



**STATE OF OKLAHOMA  
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

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Dr. Kenneth E. Blick, Ph.D.  
Chairman

J. Robert Blakeburn  
State Director of Tests for  
Alcohol and Drug Influence

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Special Meeting AT OKLAHOMA CITY, OKLAHOMA  
Of the Board of Tests for Alcohol and Drug Influence  
Oklahoma Department of Public Safety Complex,  
Building No. 9, W.C. (Sarg) Smith Classroom  
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111  
October 29, 2012  
MINUTES**

**BOARD MEMBERS PRESENT:**

Dr. Kenneth Blick, O.U. Health Sciences Center  
Mr. Kevin Kramer, OSBI  
Dr. Terence Dunn, OK Dept. of Health  
Mr. Steve Emmons, CLEET  
Major Rusty Rhoades, Oklahoma Highway Patrol  
Sheriff John Whetsel, Oklahoma County  
Chief Byron Cox, Weatherford Police Dept.

**STAFF PRESENT:**

Shelly Schultz, Ignition Interlock P.A.  
Jenifer Martin, Admin. Tech.

**BOARD MEMBERS ABSENT:**

None

**GUESTS:**

Brian Kirtley  
Sandra Balzer  
Mike O'Brien  
Jeff Skinner  
Thomas Hosty

**ORGANIZATION:**

OAG  
Fabian & Assoc.  
Lifesafar  
HLO hostylaw.com

**1. Call Meeting to Order**

**Action Taken:** Chairman Blick called the meeting to order at 10:02 a.m. Roll was taken; seven members were present representing a quorum.

**2. Proposed executive session for confidential communications between the Board and its attorney concerning a pending investigation, pursuant to 25 O.S. §**

**Action Taken:** The Chairman, Dr. Blick made a motion to enter into the proposed executive session. The motion was seconded by Sheriff Whetsel. The Board convened into executive session.

3. **Discussion and possible action on the employment of Robert Blakeburn, State Director of Tests for Alcohol and Drug Influence, including job performance, promotion, salary, demotion, discipline, termination and resignation.**

A. Proposed executive session to discuss the above matters pursuant to 25 O.S. § 307(B)(1)

**Action Taken:** Sheriff Whetsel made a motion to enter into executive session for agenda items 3-7. The motion was seconded by Mr. Emmons. The Board convened into executive session.

Sheriff Whetsel made a motion to terminate J. Robert Blakeburn as the State Director of Tests. The motion was seconded by Mr. Emmons. A roll call vote was taken with the following results: Mr. Kramer voted yes; Dr. Dunn voted yes; Mr. Emmons voted yes; Chief Cox voted yes, Major Rhoades voted yes; Sheriff Whetsel voted yes and Chairman Blick voted yes. The motion carried unanimously 7-0.

4. **Discussion and possible action on the employment of Shelly Schultz, Ignition Interlock Program Administrator, including job performance, promotion, salary, demotion, discipline, termination and resignation.**

A. Proposed executive session to discuss the above matters pursuant to 25 O.S. § 307(B)(1).

**Action Taken:** The Chairman, Dr. Blick, commented to the board about talking with the remaining employees about any decision reached about employment. Sheriff Whetsel made a motion agreeing with Chairman Blick's comments. The motion was seconded by Mr. Kramer. A roll call vote was taken with the following results: Mr. Kramer voted yes; Dr. Dunn voted yes; Mr. Emmons voted yes; Chief Cox voted yes, Major Rhoades voted yes; Sheriff Whetsel voted yes and Chairman Blick voted yes. The motion carried unanimously 7-0.

5. **Discussion and possible action on the employment of Jenifer Martin, Administrative Technician, including job performance, promotion, salary, demotion, discipline, termination and resignation.**

A. Proposed executive session to discuss the above matters pursuant to 25 O.S. § 307(B)(1).

**Action Taken:** The Chairman, Dr. Blick, commented to the board about talking with the remaining employees about the decision reached during about employment. Sheriff Whetsel made a motion agreeing with Chairman Blick's comments. The motion was seconded by Mr. Kramer. A roll call vote was taken with the following results: Mr. Kramer voted yes; Dr. Dunn voted yes; Mr. Emmons voted yes; Chief Cox voted yes, Major Rhoades voted yes; Sheriff Whetsel voted yes and Chairman Blick voted yes. The motion carried unanimously 7-0.

6. **Discussion and Possible action on Interim Appointments for any vacant position.**

A. Proposed executive session to discuss persons considered for interim appointment pursuant to 25 O.S. § 307(B)(1).

**Action Taken:** A motion was made by Sheriff Whetsel to appoint Kevin Behrens with OHSO as interim Director. The motion was seconded by Mr. Kramer. A roll call vote was taken with the following results: Mr. Kramer voted yes; Dr. Dunn voted yes; Mr. Emmons voted yes; Chief Cox voted yes, Major Rhoades voted yes; Sheriff Whetsel voted yes and Chairman Blick voted yes. The motion carried unanimously 7-0.

7. **Discussion and Possible action on recruitment for any vacant position including appointment of a subcommittee.**

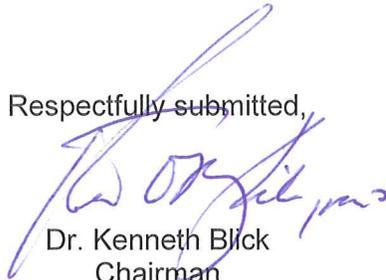
Discussion took place about a day and time to for the special meeting. It was decided the special meeting would be on Thursday December 6, 2012 at 10:00 am.

**Action Taken:** A motion was made by Sheriff Whetsel to convene a special meeting at which a subcommittee could be formed to recruit for the vacancies on December 6, 2012 at 10:00 am. The motion was seconded by Mr. Dunn. A roll call vote was taken with the following results: Mr. Kramer voted yes; Dr. Dunn voted yes; Mr. Emmons voted yes; Chief Cox voted yes, Major Rhoades voted yes; Sheriff Whetsel voted yes and Chairman Blick voted yes. The motion carried unanimously 7-0.

**8. Adjournment.**

**Action Taken:** Dr. Dunn made a motion to adjourn. The motion was seconded by Mr. Kramer. A roll call vote was taken with the following results: Mr. Kramer voted yes; Dr. Dunn voted yes; Mr. Emmons voted yes; Chief Cox voted yes, Major Rhoades voted yes; Sheriff Whetsel voted yes and Chairman Blick voted yes. The motion carried unanimously 7-0.

Respectfully submitted,



Dr. Kenneth Blick  
Chairman

Board of Tests for Alcohol and Drug Influence