



**State of Oklahoma
Office of Management and Enterprise
Services
Information Services Division**

Amendment of Solicitation

Date of Issuance: 04/26/2013 Solicitation No. ITSW1021
 Requisition No. _____ Amendment No. One

Hours and date specified for receipt of offers is changed: No Yes, to: _____ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY AND RETURN TO: Gary Rowland

Office of Management and Enterprise Services
 ISD Procurement Attn: Gary Rowland
 3115 N. Lincoln Blvd.
 Oklahoma City, OK 73105

Gary Rowland
 Contracting Officer

 Phone Number
Gary.rowland@omes.ok.gov
 E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

This solicitation is **NOT intended** to address any current specific needs or services for the state, but to provide a means for the state to acquire audio/video conferencing products, services, design, installation, and maintenance of existing conferencing room equipment. Therefore; no state network components, configurations, capacities or the like are needed; no current conferencing capabilities are needed; no state voice technologies data is needed; or no hardware or software components relating to audio/video is needed for the vendor to be able to respond to this solicitation.

Because of the above, several of the questions asked will not be addressed. Below are those that are addressed.

Question: How long will this contract be in place? 1 year? 5 year? 10 year?

Answer: As stated in B.2.2. of the solicitation: Under Oklahoma law, the State may not contract for a period longer than one (1) year. By mutual consent of the parties hereto, it is intended that there shall be four (4) options to renew, each for duration of one (1) year.

Question: Can the due date be extended until May 28?

Answer: No

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) _____ Date _____

Authorized Representative Name (**PRINT**) _____ Title _____ Authorized Representative Signature _____



**State of Oklahoma
Office of State Finance
Information Services Division**

Solicitation

Question: How many copy(ies) of the RFP paper response and the CD/DVD are required?

Answer: As stated in the solicitation:

"E.3.2. Copies: the offeror's offer should be paginated and include an original document, plus two (2) copies for a total of three (3) documents. The documents' front pages should indicate original or copy.

"E.3.3. The offeror should include a "machine readable" version, preferably in Microsoft WORD format, on CD or DVD, of the offeror's offer."