



**State of Oklahoma  
Office of State Finance  
Information Services Division**

**Amendment of Solicitation**

Date of Issuance: 03/16/2012 Solicitation No. 2920000163  
 Requisition No. 2920003063 Amendment No. 001

Hours and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY AND RETURN TO:**

Office of State Finance  
 ISD Procurement Attn: Hurtisine Frankln  
 3115 N. Lincoln Blvd.  
 Oklahoma City, OK 73105

Hurtisine Frankln  
 Contracting Officer  
(405) 521-6419  
 Phone Number  
Hurtisine\_Frankln@osf.ok.gov  
 E-Mail Address

**Description of Amendment:**

a. This is to incorporate the following:

**Please see the attached required forms. These form are to be submitted with RFP proposals**

**As referenced in the following sections of the RFP**

**D.5. Evaluation Process**

D.5.1. Evaluation Process – Determination of Solicitation Responsiveness

- A responsive offer is defined as an offer that meets all the general mandatory requirements as outlined below:
- Responding Bidder Information Sheet complete Form 076
- Certification for Competitive Bid and Contract (Non-Collusion Certification) Form 004
- Amendments, if issued, are acknowledged.
- All required attachments are submitted

**E.18. Deliverables– Please Note Mandatory Deliverables Listed Below))**

Note: Deliverables are to be in both hard copy and in a single machine-readable format, preferably in Microsoft Word format, on either CD or DVD.

E.18.1. Completed “Responding Bidder Information” OSF/Purchasing Form 076  
 E.18.2. Completed “Certification for Competitive Bid and Contract” OSF/Purchasing Form 004

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
 Supplier Company Name (**PRINT**) Date

\_\_\_\_\_  
 Authorized Representative Name (**PRINT**) Title Authorized Representative Signature