



State of Oklahoma
Office of State Finance
Information Services Division

Amendment of Solicitation

Date of Issuance: 04/10/2012 Solicitation No. 8300001049
Requisition No. 8300019790 Amendment No. 3

Hours and date specified for receipt of offers is changed: No Yes, to: 05/01/2012 at 3:00PM CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY AND RETURN TO:

Office of State Finance
ISD Procurement Attn: Gai Hunter
3115 N. Lincoln Blvd.
Oklahoma City, OK 73105

Gai Hunter
Contracting Officer
405-521-6480
Phone Number
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E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

- 1) We are having difficulty reconciling Attachment 1 and the EFT & Mail Counts document sent out with Amendment #2.
 - a. If you compare September of 2011 which are reported on both spreadsheets, you can see that the numbers are very different any way you slice them. Most importantly, we have been trying to clarify what the average total monthly *transactional* EFT % is. Is it the 17.17% which is what is reported on the EFT & Mail Counts document (which is inclusive of ALL EFT)? This would seem very low since the Oklahoma Tax Commission, Oklahoma Employment Security Commission, Interstate and Social Security Administration EFT receipts total 18% and this number does not include credit cards, debit cards, EFT imports or Kiosk EFT payments which was reported on Attachment 1. We would appreciate any clarification we can receive.

There is a difference. Attachment 1 represents the total # of payments received for all cases. Amendment 2 represents the total # of receipts. In other words an employer sends in a check for \$10,000 that contains a remittance advice for 50 different individuals/cases. Attachment 1 counts each one individually and reports 50 payments and Amendment 2 is only reporting it as 1, because it was physically only one receipt/check. This one payment, therefore, would create a difference between the two reports of 49. The same holds true for all transactions types. If someone made one transaction via credit card, but paid on 4 of their cases, then Attachment 1 counts it as 4 and Amendment 2 counts it as 1.

- b. We are also confused by the transaction amounts on the EFT & Mail Counts document. Is it correct to assume that the Wage mail and Wage EFT totals are a *subset* of the transactions reported in the All Mail and EFT rows? If so,

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**)

Title

Authorized Representative Signature



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Solicitation

Attachment 1 and EFT & Mail Counts documents again do not reconcile. Attachment 1 reports total transactions of around 2.1 million. EFT & Mail Counts (if annualized) report total transactions of around 981,000. If not, we would appreciate a clarification on what transactions are included in each row.

Yes, they are a subset. The issue is the same as noted above.

- 2) In regards to Answer to Question #1, we would appreciate a clarification as to the manner in which the state provides new case or update information to the Contractor if there is not a regular file with these additions/changes to the original file the contractor receives from the state.

The current vendor builds the shell of the case and assigns the case number within our current system.