



**STATE OF OKLAHOMA  
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

Dr. Kenneth E. Blick, Ph.D.  
Chairman

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Kevin Behrens  
Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting AT OKLAHOMA CITY, OKLAHOMA  
Of the Board of Tests for Alcohol and Drug Influence  
Oklahoma Department of Public Safety Complex,  
W.C. Sarg Smith Classroom  
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday, February 2, 2016  
10:00 A.M. CST**

**MINUTES**

**BOARD MEMBERS PRESENT:**

Dr. Kenneth Blick, O.U. Health Sciences Center  
Sheriff John Whetsel, Oklahoma County  
Chief Vernon Griffin, Comanche Nation  
Steve Emmons, CLEET  
Kevin Kramer, OSBI  
Major Rusty Rhoades, Oklahoma Highway Patrol  
Dr. Jarrad Wagner, OSU Center for Health Sciences

**STAFF PRESENT:**

Kevin Behrens, Director  
Jenifer Martin, Office Manager  
Vince Barnard, Senior Instructor  
Joshua Smith, Maintenance Tech  
Shelly Schultz, Ignition Interlock

**1. Call Meeting to Order**

**Action Taken:** Chairman Blick called the meeting to order at 10:00 a.m. Roll was taken; seven members were present representing a quorum.

**2. Statement of Compliance with Open Meeting Act**

**No Action Taken**

**3. Approval of Minutes**

**Action Taken:** Dr. Wagner moved to approve the minutes, Chief Griffin seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades voted yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0

#### 4. Director's Report

Director Behrens updated the Board on the 2015 Annual Report and the 2016 Annual Plan

##### a. 2015 Annual Plan

**Action Taken:** Steve Emmons moved to approve the Director's report Part A, Kevin Kramer seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades voted yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0

##### b. 2016 Annual Plan

**Action Taken:** Steve Emmons moved to approve the Director's report Part B, Kevin Kramer seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades voted yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0

#### 5. Discussion and possible action on state AIIPA membership pursuant to Executive Order 2015-46

Director Behrens explained to the Board, Executive Order 2015-46 requires cabinet secretary approval for all state memberships. The Board of Tests pays for and carries the state membership to the Association of Ignition Interlock Program Administrators (AIIPA) Director Behrens is seeking Board approval to submit the form to the cabinet secretary.

**Action Taken:** Sheriff Whetsel moved to approve the submission of the membership form to the cabinet secretary, Chief Griffin seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

#### 6. Discussion and possible action on travel requests pursuant to Executive Order 2015-46

Director Behrens explained a number of travel requests that are mission critical. Approval of the items is simply recognition that the travel is essential. He also explained that Executive Order 2015-46 doesn't require submission of essential travel to the cabinet secretary for approval.

**Action Taken:** Dr. Wagner moved to approve the travel request item by item, Steve Emmons seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

2016 Travel Requests:

- a. **AIIPA Executive Board Meeting: Phoenix, AZ February 21-24 2016 for Director Behrens only.**

**Voting Record:** A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**b. IACT Annual Conference: Orlando, FL April 4-7, 2016 for Director Behrens and Vince Barnard only.**

**Voting Record:** A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**c. GIDPAC – Tallahassee, Director Behrens only.**

**Voting Record:** A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**d. AIIPA Annual Conference: Denver, CO May 15-18, 2016 Director Behrens and Shelly Schultz only.**

**Voting Record:** A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**e. GIDPAC – Denver, Director Behrens only.**

**Voting Record:** A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**f. Intoxilyzer Users Group: Las Vegas, NV August 28 – September 1, 2016 one BOT employee only.**

**Voting Record:** A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted no, Steve Emmons voted no, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 5-2.

**7. Discussion and possible action on Compensatory Time Agreements**

Director Behrens explained to the Board the state statues require an agreement between the appointing authority and the employee to compensate employees with compensatory time in lieu of overtime.

**Action Taken:** Sheriff Whetsel moved to approve the compensatory time agreements, Kevin Kramer seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**8. Proposed Executive Session pursuant to 25 O.S. §307(B)(1) for the purpose of administering the performance evaluation of the State Director of Tests**

**Action Taken:** Sheriff Whetsel moved to enter executive session, Steve Emmons seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**Action Taken:** Steve Emmons moved to exit executive session, Kevin Kramer seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0.

**No other action taken**

**9. New Business**

There was no new business discussed

**10. Chairman's Report**

Chairman Blick explained he would have an official report at the next board meeting and wanted to thank the BOT staff for all the hard work they do and on behalf of the Board let them know they are appreciated.

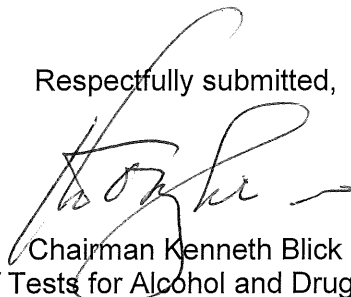
**11. Public Comments**

There were no public comments

**12. Adjournment**

**Action Taken:** Sheriff Whetsel moved to adjourn the meeting, Steve Emmons seconded the motion. A roll call vote was taken with the following results Chairman Blick voted yes, Sheriff Whetsel voted yes, Steve Emmons voted yes, Kevin Kramer voted yes, Major Rusty Rhoades yes, Dr. Jarrad Wagner voted yes, and Chief Griffin voted yes. The motion carried 7-0. The meeting was adjourned at 11:09am.

Respectfully submitted,



Chairman Kenneth Blick  
Board of Tests for Alcohol and Drug Influence