

**POLYGRAPH BOARD**  
**EDMOND POLICE DEPT., 100 E. 1<sup>ST</sup> ST. EDMOND, OK.73034**  
**05/10/2018**  
**10:00 AM**

**Minutes**

**MEMBERS PRESENT:**

Joel A. Franks, Chairman  
Jason Holt, Vice Chair  
David Otwell, Secretary  
Bill Brown, Member

**STAFF PRESENT:**

Lori Parks, Recording Secretary

**MEMBERS ABSENT:**

David Teuscher, Member

**GUESTS:**

Kyle Crusoe, Polygraph Intern  
Adam Good, Polygraph Intern  
Nicholas Chaffin, Polygraph Intern  
Casey Von-Schultz, Polygraph Intern applicant  
Jonathan Santiago, Polygraph Intern applicant  
Cliff Fielding, Polygraph Intern Sponsor  
Dustin Albright, Polygraph Intern Sponsor  
Greg Wipfli, Polygraph Intern Sponsor  
Allan Logan, Polygraph Examiner  
William Hines, Polygraph Examiner

**1. Call Meeting to Order**

Chairman Joel A. Franks convened the special board meeting of the Polygraph Examiners Board at 10:00 a.m.

**2. Open Meeting Act Compliance**

Chairman Franks verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

**3. Roll Call**

Roll was taken; four members were present representing a quorum.

**4. Approval of Minutes**

**Action Taken:** Mr. Jason Holt made a motion to amend and or approve minutes of the regular meeting held on 01/19/2018. The motion was seconded by Mr. David Ottwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

**Action Taken:** Mr. Jason Holt made a motion to acknowledge minutes of regular meeting held on 04/20/18. No quorum present. The motion was seconded by Mr. David Ottwell.

Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

## 5. Intern Review / License

Board members were given the opportunity to discuss and approve the full license for Kyle Crusoe, completed required Specs. **Action Taken:** Mr. Jason Holt made a motion to approve license. The motion was seconded by Mr. David Ottwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

Board members were given the opportunity to discuss and approve the full License for Adam Good, completed required Specs. **Action Taken:** Mr. David Otwell made a motion to approve license. The motion was seconded by Mr. Bill Brown. Chairman Franks abstained. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 3-0.

Nicholas Chaffin (intern start 3-27-17) (*sponsor Aungela Spurlock*) 15-Specs –Discuss Intern Status. Mr. Chaffin requested a 6 month extension. Mr. Chaffin had an employment change & waiting on equipment. **Action Taken:** Mr. Jason Holt made a motion to approve extension. The motion was seconded by Mr. David Ottwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

Casey Von Schritlz- **A).** Exams, supplemental paperwork for review **B.)** Intern application review & approval. **Action Taken:** Mr. Bill Brown made a motion to approve internship. The motion was seconded by Mr. David Ottwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

Jonathan Santiago- **A).** Exams, supplemental paperwork for review **B.)** Intern application review & approval. **Action Taken:** Mr. Jason Holt made a motion to approve internship. The motion was seconded by Mr. David Ottwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

Steven Eason (intern start 3-27-17) (sponsor Jason Holt) completed a total of 23 Specifics. Tabled until 07/20/2018 meeting.

## 6. Late Renewal / Reinstatement

- a. Robert D. Hendrix
- b. Kenneth A. Logan
- c. Bobby J. Rachel
- d. Heath Hall

All completed the necessary renewal documents and training.

**Action Taken:** Mr. Jason Holt made a motion to approve all late renewal and reinstatement as a group. The motion was seconded by Mr. David Ottwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

## 7. Board Comments

### Discussion:

- a. William K. Teigen-retirement letter no further discussion
- b. State of Oklahoma Task Force (Mr. Otwell) Legislation, Increase training, simplify processes. (Keep on Table)
- c. Federal examiners / Compliance issues no further discussion needed.
- d. Official welcome to Bill Brown new Polygraph Board Member no further discussion

## 8. Public Comments

There was no discussion.

## 9. Adjournment

**Action Taken:** Mr. Jason Holt made a motion to adjourn. The motion was seconded by Mr. Otwell. Chairman Franks voted yes. Vice Chair Jason Holt voted yes. Secretary David Otwell voted yes. Member Bill Brown voted yes. Motion carried 4-0.

Chairman Joel A. Franks adjourned the meeting at 10:40 a.m.