



CLEET

COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING

MAY 22, 2012



CLEET ★ A1201

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CLEET has recently updated the Notification of Employment form and the Notification of Termination form. Please use these new forms from now on. They are located on the CLEET website under the CLEET Forms tab.

**[Click here for the Notification of Employment form.](#)
[Click here for the Notification of Termination form.](#)**

If you have any questions or concerns about these forms please call Cindy Donnelly at 405-239-5123

CLEET Update

This spring has been busy at the K.O. Rayburn Training Center in Ada. A new Assistant Director was named by the CLEET Council in December and Charles (Chuck) Gerhart started work on February 1st. Chuck comes to Oklahoma after serving 24 years with the Santa Barbara County Sheriff's Office and three years with the Arroyo Grande Police Department in California. He held several administrative and investigative positions during his career and is a firearms instructor. Chuck will be involved in all aspects of the CLEET mission and he will have direct supervision over the Private Security Division, financial management, information technology and the physical plant operations.

February through May are the months for the Oklahoma Legislature to be in session. CLEET is tracking legislation that impacts training for peace officers and awaits the decision on distribution of funding for our budget. CLEET ran two bills this session, Senate Bills 1187 and 1188. Both have passed through the process and have been signed by Governor Fallin. SB 1187 is a records keeping bill. SB 1188 requires that reserve officers that have been inactive for over 5 years must take a legal refresher course as prescribed by CLEET. The materials will be developed and provided to agency administrators or training officers who will conduct the class.

CLEET also has requested changes to the Administrative Rules. The firearms block in the basic academy has limited opportunities for conducting remedial training. The new Rule addresses this issue. No changes were made to the course of fire or scoring. The change requested would allow a recruit who fails the firearms block to be given another opportunity to attend a second firearms block if the recruit's agency head or designate request this and it is approved by the CLEET Director. There would be no provision for any further attempts should the recruit fail a second time. The CLEET Rules have passed both the House and Senate.

CLEET will be in a partnership with the OACP, Oklahoma Sheriffs Association, Oklahoma Sheriffs and Peace Officers Association and University of Central Oklahoma in conducting an Oklahoma Training Summit on July 11th. This event is open to all officers in the state and will consist of four hours of round table and panel discussions. It will be similar in format to a town hall meeting and will provide an opportunity to discuss the training needs of officers in the state. The goal will be to provide direction to all of the listed organizations in developing future training and ways to implement them in the state. Further details will be forthcoming from all of the associations listed above.

The next graduation at CLEET will be class A1202 which is scheduled to graduate on June 13th at 2 PM. The graduating class sends out an invitation for you to attend and support them at this event. It is a great opportunity to fellowship with old friends from across our state, so please try and attend.

Thank you for your support of CLEET and everyone please BE SAFE!

Open Carry Legislation

The Open Carry legislation will go into effect on November 1st of this year. Until that date the procedures for persons who have a concealed carry permit will remain the same. CLEET will post updated information on the website and in our newsletter when we have the information available.

Adjunct Instructor of The Month

Greg Evans

Greg Evans began his career in 1988 when he joined the United States Navy. He was active in the Navy for 5 years and reached the rank of Petty Officer Second Class and is a Desert Storm Veteran. After leaving the Navy he joined the Northwest Fire Department in Oologah, Oklahoma. He spent two years as a Fire Fighter and First Responder. In 1995 Greg joined the Vinita Police Department, where he was a Patrol Officer and a Department Firearms Instructor for 7 years. In 2002 he joined the Rogers County Sheriff's Office and is now their Sergeant over Training, Transports and Reserves. In his time with Rogers County Greg has implemented training courses for law enforcement, he is a Department Firearms Instructor, and he also arranges and teaches reserve academies.

In Greg's time as a Police Officer he has gained many certifications including: Advanced Peace Officer, Oklahoma Firearms Instructor, Oklahoma Law Enforcement Driving Training, ALERRT Active Shooter Instructor, Glock Armorer, Remington Armor, and Colt Armorer. His many certifications have not only benefited himself but also the many students that he has assisted in training at the CLEET Basic Academy where he is a frequent adjunct instructor. Greg also teaches firearms at Rogers State University for the Collegiate Officer Program.

Greg has been married to his wife Glenda for 13 years. In his free time he enjoys hunting, working on guns, teaching concealed carry classes, traveling, camping and collecting firearms.

Did You Know?

- State law requires agencies to notify CLEET within thirty (30 days) if an officer resigns while under investigation. 70 O.S. 3311 (K) (8).
- Failure to submit Notice of Employment form may disqualify an agency from participating in training programs. 3310 (I) (1). To view this State law click [HERE](#).
- O.A.C.390:10-1-3 – All agencies are required to report employments and terminations within ten (10) days on the current Notice of Employment form. Cadets are now required to sign Promissory Notes when they enter the CLEET Academy. The Notification of Employment is an important document used to establish employment and days credited.
- Accreditation – Agencies that conduct in-service training are required to submit an Accreditation Form with Instructor's information to CLEET for CLEET training credit. **As of January 1, 2012 Course Accreditation will be for a period of 3 years instead of 1 year.** Click here for [accreditation information](#).
- Training that does not require accreditation and is taught by someone other than CLEET, such as the Justice Department, FEMA, Federal Law Enforcement, BIA, Online and etc, requires a **Report of Training Form** to accompany the roster or certificate.
- Training officers who are interested in entering their own agency's training, please contact Linda Mosley at 405-239-5121 or linda.mosley@cleet.state.ok.us
- The new SDA concealed carry permit curriculum is available to licensed SDA instructors. Please email breanna.atkeson@cleet.state.ok.us for your copy. You will need to provide your name and SDA instructor number. The staff at CLEET thanks all of the people who assisted with the revision, including, but not limited to: Thomas B.W. Nation, Miles Hall, Jack Ostendorf, Dean Vassilakos, B. Branch, and Mike Miller.
- Several universities are now giving credit or determining if they can give credit for time spent in the CLEET Basic Academy, and the Law Enforcement Terrorism Certification Program—Basic, Intermediate and Advanced Certification. If you are interested in gaining college credit for CLEET training hours, talk to your university and if they are giving this credit, you can request your training record from CLEET and submit it to your university.
- Any adjunct instructor seeking compensation, should work diligently with CLEET to get contracts turned in no less than 60 days prior to the course that they are seeking payment for.

NO TOBACCO ORDER

Mary Fallin, Governor of the State of Oklahoma has passed the following Executive Order: Title 63 of the Oklahoma Statutes, Section 1-1523 prohibits smoking in all public places, in any indoor workplace and all vehicles owned by the State of Oklahoma and all of its agencies and instrumentalities. This order will be implemented by all appropriate officials and agencies of the state government no later than 6 months from the date of the signed order on February 6th, 2012 . The use of any tobacco product shall be prohibited on any and all properties owned, leased or contracted for use by the State of Oklahoma, including but not limited to all buildings, land and vehicles owned, leased or contracted for use by agencies or instrumentalities of the State of Oklahoma.

Training Coordinator Updated Information

Law Enforcement Training Coordinators now have access to view the training profiles of ALL officers within their agency. If you desire to have this access, please contact Julie Bender at (405) 239-5122 to obtain the required forms to be granted access.

Council Approved: DAILY PHYSICAL TRAINING

Officers, deputies, and agents attending a CLEET Basic Academy will now be required to spend the last 30 minutes of each training day participating in various forms of light exercise and stretching.

Physical Training during the Academy has been designed by CLEET staff that are certified Law Enforcement Fitness Specialists and Master Fitness Instructors by the Cooper Institute.

Physical fitness exercises that students will be participating in are:

- Power walking/Light Jog (Equivalent to a 20 minute mile)
- Basic Jumping Jack, Body weight squats (Slow count of 3 seconds down / 3 seconds up)
- Walking lunges
- Bear crawls
- Planks and/or crunches
- Pushup
-

Other exercises that will be done may include various portions for the actual CC/DT block such as patterns of movement, step and drag drills, officer survival drills and much more.

The goal is to take this 30 minutes each day and:

- Help better prepare each cadet for the upcoming training in CC/DT
- Allow them to have a small amount of extra time in order to help increase their knowledge in officer safety techniques
- Bring those who are lacking in physical conditioning to a higher level of self awareness and better prepare them for the academy as a whole
- Possibly instill better eating and physical fitness awareness for their future in L.E.
- Possibly reduce injuries here at the academy as well as on the job related injuries and illness

Open Meetings

- Council on Law Enforcement Education and Training Meeting – July 18, 2012 - CLEET.
- Advisory Council Meeting - July 12, 2012 - CLEET
- Curriculum Review Board - July 10, 2012 - CLEET
- Private Security Advisory Committee - June 14, 2012 - CLEET
- Drug Dog Advisory Council - July 12, 2012 - 10:00 a.m. - CLEET
- Bomb Dog Advisory Council - July 12, 2012 - 1:00 p.m. - CLEET
- Polygraph Board - July 20, 2012— 10:00 a.m. - CLEET

Basic Academy Information

Basic Academy Schedule

July 11, 2012 - October 19, 2012
September 11, 2012 - January 04, 2013
November 14, 2012 - March 08, 2013

NO ONE WILL BE SCHEDULED OR CONFIRMED FOR AN ACADEMY UNTIL ALL PAPERWORK IS COMPLETED AND RECEIVED BY CLEET.

The Reading, Writing and Comprehension test is a prerequisite for admission into the CLEET Basic Academy. For testing information click [HERE](#). New hire full-time non-certified officers must take this test within 90 days of hire.

CLEET is seeking Adjunct Instructors for the Academies that are running now and also the upcoming academies. If you are interested in assisting during an academy please contact Rick Amos — rick.amos@cleet.state.ok.us — 405- 239 - 5130

Reserve Academy Information

The Council approved changing the curriculum for Reserve Academies that are scheduled to begin after July 1, 2011. Changes include, but are not limited to increase of hours for firearms and custody control, adding hours to the ethics block and adding classroom presentation for law enforcement driver training.

If you are planning to conduct a Reserve Academy please contact your Reserve Representative as soon as possible.

**Walters Police Department — June 04, 2012
Mandatory Pre Academy Meeting — May 22, 2012
Coordinator — Tommy Stranahan — 580-585-2977**

**Kay County Sheriffs Office — July 30, 2012
Mandatory Pre Academy Meeting — June 26, 2012
Coordinator — Steve Kelley/Sean Grigsba — 580-362-2517**

**Seminole County Sheriffs Office — August 14, 2012
Mandatory Pre Academy Meeting — July 26, 2012
Coordinator — Terry Gouker — 405 - 257 - 5445**

**Sequoyah County Sheriffs Office — July 09, 2012
Mandatory Pre Academy Meeting — June 05, 2012
Coordinator — Cynthia Edwards - Smith — 918-775-1213**

[Click here for the Field Representative map and contact information.](#)

If you are interested in hosting a reserve academy, send your initial request to the Field Representative in your region at least 90 days before your anticipated start date. To view the Reserve Academies on CLEET's website click [HERE](#).

Continuing Education

To view all or enroll in CLEET's Continuing Education courses click [HERE](#).

[To view the 2012 Oklahoma County Sheriff's Office Training Division Law Enforcement Catalog click here.](#) This gives you the opportunity to view other training opportunities that may interest you.

Alzheimer and Mental Health

June 27, 2012 — 8:30 - 5:00 — Southwest Technology Center — Altus.

Animal Cruelty Investigations

June 07, 2012 — 8:30 - 5:00 — Murray State College — Tishomingo.

Burglary Investigation

July 12, 2012 — 8:30 - 5:00 — Yukon Police Department — Yukon.

Crime Scene Investigation / Evidence Collection

June 27, 2012 — 8:30 - 5:00 — Kiamichi Technology Center — Poteau.

Domestic Violence III

June 14, 2012 — 8:30 - 5:00 — CLEET — Ada.

Flying Armed/Terrorism

June 12, 2012 — 8:30 - 5:00 — Western Technology Center — Weatherford.

General Warrants

May 29, 2012 — 8:30 - 5:00 — Canadian Valley Technology Center — Chickasha.
July 11, 2012 — 8:30 - 5:00 — Donald R. Reynolds Recreation Center — Pauls Valley.

Leading With A Purpose

June 04, 2012 — 8:30 - 5:00 — Gordon Cooper Technology Center — Shawnee.

Physical Child Abuse Investigation

June 12, 2012 — 8:30 - 5:00 — Kiamichi Technology Center — Idabel.

Law Enforcement Terrorism Certification Program

Training Program Offers Specialized Career Path for Law Enforcement

by: Julie Cavin, NCBRT

The Oklahoma Office of Homeland Security, Oklahoma Council on Law Enforcement Education and Training (CLEET) and the National Center for Biomedical Research and Training (NCBRT), Academy of Counter-Terrorism, a member of the National Domestic Preparedness Consortium (NDPC), recently developed the Law Enforcement Terrorism Certification Program (LETCP) to address the need to have a career path that state and local jurisdictions could utilize to identify appropriate training for their law enforcement professionals with respect to high-consequence events, either natural or man-made. "With consistent focus on enhancing our state and jurisdictional homeland security, this program provides an avenue to do so in a directed approach for the officer and agency," says Steve Williams, NCBRT Operations and Plans Associate Director. The LETCP will augment the current credentialing system already implemented in the state of Oklahoma. In addition to obtaining the Law Enforcement Terrorism Certification, the training hours can be transferred to CLEET's Advanced Law Enforcement Certification program and eventually college credits towards a degree. "This training will provide additional tools for law enforcement officers in their mission of providing a safer and more secure environment for the citizens of Oklahoma," says Steve Emmons, CLEET Director. "It is only through these training partnerships that officers advance their knowledge and expertise to fight the threat of high-consequence events."

About the Law Enforcement Terrorism Certification Program (LETCP)

The LETCP offers three levels of certification: basic, intermediate and advanced. Each level of certification includes training required for all participants and offers various tracks within the program to address specific needs of the patrol officer and special response units. The curriculum includes both web-based and instructor led training, which includes mobile and residential training. Each of the courses offered in the training program have been either DHS-certified or are federal or state courses approved through DHS. Each course is also offered at no cost to the participant. The entire certification program takes anywhere from one to six years to complete, depending upon the participant's current level of education. The state of Oklahoma is preparing a multi-year training schedule to meet the anticipated needs of the required training. Most of the training is mobile and will be brought to the state. The residential training programs, which are highly technical and require special facilities to conduct, will provide the training at their facilities. In these cases, the training provider will provide travel, lodging and per diem for those attending.

About CLEET

The mission of the Council on Law Enforcement Education and Training (CLEET) is to enhance public safety by providing education and training which promotes professionalism and enhances competency within the ranks of Oklahoma law enforcement and to manage and regulate the licensing and training of private security. www.ok.gov/cleet.

About NCBRT and NDPC

The mission of the National Center for Biomedical Research and Training (NCBRT) is to help America prevent, prepare for, respond to and recover from acts of domestic and international terrorism, weapons of mass destruction and high-consequence events through teaching, training, technical assistance and research. More information about the NCBRT can be found at www.ncbrt.lsu.edu.

The NCBRT is part of the National Domestic Preparedness Consortium (NDPC), recognized by the Department of Homeland Security (DHS) as the principal vehicle through which the National Training and Education Division (NTED) identifies, develops, tests and delivers training to state, local and tribal emergency responders. More information about the NDPC can be found at www.ndpc.us.

NCBRT/LETCP CLASSES

You can earn your yearly continuing education hours, and work towards a basic, intermediate, or advanced certification in the Law Enforcement Terrorism Certification Program. [Click here for more info.](#)

[EOC Operations and Planning for ALL HAZARD EVENTS \(MGT 346\) June 12 -14, 2012. — OSU-OKC.](#)

[Medical Preparedness and Response to Bombing Incidents June 18-19m 2012—St. Johns Medical Center — Tulsa, OK.](#)

[Exec. Seminar: Prevention of, Response to, and Recovery from Campus Emergencies \(MGT 324\) July 24- 25 , 2012 — OKOHS & UCO.](#)

LETCP courses can not be substituted. You must follow the courses in the LETCP Program.

Field Rep Map

Here is an updated map of the CLEET Field Representative Map.



Private Security

In order to better serve our private security applicants we would like to inform you of some problems we have identified that could delay the processing or the mailing of your license.

- When we receive your application we check in the money order first. On some of the money orders we have received we have found that they have not been filled out except for the amount. When this is encountered we must send the money back to the sender for completion.
- The next problem we encounter is on current address for the applicants. Each month we send out reminders that your license is set to expire soon. Over a five day period in September we received back forty renewals, one application packet and one license. It is important to remember that it is your responsibility to contact us within ten days of a new address as it is a requirement under OAC 390:35-5-13.
- The last item is not signing the application where needed and having the documents notarized.

The testing dates for Private Security are below. All of these tests will be held at CLEET. Classroom will be announced on the testing day.

June 04, July 09, August 06, September 03, October 08, November 05, December 03.

The Private Security Industry of Oklahoma is represented by the Private Security Advisory Committee. The members are: Chairman - James Carroll (OPIA), Vice Chairman - William J. Price (N.W.), Wayne Pauley (N.E.), Louis A. Maltos (S.E.), Alan Grayson (S.W.), Bill L. Howard (Member-At-Large), Rob Vincent (ASIS).

[Here is a link to the OPIA and the Public Agency Training Council, they provide in and out of state training.](#)

[Click here to view the Oklahoma Private Investigator Association Website](#)

If you have questions about your application or concerning Private Security please consult our web site or call 405-239-5100 and ask for Private Security Licensing.

ALERRT

The Homeland Security grant directing CLEET to provide active shooter training is progressing better than we had expected. There are classes being held across the state and the officers that have attended are expressing their support for the program. We have classes being scheduled two to three months in advance and they will be available for registration on the CLEET website. Three hundred officers have been trained and many more are signed up for future classes. The classes are two day sessions with 16 hours of CLEET continuing education credit.

Below is list of upcoming classes. You can register for these on the CLEET website.

ALERRT

May 25 - 26 — Weatherford — Southwest OK State University

June 01 - 02 — Owasso.

July 07 - 08 — Stillwater — Stillwater Police Department

July 21 - 22 — Guymon — District Attorney One Task Force Office

July 27 - 28 — Sulphur — Sulphur High School

August 01 - 02 — Weatherford — Southwest OK State University

An additional \$60, 000 has been added to the Active Shooter grant. Homeland Security provided this additional funding to CLEET to accelerate the opportunities for campus officers to be trained. We are also planning to hold another Train-the-Trainer in the late summer or early fall. The goal of the course is to get more campus officers through the Train-the-Trainer, so they will be able to teach ALERRT End User courses.

Practical Exercises

Last year CLEET added practical exercise training during the final week of basic academy training. Cadets participate in several different scenarios and have commented that the training really helps prepare them for the street. This process requires a number of people to work as evaluators and actors. We would appreciate any help that could be provided by your sending either commissioned or non-commissioned personnel to assist us with this training. A person does not have to be BID trained and can receive continuing education credit for attending and assisting. Please contact Shannon Butler or Tracy Shivers at (405) 239-5100 if you would like to receive dates and times to help.