

**Private Security Advisory Committee
C.L.E.E.T.
September 6, 2018
10:00**

Minutes

MEMBERS PRESENT:

Chairman, William Price
Vice Chairman, Louis Maltos
Rick Van Auken
Wayne Pauley
Neetin Sen

STAFF PRESENT:

Charles Gerhart, Interim Director
Jenealle Hebert, Records & Licensing Coordinator
Janesa West, Recording Secretary
Catherine Edwards, Paralegal
Tracy Shivers, Instructor & Research
Gerald Konkler, General Counsel
Shannon Butler, Operations Manager

MEMBERS ABSENT:

Robert Smart
Alan Grayson

GUESTS:

Mike Roddy

1. Call Meeting to Order

Chairman Price called the meeting to order at 10:01 a.m.
Roll was taken; five members were present representing a quorum.

2. Open Meeting Act Compliance

Chairman Price verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

3. Approval of Minutes

Rick Van Auken made a motion to approve minutes from June 7, 2018 meeting. Mr. Pauley seconded that motion. Chairman Price: yes; Vice-Chairman Maltos: yes; Mr. Pauley: yes; Mr. Van Auken: yes; Mr. Sen. Motion carried 5-0.

4. Private Security Complaints/Legal Update

Mrs. Edwards stated that she was there to answer any questions the committee might have over the Cases provided in there file. Interim Director stated that General Counsel, Gerald Konkler, was not able to be here due to teaching. Mrs. Edwards explained the codes on the report for the committee as follows; F – full time officer, R – reserve officer, PS – private security, BE – bail enforcement, D – department.

There was no discussion.

No Action Required

5. Private Security Division Update

Mrs. Hebert stated to the committee that the new application have had some delays. She is working on getting them as fillable PDF versions.

Interim Director, Gerhart explained that they will be able to fill in the application online but the applicants will still have to print the documents out and mail in with the other needed requirements.

No Action Required

6. Executive Director Update

Interim Director Charles Gerhart updated the committee that CLEET is trying again to get the same Bill passed for private security as previous 3 years. As for the director's position the Council interviewed 6 candidates and has requested that the OSBI do an investigation on the candidates. Background check can take 3 to 6 weeks.

Discussion: Mr. Sen asked about the new Bill 3311 starting November 1, 2018 goes in to effect some time in 2019? Interim Director Gerhart explained that is true and there are a number of universities and career tech's interested in putting an academy on but only 2 can do so per year. Mr. Sen also asked about Senate Bill 1203. Interim Director Gerhart explained that there are 2 versions of that and CLEET will abide by version 2.

No Action Required

7. Discuss licensing backlog and streamlining the procedure

Vice-Chairman Maltos informed the committee of the notes that were taken at the sub-committee meeting. A few different options were discussed on how the streamline the process. Vice-Chairman Maltos explained that they are just trying to find way to get the applicant to work faster. As it states in the notes Mr. Grayson suggested that the agencies be able to complete the background checks on the individuals.

Chairman Price asked if any of the recommendations are ready to present to the committee that would require some kind of action.

Vice-Chairman Maltos stated that all of the suggestions/recommendations are how we can streamline the process. First part would be for us to get a CLEET and legal opinion on how we can pursue some of the suggestions.

Interim Director Gerhart explained that the document is a good place to start but it isn't ready to present to the Council yet. There are several things that would need a statute changes. Interim Director Gerhart explained that he had asked the private security staff to start keeping track of what all is coming in. What is completed in full? There have been 777 files that have had to have legal review this year. In just one week 62 were sent to legal for review and only 1 application was complete. Applications are not being submitted in a complete and ready form. We hope the fillable PDF version will help with some of the problem.

Mr. Sen asked if CLEET can get information added to the record request telling females who have had more than one name to have a record request completed in those names.

Mrs. Hebert stated she will have that added.

Chairman Price stated that the process use to be easier to get a license for the individuals. It seems now days it's getting harder and harder.

Interim Director Gerhart explained in 2012 I pushed private security to process licenses faster and in a resulted of that problems arose. The biggest issue is applicants are not sending in completed applications.

Ms. Shivers stated to the committee that 15% of legal denials are because people never sent back what is needed after a letter was sent to them telling them exactly what is needed.

Mr. Van Auken asked if the agency calls in and inquiries about an individual can CLEET tell us what is needed.

Mrs. West stated that we already do that. If an agency calls in or emails and asks about an individual we tell them that person needs to call in or they are active and should be receiving their license soon. But we have too many individuals for me to able to call all the agencies all the time.

Interim Director Gerhart addressed a few more things that were on the sub-committee's list, credit cards/debit cards issue will hopefully be fixed and accepted with the new system coming, Jeanelle is working on getting the livescan set up and online rosters is still being discussed with legal but hopefully will be able to do with the new system.

Chairman Price asked if CLEET can provide an example on the website of a completed application for individuals and agencies to view.

Mrs. Hebert states she will work on that and get it uploaded.

Chairman Price asked if the sub-committee would put together some recommendations to take to Council.

Interim Director Gerhart stated that he agrees with Chairman Price that the sub-committee needs to put together some specific changes needed to present to the Council.

Interim Director Gerhart left at 11:15

No Action Taken

8. Meeting Dates for 2019

The committee was presented with meeting date for the upcoming 2019 calendar year.

March 7, 2019	Ada
June 6, 2019	OKC
September 5, 2019	Ada
December 5, 2019	Tulsa

Chairman Price asked to have the Oklahoma City meeting at his agency, Safety & Security Services INC, again.

Action Taken: Vice-Chairman Maltos made a motion to approve the dates presented and to have one meeting in Oklahoma City and one in Tulsa. Mr. Pauley seconded the motion. Chairman Price: yes; Vice-Chairman Maltos: yes; Mr. Pauley: yes; Mr. Van Auken: yes; Mr. Sen. Motion carried 5-0.

9. Public Comments

Mr. Mike Roddy stood and announced his name and that he is the new president for OPIA.

No Action Required

10. New Business

There was no discussion.

No Action Required

11. Adjournment

Action Taken: Mr. Pauley made a motion to adjourn. Vice-Chairman Maltos seconded the motion. Chairman Price: yes; Vice-Chairman Maltos: yes; Mr. Pauley: yes; Mr. Van Auken: yes; Mr. Sen. Motion carried 5-0.

Chairman Price adjourned the meeting at 11:25 a.m.