



# CLEET

COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING

FEBRUARY 14, 2012

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## Academy A1103 Graduates



**CLEET has recently updated the Notification of Employment form and the Notification of Termination form. Please use these new forms from now on. They are located on the CLEET website under the CLEET Forms tab.**

[Click here for the Notification of Employment form.](#)  
[Click here for the Notification of Termination form.](#)

**If you have any questions or concerns about these forms please call Cindy Donnelly at 405-239-5123**

## Council Corner

### Chief Byron Cox



Chief Byron Cox is the newest addition to the Council on Law Enforcement Education and Training. He attended Weatherford High School, and Southwestern Oklahoma State University where he earned a Bachelors of Science in Recreation Leadership. Chief Cox attended the CLEET Academy and earned his Advanced Certification, he also became a CLEET Certified Instructor.

Chief Cox joined the Weatherford Police Department in 1976. His positions have included Communications, Jailer, Patrol Officer, Patrol Sergeant, Patrol Lieutenant, Division Captain, Training Officer, Public Information Officer, and now the Chief of Police. Chief Cox also was the Weatherford Emergency Manager from 1999 - 2011, and volunteered on the Weatherford Fire Department from 1981 - 1998.

Chief Cox serves several boards around the state including the CLEET Council, he is the Board President for the Oklahoma Association Chiefs of Police, Board President for the Multi - County Youth Services, he is a member of the Board of Tests for Alcohol - State of Oklahoma, and a member of the Oklahoma D.A.R.E. He holds professional memberships with the Oklahoma Association Chiefs of Police, Oklahoma Sheriff's and Peace Officer Association, Nation Chiefs of Police Association, International Association of Chiefs of Police, and the Retired Fire Fighters Association.

## Evidence Based Sexual Assault

CLEET's records show that Oklahoma still has Peace Officers who have not received the EBSA mandated training. If this training is not completed by January 1, 2012 you will be subject to suspension and required to pay a \$150.00 reinstatement fee.

There are a few upcoming EBSA courses that will be held around the state over the next month.

February 22, 2012 — Stillwater — Oklahoma Dept of Career Tech — 8:30-5:00 Distance Education  
 February 22, 2012 — Woodward — High Plains Technology Center — 8:30-5:00 Distance Education  
 February 22, 2012 — Lawton — Great Plains Technology Center — 8:30-5:00 Distance Education  
 February 22, 2012 — Muskogee — Indian Capital Technology Center — 8:30-5:00 Distance Education

February 25, 2012 — Oklahoma City — Biltmore Hotel (South Ballroom) — 8:00 - 5:00.

**No Peace Officers will be suspended until CLEET staff is certain that all training records have been entered for the year of 2011.**

## Advisory Council Vacancy

Due to a vacancy on the Advisory Council in Region Nine, the Council on Law Enforcement Education and Training (CLEET) is accepting applications and letters of interest from those individuals who wish to be considered as an appointee to serve on the CLEET Advisory Council. Region Nine consists of the following eight counties: Beckham, Custer, Greer, Hammon, Jackson, Kiowa, Roger Mills, and Washita.

The responsibilities of Advisory Council members are found in 70 O.S., § 3311, Paragraph B, which states “. . . discuss problems and hear recommendations concerning necessary research, minimum standards, educational needs, and other matters imperative to upgrading Oklahoma law enforcement to professional status.” The Advisory Council meets quarterly, in Ada, approximately two weeks prior to scheduled Council meetings.

If you are interested in serving on the Advisory Council as the representative from Region Nine, please complete the Advisory Council application found on the CLEET website at [www.cleet.state.ok.us](http://www.cleet.state.ok.us) and direct a letter of interest and the completed application, along with any other materials you desire to be reviewed, to Executive Director Steve Emmons by March 15, 2012. All letters received, along with your application and your CLEET training record, will be forwarded to the Advisory Council for consideration and recommendation. The Advisory Council's recommendation(s) will be taken to the Council for final selection and appointment.

## Did You Know?

State law requires agencies to notify CLEET within thirty (30 days) if an officer resigns while under investigation. 70 O.S. 3311 (K) (8).

Failure to submit ESR's may disqualify an agency from participating in training programs. 3310 (I) (1). To view this State law click [HERE](#).

O.A.C.390:10-1-3 – All agencies are required to report employments and terminations within ten (10) days on the current Employment Status Report (ESR) form. Cadets are now required to sign Promissory Notes when they enter the CLEET Academy. ESR is an important document used to establish employment and days credited.

Accreditation – Agencies that conduct in-service training are required to submit an Accreditation Form with Instructor's information to CLEET for CLEET training credit. **As of January 1, 2012 Course Accreditation will be for a period of 3 years instead of 1 year.**

Click here for [accreditation information](#).

Training that does not require accreditation and is taught by someone other than CLEET, such as the Justice Department, FEMA, Federal Law Enforcement, BIA, Online and etc, requires a **Report of Training Form** to accompany the roster or certificate.

Training officers who are interested in entering their own agency's training, please contact Linda Mosley at 405-239-5121 or [linda.mosley@cleet.state.ok.us](mailto:linda.mosley@cleet.state.ok.us)

The new SDA concealed carry permit curriculum is available to licensed SDA instructors. Please email [Kristen.Peterson@cleet.state.ok.us](mailto:Kristen.Peterson@cleet.state.ok.us) for your copy. You will need to provide your name and SDA instructor number. The staff at CLEET thanks all of the people who assisted with the revision, including, but not limited to: Thomas B.W. Nation, Miles Hall, Jack Ostendorf, Dean Vassilakos, B. Branch, and Mike Miller.

**If you fax a document, roster, etc., please do not mail it. Either fax or mail, not both.**

## Council Approved (DAILY PHYSICAL TRAINING)

Officers, deputies, and agents attending a CLEET Basic Academy will now be required to spend the last 30 minutes of each training day participating in various forms of light exercise and stretching.

Physical Training during the Academy has been designed by CLEET staffs that are certified Law Enforcement Fitness Specialists and Master Fitness Instructors by the Cooper Institute as Law Enforcement Fitness Specialists and Master Fitness Instructors.

### Physical fitness exercises that students will be participating in are:

- Power walking/Light Jog (Equivalent to a 20 minute mile)
- Basic Jumping Jack, Body weight squats (Slow count of 3 seconds down / 3 seconds up)
- Walking lunges
- Bear crawls
- Planks and/or crunches
- Pushup

Other exercises that will be done may include various portions for the actual CC/DT block such as patterns of movement, step and drag drills, officer survival drills and much more.

The goal is to take this 30 minutes each day and:

- Help better prepare each cadet for the upcoming training in CC/DT
- Allow them to have a small amount of extra time in order to help increase their knowledge in officer safety techniques
- Bring those who are lacking in physical conditioning to a higher level of self awareness and better prepare them for the academy as a whole
- Possibly instill better eating and physical fitness awareness for their future in L.E.
- Possibly reduce injuries here at the academy as well as on the job related

## Open Meetings

### Council on Law Enforcement Education and Training Meeting

April 18, 2012 - OSBI Headquarters - 6600 N. Harvey St. Oklahoma City, OK

### Council Special Meeting

March 12, 2012 - 1:00 p.m. -- OBNDD Headquarters - 440 NE 39th St. Oklahoma City, OK.

**Advisory Council Meeting** - April 05, 2012 - CLEET

**Public Hearing on Proposed Rule Changes** - March 06, 2012 - 10:00 a.m. - CLEET

**Curriculum Review Board** - March 13, 2012 - CLEET

**Private Security Advisory Committee** - March 08, 2012 - CLEET

**Drug Dog Advisory Council** - April 12, 2012 - 10:00 a.m. - CLEET

**Bomb Dog Advisory Council** - April 12, 2012 - 1:00 p.m. - CLEET

**Polygraph Board**—April 20, 2012 - 10:00 a.m. - CLEET

## Basic Academy Information

### Basic Academy Schedule

March 05, 2012 - June 13, 2012

April 23, 2012 - August 08, 2012

**NO ONE WILL BE SCHEDULED OR CONFIRMED FOR AN ACADEMY UNTIL ALL PAPERWORK IS COMPLETED AND RECEIVED BY CLEET.**

The Reading, Writing and Comprehension test is a prerequisite for admission into the CLEET Basic Academy. For testing information click [HERE](#). New hire full-time non-certified officers must take this test within 90 days of hire.

### MMPI

Only the current MMPI form will be accepted and must be returned with the students Basic Academy enrollment packet.

**The Academy would like to give a special thanks to the volunteers who helped in the last academy practicum exercises:** Debora Shivers, Sky Shivers, Duff Sadness, Laura Sadness, Kevin Butler, Officer Sam Weygand II - Jennings P.D., Officer Ron Bolton - Marietta P.D., Chief James Cheney - Marble City P.D.

**The Academy would like to give a special thanks to the Adjunct Instructors who assisted with LEDT training in December:** Casey Gentry - Chickasaw Lighthouse, Billy Lyon - Drumright P.D., Brian Gooch - Drumright P.D., James Nail - Purcell P.D., Andy Navid - Durant P.D., Jason Potter - Ada P.D., Jack Ford - Cushing P.D., Wayne Williams - Bristow P.D., Blake Enos - Wetumpka P.D., Justin Smith - Lighthouse, Jason Crouch - Shawnee P.D., Jimmy New - Purcell P.D., Jason Keck - Ada P.D., Cliff Walker - Chickasha P.D., Richard Ezell - Durant P.D., Nathan Cross - Purcell P.D., Fernando Diaz - Lawton P.D.

## Reserve Academy Information

The Council approved changing the curriculum for Reserve Academies that are scheduled to begin after July 1, 2011. Changes include, but are not limited to increase of hours for firearms and custody control, adding hours to the ethics block and adding classroom presentation for law enforcement driver training.

**Wagoner Police Department — March 07, 2012**  
**Mandatory Pre- Academy Meeting — February 09, 2012**  
**Contact — Mike Hammons/Paulette Caskey — 918-485-5511**

**Sac and Fox Nation Police Department — April 24, 2012**  
**Mandatory Pre Academy Meeting — March 28, 2012**  
**Contact — Sgt. Ron Lentz — 918-968-2031**

The academies are posted on the CLEET website. You or your department can contact the academy coordinator to see if they have any vacant slots.

If you are interested in hosting a reserve academy, send your initial request to the Field Representative in your region at least 90 days before your anticipated start date.

To view the Reserve Academies on CLEET's website click [HERE](#).

## Continuing Education

To view all or enroll in CLEET's Continuing Education courses click [HERE](#).

[To view the 2012 Oklahoma County Sheriff's Office Training Division Law Enforcement Catalog click here. This gives you the opportunity to view other training opportunities that may interest you.](#)

### Evidence Based Sexual Assault

February 22, 2012 — 8:30 - 5:00 — Distance Education Course — Stillwater, Lawton, Woodward, Muskogee.

### Oil Field Theft Investigation

February 28, 2012 — 8:30 - 5:00 — El Reno — Redlands community College.

February 29, 2012 — 8:30 - 5:00 — El Reno — Redlands community College.

### Flying Armed/Terrorism

March 06, 2012 — 8:30 - 5:00 — Alva — Northwest Technology Center.

April 04, 2012 — 8:30 - 5:00 — Choctaw — Eastern Oklahoma Technology Center.

### Stress Management

March 01, 2012 — 8:30 - 5:00 — Tulsa — OSU Tulsa.

### Domestic Violence II

March 20, 2012 — 8:30 - 5:00 — Yukon — Yukon Police Department.

### Domestic Violence II

February 16, 2012 — 8:30 - 5:00 — McAlester — Kiamichi Technology Center.

### Domestic Violence III

March 15, 2012 — 8:30 - 5:00 — McAlester — Kiamichi Technology Center.

### Report Writing

March 07, 2012 — 8:30 - 5:00 — Choctaw — Kiamichi Technology Center.

### Environmental Crimes Investigations

March 21, 2012 — 8:30 - 5:00 — Sallisaw — Indian Capital Technology Center.

# Law Enforcement Terrorism Certification Program

## Training Program Offers Specialized Career Path for Law Enforcement

by: Julie Cavin, NCBRT

The Oklahoma Office of Homeland Security, Oklahoma Council on Law Enforcement Education and Training (CLEET) and the National Center for Biomedical Research and Training (NCBRT), Academy of Counter-Terrorism, a member of the National Domestic Preparedness Consortium (NDPC), recently developed the Law Enforcement Terrorism Certification Program (LETCP) to address the need to have a career path that state and local jurisdictions could utilize to identify appropriate training for their law enforcement professionals with respect to high-consequence events, either natural or man-made. "With consistent focus on enhancing our state and jurisdictional homeland security, this program provides an avenue to do so in a directed approach for the officer and agency," says Steve Williams, NCBRT Operations and Plans Associate Director. The LETCP will augment the current credentialing system already implemented in the state of Oklahoma. In addition to obtaining the Law Enforcement Terrorism Certification, the training hours can be transferred to CLEET's Advanced Law Enforcement Certification program and eventually college credits towards a degree. "This training will provide additional tools for law enforcement officers in their mission of providing a safer and more secure environment for the citizens of Oklahoma," says Steve Emmons, CLEET Director. "It is only through these training partnerships that officers advance their knowledge and expertise to fight the threat of high-consequence events."

### About the Law Enforcement Terrorism Certification Program (LETCP)

The LETCP offers three levels of certification: basic, intermediate and advanced. Each level of certification includes training required for all participants and offers various tracks within the program to address specific needs of the patrol officer and special response units. The curriculum includes both web-based and instructor led training, which includes mobile and residential training. Each of the courses offered in the training program have been either DHS-certified or are federal or state courses approved through DHS. Each course is also offered at no cost to the participant. The entire certification program takes anywhere from one to six years to complete, depending upon the participant's current level of education. The state of Oklahoma is preparing a multi-year training schedule to meet the anticipated needs of the required training. Most of the training is mobile and will be brought to the state. The residential training programs, which are highly technical and require special facilities to conduct, will provide the training at their facilities. In these cases, the training provider will provide travel, lodging and per diem for those attending.

### About CLEET

The mission of the Council on Law Enforcement Education and Training (CLEET) is to enhance public safety by providing education and training which promotes professionalism and enhances competency within the ranks of Oklahoma law enforcement and to manage and regulate the licensing and training of private security. [www.ok.gov/cleet](http://www.ok.gov/cleet).

### About NCBRT and NDPC

The mission of the National Center for Biomedical Research and Training (NCBRT) is to help America prevent, prepare for, respond to and recover from acts of domestic and international terrorism, weapons of mass destruction and high-consequence events through teaching, training, technical assistance and research. More information about the NCBRT can be found at [www.ncbrt.lsu.edu](http://www.ncbrt.lsu.edu).

The NCBRT is part of the National Domestic Preparedness Consortium (NDPC), recognized by the Department of Homeland Security (DHS) as the principal vehicle through which the National Training and Education Division (NTED) identifies, develops, tests and delivers training to state, local and tribal emergency responders. More information about the NDPC can be found at [www.ndpc.us](http://www.ndpc.us).

## NCBRT/LETCP CLASSES

You can earn your yearly continuing education hours, and work towards a basic, intermediate, or advanced certification in the Law Enforcement Terrorism Certification Program by taking these courses.

### [Emergency Response to Domestic Biological Incidents \(Per 220\)](#)

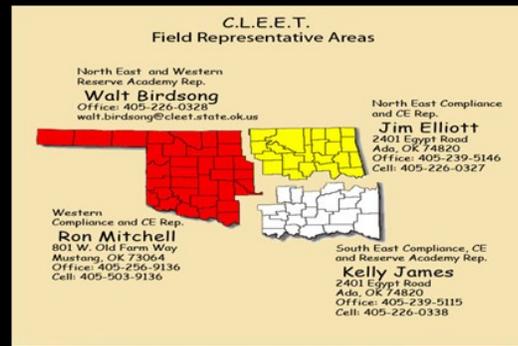
[March 6-8, 2012 — Texas County EOC](#)  
[2902 Tumbleweed Drive Guymon, Ok 73942](#)

Several LETCP courses will be offered at the OSPOA Conference in OKC on Feb 22-26, 2012.

**We are planning a another Law Enforcement Terrorism Certification training event for June 18 - 22, 2012. We plan to have several courses available for officers to choose from over a 5 day period. More information will be coming soon.**

# CLEET Field Rep Map

Here is an updated map of the CLEET Field Representative Map.



If you have questions concerning your region do not hesitate to call your field representative.

## Private Security

In order to better serve our private security applicants we would like to inform you of some problems we have identified that could delay the processing or the mailing of your license.

- When we receive your application we check in the money order first. On some of the money orders we have received we have found that they have not been filled out except for the amount. When this is encountered we must send the money back to the sender for completion.
- The next problem we encounter is on current address for the applicants. Each month we send out reminders that your license is set to expire soon. Over a five day period in September we received back forty renewals, one application packet and one license. It is important to remember that it is your responsibility to contact us within ten days of a new address as it is a requirement under OAC 390:35-5-13.
- The last item is not signing the application where needed and having the documents notarized.

**The testing dates for Private Security are below. All of these tests will be held at CLEET. Classroom will be announced on the testing day.**

March 05, April 02, May 07, June 04, July 09, August 06, September 03, October 08,  
November 05, December 03.

The Private Security Industry of Oklahoma is represented by the Private Security Advisory Committee. The members are: Chairman - James Carroll (OPIA), Vice Chairman - William J. Price (N.W.), Wayne Pauley (N.E.), Louis A. Maltos (S.E.), Alan Grayson (S.W.), Bill L. Howard (Member-At-Large), Rob Vincent (ASIS).

[Here is a link to the OPIA and the Public Agency Training Council, they provide in and out of state training.](#)

[Click here to view the Oklahoma Private Investigator Association Website](#)

If you have questions about your application or other question concerning Private Security please consult our web site or call 405-239-5100 and ask for Private Security Licensing.

# Tribal Inspired Leadership Training

The Chickasaw Nation Lighthouse Police Department and East Central University Tribal Police Training Program, along with the Bureau of Indian Affairs, are partnering to present:  
**Tribal Inspired Leadership Training (TILT)**

East Central University Tribal Police Training Program has sponsorships to assist officers with lodging expenses or mileage. If you need assistance, please contact Cassie Holloway at (580)559-5861 or via email at casrhol@ecok.edu

[Click here to register online.](#)

**Host Agency: Bureau of Indian Affairs (BIA) and  
 Tribal Police Training Program at East Central University**

**Class:** TILT (Tribal Inspired Leadership Training)

**Date:** April 10-11, 2012 **Time:** 8:00 a.m. to 5:00 p.m.

**Where:** Council on Law Enforcement Education and Training (CLEET)  
 2401 Egypt Road Ada, OK 74820

**What is this training about?** This course is designed to train and equip executives with the skills necessary to make leadership decisions, for the purpose of implementing and administering community policing programs in their community. Participants will evaluate case studies and share experiences in the context of an executive's leadership approach in implementing and administering community policing programs in Tribal communities. The course will examine and discuss the need for leadership and the importance of community policing programs.

The course consists of topics including: Carrying Out Community Policing Principles: Defining and Understanding Leadership and Management Roles; Successfully Integrating and Synchronizing Community Policing Principles through Leadership: Situational Leadership; Community Policing Executive Leadership Skills: Primal Leaders and Emotional Quotient (EQ); Comprehensive Application of Community Policing Principles: The Transformational Leader. This training assists leaders to meet challenges by: analyzing, comparing, and identifying the leadership skills necessary "to do the right thing, at the right time, in the right way, and for the right reasons."

**Who should attend?** The target audiences for this program are Tribal executive leaders and other non-Tribal executives who have direct involvement in community leadership representing a broad spectrum of public and private organizations. This would include representatives from any of the following disciplines:

-- Law enforcement -- Emergency medical services -- Fire service -- Communications services -- Public works & public utilities -- Government administration -- Public safety -- Health care & Private sector executives -- Education -- Emergency Managers -- Community leaders -- Community stakeholders

**Cost:** This **no-cost** training is provided by Western Oregon University and is supported by the U.S. Department of Justice, Community Oriented Policing Services Office.

**Local Contact: Cassie Holloway** Phone: 580-559-5861 or email: casrhol@ecok.edu. Or Ashley Jackson, Western Community Policing Institute, Western Oregon University. Phone: 877-601- 6866 (toll free) or email: jacksona@wou.edu .