

**Advisory Council on Law Enforcement Education and Training**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**REGULAR MEETING**  
**April 10, 2018**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Undersheriff Blake Green, Vice-Chair, Cleveland Co.  
Inspector General Johnny Blevins, D.O.C.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.  
Major Brian Jennings, OKC P.D.  
Asst. Chief JR Kidney, Tecumseh P.D.  
Sheriff Reuben Parker, Beaver County S.O.  
Major Brent Sugg, Oklahoma Hwy Patrol  
Asst. Chief Kennie Shirey, Elk City P.D.

**MEMBERS ABSENT:**

Asst. Chief Brandon Berryhill, Broken Arrow P.D.  
Chief Rex Eskridge, Muskogee P.D.  
Sheriff Jerry Niles, Garfield County S.O.  
Agent Jason Tucker, O.B.N.D.D.  
Major Ryan Perkins, Tulsa P.D.  
Chief David Houser, Durant P.D.  
Special Agent Kurt Stoner, F.B.I.

**STAFF PRESENT:**

Steve Emmons, Executive Director  
Charles Gerhart, Assistant Director  
Gerald Konkler, General Counsel  
Shelly Lowrance, Recording Secretary  
Shannon Butler, Operations Manager  
Walt Birdsong, Field Rep  
John Parker, Director of Admin.

**GUESTS:**

Elizabeth Woolen, OU  
Kendra Brown, Southwestern

**1. Call Meeting to Order**

Chairman Chief Danny Ford called the meeting to order at 10:00 a.m. Roll was called, and 9 members were present, representing a quorum.

**2. Open Meeting Act Compliance**

Chairman Chief Danny Ford verified that this meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 31, 2017, and the agenda posted April 5, 2018.

**3. Approval of Minutes**

There was no discussion

- Minutes from the October 4, 2017 meeting.

**Action Taken:** Undersheriff Blake Green made a motion to approve the minutes as written. Asst. Chief Josh VanDeburgh seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

- Special Minutes from the December 13, 2017 meeting.

**Action Taken:** Undersheriff Blake Green made a motion to approve the minutes as written. Asst. Chief J.R. Kidney seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

- A draft copy of the January 17, 2018 meeting. No quorum was present and no actions taken.

**Action Taken:** Asst. Chief Josh VanDeburgh made a motion to acknowledge the minutes as written. Asst. Chief Kennie Shirey seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

#### **4. Oklahoma Drug Dog Standards and Guidelines**

Amend 5.10 in the Drug Dog Standards and Guidelines to: Evaluation officials shall not test dogs they have initially trained, or from within their own department/agency, or a company in which they are owner or affiliated.

There was no discussion.

**Action Taken:** Asst. Chief J.R. Kidney made a motion to except and move to the Council. Sheriff Reuben Parker seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

#### **5. Advisory Council Composition**

**Discussion:** Chief Danny Ford introduced two applicants for consideration for the vacancy (campus), left by Director Jeff Harp from UCO who resigned in October 2017.

- Elizabeth Woollen – University of Oklahoma, Norman, Oklahoma
- Kendra Brown – Southwestern State University, Weatherford, Oklahoma

Elizabeth Woollen (Police Chief at the University of Oklahoma) made a presentation concerning her qualifications and accomplishments to serve on the Advisory Council. She spoke of CLEET, and her desire to be a part of the decision making process of the Advisory Council.

Kendra Brown (Chief of Police at the Southwestern Oklahoma Department of Public Safety) made a presentation concerning her qualifications and accomplishments to serve on the Advisory Council. She would appreciate the opportunity to serve in this capacity.

Chairman Chief Danny Ford stated that we can send one or both to the Council. We can wait until the next Advisory meeting. What is the desire of the Advisory Council?

**Action Taken:** Undersheriff Blake made a motion to send both applicants to the Council. Asst. Chief Josh VanDeburgh seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## 6. Reserve Legal Refresher (Phase 1)

**Discussion:** Asst. Director Gerhart gave an update on the Reserve Legal Refresher (Phase 1). Currently, when a reserve has been out or inactive for five years, they have to do a legal update. The current standard for that is the past five years of legal updates. They go through them with a basic instructor from the department and then they sign off that the training is complete. If you have someone that has been out for a long time, laws may have changed. The suggestion was made that we should make them go through the legal block of the reserve academy (forty two hours). The Council is seeking the direction of the Advisory Council for a recommendation to change or do we leave it as is. The discussion continued:

- More the legal
- Time frame
- Tier system – defining
- Skills training
- Reserve academies

We need input from CLEET Field Reps and reserve academies. It was decided to have them come to our next Advisory meeting on July 10, 2018.

**Action Taken:** Sheriff Rueben Parker made the motion for get more information. Asst. Chief Kennie Shirey seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

## **7. Divisional Reports**

There was no discussion

**No Action Taken**

## **8. Legislative Update**

**Discussion:** Assistant Director Gerhart gave a legislative summary on the following bills.

- House Bill 1608
- House Bill 2882
- House Bill 3304
- Senate Bill 1203

We are proposing to eliminate the population requirements from the statute for academy cities at the request of the Council.

**No Action Taken**

## **9. Director's Report**

**Discussion:** Executive Director Emmons accepted the position of Executive Director of the OACP. He will be the Executive Director at CLEET until May 31, 2018. He stated that he wanted to thank the council for their support.

Asst. Director Gerhart stated that we are in the process of filling employee vacancies. We have academies going on at this time and preparing to start another one. We continue the surveys with the academies.

**No Action Taken**

## **10. Board Comments**

There was no discussion.

**No Action Taken**

## **11. Public Comments**

There was no discussion.

**No Action Taken**

## **12. New Business**

There was no discussion.

## **No Action Taken**

## **13. Adjournment**

**Action Taken:** Asst. Chief J.R. Kidney made a motion to adjourn. Asst. Chief Josh VanDeburgh seconded the motion. Chief Danny Ford voted yes. Undersheriff Blake Green voted yes. Inspector Johnny Blevins voted yes. Major Brian Jennings voted yes. Asst. Chief J.R. Kidney voted yes. Sheriff Reuben Parker voted yes. Asst Chief Kennie Shirey voted yes. Major Brent Sugg voted yes. Asst. Chief Josh VanDeburgh voted yes. The motion carried 9-0.

Chairman Chief Danny Ford adjourned the meeting at 11:01 a.m.