

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the main entrance of the K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING
CURRICULUM REVIEW BOARD REGULAR MEETING**
K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820

September 10, 2019

AMENDED MINUTES

Members Present:

Mr. Craig Maile, OK Dept. of Career Technology
Captain Marshall McDonald, Oklahoma CO SO
Dr. Michael Wilds, Northeastern State University
MSgt. Troy Fullbright, Moore PD
Chief Don Sweger, Guthrie PD

Staff Present:

Jesus E. Campa, Executive Director
Chuck Gerhart, Assistant Director
Preston Draper, General Counsel
Shannon Butler, Operations Manager
Earl Morrison, Compliance Manager
Cindy Donnelly, Recording Secretary

Members Absent:

Sheriff Shannon Smith, Seminole CO SO

1. Call Meeting to Order

Chairman Craig Maile, Oklahoma Department of Career Technology, called the meeting to order at 10:02 a.m.

2. Roll Call and Declaration of a Quorum

Roll was called, and there was a quorum present.

3. Open Meeting Act Compliance

This meeting was held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on November 08, 2018, and the agenda posted March 08, 2019.

4. Approval of Minutes

The Curriculum Review Board minutes from the March 12, 2019 meeting were reviewed by the Board members.

Action Taken: MSgt. Troy Fullbright, Moore Police Department, made a motion to approve the March 12, 2019 meeting minutes. Captain Marshall McDonald, Oklahoma County Sheriff's Office, seconded the motion. The motion was approved.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Yes
Chief Don Sweger	Abstain		

5. Introduction of New CLEET General Counsel

Executive Director Eddie Campa, CLEET, introduced new CLEET General Counsel, Preston Draper, to the Board. He also introduced Earl Morrison, Compliance Manager for CLEET.

Mr. Draper came to CLEET from East Central University where he has been part of the Legal Studies program at the university. In addition, he had a private practice in Ada, and was formerly with the Attorney General’s office.

Mr. Morrison was formerly a Chief in Texas. His position, Compliance Manager, is new to CLEET. He is working on getting CLEET accredited through IADLEST and CALEA. He will also be assisting in updating the basic academy curriculum.

Action Taken: No action required – information only.

6. Renewal of Curriculum Review Board Seats

The Board was informed the Council approved the reappointment of Chief Don Sweger, Guthrie Police Department to the Board. MSgt. Fullbright’s term expires October 2019, and he express his desire to retain his position on the Board.

Action Taken: Chief Sweger made the motion to reappoint MSgt. Fullbright to another term on the Curriculum Review Board. Dr. Mike Wilds, Northeastern State University, seconded that motion. The motion was approved.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Abstain
Chief Don Sweger	Yes		

7. Possibility of Changing Meetings from Bi-monthly to Quarterly

The Board discussed the possibility of changing the regularly scheduled Curriculum Review Board meetings form bi-month to quarterly. After hearing the future plans for CLEET from Director Campa, the Board felt it best to keep the regularly scheduled meetings to be held bi-monthly.

Action Taken: Chief Sweger made a motion to keep the Curriculum Review Board regularly scheduled meetings to be held bi-monthly. Dr. Wilds seconded that motion. The motion was unanimously approved.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Yes
Chief Don Sweger	Yes		

8. 2020 Curriculum Review Board Meeting Dates

Since the Board voted to remain with the bi-monthly meetings, they were presented with the 2020 dates fitting the “2nd Tuesday of the month” schedule of the Board. The dates presented were:

January 14, 2020	July 14, 2020
March 10, 2020	September 08, 2020
May 12, 2020	November 10, 2020

Action Taken: Chief Sweger made the motion to accept the proposed 2020 dates presented to the Curriculum Review Board. The vote passed unanimously.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Yes
Chief Don Sweger	Yes		

9. Draft a Plan of Work for 2020 Curriculum Review Board

Chairman Mr. Craig Maile, Oklahoma Department of Career Technology, requested input from CLEET staff and the Board regarding what the plan will be for 2020. Director Campa started by stating the Ethics block will be shortened from 14 hours to 8 hours. There are several other blocks in the basic academy which incorporate ethics. He also said he would like to see new things added and curriculum updated.

Some of the things mentioned by CLEET staff were:

- 21st Century Policing – Six Pillars, Procedural Justice
- Basic Spanish for Law Enforcement – Basic Key Words
- Qualifying with the Shotgun and Patrol Rifle in the Firearms Block
- Dangers and Issues with Social Media
- De-escalation Techniques incorporated within the Defensive Tactics Block (Two instructors will be sent to a course in November for De-escalation Techniques to be certified as Train-the-Trainer instructors.)
- Trauma Informed Policing
- Training on policies and protocols for the collection and maintenance of sexual assault kits.

Action Taken: MSgt. Fullbright made a motion for the Board to agree with the suggestions proposed curriculum review for 2020. Chief Sweger seconded the motion. The motion passed unanimously.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Yes
Chief Don Sweger	Yes		

10. Public Comment

There was no one present to make any public comments.

11. New Items

There were no new items introduced.

12. Adjournment

Mr. Maile requested a motion to adjourn the meeting. Chief Sweger made the motion, with Dr. Wilds seconding the motion. The motion passed unanimously. The meeting was adjourned at 10:29 a.m.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Yes
Chief Don Sweger	Yes		