

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the main entrance of the K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING
CURRICULUM REVIEW BOARD REGULAR MEETING**
K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820

January 08, 2019

MINUTES

Members Present:

Mr. Craig Maile, OK Dept. of Career Technology
Captain Marshall McDonald, Oklahoma CO SO
Chief Don Sweger, Guthrie PD
Dr. Michael Wilds, Northeastern State University
Sheriff Shannon Smith, Seminole CO SO
MSgt. Troy Fullbright, Moore PD

Staff Present:

Jesus E. Campa, Executive Director
Chuck Gerhart, Assistant Director
Gerald Konkler, General Counsel
Shannon Butler, Operations Manager
Keith Miller, Academy Coordinator
Cindy Donnelly, Recording Secretary

1. Call Meeting to Order

Chairman Craig Maile, Oklahoma Department of Career Technology, called the meeting to order at 10:04 a.m.

2. Roll Call and Declaration of a Quorum

Roll was called, and there was a quorum present.

3. Open Meeting Act Compliance

This meeting was held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on November 08, 2018, and the agenda posted January 07, 2019.

4. Approval of Minutes

The Curriculum Review Board minutes from the September 09, 2018 meeting were reviewed by the Board members.

Action Taken: Sheriff Shannon Smith, Seminole County Sheriff's Office, made a motion to approve the September 09, 2018 meeting minutes. Chief Don Sweger, Guthrie Police Department, seconded the motion. The vote passed unanimously.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes

5. Information Regarding Shotgun and Rifle Orientation in Basic Academy

Keith Miller, Academy Coordinator, presented and discussed the shotgun and rifle orientation in the basic academy. He noted that these handling skills have been implemented in the past two academies. The question was raised regarding how much time is taken for orientation on the shotgun. Shannon Butler, Operations Manager, informed the Board that the qualification was removed, which left the same amount of time for shotgun orientation and added time for rifle orientation. Through further discussion, the Board decided that, at the least, some of the Board members want to address this at a Council meeting, suggesting re-implementing the qualifications in the basic academy.

Action Taken: No action was taken on this item.

6. Distribution of the Basic Academy Community Relations, Report Writing, and Ethics Curriculum

Information: Keith Miller distributed thumb drives to the Board members. The thumb drives contained the Basic Academy curriculum for Community Relations, Report Writing, and Ethics. The Board will review this curriculum and discuss/make suggestions at the regular scheduled March 12 Curriculum Review Board meeting.

Action Taken: No action taken on this item.

7. Director’s Report

Jesus “Eddie” Campa, Executive Director, introduced himself to the Board. Director Campa wants to make Oklahoma Council on Law Enforcement Education and Training a model for other states.

8. Public Comment

There was no one present to make any public comments.

9. Adjournment

Mr. Maile requested a motion to adjourn the meeting. Chief Sweger made the motion, with Captain Marshall McDonald, Oklahoma County Sheriff’s Office, seconding the motion. The motion passed unanimously. The meeting was adjourned at 10:51 a.m.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes