



**State of Oklahoma
Office of Management and Enterprise
Services
Information Services Division**

Amendment of Solicitation

Date of Issuance: 11/21/14 Solicitation No. 0900000162

Requisition No. _____ Amendment No. 4 (four)

Hours and date specified for receipt of offers is changed: No Yes, to: _____ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY AND RETURN TO:

Office of Management and Enterprise Services
ISD Procurement Attn: Robert Goad
3115 N. Lincoln Blvd.
Oklahoma City, OK 73105

Robert Goad
Procurement Specialist
405-522-5103
Phone Number
robert.goad@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

- 1. Can the State provide the value of the project cost?
A. See Amendment 2.
- 2. Can the State provide us with clarifications around event dates?
A. See Amendment 2.
- 3. Can the State provide additional guidance on how to prepare the Cost Proposal?
a. What is meant by "Project Rate"?
b. In the table, is the State looking for an Hourly Rate and a Fixed Rate or one or the other? Is Fixed Rate a total fee for each Option Year?
c. Can the State explain the instruction under the table related to copying the table and inserting a complete table for each option? Is the table intended to include just optional services?
A. 3a. Project rate would be the total cost for the supplier to meet or accomplish all of the objectives

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) _____ Date _____

Authorized Representative Name (**PRINT**) _____ Title _____ Authorized Representative Signature _____



listed in the requirement. 3b. We are expecting a fixed rate for each option year. 3c. Value added or optional services are to be priced separate from the scope of work. Cost for Value Added submissions should be priced on the VA 2 page reply, The scope of work required to complete the objective should be reported on the table with along with the fixed price for each optional year.

4. What is the State's desired DSS update frequency (month, quarterly, etc)?

A. The anticipated frequency for updates is monthly.

5. How many rolling months (oldest data rolls off as current data added) of online data should be available for reporting in the DSS?

A. The vendor should suggest the optimal number of rolling months of online data.

6. How many users will have access to ad hoc, claims-level detail, reporting?

A. EGID would like a minimum of 5 licenses for users to have access to ad hoc, claims-level detail report.

7. How many users will have access to aggregate, high-level management report set only?

A. It is anticipated that the 5 licenses for the detail data will prepare any high-level management reports and distribute to the appropriate management team.

8. Is there a unique employee or member identifier consistently used and present in all data types?

A. Yes. There is a unique member identifier that is present in all data types.

9. How many enrolled employees will be included in the DSS?

A. There are 98,000 primary members and 49,000 dependents for 147,000 covered lives.

10. Please confirm the data types the State expects to send to the Supplier.

A. The State utilizes two export options. One being fixed width format and the other a comma separated value (CSV) file with a pipe (|) delimiter. Either option is then PGP encrypted and delivered to the Supplier over secure FTP.

11. Is there a minimum scope for the opportunity that the State is willing to identify so that vendors have a benchmark to utilize for pricing?

A. The scope is defined by the supplier and should be minimized to only what is required to complete the stated requirement.

12. In order to provide pricing for this project in lieu of specifications we plan to define the scope so that



it meets your needs from what we understand. We will then price to meet the defined scope. If we are selected and enter the Pre-award/Clarification Period and determine the scope must change – is there an ability to adjust the pricing?

- A. The supplier defined scope should meet all the requirements conveyed by the state in the objective. Pricing cannot be adjusted after bid closing. The Supplier reaching the Clarification phase will be required to bring a detailed cost breakdown. It is possible that the supplier and client may agree to reduce deliverable to enhance another based on the supplier recommendation but the price submitted should cover all requirements to meet the client objective.
13. What specifically is the State of Oklahoma referring to as the requirement for “reimbursement benchmarking data”?
- A. EGID utilizes data from other Oklahoma commercial payers to benchmark its provider reimbursement payment levels at the DRG, CPT and case level. If the vendor has such benchmarking data available, they should include it in their scope of services.
14. Is the State interested in integrating non-claims based data in the future (e.g. disability, wellness, dental, biometrics, etc.)?
- A. The State does not anticipate integrating non-claims data during this contract period.
15. Does the State have an existing data warehouse vendor? If so, when does that contract end, and why is the State seeking to partner with another vendor? Can the incumbent vendor be identified?
- A. The State does not have an existing data warehouse vendor. Through December 31, 2014, the State’s actuarial consultant has provided data warehouse services through its subcontractor. EGID wants direct access to the data to perform in-house analysis.
16. What HRIS system does EGID utilize for its eligibility data?
- A. EGID utilizes Vitech’s V3 system for eligibility.
17. Please break out the number of employees from the total source of, and type of participants noted in Attachment A.
- A. EGID has almost 1,000 different employer groups (state, education or local government) and active members and dependents, retired members and dependents who are non-Medicare (Pre-Medicare), and retired members and dependents who are Medicare eligible. The “break out” of the numbers for each participating entity is not relevant at this time. The only relevant aspect is that EGID will require reporting capabilities by each employer group type and member type. The claims data contains identifiers for these subsets. The vendor is not required to interface with each employer group. All data will come directly from EGID.



18. Please provide a copy of the pre-proposal/education meeting presentation.

A. The pre-Proposal/education meeting presentation can be located on the solicitation page:

<https://wiki.ok.gov/pages/viewpageattachments.action?pageId=44925064&metadataLink=true>

19. Are other sources of historical data required besides the medical claims by HP Administrative Services and Express Scripts pharmacy claims?

A. All data feeds (eligibility, medical and pharmacy) will come directly from EGID. EGID reconciles all data to its financial statements to ensure accuracy and completeness of data. Once this has been accomplished, the data is fed to the vendors on a monthly basis, typically no later than 3 business days after the end of the month.

20. Attachment A states that “medical claims are processed by HP Administrative Services, LLC (HP)”. Does this mean that all medical claims will be in one file format? How many medical carriers are there? Please list.

A. Yes. All medical claims will be in one file format. There is only one medical third party administrator (HP) and one pharmacy benefit manager (ESI). These contracts are to be bid every five (5) years and the vendor who provides those services could change in the future.

21. The solicitation states the initial contract term is for one year. It is difficult to provide competitive pricing and manage our business without a long-term contract. Would the State be open to an initial contract term of three (3) years, which is the standard duration of our agreements?

A. See B.1.2

22. At what stage of the procurement will negotiation of the contract terms take place?

A. The Best Value PIPS process does not utilize negotiations. Cost will be reviewed in detail during Clarification and is inherently controlled by the process. Scope (and therefore cost) should be minimized by the supplier to only the deliverables required to meet the objective in a *risk free environment*. Should risks occur that can be confirmed as outside of the supplier’s control and cause cost to increase, the supplier will be given a reporting tool and process to recover and thus maintain supplier margins.