council approved at this time in reference to Train the Trainer.

Asst. Chief Josh VanDeburgh announced they were hosting a FBI school on September 30, 2019.

**No Action required.**

**11. Public Comments**

There was no discussion.

**No Action Required**

**12. New Business**

There was no discussion.

**No Action Taken**

**13. Adjournment**

**Action Taken:** Asst. Chief Josh VanDeburgh made a motion to adjourn. Major Don Martin seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Chief Kendra Brown voted yes. Chief David Houser voted yes. Chief J.R. Kidney voted yes. Major Don Martin voted yes. Asst. Chief Kennie Shirey voted yes. Agent Jason Tucker voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

Chairman, Chief Danny Ford adjourned the meeting at 10:35 a.m.