

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Council on Law Enforcement and Training
2401 Egypt Road. Ada, OK 74820**

**Friday, April 15, 2022
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

David Otwell, Vice Chair
Shawn Ward, Secretary
Joel Franks, Member

STAFF PRESENT:

Janey Rowden, Recording Secretary
Breanna Atkeson, Recording Secretary

ABSENT:

Jason Holt, Chairman

GUESTS:

Derrick Hopkins
Forrest Perry
Casey VonSchricte
Timothy LaValley
Aaron McKey
Spencer McCarter
Jim Parish

- 1. Call Meeting to Order**
Vice Chairman David Otwell convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.
- 2. Open Meeting Act Compliance**
Vice Chairman David Otwell verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.
- 3. Roll Call**
Roll taken: (3) Three members were present representing a quorum.
- 4. Review, discussion, and possible action concerning the Minutes from the Board's January 21, 2021, meeting.**
Action Taken: Member Joel Franks made a motion to approve the minutes. Secretary Shaw Ward made the motion to second. Vice-Chairman David Otwell yes. Member Joel Franks voted yes. Secretary Shawn Ward voted yes. Motion carried 3-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Forrest Perry III- Norman PD- (Sponsor-Derrick Hopkins) Completed Texas DPS Polygraph School on 11/12/2021- Passed OK. Polygraph Test on 11/15/2021-Received Intern Evaluation Specific Worksheet.

Action Taken: Member Joel Franks made a motion to approve 10 specification exams and to extend intern license 6 months from current date of expiration. Secretary Shawn Ward made the motion to second. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

B. Timothy LaValley – (Sponsor-John Franks) Completed Marston Polygraph School - Passed OK. Polygraph Test on 10/16/2021-Received Intern Evaluation Specific Worksheet.

Action Taken: Member Joel Franks made a motion to approve 53 specification exams and grant regular Oklahoma Polygraph License. Shawn Ward made the motion to second. Vice-Chairman David Otwell yes. Member Joel Franks voted yes. Secretary Shawn Ward voted yes. Motion carried 3-0.

C. Spencer McCarter – Enid PD (Sponsor- Lt. Casey Von Schritlz) Completed Texas DPS Polygraph School on 11/12/2021. Passed OK. Polygraph Test on 2/8/2022. Received Intern Evaluation Specific Worksheet.

Action Taken: Secretary Shawn Ward made a motion to approve 6 specification exams. Member Joel Franks made the motion to second. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

D. Richard “Aaron: McKey – (Sponsor-Jim Parish) Completed Northeast Counter-Drug Center Polgraph School - Passed OK. Polygraph Test on 11/29/2021-Received Intern Evaluation Specific Worksheet.

Action Taken: Member Joel Franks made a motion to approve 43 specification exams and grant regular Oklahoma Polygraph License at end of intern license May 29, 2022. Secretary Shawn Ward made the motion to second. Vice-Chairman David Otwell yes. Member Joel Franks voted yes. Secretary Shawn Ward voted yes. Motion carried 3-0.

E. Ronda D. Robinson – Oklahoma License # R-250

Late Renewal Application: Board approval required. Received renewal application on 01/24/2022.

No action taken. Board approval not required before the meeting started it was found that this application was a duplicate request not a renewal request due to Mrs. Robinson holds a current license that was already renewed in September 2021.

F. Roxie Simmons – Oklahoma License # R-255

Late Renewal Application: Board approval required. Received renewal application on 3/3/2022.

Action Taken: Member Joel Franks made a motion to approve the late renewal application for Roxie Simmons. Secretary Shawn Ward second the motion to approve renewal application. Vice-Chairman David Otwell yes. Member Joel Franks voted yes. Member Shawn Ward voted yes. Motion carried 3-0.

6. **Update from CLEET regarding Thentia and the process of applying for polygraph licensure.**

Recording Secretary, Janey Rowden informed Polygraph Board updates regarding the new online system (Thentia).

No action required.

7. **New Business, if any, means items not known about or which could not be reasonably foreseen prior to the time of posting of agenda. 25 O.S. §311(A)(10).**

Comments: Secretary Shawn Ward made mention a new intern application will be received before next meeting to be placed on the next agenda for Mark Collins.

No action taken.

8. **Public Comments**

There was no discussion.

9. **Adjournment**

Action Taken: Secretary Shaw Ward made a motion to adjourn. Member Joel Franks made the motion to second. Vice-Chairman David Otwell yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Motion carried 3-0.

Vice Chairman David Otwell adjourned the meeting at 11:15 a.m.