



Volume 1, Issue 24
October 2010

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The CORE Flyer



The Newsletter of CORE Oklahoma

General News

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Follow Up

New HCM Forum A Success!!!!

The HCM Team held their first Forum at the Concourse Theater with an AM and PM session on October 13th. Users representing 30 agencies attended returning pleasing comments to the team. Topics discussed were:

- Tracking Disciplinary Actions and Grievances
- Status of ELM Project
- Changing Position Funding
- New Business Process Documents
- Payroll Processes Regarding Reversals

HCM Forum notes can be found on the website. If you have a topic you would like covered, please submit your suggestion to CORE in a Help Desk case. The next Forum session will be held on 15 December 2010, fifth (5th) floor of the Jim Thorpe Building. →

Bonds

The U.S. Department of Treasury has stopped allowing the purchase of paper Savings Bonds through payroll. Due to the changes required to purchase bonds, effective 1 November 2010 the State of Oklahoma will no longer offer voluntary savings bond deductions. Following are the deduction end dates for our various pay cycles:

- November 1, 2010 for Monthly Payrolls
- October 16, 2010 for Dept. of Human Services Monthly Payrolls
- October 24, 2010 for Bi-Weekly Payrolls

The 'BOND' general deduction and Bond Spec data must be terminated using the above listed deduction end dates. Withholdings not used to purchase bonds will be automatically reimbursed to the employees through the next normal pay cycle.

If employees still have the interest to invest in savings bonds they may do so through TreasuryDirect at http://www.treasury_direct or by purchase through financial institutions. More information can be found on the following CORE link: www.frbervices.org/PayrollSavings. →

Automating Shared Leave

A new Time and Labor rule has been implemented regarding the Shared Leave posting in timesheets. When a TRC code is entered pertaining to Shared Leave Taken, the rule automatically generates, in payable time, the Shared Leave Non-Terminal or Shared Leave Terminal TRC used for tracking. CORE link: http://www.ok.gov/OSF/CORE/HCM/HCM_News.html.

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CORE Projects

CORE Team Leads

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Carol Barton
Human Capitol Mngt. Lead

Linda Belinski
Security

Stacy Bonner
Enterprise Learning Management

Patricia Garcia
Accts Payable/Asset Management

Lucille Hicks
Higher Education

Jennifer LeFlore
Projects/Grants/Contracts

Ronney Maxwell
Phase II Lead/Inventory/Purchasing

Fred Cantrell
Technical

Hanh Minson
Time and Labor

Jeanie Robards
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Robin Trail
Budget

Loren Turner
General Ledger

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Completed Projects

EPM Tools Upgrade

Recently, the PeopleTools for EPM has been upgraded from the 8.48 to the newer 8.50 version in order to be compliant with upgraded servers. During the month of September, CORE staff worked to load and test the new version of PeopleTools in all the Budget test environments.

On Saturday, September 25, CORE staff loaded the upgraded PeopleTools version in our production environment. After a successful test, all Budget users were given access to the system with the upgraded version and an announcement / brochure iterating all the changes. This upgrade only changes the look of the system. Now, EPM's login page looks like Financials and HCM. There are other changes which make items in the system more easily readable, with highlights on rows of data. The processing symbol is a friendlier whirly-gig. The PeopleTools Upgrade Summary of Changes document can be retrieved from the OSF - CORE website: http://www.ok.gov/OSF/CORE/Budget/Budget_News.html. →

Project Updates

Department Central Services Vendor Registration

While the October upgrade of the DCS Vendor Registration has slipped a bit, the upgrade roll out is still expected within this calendar year. System enhancements to the electronic registration process will allow the vendors complete the registration requirements with the option to save progress and complete registration at a later date without having to begin from the start. Sections within the registration process will be compartmentalized to allow vendors an overview of the various requirements prior to beginning registration. →

Higher Ed Implementation

The Higher Ed implementation project is in full swing with OU being the pilot group. Team members are Lucille Hicks, Greg Knudsen, Lisa Raihl, Nancy Tarrant, Lisa McKeithan, Michelle Boydston, Tammy Porter, Kay Ryter, and Edey Grinter. Full scope of the project includes all Higher Ed facilities finalizing payrolls on PeopleSoft by the end of 2011, allowing for the legacy system to be retired. →



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CORE Projects

Project Updates, (cont.)

Treasury GL

The Treasury GL project which will convert the OST GL system to the PeopleSoft General Ledger system is progressing nicely. The Treasury GL product will interface with numerous systems at OST. Configuration is complete and interfaces and reports are being designed. Testing is in process. →

Commerce and DEQ on GPC/AR/BI – Monthly Anticipatory

The staff from the Department of Commerce and the Department of Environmental Quality are working diligently towards Phase II module implementation. Both agencies are currently in user acceptance stage of the testing process. ODOC and DEQ are unique to this go-round of the Phase II implementation in that both agencies are on the monthly anticipatory pay schedule. Once user acceptance is acquired, the agencies will begin conversion from their legacy systems to PeopleSoft. →

Enterprise Learning Management, (ELM) Rollout

ELM rollout project is on schedule. The rollout project, lead by Stacy Bonner, is split into three (3) groups. The first group, Career Tech, Oklahoma Department of Transportation, and OK State & ED Employees Group Insurance Board will go live the first part of December 2010. Group 2 (Office of Personnel Management and Department of Health) and Group 3 (Department of Central Services and Office of State Finance) are both in various stages of the rollout plan. Everyone is extremely excited about moving onto one centralized learning environment where information can be shared across all agencies.

Biweekly meetings are scheduled throughout rollout to address the set up issues for each of the agencies and to provide step-by-step tools to prepare for ELM go-live.

Programs and Certification can be set up within ELM to track employee and supervisor training requirements. ELM can also monitor time-frame constraints for completion and provide reminders to the employee and supervisors. In addition, ELM can provide electronic notifications and deliver a training transcript for each employee. The HCM Team can also load legacy training data for active State employees. If your agency is ready to implement ELM, please submit a Help Desk case to begin the rollout process. →

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CORE Projects

Highlight

CORE Team Highlight of the Month – Tina Wilson

Tina is our Payroll/Benefits Support Lead and brings 32 years of experience to the CORE Team. When not troubleshooting issues and/or answering Help Desk cases, she is testing Tax Updates downloaded from ORACLE, prior to moving the updated data into Production. She is looked to by everyone for guidance in troubleshooting issues involving State Statutes and Merit Rules.

Her interests are in reading, home improvements, and pets. Tina currently has two dogs and a cat that keep her very busy since they are still trying to train her. →

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