

## CURRICULUM REVIEW BOARD

**Mr. Craig Maile, Chairman**

Oklahoma Department of Career Technology  
Curriculum Materials Center  
1500 West Seventh Avenue  
Stillwater, Oklahoma 74074-4364

**Captain Marshall McDonald**

Oklahoma County Sheriff's Office  
8601 W. Main  
Spencer, Oklahoma 73084

**Chief Don Sweger**

Guthrie Police Department  
306 W. Oklahoma  
Guthrie, Oklahoma 73044

**Dr. Michael R. Wilds (Mike)**

Criminal Justice Professor & Attorney at Law  
Northeastern State University  
3100 E. New Orleans, BALA  
Broken Arrow, OK 74014

**Sheriff Shannon Smith**

Seminole County Sheriff's Office  
211 E. 2<sup>nd</sup>  
Wewoka, OK 74884

**MSgt. Troy Fullbright**

Moore Police Department  
117 E. Main  
Moore, OK 73160-5130

**Council on Law Enforcement Education and Training – Curriculum Review Board  
K. O. Rayburn Training Center  
2401 Egypt Road – Ada, Oklahoma 74820**

**August 23, 2018  
10:00 a.m.**

**SPECIAL MEETING AGENDA**

**Note: The Curriculum Review Committee for Law Enforcement Education and Training may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.**

**Public comment will be limited to items listed on the agenda. Those wishing to speak will be required to sign in and will be allowed no more than three (3) minutes to speak on the respective agenda item(s).**

**1. Call Meeting to Order**

**Action Taken:** \_\_\_\_\_

**2. Roll Call and Declaration of a Quorum**

**3. Open Meeting Act Compliance**

**Information:** This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on August 02, 2018, and the agenda posted August 20, 2018.

**4. Approval of Minutes**

**Information:** Past meeting minutes for the Curriculum Review Board will be presented and discussed. Members will vote to acknowledge minutes.

- January 09, 2018 meeting minutes – acknowledge only

**Action Taken:** \_\_\_\_\_

- March 13, 2018 meeting minutes – acknowledge only

**Action Taken:** \_\_\_\_\_

- May 08, 2018 meeting minutes – acknowledge only

**Action Taken:** \_\_\_\_\_

- July 10, 2018 meeting minutes – acknowledge only

**Action Taken:** \_\_\_\_\_

**5. Board Member's Term Expired July 2018**

**Information:** Sheriff Shannon Smith's, Seminole County Sheriff's Office, term expired July 22, 2018. Sheriff Smith will advise whether he wants to remain on the Board or step down from his seat. If he steps down, the Board will determine a deadline for receiving applications to fill Sheriff Smith's seat.

**Action Taken:** \_\_\_\_\_

**6. Presentation of Legal Matters Curriculum Changes/Updates: LM.16 Trials, LM.02 Civil Liability & Civil Process, LM.15 Defensives to Crimes**

**Information:** Gerald Konkler, General Counsel, will present proposed changes/updates to the Legal Matters block of instruction.

**Action Taken:** \_\_\_\_\_

**7. Presentation of Patrol Curriculum Changes/Updates**

**Information:** Keith Miller, Academy Coordinator, will present proposed the Patrol Matters block of instruction to the Board.

**Action Taken:** \_\_\_\_\_

**8. Proposed Possible Vote to Enter Executive Session to Discuss CLEET Basic Academy Curriculum to Include the Patrol and Legal Matters Blocks (above referenced topics) of Instruction**

**Information:** Pursuant to "§ 307. Executive sessions. B. 7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law." as well as "§ 51. Officers Chapter 1. General Provisions Section 24A.8 Law Enforcement Agency Records Available for Public Inspection E. The Council on Law Enforcement Education and Training (C.L.E.E.T.) shall keep confidential all records it maintains pursuant to Section 3311 of Title 70 of the Oklahoma Statutes and deny release of records relating to any employed or certified full-time officer, reserve officer, retired officer or other person; teacher lesson plans, tests and other teaching materials; and personal communications concerning individual students except under the following circumstances:", etc., Board members will vote whether or not to go into Executive Session in order to discuss CLEET basic academy curriculum to include the Patrol block of instruction.

**Action Taken:** \_\_\_\_\_

**9. Executive Session**

**Information:** If Board votes to enter Executive Session, CLEET basic academy curriculum of the Patrol and Legal Matters blocks of instruction will be discussed. The Board will then decide whether or not leave Executive Session and return to the Open Meeting.

**Action Taken:** No action required – information and general discussion only.

**10. Executive Session Dismissal Vote**

**Information:** The Board will cast their individual vote, in the Open Meeting, to leave Executive Session and return to Open Meeting.

**Action Taken:** \_\_\_\_\_

**11. Possible Vote on Any Action Taken in Executive Session Regarding Basic Curriculum of Patrol and Legal Matters Blocks (above referenced topics) of Instruction**

**Information:** The Board will either vote to approve updates/changes to CLEET basic academy curriculum:

- Patrol

**Action Taken:** \_\_\_\_\_

- Legal Matters

**Action Taken:** \_\_\_\_\_

**12. Presentation of Criminal Investigation Curriculum**

**Information:** Keith Miller, CLEET, will distribute thumb drives with current Criminal Investigation block curriculum and a handout showing contents of thumb drive to the Curriculum Review Board members only.

Board members will need to sign and return a *Limitation on Release of Training Material Provided by CLEET* before receiving the thumb drive.

**Action Taken:** No action required – information and general discussion only.

**13. Director's Report**

**Information:** Chuck Gerhart, Interim Director, will present the following items to the Board for information only.

- CLEET Rules signed by governor
- Increase in Private Security Training Schools
- Public and Private Schools applying to become Campus Police Departments
- New food service provider
- Training Initiatives
- Regional Meetings

**14. Public Comment**

Those wishing to comment will be limited to three (3) minutes on agenda items **only**.

**Action Taken:** No action required – information and general discussion only.

**15. Adjournment**

**Information:** The Board will discuss adjourning and vote on adjournment.

**Action Taken:** \_\_\_\_\_