



Amendment of Solicitation

Date of Issuance: 08/08/2016

Solicitation No. 3090000036

Requisition No. 3090000406

Amendment No. 2

Hour and date specified for receipt of offers is changed: [X] No [] Yes, to: 3:00 PM CST/CDT

Pursuant to OAC 580:16-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
(2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery or Personal or Common Carrier Delivery:

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Description of Amendment:

a. This is to incorporate the following:

Question# 1:

With reference to RFP Section C.4.4.1.(The solution must have the ability to track Request for Public Assistance (RPA) - and send Project Worksheets (PW) from initiation to closeout.), this is the case for all non-PA grants, are you looking for PW Writing functionality for PA as well?

Reply:

We are not.

Question #2:

With reference to RFP Section C.4.5.1. (The solution shall provide for an interface with Active Directory and Microsoft Exchange to populate worker records). Is the interface with Active Directory and MS Exchange required only to initially populate all worker records, to then be maintained in the solution going forward, or will a continuous interface be required? If for initial population only, would alternative methods to populate data (such as an import script) be acceptable?

Reply:

The tool needs to be capable of sending e-mails, this is the only requirement with Exchange and/or Active Directory, should these be needed to satisfy the e-mail requirement.

Question #3:

With reference to RFP Section C.4.7.1. (The solution must have ability to provide an overview of the types of reports (grantee, expense tracking, etc.) and number of reports delivered with the product.)

Can you please clarify what is meant with "an overview of types of reports"? Can you provide an example?

Description of Amendment - continuing

Reply:

A table listing all current available reporting ie...quarterly reporting, monthly status, edit/exception reporting, 425, 424 reporting, Management Cost reporting. Time Extension; issue logs; percent to completion status, dashboard summary reports etc.

Question #4:

With reference to RFP Section C.3. Current Environment ("The State of Oklahoma uses Oracle PeopleSoft Enterprise software for all financial transactions. An interface will allow data from FEMA on all projects to update Oracle PeopleSoft Enterprise processed data for a complete start to finish comprehensive product for all recovery grants. Also reciprocating payment data to all FEMA projects.") Under the current environment section there's a reference to interfacing with the State Financial System however there's no item for this under requirements. Is this a requirement?

Reply:

This is a requirement to establish. OEM realizes that this will be a custom request and will be needed to have internal control with the transfer of information electronically.

Question #5:

With reference to RFP Section C.5.3.2.(Table 7.0 defines the timeline for the OEM Project. In addition, the assignment of responsibility (OEM or Supplier) for each line has also been identified. The numbers correspond to weeks after contract award. Suppliers able to beat this timeline should so indicate in their response and include a revised timeline. The timeline below considers multiple parallel tasks being completed during the course of the project. Project funding is time sensitive.) Section 5.3.2 seems to indicate that there should be a sample timeline included for the OEM Project, but the corresponding table isn't populated. Was a sample timeline supposed to be included? If not what, is the expected completion date for the project?

Reply:

Contract awarded by October 1, 2016

Needs assessment and blueprint December 2016

Migration of Data completed by April 2017.

FEMA interface implemented by December 2016

People Soft Interface implemented by February 2017, although this is dependent on coordination with OMES.

Training ready to start by January 2017

Question #6:

With reference to RFP Section C.5.4.2. (The Supplier shall provide a written description of their understanding of the OEM Project. In this section, the state is looking for evidence that the Suppliers understand the level of effort, the criticality of (i.e. the impact to OEM operations and the public that OEM serves), and the risks associated with the integration effort needed with the current in-house-developed, Computerized Criminal History applications with the new OEM application software, server hardware, and implementation/support services. In addition, it is expected that Suppliers will identify the risks inherent in each project phase and will identify the strategies that the Supplier will use to mitigate each risk.)

We have 2 questions in regards to C.5.4.2.

1)Can you please provide further clarification on what is required in our response and 2) whether there is a requirement for integration with the Computerized Criminal History in-house-developed application?

Reply:

This was in error. Please disregard the request for this section. C.5.4.2.

Question # 7

With reference to RFP Section C.4.4.4. (The solution must have the ability to track individual Project Worksheet (PW) and funding for each Project Worksheet (PW) and encumbered funding needs to be revised to Obligations/De obligations.) Please clarify what is meant with "encumbered funding needs to be revised to Obligations/De-obligations".

Reply:

Project Worksheets are only Obligated/De-obligated. This should have been in the language of the RFP.

Description of Amendment - continuing

RFP should only have referenced Obligated/De-obligated.

Question #8

With reference to RFP Section C.2. (Background OEM is responsible for numerous FEMA grants, but this solution will primarily focus on addressing those grants related to public assistance via Project Worksheets (PW)). In section C.2. Background it states that the solution will primarily focus on the Public Assistance grant program. Can you indicate which other grant programs need to be included so that they can be reflected in the cost?

Reply:

The other program is Hazard Mitigation.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature