



Volume 1, Issue 18
October 2009

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The CORE Flyer



The Newsletter of the CORE Oklahoma

General News

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Newsletter – to better serve our varied users

This newsletter will be provided every other month in an effort to keep you up-to-date. The CORE Team wants to keep all our varied audiences informed.

This issue will cover some of the projects the CORE Team is working on or has recently completed.

Let us know what you think. Send comments and suggestions to Core.Updates@osf.ok.gov. →

Communication

This newsletter will be provided on a bi-monthly basis. We will be holding regular meeting with Executive Board and the Partners Meetings. The meetings are summarized below. Additionally, watch for updates on a newly created group called Advisory Committees.

The CORE Executive Board Meeting is a group that meets every four to six weeks. It is comprised of OSF Accounting and OSF Information Systems Directors. The group reviews progress on problem and issue management, ranks priorities, approves new projects to be completed, reviews project statuses and assists with resolving issues and removing barriers.

The CORE Partners Meeting is a group of interested parties that will meet quarterly to assist OSF with strategic direction. Participation by agencies will change over time. The permanent members of this group are Office of State Finance, Office of Personnel Management and Department of Central Services. The current members that will change over time are Department of Transportation, Oklahoma Employment Securities Commission, Department of Environmental Quality, Department of Commerce and Department of Human Services. Partner Meetings encompass the following: review of CORE projects, communication of plans, status and issues, communication of resource requirements and provide a forum to receive feedback and guidance from stakeholders.

The Newsletter will be published on the CORE website under a new link called CORE Updates. We also are creating a new notification group that we encourage our users to subscribe to in order to receive news notifications.

Please subscribe to the CORE Updates listserv to view the next Newsletter. Click the following link and you will be notified each time an update is made available.

CORE LINK: <http://www.ok.gov/triton/modules/oknotify/index.php?id=65> →

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Stay up-to-date with
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Activities on the
website:
<http://www.ok.gov/OSF/CORE//>
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CORE Calendar at:
http://www.ok.gov/triton/modules/calendar/calendar.php?calendar_seq=6



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CORE Project Status

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Lisa McKeithan
Technical

Hanh Minson
Time and Labor

Jeanie Robards
Change Management/Training

Robin Trail
Budget

Loren Turner
General Ledger
Projects/Grants/Contracts

Focus

The CORE Team has recently completed and is currently working on a number of projects. Our focus has been to deliver CORE Executive Board approved projects on time and on budget. Additional projects will be covered in future updates. For this newsletter we will be covering four (4) projects. →

Current Projects at CORE

COR121 General Ledger Deposit/Transfers

As a part of the Phase II implementation, the functionality for deposits and transfers will be changing to use the PeopleSoft delivered functionality in Accounts Receivable for payments received. The delivered processes allow for the receipt and posting of payments on account as well as receipts not related to Accounts Receivable. The ability to use the delivered process will allow us to retire the modifications that were written for deposits and transfers that have been in use since the original PeopleSoft Financials Implementation.

The implementation of the delivered Deposits functionality will be used by all State Agencies and is scheduled for go-live in January 2010. Training will be provided to all deposit users and new security forms will be required. Details about the timing and training will be distributed as dates are confirmed. →

Accounts Receivable/Billing Accelerated Go-Live

There is a limited PeopleSoft Accounts Receivable/Billing implementation of two (2) pilot agencies in process at this time. These agencies are scheduled to go-live by the end of October 2009. Their full implementation will be completed after the new deposit screens are active. As mentioned above, the new deposit screens are currently scheduled for a go-live date in January 2010. Additional AR/BI agency implementations will not be considered until the pilot agencies and deposit screens are live. The AR/BI modules can be implemented independently, for agencies not requiring the Projects module, or in conjunction with the Project module. →



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CORE Projects

Commitment Accounting

The Commitment Accounting function within the PeopleSoft HCM system is a delivered process that allocates the employer paid benefits and taxes in the same percentages that wages are funded. It replaces the custom-written program called MDC allocations that is currently used. The Commitment Accounting function is more accurate than the custom process and will provide the basis for future enhancements. Also, funding requirements will be available prior to beginning the payroll process, so federal funds can be ordered earlier or specific funding changes can be processed as needed prior to beginning the payroll process.

The Commitment Accounting function provides flexibility for agencies in assigning funding information by three methods. The current funding information is removed from the employee JOB Data Record and maintained on a separate table by department, position, or the appointment (individual) fields. This will make maintenance easier and allows flexibility for changing funding for an entire department by updating a single record. Additionally, as employees move from one department to another or from one position to another, there is no need to change the funding.

The conversion process involves agency personnel staff to review the existing funding assigned to each person for accuracy. Agencies will also be required to review the funding assigned after the go live conversion program is run and prior to running a new payroll once live on commitment accounting. OSF will provide extract files and lists of items to be reviewed/completed before and after the conversion.

Five (5) pilot agencies were converted in September and have successfully run payrolls. For future rollouts of Commitment Accounting agencies have been divided into seven (7) groups for conversion by June 30, 2010. In order to complete the future rollouts, the OSF CORE team will be contacting agencies several weeks prior to the scheduled conversion. Agency staff will be required to attend training before using the new functionality. The training will take one full day for the Payroll Processor and half day for the financial staff. →

Completed Projects

- 01/2009 - HRMS System Upgrade
- 01/2009 - Strategic Sourcing for DCS
- 02/2009 - Employee Self Service to pilot agencies
- 08/2009 - Financials Maintenance Packs Mid 2009
- 08/2009 - Enterprise Learning Management for CORE/DEQ
- 09/2009 - Commitment Accounting for Pilot Agencies
- 10/2009 - ARRA Reporting →

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The Newsletter of the CORE Oklahoma Project

CORE Projects

Employee Self Service

Employee Self-Service is a web-based application that provides employees with information related to their employment. This service lets employees update some personal information along with letting them view paycheck and compensation history information 24-7. The release of Employee Self-Service provides the employee the ability to view and maintain (if agency authorizes) human resource data in the Human Resource/Payroll System. If your agency chooses to let employees perform updates they can enter e-mail, emergency contact information and phone numbers. Three (3) demonstrations have been provided and another will be scheduled. Thirty-three agencies have requested their go-live date.

As a reminder please be sure to note that with the passing of HB111 all state agencies are required to adhere to the following, "As of July 1, 2010, the Office of State Finance shall make available and each executive state agency shall make available to all state employees a centralized web-based system to access their personal employment and compensation-related information." Please do not wait until the end to sign up as we will be unable to effectively roll out Employee Self Service if all the agencies try to go-live at one time.

Benefits of Employee Self Service:

- Data is real time
- Data available 24/7 from any browser: home, work, library, etc.
- View earnings statements for current and past agencies
- Helps agency "Go Green" or paperless

Agency's Live or Requested Employee Self Service

State Banking Department	Office State Finance
Department of Mines	Construction Industry Board
OETA	Department Environmental Quality
Health Department	CompSourceOK
OSEEGIB	Office Personnel Management
Court of Criminal Appeals	Board of Medical Licensure
CareerTech	OK Indigent Defense
Boll Weevil	Merit Protection Commission
State Auditor & Inspector	OK Abstract Board
ABLE Commission	Department Corrections
Commission Teacher's Prep	State Election Board
Dept. Transportation	Human Rights Commission
Mental Health	OK Board of Nursing
Dept. Central Services	Dept. Public Safety
Employee Benefits Council	OK Water Resource Board
District Attorney Council	Your Agency Soon! ➔

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