



**State of Oklahoma  
Office of Management and Enterprise Services  
Information Services Division**

**Amendment of  
Solicitation**

Date of Issuance: 6/10/2014 Solicitation No. 8000000093  
 Requisition No. \_\_\_\_\_ Amendment No. 1

Hours and date specified for receipt of offers is changed:  No  Yes, to: 7/14/2014 CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY AND RETURN TO:**

Office of Management and Enterprise Services  
 ISD Procurement Attn: Sheri Keller  
 3115 N. Lincoln Blvd.  
 Oklahoma City, OK 73105

Sheri Keller  
 Procurement Specialist  
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**Description of Amendment:**

a. This is to incorporate the following:

Per Section E.10 General Solicitation Questions – All questions were due June 6, 2014. This amendment captures all questions and answers asked before the deadline.

This amendment will need to be signed and returned with your proposal package on the close date, 3 pm. CDT July 14, 2014.

Page comment added by Dan Erdmann

The System Component Requirements (C.4) state that reports should be available to the teacher, site, district, and at the State levels. The Content Area Requirements (C.5) define five types of users: Elementary School Components; Middle School Components; High School Components; Post-secondary and Adult Components; Post-secondary Education Institution Components; and Business Components. How many schools or sites for each of those types of users do you anticipate serving?

**OMES Answer:**

Oklahoma has approximately:

- **840 Elementary schools**
- **200 middle schools**
- **550 high schools**

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) \_\_\_\_\_ Date \_\_\_\_\_

Authorized Representative Name (**PRINT**) \_\_\_\_\_ Title \_\_\_\_\_ Authorized Representative Signature \_\_\_\_\_



State of Oklahoma  
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## Solicitation

- 62 technology centers
- 35 Workforce offices
- 67 college campuses

In years 1-2, we anticipate serving all technology centers, and 20% of the remaining categories. In years 3-4, we anticipate also serving all Workforce Offices, and up to 50% of the remaining categories. Beyond these years, we want to serve all Oklahoma schools.

Page comment added by Dan Erdmann

The Solicitation states that "ODCTE is looking for a contractor hosted solution." What is the required, or anticipated, start date for the Initial Term?

**OMES Answer: As soon as possible. However, we would want the system operational at the latest on Jan. 31, 2015.**

Page comment added by Dan Erdmann

Requirement C.4.5.1 simply says "Data and analytics." What kind of data and analytics are you requesting?

**OMES Answer: Student/user data: assessment results, usage, reporting. Ability to gauge progress of users and schools from one year to the next. If possible, the ability to measure the number of students participating in Career Exploration, ability to measure the number of students who can articulate their career goal, the number of students showing a positive change in career maturity, and the number of students with a documented career plan.**

Page comment added by Dan Erdmann

Requirement C.11 says "The proposed solution must include all training that is available to each end user; to include any alternatives. The cost for the training must be broken out accordingly, in the pricing section." Sections C.11.2, C.11.3, and C.11.4 all reference training for users. Please define "users." Are the end-users students and adult clients or are users site level staff such as counselors and teachers.

**OMES Answer: A user is defined as anyone who uses the system. Students, adult clients, site level staff, counselors and teachers. What methods of training are available at each level?**

Page comment added by Dan Erdmann

Requirement C.11.1 says "Provide on-site staff training direct to staff or through train-the-trainer model." Does staff refer to ODCTE staff or site level staff such as counselors and teachers?

**OMES Answer: Staff refers to ODCTE staff at a minimum. Trainings to site level staff: teachers, counselors and other administrators would be preferred.**

Page comment added by Dan Erdmann

Requirement C.4.6.3 says "Sufficient electronic storage space to accommodate uploaded saved materials/documents and the ability to expand storage." How will you measure the ability to expand storage especially when the solicitation requires a Firm Fixed Price.

**OMES Answer: Provide cost for estimated storage space available. Consider providing cost per expanded levels of storage available.**

Page comment added by Dan Erdmann

Requirement C.5.6.1 says Ability for business to "Create a profile that highlights their history, mission statement, career opportunities, and tuition packages." What tuition packages do you expect businesses to offer?

**OMES Answer: Oklahoma businesses, in a wide variety of industries, offer scholarship packages, grants, etc to students for various reasons. (i.e. hospitals who pay for nurses to attend training and become certified) Through this site, they would have the opportunity to showcase their scholarships and grants.**



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Solicitation

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Page comment added by Simone Swett

Regarding Response Due Date: June 18, 2014: Will you consider moving the Response Due Date to early July, 2014 (2-3 weeks)? Due to summer staffing schedules and planned corporate obligations, adjusting the timeline will not only benefit all vendors, but will also improve the quality of all responses.

**OMES Answer: Unfortunately, due to budgetary timelines, the deadline as provided is as it stands. We are working internally to secure an extension, but at this time, responses are due June 18th, 2014. An announcement will be made if there are changes in the timeline.**

Page comment added by Dan Erdmann

Requirement C.4.10 addresses Reporting capabilities. C.4.10.1 says "Individuals (where approved by parents) and aggregate assessment data." Is this addressing the need for individuals to have reporting capabilities or that site and state staff should be able to view reports on individuals? If the latter, is the approval by parents something you expect the system to incorporate or part of parent release for access to other kinds of student information?

**OMES Answer: Site and state staff should be able to view reports on individuals and groups/classes. The actual permission from parents where applicable is not an expectation of the system.**