



## Solicitation

---

1. **Solicitation#:** 090000 RFI

2. **Solicitation Issue Date:** Nov. 18, 2015

3. **Brief Description of Requirement:**

Oklahoma Office of Management and Information Services – Information Services is seeking information regarding Managed Network Services for schools and libraries seeking Erate funding.

4. **Response Due Date:** Dec. 21, 2015

**Time:** 5 p.m. Central Time

5. **Issued By and Return Sealed Bid To:**

Office of Management and Enterprise Services  
3115 N. Lincoln Blvd.  
Oklahoma City, OK 73105

6. **Contracting Officer:**

**Name:** Glenda Caudle

**Phone:** 405-522-8597

**Email:** [Glenda.Caudle@omes.ok.gov](mailto:Glenda.Caudle@omes.ok.gov)

To: All Interested Vendors

Re: Request for Information **(This is not a solicitation)**

The State of Oklahoma, Office of Management and Enterprise Services, is requesting information regarding a Managed Network Services for schools and libraries that are seeking Erate funding.

The State of Oklahoma invites all interested parties to submit a written response to this Request for Information (RFI). This RFI is being sought strictly for the purpose of gaining knowledge of services available with an estimate of their corresponding costs and **should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered. No contract will result from any response to this RFI.**

Information submitted in response to this RFI will become the property of the State of Oklahoma. The State of Oklahoma will not pay for any information herein requested nor is it liable for any cost incurred by the vendor. RFI responses must be received no later than 5:00pm CST, December 21, 2015, by mail or e-mail delivery to:

Shauna Cole  
3115 N Lincoln  
Oklahoma City, OK 73105  
e-mail: [shauna.cole@omes.ok.gov](mailto:shauna.cole@omes.ok.gov)  
phone: 405-522-0311

Any questions may be directed to the person listed above by email.  
We appreciate your response to this request.

## REQUEST FOR INFORMATION

State of Oklahoma

### OFFICE OF MANAGEMENT AND ENTERPRISE SERVICES

#### Purpose and Objectives

**A.** The Office of Management and Enterprise Services – Information Services is seeking information from vendors regarding a Managed Network Service for schools and libraries seeking Erate funding.

**B. This is a Request for Information (RFI) only.** This RFI is being issued solely for information and planning purposes; **it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future.** This RFI does not commit the State of Oklahoma or the Office of Management and Enterprise Services (OMES) to contract for any supply or service whatsoever. Further, the State of Oklahoma and OMES are not at this time seeking proposals and will not accept unsolicited proposals. The State of Oklahoma is unable to fund any unbudgeted liability. Responders are advised that the State of Oklahoma and OMES will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the responder's expense. If a solicitation is released, it will be released by the Office of Management and Enterprise Services/IS Procurement, as required by state law, on their website:

<http://www.ok.gov/cio/Procurement/Solicitations/>.

It is the responsibility of potential offerors to monitor the Office of Management and Enterprise Services/IS Procurement website for additional information, should OMES proceed with an RFP.

**C.** This Request for Information will end at 5:00p.m CST, December 21, 2015. Clarification questions will only be accepted until 5:00 p.m. CST, December 10, 2015.

**D. Contracts from the State of Oklahoma are governed by this statement: TO THE EXTENT ANY LIMITATION OF LIABILITY CONTAINED HEREIN IS CONSTRUED BY A COURT OF COMPETENT JURISDICTION TO BE A LIMITATION OF LIABILITY IN VIOLATION OF OKLAHOMA LAW, SUCH LIMITATION OF LIABILITY SHALL BE VOID.**

## E. Office of Management and Enterprise Services Managed Services Statewide Contract

### 1-Requirements

- What is included in the offering?
  - Eligible items
    - Network devices
    - Switches
    - Routers
    - Firewalls
    - Wireless controllers & AP's
    - Antennas, cabling, connectors, racks and related components used for internal and external broadband connections
    - UPS
    - Software supporting each of the components on this list used to distribute high-speed broadband throughout school buildings and libraries
    - Etc.
  - Technical support
    - Remote
    - Onsite
    - Value-added services (examples: monitoring, alerts, performance reports/analytics)
    - Etc.
  - Ineligible items: (if included, indicate as 'ineligible')
    - Servers (Exchange, Webserver)
    - Storage (except storage for caching)
    - Desktop devices, Laptops, Tablets and other mobile devices
    - Data back-up
    - Etc.

### 2-Pricing Structure (Lease Fee and Management Fee)

- How is it priced and billed?
  - Onetime non-recurring or setup charge
  - Monthly-recurring or Annual
    - Legacy District-owned existing equipment
    - Wireless Managed Service(including upgraded items)
    - Network, Internal cabling, firewalls, routers and switches (including upgraded items)

**F. RFI Response Instructions**

1. The State is asking all interested parties to submit a response containing the following information:

- Your interest in providing the services/products.
- A brief description of past experience providing similar services/products.
- Your opinion, based on your past experience, on whether the State has identified all the major components necessary to offer this service as part of a statewide contract? If not, please provide information on other necessary components.
- A list of potential problems/risks that the State may encounter, and any ideas or suggestions about how such problems/risks should be addressed in a solicitation.
- Your best estimated information on how each process would be accomplished, including specific methodology, hardware, connectivity, security, etc., and the estimated time frame in which each process would be accomplished.