

BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE



Annual Plan 2015

Executive Summary

In 2015, the Board of Tests for Alcohol and Drug Influence (BOT) will continue its efforts to modernize and integrate the State's breath testing and ignition interlock programs. Additionally, BOT will expand outreach and educational efforts to law enforcement, prosecutors, the judiciary, and the public. These efforts will focus on dispelling misinformation and misunderstandings with regard to breath testing and ignition interlocks, along with general information about impaired driving enforcement and the effects of impaired driving. The ongoing improvements to the officer training program will continue in 2015, adopting lessons learned from 2014.

Additionally, pursuant to 47 O.S. §759, BOT is set for "Sunset" review in 2015. During the legislative session, BOT will be called upon to testify before the House of Representatives with regard to the agency's accomplishments, changes to the agency's mission, and to the business environment in which the agency operates. Advancements in technology and interagency cooperation, as well as a renewed public focus on impaired driving will all be factors in the Sunset review. Preparations for the Sunset review have been ongoing and will continue up to and through the hearing(s) scheduled by the House of Representatives.

In addition to the initiatives outlined in this plan, BOT will continue the routine functions that support its mission to "Enhance public safety through the administration and regulation of the impaired driving breath alcohol and blood testing programs in the State of Oklahoma", including:

- Maintaining Board approved breath test instruments and related equipment.
- Training officers in the operation of Board approved breath test instruments.
- Maintaining records related to breath and blood testing.
- Regulating ignition interlock devices, technicians, and service centers.

Highlights of the upcoming year's activities are outlined below. These activities are grouped by function: ADMINISTRATION, TRAINING, MAINTENANCE, and IGNITION INTERLOCK.

Any questions about the 2015 Annual Plan may be directed to the Director, Kevin Behrens at 405-425-2460, or by mail to Board of Tests for Alcohol and Drug Influence, P.O. Box 36307, Oklahoma City, OK 73136. Additional information about the Board of Tests for Alcohol and Drug Influence may be obtained on the Board's website at www.ok.gov/bot.

ADMINISTRATION

The Administration section is responsible for the financial, record keeping, communications, personnel, purchasing, IT, and policy activities of BOT. Additionally, the administrative staff is responsible for the scheduling, holding, and memorializing the meetings of the Board. Some of the projects to be undertaken in 2015 include:

- Continued cooperation with the Governor's Impaired Driving Prevention Advisory Committee to evaluate and implement the applicable recommendations of that body. This includes

participation in a pilot study to evaluate proposed improvements in the judicial processing of impaired driving cases.

- Continued evaluation of new technology, whether related directly to testing or other ancillary functions such as record keeping.
- Continued participation in national and international organizations related to breath and blood alcohol and drug testing. This includes evaluation of current practices in light of identified best practices and procedures in the field.
- BOT will continue its efforts to provide a clean, comfortable, and secure work space for its employees.
- BOT will fully implement electronic storage of maintenance records for currently deployed instruments and seek to identify further efficiencies to adopt in its record keeping efforts.

Training

BOT's training functions primarily include instructing law enforcement officers in the use of the Board approved breath testing instrument. Other training opportunities arise to train judicial, prosecutorial, interlock personnel, and the public. It is BOT's goal to take full advantage of these training opportunities to increase the understanding of the function of BOT, the administration of breath and blood tests in Oklahoma, the administration of ignition interlock requirements, and impaired driving prevention in general. In 2015, the Training projects to be undertaken by BOT include:

- Preparation of a DUI Reference Manual for use by all interested parties, to include law enforcement, prosecutors, defense counsel, the judiciary, and to a limited extent, the public. The manual will include legal references, scientific information, and statistical analysis about the problem of impaired driving.
- Conducting independent research with regard to breath testing. This includes the approved research project into what effect, if any, the use of electronic cigarettes, or vapes, has on the implementation of the breath test under current administrative guidelines.
- Produce breath test operator job aids. This includes instructional materials to be posted with the Intoxilyzer 8000, and possible video production for instructional materials if appropriate.

Maintenance

BOT is responsible for maintaining the State's inventory of evidential breath test instruments. The purpose of these activities is to retain the instruments' original factory calibration specifications. The primary method of providing this maintenance is through a series of tests of the functionality of the instrument, called a bench check. Other non-routine maintenance and repairs are currently performed by the manufacturer. Additionally, BOT is responsible for distribution of the breath test instruments throughout the State, and providing sufficient access to law enforcement agencies to breath test instrumentation. In 2015, the Maintenance section will undertake the following projects:

- Continue efforts to increase the connectivity with instruments in the field.

- Continue efforts to increase the number of field instruments that are connected via high speed internet.
- Test and implement approved software updates.
- Implement changes to maintenance procedure recording to reduce paperwork without sacrificing the quality of information maintained regarding maintenance on individual instruments.
- Develop and implement system to provide after-hours support for users of the Intoxilyzer 8000.

Ignition Interlock

BOT is responsible for regulatory oversight of the ignition interlock industry, as well as approval of ignition interlock devices to be used in Oklahoma. Additionally, BOT assists a large number of ignition interlock program participants with maintaining compliance with their program requirements by responding to inquiries related to the program. Finally, BOT assists law enforcement in understanding the importance, impact, and benefits of the ignition interlock device. In 2015, the Ignition Interlock Program will undertake the following projects:

- Create and implement improved policies and procedures related to device certification, device certification renewal, compliance testing, and service center inspections.
- Continue to create and publish relevant training and educational tools for the interlock industry and the public.
- Participate as needed in studies, research, and data gathering to assist the Governor's Impaired Driving Prevention Advisory Committee.
- Participate in national and international organizations related to ignition interlocks in order to stay abreast of current events and developing best practices.

Conclusion

Thank you for your interest in the activities of the Board of Tests for Alcohol and Drug Influence and the annual plan outlined above. The plan is a starting point for the BOT to fulfill its mission in 2015. As with all of its activities, in implementing this plan, BOT will continue to focus on maintaining:

RELIABILITY

RESPONSIVENESS

RESILIENCY