



**State of Oklahoma
Office of Management and Enterprise
Services
Information Services Division**

Amendment of Solicitation

Date of Issuance: May 8, 2014 Solicitation No. 0900000133
 Requisition No. 0900003344 Amendment No. 1

Hours and date specified for receipt of offers is changed: No Yes, to: _____ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY AND RETURN TO:

Office of Management and Enterprise Services
 ISD Procurement Attn: 0900000133
 3115 N. Lincoln Blvd.
 Oklahoma City, OK 73105

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 Contracting Officer

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 E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Amendment 1 is issued to answer questions asked via the wiki during the time period of 04/15/2014 – 05/08/2014.

1. Please provide the planning documents referred to in the Solicitation #0900000133, C.5.2.
 - 2008 Oklahoma Radio Assessment Study (Kimball Report Final)
 - 2013 OKPSBN Governance Charter
 - Oklahoma’s 2013 Application for SLIGP

a) Please see <http://www.ok.gov/cio/Procurement/Solicitations/0900000133.html> for the documents requested.
2. Section C.3.3 says "The quality and relevance of references". Is this a duplication of C.3.1? Please clarify or delete.

a) This is not a duplicate; subsection 3.1 is referencing the organization while 3.3 is referencing the individual staff who will designated to participate in our project.
3. Section C.3.3 says "Key Personnel should include but not be limited to the following type of job classifications". No classifications are included. Please clarify or delete.

a) "Key Personnel should include but not be limited to the following type of job classification" is rephrased as "The supplier shall declare relevant job classifications for key personnel in the proposal."
4. Section C.5.2
 - Please provide copies of "Oklahoma’s prior planning documents for activities under SLIGP" so we can determine the level of effort to review and revise them.

a) Please see <http://www.ok.gov/cio/Procurement/Solicitations/0900000133.html> for the documents requested.

 - The RFP requires revisions to prior planning documents. Please expand on the intent and level of revisions the State requires.
 - We understand that this solicitation was derived from a similar solicitation by the state of Minnesota which references the "State and Local Grant Plan", "Statewide Radio Board" and the "Interoperable Data



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Committee". Please confirm these entities also exist in the State of Oklahoma and are not a "legacy" from the Minnesota RFP.

- This section states that "planning documents are publicly available at OMES's website at <http://www.firstnet.gov>" This is FirstNet's website and does not contain any Oklahoma planning documents. The following two websites -

http://www.ok.gov/homeland/Interoperable_Communications/Broadband_LTE/index.html, and <http://www.ok.gov/triton/temp/303/16805/e154a017e7b20e04bcbb9d98519d7a4b/index.html#> - contain information about Oklahoma Broadband and the Oklahoma Public Safety Broadband Initiative, respectively. Neither the 2008 Oklahoma Radio Assessment Study (Kimball Report Final) nor the Oklahoma SLIGP application (cited as being publicly available) are available on either of these websites. In addition, the 2013 OKPSBN governance charter is a slide with a single paragraph and not a full charter document.

- Please provide the correct website address where these documents are publicly available.

- a) Please see <http://www.ok.gov/cio/Procurement/Solicitations/0900000133.html> for the documents requested.

- If the documents are not publicly available on a website, please provide a copy of the 2008 Oklahoma Radio Assessment Study.

- a) Please see <http://www.ok.gov/cio/Procurement/Solicitations/0900000133.html> for the documents requested.

- Is there a 2013 OKPSBN governance charter document or is the slide the full charter available at this time?

- a) **These entities exist in the State of Oklahoma in a very loose term, the supplier responsibility will include working on statewide governance structure that strengthens the existing committees and recommends relevant changes to re-establish Governance of statewide radio service in our state.**

5. Section C.5.3

- Where do the "Statewide Radio Board, regional boards, and a number of subject matter-specific committees and workgroups" fit into the Oklahoma Governance Structure shown in Figure 1?

- a) **They don't, the governance structure shown in Figure 1, is a project governance structure that should be used as a basis to develop the unified statewide governance required by the solicitation.**

- Is the Oklahoma Governance Structure in Figure 1 active and do the members conduct regular meetings? If so, can the state please provide access to agendas and minutes of this organization?

- a) **Yes, they are active and conduct regular meetings. No the state will not provide the agenda's and meeting minutes as part of this solicitation. That will be provided to the successful supplier as needed.**

6. Section C.5.4---This requirement states that "Respondents may bundle this Requirement with Requirement 2 at their own discretion." Does the State mean Requirement 2 or Requirement 5.2. Requirement 5.2 is to "Review and Revise the Oklahoma State and Local Grant Plan and Oklahoma's SLIGP application to develop a full project plan" which does not relate to Requirement 5.4. Requirement 5.6 is related to Requirement 5.4. Please clarify this requirement.

- a) **The phrase in the sentence "Requirement 2" should read "Requirement C.2"**

7. Section C.5.6---Please provide the referenced Oklahoma 2013 State and Local Grant Plan so that respondents can review the "process for developing a stakeholder entity list and identifying anticipated user populations".

- a) **"The 2013 Oklahoma State and Local Grant Plan" is the same as the 2013 Oklahoma Grant plan narrative, which is provided in the linked address above.**

8. Section C.5.6, Deliverable 3---This Requirement is to "develop stakeholder entity list and identify potential users for the network." Deliverable 3 for an "Oklahoma PSBN Private Public Partnership (P3) Model" does not seem to fit this Requirement. Will the State remove this deliverable or should this deliverable be included in Requirement C.12 which entails the development of a business plan? Please clarify.

- a) **The requirement stays as is; it is a distinct deliverable in this sub-section. C.12 is the master plan which will include the suitable P3 model. However, the model is a standalone deliverable.**

9. Section C.5.7

- Service Level Agreements are based upon services which have not been defined at this point. SLAs will also be heavily influenced by FirstNet. Will the State delete this requirement? If not, please clarify the intent.

- a) **The requirement stays as is, the State requires the Supplier to work with FirstNet guidance in conjunction of the State of Oklahoma's needs. It is self-explanatory no further clarification is needed.**



- Please define “network entity” in the third bullet.
- a) **“Network Entity” is defined as a network service provider entity.**
 - Does “government” in the fourth bullet refer to the State of Oklahoma’s government? If not please indicate what government.
- a) **Government for this matter is indicating any governmental entity such as State, County, City or Federal.**
 - What content is required in Deliverable 1 “Oklahoma PSBN plan consultation Legal Document Report”?
- a) **A report that lists all of the legal documents developed as part of the requirement as it is stated in the requirement description.**
- 10. Section C.5.8
 - The “Sample Proposed Stakeholder Vetting Process” shown in Figure 3 states the supplier will “Confirm participants and their ability to provide support including level of services provided”. What is the intent of this vetting process?
 - What is the recourse if a proposed stakeholder fails the vetting process? What actions are expected by the State from the Supplier?
 - In the Sample Proposed Stakeholder Vetting Process, what "design reviews" are expected during the interactive sessions? The SLIGP grant specifically does not allow for design activities. Please clarify.
 - In the Sample Proposed Stakeholder Vetting Process, in the "Collection of relevant data" task, does the State intend the Supplier to collect data regarding the types of CAD systems that are currently being used or to collect the detailed databases of each of the CAD system? The same question applies to the other systems identified. Please clarify these data collection activities
- a) **This is a sample vetting process, supplier can provide a better one if they wish. The broadband network has a potential for supporting applications that can be hosted on the network. The objective in the sample referencing CAD data is addressing data that can be transmitted through the potential broad band network.**
- 11. Section C.5.9---This section states “Respondents are strongly encouraged to consider these reports as an input when developing their proposals.”
 - Please clarify the “reports” referenced and provide copies since they are required “as an input when developing their proposals”.
 - Does the Oklahoma Radio Assessment Study from 2008 include relevant public safety broadband requirements?
- a) **Please refer to the Radio Assessment Study and use data that is already collected if the supplier desires to use it.**
- 12. Section C.5.10---There are no requirements gathered under Requirement C.8; they are gathered under Requirement C.9. Please clarify.
- a) **Not clear what the supplier is referencing, C.5.10. is an independent requirement.**
- 13. Section C.5.10---There are no requirements gathered under Requirement C.8; they are gathered under Requirement C.9. Please clarify.
- a) **Not clear what the supplier is referencing, C.5.10. is an independent requirement.**
- 14. Section C.5.11---
 - Please define the number of existing communication sites and potential communications sites that will need to be surveyed.
 - How many buildings are included in the “Potential communications sites”?
 - Please clarify the “available staff and human resources” data to be collected: operations staff, dispatch personnel, first responders, technical personnel, and/or others? What is the intent of this data collection and how will it be used?
 - How many agencies will need to be surveyed to determine available staff and human resources and who are they?
 - The last paragraph references "Proposal Content instructions"? The RFP does not contain “Proposal Content instructions”. If this refers to the “Deliverables” section, there is no mention of "phase two" in that section. Please clarify.
- a) **This is part of discovery; supplier is advised to refer to the Radio Assessment Study for some guidance.**
- 15. Section C.5.11 - Deliverable 2 – Does the State expect pricing for a full database or input into a FirstNet-provided



database?

a) **Full database that can be exported to FirstNet provided schema when available.**

16. Section C.5.12 – Please provide samples of the "OKPSBN participation plans prepared by each county".

a) **No samples, supplier to work with the counties and generate these plans.**

17. Section C.5.13 - What/who are the three Regional Interoperability Coordinators (RICs) and what regions do they cover?

a) **Refer to the State SCIP listed at the State of Oklahoma Office of Homeland Security site.**

18. Section C.5.13 – Please define "Duty Stations" in the table?

a) **Duty Station is referencing areas of assignment or task.**

19. Section C.8 – Our understanding is that several project "Requirements" in Section C,5 are focused upon data collection and outreach. What training to "effectively use the system and associated tools" is anticipated by the State?

a) **Section C.8. is not recognized.**

20. Section E.11.7---Does the State require an electronic (CD or DVD) version of the pricing? If so, should that be on a separate CD/DVD from the technical proposal**?

a) **Yes an electronic version of pricing is required. It is not required to be on a separate CD/DVD from the technical proposal.**

21. Section F Checklist, No. 7---The format, pagination, and other aspects of Microsoft-compatible documents will change depending upon the version of Microsoft Word used to generate and then read the document. Also, Microsoft Word documents can be inadvertently modified. Adobe Acrobat PDF formatted documents ensure the integrity of the documents and will not allow for any inadvertent modifications. Will the State accept a PDF version of the electronic copies required?

a) **Yes**

22. Does the State consider it a conflict of interest if a responding firm is affiliated in any manner with any communications equipment manufacturer, service provider, or application developer? Are such firms precluded from bidding this project due to the potential conflict of interest they could create by recommending a solution from which they could financially benefit?

a) **The potential awarded contractor for this Solicitation will not be eligible for future solicitations resulting from the services performed under this solicitation. The future solicitations will contain a similar term as A.30. "Any Supplier that has provided any consulting services or technical assistance that resulted in any specifications or concepts in this solicitation, either directly or indirectly, is precluded from the award of such contract and from securing a sub-contractor that has provided such services."**

23. Due to the extent of these questions, and the impacts they will have on the proposal, *REDACTED* respectfully requests the proposal due date be delayed until three weeks after the State provides answers to these and other bidders' questions.

a) **At this point, the State will not extend the due date of this Solicitation.**

24. Item C.3 requests an Executive Summary be provided with the Letter of Transmittal. The instructions in E.11 for the layout and sections of the proposal submission refer to a Letter of Introduction in Section 1, but no reference to the Executive Summary. Does the Letter of Introduction refer to the Transmittal Letter and Executive Summary described in C.3?

a) **Yes**

25. Several questions or requirement items related to vendor experience (C.3.1.14, C.3.1.5 Implementation History, C.3.3.1 items referring to R&D, Customer and Tech Support) seem more applicable to vendors supplying and implementing RF or LTE systems. Can the state clarify the intent of these experience questions, relative to the consulting and program management nature of the work requested here?

a) **The nature of the project is a broadband LTE based network planning, we feel those experiences are relevant to the task.**

26. Item C.3.4 asks proposers to assume an Award Date of Feb 7, 2014 for development of a schedule. Since this date is now past, would the State consider changing this to an upcoming date so that even the preliminary schedule submitted is more in line with actual timing?

a) **The State acknowledges that this date is in the past. The sentence should be corrected as follows, "assume a contract award date to be within 30 days of Solicitation closing date."**

27. Item C.6 "Documentation and Training" refers to training "investigative personnel to effectively use the system and



associated tools..." Please clarify what system and tools are referenced here? Please provide additional information or explanation of areas, topics or skills respondents should plan to provide training on and estimated number of students for each topic?

- a) **The following will be replaced as follows: "investigative personnel to effectively use the system and associated tools..." will read as "...our project personnel to effectively use all parts of the State plan."**
28. Please consider this a formal request to extend the due date of responses to Oklahoma's SLIGP Solicitation by three weeks from the date the State releases its responses to all of the submitted questions. The additional preparation time will result in much better responses from firms that choose to respond. Please answer this particular question as soon as possible.
- a) **At this point, the State will not extend the due date of this Solicitation.**
29. SLIGP Application Page 8, Section 3.b. - This section states that "two studies have been conducted to identify and inventory the state's radio based communications assets." Please provide copies of these studies so that the content and extent of the work can be considered in both the technical and cost proposals.
- a) **The Kimbal final report has combined the results of the assessment. It is in the state website, the link was provided previously in this document.**
30. SLIGP Application Page 14, Section 7.c. - This section states that "The State of Oklahoma has already conducted two studies that have helped with preliminary radio network coverage in the rural areas in our state..." Please provide copies of these studies so that the content and extent of the work can be considered in both the technical and cost proposals.
- a) **The Kimbal final report has combined the results of the assessment. It is in the state website, the link was provided previously in this document.**
31. In regards to the State SCIP listed at the State of Oklahoma Office of Homeland Security site -- The map in C.5.13 shows 6 Radio Service Regions, and the similar map in the SCIP referred to also indicates the same 6 RSR's, however the verbiage and table in C.5.13 refers to 3 Regional Interoperability Coordinators. Which number is correct? Are there only 3 RICs supporting the 6 Regions?
- a) **The 3 RICS are the current existing setup that is in place as part of the SIGB, the 6 RSR is what is planned for the future.**
32. Page 20 - Table: Supplier's Implementation History: Regarding the request for information in items 2 and 3 regarding the Total Number of RF projects, is the State inquiring into the number of Long Term Evolution (LTE) projects for public safety and government, or for an alternative and inclusive list of RF project history?
- a) **It is referencing both LTE and LMR project experience.**
33. Page 20 - Table: Supplier's Certifications / Accreditations: Regarding the inquiry into the Capability Maturity Model Integration (CCMI) and Organization for Standardization (ISO) certifications, these references certifications are more directed toward software development and hardware manufacturing companies. Can the State please provide additional background regarding this request for Certification / Accreditation?
- a) **The project is dependent on skill sets of detail project management and standardized planning that can benefit from certifications.**
34. Pages 28-29 - C.5.5 Conduct Education and Outreach: Does the State require to Supplier to conduct the on-site education as described in the State's SLIGP Grant Application Narrative? Would the Supplier be required to deliver the 64, 4-hour Awareness Training summits identified, or can the Supplier offer an alternative plan education and outreach program?
- a) **The requirement is clear, but a supplier can supply an alternative plan for consideration.**
35. State and Local Implementation Planning Grant matching fund management: Does the State expect the awarded Supplier to assist the State in documenting state participation over the course of the program to help the State determine matching fund contributions to the grant?
- a) **Yes, as directed by state staff.**

b. All other terms and conditions remain unchanged.