



**State of Oklahoma  
Office of Management and Enterprise Services  
Information Services Division**

**Amendment of Solicitation**

Date of Issuance: April 29, 2014 Solicitation No. 2650000285  
 Requisition No. 2650000878 Amendment No. 1

Hours and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY AND RETURN TO:**

Office of Management and Enterprise Services  
 ISD Procurement Attn: 2650000285  
 3115 N. Lincoln Blvd.  
 Oklahoma City, OK 73105

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 Contracting Officer  
  
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 E-Mail Address

**Description of Amendment:**

a. This is to incorporate the following:

- Amendment 1 is issued to answer questions asked via the wiki during the time period of 04/10/2014 – 04/29/2014.
- 1. A.1.1. - There is not an OMES Form 053 attached, when looking on the referenced website can you clarify if Form 053-4.2 "VPAT Software Applications and Operating Systems" is the correct version of the form to use?
    - a) **OMES Form 053 is a form that can be a combination of forms 053-4.2 thru 053-4.7. OMES includes the Instructions for Form 053 for your convenience. Please complete the combination of forms that match your proposal if applicable.**
  - 2. E.3. - Can you confirm the number of hard copies to be provided for both the technical and price proposals?
    - a) **One (1) hardcopy original document.**
  - 3. E.10.7. – Can you please provide the customer pricing sheets; they were not included in the RFP documentation?
    - a) **Pricing sheets will not be provided.**
  - 4. C.7. – Has the state already worked with committees of Oklahoma educators to align the current rubrics? If so, are the current rubrics ready to be implemented? Will the vendor be involved in re-writing the rubrics? Is so, when do you anticipate this occurring for Social Studies and Science? Will Standard Setting occur for both Social Studies and Science in summer of 2015?
    - a) **No to all questions.**

Follow up to question 4 - Will the vendor be involved in re-writing the rubrics?  
 Please confirm that you intended to say no to this question. The RFP states in several places that the provider is responsible for revising the rubrics.

Please confirm that you will want standard setting to take place in FY 16.  

- a) **Yes, the vendor will be involved in rubric revision, but it will not happen in the summer of 2014 as originally planned. Any rubric revisions will occur after the 2014-15 school year. There will not be a standard setting any earlier than Summer 2016. This decision will be made at a later date pending potential legislative changes regarding the Oklahoma content standards and assessment system.**

- 5. The RFP indicates an award of July 1 and has many deliverable dates of July 1, July 15, and August 1. For the first year of the contract does the State have specific dates in mind for the work to take place or should the



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Supplier recommend a set of dates that would still result in a 14-15 assessment of the new rubrics?

**a) Anticipated contract award date is July 1, 2014, these activities are not expected to be in place at the beginning of the 14-15 school year.**

6. Please identify the number of students, teachers, and district personnel for both the Winter and Spring administrations.

**a) Approximately 3,000 students are assessed in Science and Social Studies. Teachers and District personnel are not assessed.**

Follow up to Question 6 - Please indicate the number of district personnel and teachers that will need access to the online system.

Can you provide the approximate number of students that are assessed during the Winter administration?

**a) The number of people accessing the system is dependent on the number of students assessed with the OAAP Portfolio. 200 students**

7. Please describe the work that was completed by OK educators, so that the level of effort needed for the blueprints, specifications, and rubric alignment work can be identified. For example, did the educators develop the Extended Academic Indicators (EAI)

**a) Yes, blueprints, specifications, and rubric alignment was completed in FY 2010 and will be utilized for the 14-15 school year due to time constraints.**

8. Will the blueprints, specifications, and rubrics be similar to the current documents? For example, currently at grade 7 Social Studies there are 5 objectives assessed; do you expect that the same number of objectives will continue to be assessed?

**a) Yes, they will be utilized for the 14-15 school year.**

9. C.23. - Are manuals and training materials disseminated to educators in hard copy form or electronic only? If hard copy please provide approximate numbers of teachers for printing and budgeting purposes.

**a) 2,000 hard copies.**

10. C.25. - Please provide the approximate number of teachers to be trained. Please also indicate if there is a preference of in-person training or webinar training.

**a) 1,800 – in person training**

11. In section C.21 the preliminary student data file is to be posted by February 15 each year (C.21.2), it also states that the final student data file is to be posted by February 15 each year (C.21.4)- please clarify these dates.

**a) Preliminary data should be posted by February 1 and final data should be posted by February 15.**

12. F.1.1 Please provide information as to where we can find the Pricing Sheet.

**a) Pricing sheets will not be provided.**

13. B.1.2 Given the state requirement of 1 year only contracts, how should bidders complete the cost proposal for year one as some of the tasks (standard setting, reporting, etc.) occur after the contract end of June 30th and spill over into the optional renewal years?

**a) Supplier must give pricing for one year with option to renew for the additional years, if services spill over into the next year; you have to give pricing for that service for the next year.**

14. What is the anticipated funding for the new OAAP contract (Science and Social Studies only)?

**a) The State does not release that information because it is subject to change.**

15. B.13.2, 13.3, 13.4 Please confirm that these sections do not apply, as they refer to an item bank, and our understanding is that the OAAP does not require item development.

**a) These sections do not apply.**

16. With regard to A.35 and E.10.5: please clarify whether or not the VPAT is required. The Oklahoma Information Technology Accessibility Standards document indicates the following revision: "Section 3.3 (b) – deleted "When procuring a product, the accessibility determination will be conducted as part of the objective evaluation and will be subservient to the general, technical and functional requirements of the procurement specifications. At a minimum, it will be done through review of vendor provided information submitted in the form of the Voluntary Product Accessibility Template (VPAT) or comparable document with judgments made regarding degree of conformance to the access standards. The relative accessibility weighing may be adjusted for due cause based on the specific procurement." Section 3.3 (b) – added "When procuring a product, the accessibility determination should be made in accordance with OAC 580:16-7-56 Accessible information technology (IT) acquisitions."

However, A.35 and E.10.5 state that a VPAT must be filed.

**a) OMES-ISD has determined that a VPAT must be filed with every solicitation, regardless of COTS**



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**or custom application.**

17. Section C.22. Indicates that the Supplier is to supply student evidence on a hard drive following the scoring session each year. Section B.7.2 indicates that individual student test data are to be electronically stored for 5 years. Please confirm that this is true of the student evidence in addition to providing a hard drive.
- a) The successful supplier will need to store student scores electronically for 5 years, and the evidence will only be stored on the hard drive.**
18. Are we only to provide pricing for year 1? Are you not requesting pricing for the optional renewal years?
- a) Pricing is expected to be provided for all years of the contract including renewal years.**
19. Is there going to be a standard setting in summer 2016 for Social Studies? If not then when?
- a) There will not be a standard setting any earlier than Summer 2016. This decision will be made at a later date pending potential legislative changes regarding the Oklahoma content standards and assessment system.**
20. Is there going to be a standard setting in summer 2017 for Science? If not then when?
- a) There will not be a standard setting any earlier than Summer 2016. This decision will be made at a later date pending potential legislative changes regarding the Oklahoma content standards and assessment system.**
21. Under C.30 - what month and year to you anticipate this committee meeting to occur?
- a) This decision will be made at a later date pending potential legislative changes regarding the Oklahoma content standards and assessment system.**

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative Signature