

Data Governance

An organizational approach to data and information management that is formalized as a set of policies and procedures encompassing the full life cycle of data, from acquisition to use to disposal. This includes establishing decision-making authority, policies, procedures and standards regarding data security and privacy protection, data inventories, content and records management, data quality control, data access, data security and risk management, data sharing and dissemination, as well as ongoing compliance monitoring of all those activities.

Data Owner

The individual that has requested collection of a particular set of data or is assigned responsibility for a particular set of data.

Data Steward

The employee, assigned by the data owner, who is responsible for the data related to a specific program area or division. A data steward is a business subject matter expert designated and accountable for assisting with analysis, quality and use of the data as well as documentation of appropriate metadata.

