

Position

Oklahoma Ignition Interlock Program Administrator/Evidential device instructor serves as the statewide expert on Ignition Interlock devices providing support to, and regulation of, the Ignition Interlock industry. Evidential device duties will consist assisting the senior evidential device instructor with class duties, site inspection and trouble-shooting. General duties shall include, but are not limited to:

- Serve as a resource to the Ignition Interlock community including law enforcement, Department of Public Safety, Ignition Interlock manufacturers/vendors and the local courts and probation offices.
- Coordinate with the Oklahoma Department of Public Safety to monitor and implement SB 529 (the Erin Swezey Act) and other statutory ignition interlock requirements.
- Coordinate with the state and municipal courts, the Oklahoma Department of Corrections, the Oklahoma Department of Mental Health and Substance Abuse to increase compliance with state ignition interlock requirements and improve the efficacy of ignition interlocks in creating safe motorways.
- Maintain current and updated records of ignition interlock manufacturers, service centers and installers as required by the Oklahoma Administrative Code.
- Perform annual renewal and inspection of ignition interlock devices, installers and service centers to ensure they are functioning within the Oklahoma Administrative Code. Investigate all citizen complaints of administrative code violations against Ignition Interlock manufacturers and their installers or service centers.
- Monitor statistical data reported from various agencies and manufacturers.
- Develop and provide training programs for law enforcement officers and other traffic safety professionals on the technical aspects of ignition interlock devices and statutory installation requirements, as well as the evidential devices approved for the state.
- Provide technical assistance to Ignition Interlock manufacturers and installers on Ignition Interlock calibration equipment.
- Develop presentations to educate courts, the public, the Oklahoma Department of Public Safety, ignition interlock installers, manufacturers and law enforcement personnel on the ignition interlock laws, compliance and criteria.
- The position interacts with other government agencies including, but not limited to the Oklahoma Department of Public Safety, all law enforcement agencies, district attorneys, National Highway Traffic Safety Administration (NHTSA), the Oklahoma legislature and the Oklahoma State Bureau of Investigation.

Requirements

- The position requires eligibility for an Oklahoma breath alcohol testing permit or be able to pass the testing requirements with basic understanding in the following areas: Intoxilyzer I-8000 and 5000D, ignition interlock device, installer and service center certification; A valid Oklahoma Drivers license is required and The driving record will be investigated for drug/alcohol related offenses.