



**State of Oklahoma
Office of Management and Enterprise
Services
Information Services Division**

Amendment of Solicitation

Date of Issuance: 08/22/2013 Solicitation No. 0900000099
 Requisition No. 0900001822 Amendment No. 1

Hours and date specified for receipt of offers is changed: No Yes, to: _____ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY AND RETURN TO:

Office of Management and Enterprise Services
 ISD Procurement Attn: 0900000099 / Allen Cook
 3115 N. Lincoln Blvd.
 Oklahoma City, OK 73105

Allen Cook
 Contracting Officer
Allen.cook@omes.ok.gov
 E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Amendment 1 is issued to answer the following questions asked via the IT Procurement Wiki:

- 1. If a Manufacturer MSRP is unavailable, is submitting a NET price sufficient?
A: If the response includes a percentage discount as well then yes, that is acceptable.
 - 1.1 Not all manufacturers have an MSRP or List Price to base a percentage discount from. Is only submitting a NET price acceptable due to this fact?
A: No, but maybe explaining how you arrived at your price would be helpful. Is your firm proposing a cost plus percentage model?
- 2. Do all items need to be priced out for a bid to be accepted?
A: No
 Can a bidder just submit pricing on items they are able to provide?
A: Yes
- 3. What is the "Price Update" option for the award?
A: The percentage discount should remain the same for a one year period.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) _____ Date _____

Authorized Representative Name (**PRINT**) _____ Title _____ Authorized Representative Signature _____



Is the awarded supplier able to update pricing on a regular interval or by a request?

A: The percentage discount can be updated on the contract renewal date if desired and approved by OMES.

The awarded supplier shouldn't be expected to hold the submitted prices for the complete 5 year term.

A: The contract term is not 5 years but rather one year with 4 one-year options to renew. The expectation is that the awarded supplier will hold the percentage discount fixed for each one year period.

3.1 At each renewal option, can the awarded supplier provide updated NET pricing, while honoring the same percentage discount, if/when the manufacturer has had a price increase/decrease over the year?

A: Yes, it is implied that the State has no control over the manufacturer's MSRP or List Price. Again the State's expectation is that the awarded supplier will hold the percentage discount fixed for each one year period.

4. On page 22 E.3.2 & E.3.3 it talks about the instructions for what you must submit with your bid.

When you turn in your spec documents on the 22nd for the manufacturers that you would like to have approved as an equal, do you need to have all of those spec documents put on a CD or can they be in paper form?

A: The spec documents are not due until 09/04/2013 along with your submission. The date of 08/22/2013 is the end of the question and answer portion of the solicitation only. That said, it would be very helpful if the CD or DVD contained your entire submission, including material spec sheets.

5. A.10.1 – This section says that “offers” remain firm for a minimum of 120 days is this offer the actual price or is it referring to the % discount on the listed items?

A: This specific section is referring to the validity of the offer, specifically the pricing of the offer being firm for 120 days so that evaluation can be done.

Does it allow for changes to the state's net price based on changes in the manufacturer's list price?

A: As stated above, “The percentage discount should remain the same for a one year period.”

Are prices to be firm and fixed for 120 days from the bid date?

A: As stated above, “The percentage discount should remain the same for a one year period.”

6. A.11 – This seems to contradict A.10.1 because it refers to a firm fixed price or does it mean % for the duration of the contract?

A: It states “Unless the solicitation specifies otherwise...” which in F.1.5 we state that “Contractors shall provide a percent off of MSRP or list”, which entails that the state has no control over manufacturers MSRP or list.

Is that to be 120 days or for 1 year?

A: As stated above, “The percentage discount should remain the same for a one year period.”

7. E.10.3 – This section is about the VPAT template form 053. How do we reply if we are not offering any products that are identified in this form?

A: A statement that your offer does not contain products that are identified in form 053.

8. F.1.1 – It is our intent to offer our entire structured cabling catalog, what is the acceptable format for that?



A: It is expected that there will be a discount percentage that applies to the entire catalog. If the offeror chooses to add to the various price sheets to show MSRP/Price/Discount percentage for items not listed that is acceptable.

How will pricing need to be handled on the products as well as additional products not listed from the same manufacturers?

A: It is expected that there will be a discount percentage that applies to the entire catalog. If the offeror chooses to add to the various price sheets to show MSRP/Price/Discount percentage for items not listed that is acceptable.

9. F.2.12 – How do we handle items listed that have either been discontinued or have incorrect part numbers?

A: Please feel free to change the price sheets as you see fit. If an item has been discontinued, please indicate discontinued and offer a replacement if available.