

FAQ about Lodging at the CLEET Facility:

1. Do I need to fill out a housing request?
 - a. Yes, everyone but basic academy students, Over 5 and Reciprocity students must fill out a housing request. This includes, but is not limited to, make-up students, and continuing education students. Please fill out the appropriate request for your stay.
2. Where can I get a housing request?
 - a. You can find the request under CLEET Forms on the CLEET website.
3. Who do I send the housing request to?
 - a. Please email the housing request back to Vonnie Houser at vonnie.houser@cleet.state.ok.us.
4. When should I turn the housing request in?
 - a. To ensure that there will be a room available, please turn the housing request in as soon as possible.
5. When will I know if I have a room?
 - a. A confirmation will be sent to the email address you provide on the housing request.
6. Do I need to pay for my room?
 - a. Yes, if you are a continuing education student or are coming for a specialized class (ex. Training Initiative), you will need to pay for your room.
 - b. No, if you are a basic student, make-up student, adjunct, reciprocity student, or over 5 student you do not have to pay for your room. Please make sure that you fill out the appropriate request form.
7. Who do I pay for my room?
 - a. You will pay a cashier in the Private Security division.
8. How much are the rooms a night?
 - a. The rooms are \$20 per bed, per night.
9. What forms of payment do you accept?
 - a. Business Check, Money Order, Cashier's Check, Bank Certified Check, and Purchase Order agreement
10. Will I have a roommate?
 - a. Yes, most likely.
11. When should I pay for my room?
 - a. You must pay your bill before you arrive or before you check out.

12. Can I come in on the weekend or after business hours?
 - a. Yes, you will need to contact Vonnie Houser for instructions on key pick up and gate entry.
13. Do I need to bring my own linens?
 - a. You must bring your own linens, including pillow, towels, and toilet paper.
14. Are meals provided?
 - a. Meals are provided for adjuncts and basic academy students. Meals are NOT provided for continuing education students, make-up students, or Over 5 and Reciprocity students.
15. Who do I contact to find out if there is housing available for the times that I need to stay?
 - a. Please contact Vonnie Houser at vonnie.houser@cleet.state.ok.us.
16. Do I have to pay for the key if I lose it? If so, who do I pay?
 - a. Yes, a room key is \$10. You must pay a cashier in the Private Security Division then take the receipt to Vonnie Houser so she can clear your balance.

Lodging Contacts:

Vonnie Houser: (405)239-5173 or vonnie.houser@cleet.state.ok.us