



Amendment of Solicitation

Date of Issuance: 07/26/2016

Solicitation No. 0900000226

Requisition No. 0900007571

Amendment No. 3

Hour and date specified for receipt of offers is changed: No Yes, to: _____ 3:00 PM CDT

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery or Personal or Common Carrier Delivery:

Office of Management and Enterprise Services
Central Purchasing
5005 N. Lincoln Blvd., Ste. 300
Oklahoma City, OK 73105

Jessy Dang
Contracting Officer

405 - 522 - 4549
Phone Number

Jessy.dang@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

On behalf of the State of Oklahoma, the Office of Management and Enterprise Services (OMES) gives notice of the following questions and answers related to the solicitation:

1. E.7.1 states that no hard copies are needed, but E.17. requests hard copies. How many electronic copies are needed? How many hard copies are needed?
 - A. *E.7.1 is correct, as no hard copies are required. E.17 language will be adjusted in an amendment reflecting that "Bid Deliverables are to be submitted in electronic copy on CD, DVD, or thumb drive machine-readable format. Bid Deliverables may also be delivered in hard copy at the bidder's discretion." E.7.1 states that two (2) electronic copies are needed.*
2. E.7.2.3 requires evidence of meeting the insurance requirements. E.17.1 does not include this as part of the required response. Where does OMES want this evidence inserted?
 - A. *Insurance evidence may be included in section one of the response*
3. E.7.2.7 indicates Attachment B should be included in the proposal itself, but E. 17.7 states that the pricing information must be submitted separately. Please clarify submission of Attachment B.
 - A. *To clarify, pricing/cost proposal form must be included in the proposal package, but in a separate sealed binder/envelop or on a separate electronic media device.*
4. E17.7.4 Please clarify what is required in Section 4 and where it is to be placed in the response - it does not appear to be listed in D.2 or E.7.

Description of Amendment - continuing

- A. *Please refer to D.2.4. This section concerns the response to the solicitation specifications/requirements, which is section 4 of the response*

- 5. Please clarify the structure of the proposal - the evaluation criteria in D.2 on pages 17 and 18 vary with the content at E.7 and E.17.
 - A. *The proposal should follow the format of E.17. Items required in D.2.1 through D.2.4. will be placed in their appropriate sections under that format. E.7. covers submission deliverables to be included in the overall response format of E.17*

- 6. Items E.15 and E.16 on page 22 of 24 have check boxes - is this page a part of our response? If yes, where does should it be placed?
 - A. *The response to E.15 and E.16 is at the bidder's discretion. You may use this page in your response if you wish to.*

- 7. When is the pre-proposal meeting mentioned in E.3?
 - A. *This meeting will be scheduled if bidders wish to utilize this meeting. The materials covered in this meeting are provided in attachment K.*

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) _____
Date

Authorized Representative Name (**PRINT**) _____
Title Authorized Representative Signature