

**Private Security Advisory Committee  
Council on Law Enforcement Education and Training  
Safety & Security Services, Inc  
416 N.W. 8<sup>TH</sup>  
OKC, OK 73102  
June 3, 2021  
10:00 a.m.**

**Minutes**

**MEMBERS PRESENT:**

Chairman, William Price  
Wayne Pauley  
Charles Loughlin  
Neetin Sen  
James Carroll

**STAFF PRESENT:**

Brandon Clabes, Executive Director  
Preston Draper, General Counsel  
Breanna Atkeson, Private Security  
Janesa West, Recording Secretary  
Wil Crawford, Legal Intern

**MEMBERS ABSENT:**

Vice Chairman, Louis Maltos

**STAFF ABSENT:**

Earl Morrison, Interim Assistant Director  
Megan Flatt, Paralegal  
Janey Rowden, PS Supervisor

**GUESTS:**

**1. Call Meeting to Order**

Chairman Price called the meeting to order at 9:58 a.m.

**2. Open Meeting Act Compliance**

Chairman Price verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

**3. Roll Call**

Roll was taken and five members were present representing a quorum.

**4. Approval of Minutes**

There was no discussion

**Action Taken:** Mr. Sen made a motion to approve the March 4, 2021 meeting minutes. Mr. Pauley seconded the motion. Chairman Price: yes; Mr. Pauley: yes; Mr. Sen: yes; Mr. Carroll: yes; Mr. Loughlin: yes; Motion carried 5-0.

## 5. Executive Director Update

**Discussion:** Director Brandon Clabes introduced himself to the Private Security Advisory Committee members, letting the members know he has 42 years of law enforcement background with the Midwest City PD. Director Clabes explained that with his staff he is looking forward to continuing moving CLEET forward.

**No action required.**

## 6. Private Security Complaints/Legal Update

General Counsel, Preston Draper stated that the information provided the final dispositions for the private security department as to date.

There was no discussion.

**No action required.**

## 7. Private Security Division Update

General Counsel, Preston Draper updated the committee on behalf of Janey Rowden being out. The committee was informed of the updates that have happened at CLEET since the winter storm earlier this year. CLEET is hoping to launch the Thentia software system later this summer which will make it easier and faster for the individuals getting their license with the option to pay online. It was explained to the committee of the small convenience fee that will be applied to each application. CLEET is predicting the transition of data to take place around mid-July. During the transition into the new program CLEET data and the processing of applications and documents will have to freeze. We do not expect this to take more than a couple of days. Please note that only critical documents will be processed during that time. However, once the transition is completed everyone will be eligible to use to the new program to submit and change profiles all online.

**Discussion:** Mr. Sen asked if agency will be able to view and see where their employees are in the process with the new system. General Counsel Draper explained they will be able to view their rosters but will know more when the system is up and running to figure out some of the issues that might arise.

**No action required.**

## 8. The Members will review and vote on the AT-Large appointee

**Action Taken:** Mr. Carroll made a motion to table until September 2021 meeting. Mr. Loughlin seconded the motion. Chairman Price, no; Mr. Pauley: no; Mr. Sen: no; James Carroll: yes; Mr. Loughlin: yes; Motion failed 3 – 2.

**Action Taken:** Mr. Pauley made a motion to accept and send Mr. Neetin Sen to the Council for approval. Chairman Price seconded the motion. Chairman Price, yes; Mr. Pauley: yes; Mr. Sen: abstained; Mr. Carroll: no; Mr. Loughlin: yes; Motion passed 3 – 1.

## 9. Sub – Committee Updates

**Action Taken:** Mr. Carroll made a motion to table until PSAC can get with CLEET administration about fees and bring back to the September regular scheduled meeting. Chairman Price seconded the motion. Chairman Price, yes; Mr. Pauley: yes; Mr. Sen: yes; James Carroll: yes Mr. Loughlin: yes; Motion carried 5-0.

## 10. New Business

**Information:** Discussion of items not known about prior to posting of the agenda.

25 OS 311 A 9... “New Business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

**Discussion:** Chairman Price asked Director Clabes about the processing of an application taking so long for some individuals to get their licenses. Director Clabes stated that he will let the people who work in that department explain the situation. Breanna Atkeson explained that individuals are still not sending in complete applications and not getting what is needed back to us in a timely matter. The new system will help with this issue.

**No action taken.**

## 11. Adjournment

**Action Taken:** Mr. Carroll made a motion to adjourn. Mr. Loughlin seconded the motion. Chairman Price: yes; Mr. Pauley: yes; Mr. Sen: yes; James Carroll: yes Mr. Loughlin: yes; Motion carried 5-0.

Chairman Price adjourned the meeting at 11:30 a.m.