



**STATE OF OKLAHOMA  
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

Dr. Kenneth E. Blick, Ph.D.  
Chairman

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Kevin Behrens  
Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting AT OKLAHOMA CITY, OKLAHOMA  
Of the Board of Tests for Alcohol and Drug Influence  
Oklahoma Department of Public Safety Complex,  
W.C. Sarg Smith Classroom  
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday June 12, 2018  
10:00 A.M. CDT**

**MINUTES**

**BOARD MEMBERS PRESENT:**

Dr. Kenneth Blick, OUHSC  
Charles Gerhart, CLEET  
Major Todd Blish, OHP  
Dr. Jarrad Wagner, OSU Health Science  
Dr. Terence Dunn, Department of Health  
Sheriff Chris West, Canadian County  
Kevin Kramer, OSBI

**STAFF PRESENT:**

Kevin Behrens, Director  
Jenifer Martin, Office Manager  
Josh Smith, Maintenance Administrator  
Vince Barnard, Training Administrator

**BOARD MEMBERS ABSENT:**

Chief Griffin, Comanche Nation

**1. Call Meeting to Order**

**Action Taken:** Dr. Blick called the meeting to order at 10:00 a.m. Roll was taken; seven members were present representing a quorum.

**2. Statement of Compliance with the Open Meeting Act**

Dr. Blick gave statement of compliance

**3. Director's Report**

Director Behrens gave updates on legislation, new board members, declaratory rulings, and the induction of Shelly Schultz into the Board of Tests Hall of Fame.

**Action Taken:** Sheriff Chris West moved to approve Director's Report, Dr. Wagner seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

4. **Proposed executive session for consideration of hiring Administrative Assistant**

**Action Taken:** Charles Gerhart moved to approve Director's Report, Major Blish seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

**Action Taken:** Dr. Wagner moved to exit executive session, Dr. Dunn seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

5. **Discussion and possible action on hiring Administrative Technician pursuant to executive session**

**Action Taken:** Major Blish moved to employ Magan Stow as the Administrative Technician, Kevin Kramer seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

6. **Proposed executive session for consideration of hiring Interlock Program Administrator**

**Action Taken:** Sheriff West moved to enter executive session, Major Blish seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

**Action Taken:** Sheriff West moved to exit executive session, Major Blish seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

7. **Discussion and possible action on hiring Interlock Program Admin pursuant to executive session**

**Action Taken:** Kevin Kramer moved for the board to authorize Director Behrens to proceed with the hiring process as directed in the executive session, Charles Gerhart seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

8. **Chairman's Report**

No report given

9. **Public Comments**

No comments given

**10. Adjournment**

**Action Taken:** Major Blish moved to adjourn, Kevin Kramer seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Blish voted yes, Charles Gerhart voted yes, Dr. Dunn voted yes, Sheriff West voted yes, Kevin Kramer voted yes

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jarrad Wagner".

Vice Chairman Jarrad Wagner  
Board of Tests for Alcohol and Drug Influence

A digital copy of these minutes is kept on record at the Board of Tests  
Available upon request.