



Amendment of Solicitation

Date of Issuance: 9/27/16

Solicitation No. 2650000332

Requisition No. 2650003685

Amendment No. 1

Hour and date specified for receipt of offers is changed: [X] No [ ] Yes, to: 3:00 PM CST/CDT

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
(2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery or Personal or Common Carrier Delivery:

Darlene Saltzman Contracting Officer

Office of Management and Enterprise Services Central Purchasing 5005 N. Lincoln Blvd., Ste. 300 Oklahoma City, OK 73105

405 - 694 - 7016 Phone Number

Darlene.saltzman@omes.ok.gov E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

The following questions have been submitted concerning the solicitation. All questions and procurement/agency responses are detailed below:
Q1: RFP 2650000332 - Section C.7.2 Solicitation Specifications (page 18) According to requirement, the Supplier shall be responsible for travel costs for relevant STATE staff for all management meetings and oversight activities. How many STATE staff should the Supplier assume will attend these meetings?
Response: Two (2) staff members.
Q2: RFP 2650000332 - Section C.7.3 (page 19) Requirement states that the contracted Supplier shall provide travel and time for appropriate staff to be available as needed to consult with the STATE or the STATE Technical Advisory Committee (TAC). How many TAC meetings occur throughout the year?
Response: Three (3) TAC meetings each year.

**Description of Amendment - continuing**

**Q3:** RFP 2650000332 - Section C.28.1 (page 25) Requirement states that a proposal should include a plan to convene a district advisory work group composed of 20 people and that this meeting will occur twice a year. Is the Supplier expected to be responsible for all costs (as identified in C.7.2) or is the STATE expecting a different approach?

**Response:** These meetings will be held in OKC and the supplier is responsible for all costs.

**Q4:** RFP 2650000332 - By what date is the letter of intent or contract expected to be issued?

**Response:** There is no specific date; OMES/IT will notify the supplier when the letter of intent is ready to be sent.

**Q5:** RFP 2650000332 - Section D.4.4 Evaluation (page 28) Section indicates that Bidders may be required to provide product/services demonstrations. What is the expected time frame for these demonstrations?

**Response:** There is no specific time frame, if there are demonstrations OMES/IT will notify suppliers when and where these will take place.

**Q6:** RFP 2650000332 - Are the restrictions on the disclosure of data and records included in A.28.2 on Page 1 intended to eliminate the availability of the ACT Enrollment Opportunity Service (EOS), which helps postsecondary institutions use ACT test results for purposes of student recruitment?

**Response:** No. However, you would still need to obtain express permission to release the information. As I'm not familiar with what the ACT Enrollment Opportunity Service does to help postsecondary institutions recruit, it may not even apply. The language is not intended to limit a contractor's ability to provide additional services. It is potentially applicable to any vendor who offers other services to students for entrance into college. SDE would consider providing the data to a contractor upon the approval of the State Superintendent of Public Instruction.

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative Signature