



Amendment of Solicitation

Date of Issuance: 5/30/2017

Solicitation No. 0900000263

Requisition No. 0900009067

Amendment No. 1

Hour and date specified for receipt of offers is changed: [X] No [] Yes, to: 3:00 PM CST/CDT

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
(2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery or Personal or Common Carrier Delivery:

Sheri Diehm Contracting Officer

Office of Management and Enterprise Services Central Purchasing 5005 N. Lincoln Blvd., Ste. 300 Oklahoma City, OK 73105

405-365-1964 Phone Number

Sheri.diehm@omes.ok.gov E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Questions and Answers:
Q. What is the total budget limitation of this solicitation?
A. This is an indefinite quantity bid; budget limitations do not apply.
Q. Please confirm, if it is a rebid of currently operating statewide contract from Office of Management and Enterprise Services ending in December 2017?
A. This is not a rebid of the current IT Staffing contract.
Q. Is this RFP being referred to, or otherwise being called a "Managed Services" RFP?
A. Yes
Q. Please confirm that the following are not required at this time:
VPAT Forms for software products that have yet to be identified for a future Statement of Work
Software licenses, maintenance, service level agreements and any other similar agreements applicable to a future Statement of Work.
Pg. 22, Sections E.13.5 & E.13.6
A. Those items are not required with the bid response.

Description of Amendment - continuing

Q. Does the state anticipate soliciting SOW/task orders that are projects and not just staff augmentation resourcing? If yes, please provide examples of projected projects.

**A. Yes; SOW's will be projects and not staff augmentation.
Execution of a functioning web application is an example.**

Q. What projected volume of SOWs does the state anticipate issuing annually (i.e., type, amount, etc.)?

A. This cannot be anticipated.

Q. Section B.4 - Web Site Requirement (Page 13) of the RFP states that the Supplier "provide a web page devoted to the products available under the terms of this Contract and such web page will be linked to a designated state of Oklahoma website." Since this RFP seems to be soliciting IT services only and not products, this does not appear to be an applicable requirement. Please clarify.

A. Websites are not required in most cases.

Q. Section C.3.1 - Requirements (Page 16) of the RFP requests that a documented escalation process be supplied as part of our response. Is that a contract escalation process or an issue resolution process at the individual SOW level?

A. Issue escalation process.

Q. Section C.3.2 - Requirements (Page 16) of the RFP requests that service level agreements be supplied as part of a proposed response. Since it is not known what SOWs are project based and what are staff augmentation, it is difficult to suggest appropriate service level agreements without knowing the scope of work to be performed. Request that the state consider service level agreements be addressed in the individual statements of work and not with the RFP response.

A. SLA's are required as applicable.

Q. What is the State's approach to evaluating Bidder proposed labor rates with regard to receiving contract award? Reference Section D.4 - Selection Criteria (Define Evaluation Criteria to be used) on page 17.

A. This is a best value solicitation; labor rates are considered only as part of the overall evaluation.

Q. Is only one copy of the pricing volume required? Reference Section E.3.4 - Submission of Bid on page 18.

A. Pricing should be provided in the same number as E.3.3.

Q. Products are mentioned several times in the RFP. Please clarify that the State is only soliciting IT services in the four categories listed.

A. IT Services

Q. D.4.b - Selection Criteria (Define Evaluation Criteria to be used) requires a point-by-point response and D.4.c contains some of the elements that might be included in the point-by-point response. Please clarify exactly what is required to be responded to, by RFP section, in the proposal.

A. Point by point responses are required. D.4.c. are required documents as applicable.

Description of Amendment - continuing

Q. How does the state intend to evaluate VPAT as stated on page 17 in Section D.4 - Selection Criteria (Define Evaluation Criteria to be used)?

A. VPAT is a standard requirement if applicable.

Q. Section H, Attachments, lists "Sample Business Requirements and Business Case Documents." Are these documents that the bidder must provide as part of its response? If so, could the State please provide additional information on its expectations for these documents?

A. Section H. documents are for reference only.

Q. Section E.13.4 requires bidders to "Provide detailed response to specifications/requirements in this Solicitation." Does this specifically refer to the items outlined in C.3 Requirements on page 16 (items C.3.1 - C.3.7)?

A. Yes

Q. Section G, Subsection 23 – Since the Category List contains the names of positions, will the State please standardize the use of "Application Developer" vs. "Application Development"? Application Development could include individuals from several labor categories, such as Business Analyst, Technical Analyst, Project Manager and other categories not on the list.

A. Yes; application developer.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**)

Title

Authorized Representative Signature