

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Edmond Police Department
100 E 1st St
Edmond, OK 73034**

**Friday, January 20, 2023
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

Jason Holt, Chairman
David Otwell, Vice Chair
Eric Ward, Secretary
Joel Franks, Member

STAFF PRESENT:

Janey Rowden, Recording Secretary
Jason Potter, Compliance Manager

ABSENT:

GUESTS:

Kyle Crusoe	Charles Denson
Don Sweger	Greg Wipfli
Spencer McCarter	Kyle Franks
Marc Collins	Josh Mize
Whitney Herzog Scimeca	
Mark Drummond (10:02am)	

1. Call Meeting to Order

Chairman Jason Holt convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.

2. Open Meeting Act Compliance

Chairman Jason Holt verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

3. Roll Call

Roll taken: (4) Four members were present representing a quorum.

4. Review, discussion, and possible action concerning the Minutes from the Board's October 21, 2022, meeting.

Action Taken: Member Joel Franks made a motion to approve the minutes. Vice Chair David Otwell made the motion to second. Chairman Jason Holt yes. Vice-Chairman David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks yes. Motion carried 4-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Spencer McCarter – Enid PD (Sponsor- Lt. Casey Von Schritzl) Completed Texas DPS Polygraph School on 11/12/2021. Passed OK. Polygraph Test on 2/8/2022. Received Intern Evaluation Specific Worksheet.

Action Taken: Member Joel Franks made a motion to approve 11 new specification exams for a total of 35 tests and approve for regular license (miscalculation on agenda posted of 18 it should have been 24). Vice Chair David Otwell made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Ward yes. Member Joel Franks. Motion carried 4-0.

B. Marc Collins – OSBI (Sponsor – Mark Drummond) Completed Polygraph School. Passed Polygraph testing July 13, 2022.

Action Taken: Secretary Shawn Ward made a motion to approve 7 specification exams for a total of 16 exams. Vice Chair David Otwell made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

C. Joshua Mize – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12.

Action Taken: Member Joel Franks made a motion to approve 6 specification exams. Secretary Shawn Ward made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

D. Charles Denson – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12.

Action Taken: Member Joel Franks made a motion to approve 2 specification exams. Vice Chair David Otwell made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

E. Robert Robertson – Oklahoma License #164 expired 12/31/2021.

Action Taken: Member Joel Franks made a motion to approve application/renewal of polygraph license for 2023. Vice Chair David Otwell made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

F. Wesley Sweger – Oklahoma License # 212 expired 12/31/2020

Action Taken: Vice Chair David Otwell made a motion to approve application/renewal of polygraph license for 2023. Member Joel Franks made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

G. Adam Good – Oklahoma License # 233 expired 12/31/2021

Action Taken: Vice Chair David Otwell made a motion to approve application/renewal of polygraph license for 2023 if no letter was mailed. Member Joel Franks made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

H. Casey Vonschrlitz – Oklahoma License # 240 expired 12/31/2022

Action Taken: Member Joel Franks made a motion to approve application/renewal of polygraph license for 2023. Vice Chair David Otwell made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

I. James Kelly – Oklahoma License # 116 expired 12/31/2022

Action Taken: Member Joel Franks made a motion to approve application/renewal of polygraph license for 2023. Secretary Shaw Ward made the motion to second. Chairman Jason Holt yes. Vice Chair David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks. Motion carried 4-0.

6. Discussion, update, review, and possible action, possibly executive session on creating new updated written polygraph test for new examiners (requested by member David Otwell)

Vice Chairman David Otwell discussed testing will be sent to Donny Dutton with American Polygraph Association for changes.

No action taken.

7. Review, discussion, and possible action regarding Complaint 2022-01.

Recommendation presented.

Tabled until next board meeting.

No action taken.

8. Review, discussion, possible action on new application processes with Thenita. (requested by member Joel Franks).

Joel Franks mentioned complaints regarding new system. Janey gave a brief update on Thentia and items currently being worked on by the provider and CLEET.

No action taken.

9. New Business, if any, means items not known about or which could not be reasonably foreseen prior to the time of posting of agenda. 25 O.S. §311(A)(10).

No new business.

No action taken.

10. Public Comments

No public comments.

11. Adjournment

Action Taken: Secretary Shaw Ward made a motion to adjourn. Vice Chari David Otwell made the motion to second. Chairman Jason Holt yes. Vice-Chairman David Otwell yes. Secretary Shawn Ward yes. Member Joel Franks voted yes. Motion carried 4-0.

Chairman Jason Holt adjourned the meeting at 11:55 a.m.