

Sources Sought Notice

State of Oklahoma Office of Management and Enterprise Services / ISD Procurement Division on behalf of the State of Oklahoma Department of Agriculture, Food and Forestry (ODAFF)

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The State of Oklahoma Office of Management and Enterprise Services (OMES) Information Services Division (ISD) is seeking the procurement and implementation of a Web based vendor solution for an Oklahoma Department of Agriculture, Food, and Forestry (ODAFF) Online Services System. This system will be a proven, vendor-hosted, web-based technical solution that provides complete online services for a wide range of licenses, permits, certifications, tonnage fees, inspections, vehicle maintenance logs, employee daily activity logs, Notices of Intent/termination, complaints, and registration management functions to support ODAFF's various lines of business. The resultant web based solution will be required to serve and manage approximately 95,830 licensees, permits, and inspections of various types. The Budget for this project is \$800,000.00

The Office of Management and Enterprise Services/ISD Procurement will conduct a pre-education meeting for all interested suppliers **prior to publishing the RFP and the RFP closing date**. This meeting is being held to educate interested suppliers in the solicitation process of the Performance Information Procurement Systems (PIPS) –Best Value Process; developed by Arizona State University Performance Based Studies Research Group (PBSRG). Interested suppliers can visit the PBSRG web site for an overview of The Best Value Business Model Overview @ <http://pbsrg.com/best-value-model/>

Attendance is not mandatory but will be critical to the supplier who may not be familiar with the PIPS process, which will be utilized to conduct this specific solicitation process. Suppliers may attend this meeting in person or via teleconference. Suppliers who wish to attend via phone conference; please note **** the dial-in information will be made available via e-mail 24 hours prior to the meeting

Following the pre-education the Power Point Presentation will also be available via e-mail

The pre-education meeting will be held at the Office of Management and Enterprise Services/ISD, located at 3115 North Lincoln Blvd. Oklahoma City, 02/09/2015 from 1:30 pm to 4:30 pm CST

- i. Please submit your intent to participate via e-mail to the procurement specialist listed above by **01/27/2015 5 PM CST**

Please complete the form below and submit with your response (cont'd on page 2)

- a. Company Name: _____
- b. Contact Name: _____
- c. Contact Title: _____
- d. Contact Telephone: _____
- e. Contact Email: _____

Please provide the following:

- ii. *Names, titles and e-mail addresses of those attending from your organization and any third party vendors, please include names, titles and e-mail addresses. This information is require whether attending in person or via telephone conference.*
- iii. *If you plan to attend in person, the number of people from your organization and any third party vendors. Provide the names, titles and e-mail address for those who intend to participate in this event in person.*

Cont'd.....

Check one:

- We plan to attend in person _____ Number of persons attending
- We plan to attend via teleconference _____ Number of persons attending
- We do not plan to attend but we do plan to respond to the RFP
- We do not plan to attend and do not plan respond to the RFP

If you plan to attend in person please use the space below to list the following, (you may make additional copies of this form if required)

Names, titles and e-mail addresses of those attending from your organization and any third party vendors, please include names, titles and e-mail addresses