



**State of Oklahoma
Office of State Finance**

Amendment of Solicitation

Date of Issuance: 12/01/2010

Solicitation No. 0900000156

Requisition No. 0900000156

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 580:15-4-5(c)(5), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:
3115 N. Lincoln Blvd

Kim Charbeneau
Contracting Officer

Oklahoma City, OK 73105 -
or

(405) - 522 - 4549
Phone Number

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Oklahoma City, OK 73105 -

Description of Amendment:

a. This is to incorporate the following:

Response to Vendor Questions. No change to Bid Submission deadline, Bids due no later than 3:00 p.m. CST/CDT December 27, 2010.

1. This is our understanding of the project:
The project will focus on the implementation of the Oracle Financials Analytics.
The implementation will focus include all phases of the implementation including fit/gap analysis on reporting requirements, population of the data warehouse, and design, validation and testing of reports. The project will also include training for state technical staff as well as end users.
We understand that you need 2/3 position: Lead, Support

a. Lead: Is the individual / group responsible for making sure the task is completed. The Lead will also work with the Support individual(s) on the task.

b. Support: Is the individual / group that is working with the Lead on the

task.

c. Participate: Is the individual / group

We would like the JOB DESCRIPTIONS of the positions

Response: The RFP is requesting a system integrator that has experience in implementing financial analytics. In response to the RFP the integrator should be able to provide the number and skillset of resources required to make this project successful. Please refer to Section C.3 Staffing.

2. Financial Analytical Application - Are you planning to deploy all subject areas within the Financial Application or just a subset (ie, GL, AR, AP)?

Response: It is our understanding that the major subject areas within the Financials Analytics are General Ledger, Accounts Receivable and Accounts Payable. We are planning to deploy each of these subject areas. We will want to review all subject areas delivered within the software. If additional subject areas exist, we will want to review them for applicability.

3. Who is the Executive sponsor of the project and what is their title?

Response: Brenda Bolander, State Comptroller We have an Executive Sponsor and this information will be provided at the time of Award.

4. What is the plan & timing of upgrading to PeopleSoft 9.0 or 9.1?

Response: The state is planning to upgrade Wwithin the next two years.

5. Does the State of Oklahoma currently have a BI/Reporting Center of Excellence?

Response: Yes. We have two employees who have a little over a year'swith experience working with OBIEE. to deploy a statewide ARRA (American Recovery and Reinvestment Act) solution and a transparency web site.

6. What funding approvals have been received in order to make a purchase and implementation decision?

Response: This is in our current year's budgetFunding has been approved for this project.

7. What is the desired timing around when the Financial Analytics implementation project is to begin?

Response: March/April 2011

8. Will a State of Oklahoma project manager be assigned to this project?

Response: Yes. Yes.

9. Will submitting organizations receive an email confirmation indicating their response has been received by the 3pm deadline on Dec 27, 2010?

Response: No.

10. On Pg 15, the sentence below is listed. What are the requirements that surround this sentence?

a. In addition to this the state wants to deploy dashboards based on the agencies requirements.

Response: The exact requirements will be determined during the fit gap sessions.

11. On pg 15, the 10-12 reports are stated to be critical for on-going operational support. Can a pdf version of the report along with the association SQL be provided?

Response: The attached operational reports have been identified by our functional staff. Most reports come directly from the PeopleSoft Ledger, Voucher, Journal Header/Line or PO tables. In some cases, temp tables have been created to facilitate report generation. Copies of the SQL will be provided upon award.

12. What are the chart segments being used for reporting?

Response: The primary chartfields used for reporting would be Business Unit, Account, Class Funding, Fund Type, Department, Operating Unit. We are also using the Product, Chartfield1 and Project chartfields

13. What are the trees that are used for reporting and how are they organized?

Response: These are primarily account trees for everyday processing and reports. We also use trees for year end reporting using account, class-funding, fund type and business unit (agency) trees.

14. How often are trees updated?

a. Also, do you need to track history?

Response: Most trees are updated only on an as-needed basis. We are not currently tracking history on trees.

15. What ledgers are being used and what are they used for ?

Response: Actuals, Modaccrue, AuditAdj, FullAccrue are used for financial reporting. We also have four budget ledgers.

16. What is the GL Account structure?

a. Are account numbers categorized and if so how? For example, revenue accounts 100000 - 499999, AP 500000 - 699999, AR 700000 - , etc

Response: Assets include accounts 100000 to 199999, liabilities include accounts 200000 to 299999, fund balances/retained earnings include accounts 300000 to 399999, revenues include 400000 to 499999, expenditures 500000 to 599999 and other sources and used of funds include accounts 600000 and over.

17. How is budget and forecast data stored? Are they stored in a separate ledger or by some other method?

Response: We do not store forecast data. Budget data is maintained in a separate ledger. The budgets are established in Peoplesoft EPM and imported to the budget ledgers.

18. Are statistical accounts being used and if so how?

Response: No.

19. What is the fiscal calendar currently being used for reporting?

Response: We use a monthly calendar for reporting.

20. If there are multiple fiscal calendars being used which departments use which calendars within the Office of State Finance?

Response: Everyone uses the monthly calendar for transaction purposes. There are some quarterly calendars used in budgeting, and budget reports.

21. What is the size of the PeopleSoft v8.9 database?

Response: Financials is approx 530G

22. How many years of data are stored in PeopleSoft v8.9?

Response: GL and AP and PO is 39 months

23. How many years of data are desired to be loaded into Financial Analytics?

Response: Current fiscal year and two prior fiscal years.

24. Page 5, Section A.10.3 mentions that travel expenses are to be included in the total bid price/contract amount, however, page 21 specifically says that travel will be billed at cost and expenses will be submitted as a separate line item. How would you like us to prepare our estimate? Estimated travel expenses? or a firm bid for travel expenses?

Response: The vendor is to include their total cost for travel expenses. This will be a Not to Exceed amount on the contract. Successful vendor must provide actual receipts and other supporting documents as requested with invoice.

25. Page 6, Section A.17.1 mentioned "invoices will be paid in arrears after products have been delivered or services provided." This statement seems to imply that we will not be paid for our services until either the project is finished and approved or if we have a Deliverable based model. Can you please clarify?

Response: Invoices will be submitted detailing the number hours worked, who provided the hours worked (vendor employee name), cost per hour and any applicable travel expenses. Invoices must also contain the purchase order number and the time frame for the invoice submitted. Vendors are to submit invoices monthly.

26. Page 7, Section A.24.2 states that if the contract is terminated the State will only be liable for products and services delivered and accepted and for the costs and expenses (exclusive of profit) reasonably incurred prior to the date of the Notice of Termination. However, the previous paragraph A.24.1 states that a 60 day notice will be filed, in the case that the states chooses to terminate a contract does that imply that the contractor will not be paid for any remaining services provided during the 60 day notice?

Response: The State shall terminate the Contract by delivering to the supplier a Notice of Termination for Convenience specifying the terms and effective date of Contract termination.

27. Will there be a preference for local of Oklahoma based organizations?

Response: The State will follow Title 74 Section 85.17A language regarding the application of reciprocity and bidding preferences.

28. Does the State have the ability to make payments on invoices outside of the P-Card?

Response: Yes.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature