

**POLYGRAPH BOARD MEETING
NORMAN INVESTIGATIONS CENTER
1507 W. LINDSAY ST.
NORMAN, OKLAHOMA 73071
01/15/2021
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

Jason Holt, Chairman
David Otwell, Vice Chair
David Teuscher, Secretary

STAFF PRESENT:

Lori Parks, Recording Secretary

ABSENT:

Bill Brown, Member
Joel Franks, Member

GUESTS:

Jeremy Wade, Okmulgee Police Department
Kyle Franks, Accurate Solutions Inc.
Kim Morton, Lawton Police Department

1. Call Meeting to Order

Chairman Jason Holt convened the board meeting of the Polygraph Examiners Board at 10:02 a.m. roll taken; Three (3) members were present representing a quorum.

2. Open Meeting Act Compliance

Chairman Jason Holt verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

3. Roll Call

Roll taken: (3) Three members were present representing a quorum.

4. Approval of Minutes

Action Taken: Secretary David Teuscher made a motion to approve minutes of the regular meeting held on 10/16/2020. Vice-Chairman David Otwell made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell yes. Secretary David Teuscher voted yes. Motion carried 3-0. Minutes Approved.

5. Intern Specification Review / License / Reciprocity Application Information:

a. **Kimberly Morton** - Lawton Police Department - *Internship 12/03/2019. (Sponsor – Charlie Martin)*
Action Taken: *Twenty (20) specifications presented.* Vice-Chairman David Otwell made a motion to approve (20) specifications presented and approve full licensure. Chairman Jason Holt voted yes. Vice-Chairman David Otwell yes. Secretary David Teuscher voted yes. Motion carried 3-0
(49) Total 01/15/2021 - Full Licensure

b. **Jeremy Wade** – Okmulgee Police Department - *Internship 12/02/2019. (Sponsor – Kyle Franks)*
Action Taken: Fourteen (14) specifications presented. Secretary David Teuscher made a motion to approve (14) specifications presented and approve full licensure. Vice-Chairman David Otwell made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell yes. Secretary David Teuscher voted yes. Motion carried 3-0
(40) Total 01/15/2021 - Full Licensure

c. **Jason D. Williams** – License Number 159

Late Renewal (s): Board approval required. Received *renewal application on 01/06/2021*

- Complete renewal application received
- Renewal Payment received
- Continued Education received

Action Taken: Vice-Chairman David Otwell made a motion to approve Mr. Williams' late renewal and approve full licensure. Secretary David Teuscher made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell yes. Secretary David Teuscher voted yes. Motion carried 3-0

d. **Adam Good** – License Number 233

Late Renewal (s): Board approval required. Received *renewal application on 01/13/2021*

- Complete renewal application received
- Renewal Payment received
- Continued Education received

Action Taken: Secretary David Teuscher made a motion to approve Mr. Good's late renewal and approve full licensure. Vice-Chairman David Otwell made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell yes. Secretary David Teuscher voted yes. Motion carried 3-0

6. **Polygraph Board Discussion**

Information: Brief discussion on the announcement of Bill Browns retirement.

7. **Board Comments:**

Information:

Mr. David Otwell advised on Jason Stearns completing polygraph school. Once he completes and passes his training Mr. Stearns will need to complete his testing and a special meeting will need to be scheduled. TBA.

8. **Public Comments:**

NONE

9. **Adjournment**

Action Taken: Vice Chair David Otwell made the motion to dismiss. Secretary David Teuscher made the motion to second. Chairman Jason Holt voted yes. Vice Chair David Otwell voted yes; Secretary David Teuscher voted yes.

Motion carried 3-0

Chairman Jason Holt adjourned the meeting at 11:25 a.m.