

**Minutes of the August 22, 1014  
Special Meeting of the State Board of Behavioral Health Licensure  
3815 N. Santa Fe, Ste. 110, Oklahoma City, OK, 73118 Room 116**

**Open Meeting Act: Announcement of filing of meeting and posting agenda in Accordance with the Open Meeting Act.** Announcement of the meeting was filed with the Secretary of State on April 10, 2014. The agenda was posted on August 20, 2014 on the front door of the Centennial Business Center.

**Call to order: Roll call and announcement of quorum.** Dr. Thom Balmer called the State Board of Behavioral Health Licensure (BBHL) to order at 10:05 a.m. at the Centennial Business Center 3815 N. Santa Fe, Suite 110, Oklahoma City, OK, 73118 Room 116. A quorum was met with the presence of Thom Balmer, Amy Barnett, Debbie Moran, Carol Stevenson, Brad McKay, Kelly Collins, Joanni Sailor, Nisha Wilson, and Kimberly Cox. Also in attendance was Eric Ashmore, BBHL staff, Vicki Reynolds, BBHL staff, and Nikki Nickols, Assistant Attorney General. Lisa Deason excused.

**Introduction of Board Members.** The Board members introduced themselves and announced which position on the Board they represent and gave brief descriptions of themselves.

**Discussion and possible vote to approve minutes of May 30, 2014 Board Meeting.** Joanni Sailor made the motion to adopt the minutes from the May 30, 2014 special Board meeting. Brad McKay – Second. I: Thom Balmer, Debbie Moran, Amy Barnett, Kelly Collins, Nisha Wilson, Kimberly Cox, Joanni Sailor, Brad McKay, and Carol Stevenson.

**Discussion and possible vote to approve minutes of July 25, 2014 Board Meeting.** Debbie Moran made the motion to adopt the minutes from the July 25, 2014 special Board meeting. Brad McKay – Second. I: Thom Balmer, Debbie Moran, Amy Barnett, Kelly Collins, Nisha Wilson, Kimberly Cox, Joanni Sailor, Brad McKay, and Carol Stevenson.

**Review and approval of candidates that have completed all requirements for licensure, with possible Board Discussion and vote. All of the following candidates will be approved by one combined vote unless any board member desires to have a separate vote on any or all of these candidates.**

<b>NAME:</b>	<b>LICENSE TYPE:</b>
Paulla Slawson	Licensed Professional Counselor
Jacklyn McNeil	Licensed Professional Counselor
Maurice Murunga	Licensed Professional Counselor
Emory Crawford	Licensed Professional Counselor
Jake Roberts	Licensed Professional Counselor
Katy McDonald	Licensed Professional Counselor
Vickie Alexander	Licensed Professional Counselor
Blair Harton	Licensed Professional Counselor
Amy Turner	Licensed Professional Counselor

April Hicks	Licensed Professional Counselor
Jackson Tefertiller	Licensed Professional Counselor
Chad Randleman	Licensed Professional Counselor
Kimberly Bates	Licensed Professional Counselor
Karen Ting	Licensed Professional Counselor
Micah Lane	Licensed Professional Counselor
Stacie Casler	Licensed Professional Counselor
Alissa Drescher	Licensed Professional Counselor
Crystal Hoffman	Licensed Professional Counselor
Bonnie Weeks	Licensed Professional Counselor
Derwin Bolden	Licensed Professional Counselor
Steven Greiner	Licensed Professional Counselor
Marah Pense	Licensed Professional Counselor
Kelcy Eckels	Licensed Professional Counselor
Terri Thelen	Licensed Professional Counselor
De'Shaun Thornton	Licensed Professional Counselor
Eva Hartley	Licensed Professional Counselor
Shannon Andrews	Licensed Professional Counselor
Christopher King	Licensed Professional Counselor
Travis Mitchell	Licensed Professional Counselor
Mark Dominguez	Licensed Professional Counselor
Paula Greninger	Licensed Professional Counselor
Connie Cameron	Licensed Professional Counselor
Jeffrey Prusa	Licensed Professional Counselor
Jennifer Minton	Licensed Professional Counselor

Kevin Garrett	Licensed Marital and Family Therapist
Jacquelyn Tecmire	Licensed Marital and Family Therapist

Kelly Collins made the motion to approve the LPC candidates for licensure as one item. Joanni Sailor – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

**Agency Report from the Interim Executive Director and Office Manager.** Vicki Reynolds, Interim Executive Director presented the Agency report below:

### **AGENCY REPORT**

Vicki Reynolds, LPC-LMFT  
 Interim Executive Director  
 State Board of Behavioral Health  
 August 22, 2014

## PUBLIC SPEAKING

- Presentation at **OKAMFTs** Fall and New Professional Conference, Oklahoma Baptist University, Shawnee, OK., September 19, 2014.
- Presentation at **UCO** for Dr. Ray Quietts Ethics Course, October 19
- Presentation at **Southeastern University** in Durant, OK. At LPC Fall Conference there with Dr. Ed. Mauzey.

## CONFERENCES

- **AMFTRB Conference** in September in New Orleans. Dr. Joanni Sailor is the Official delegate for this Board to the AMFTRB Conference. I will be attending along with her this year.
- **CLEAR Conference.** This conference is being held in conjunction with the AMFTRB Conference. I will be staying on the last part of the week in order to attend this Council on Licensure Enforcement and Regulation.

I am looking forward to learning a lot at all of these regulatory board conferences.

## ACADEMICS

- Currently scheduling remainder of Universities to do site visits concerning academic Programming.
  - Langston
  - UCO (3 programs there)
  - Oral Roberts
  - East Central/School Counseling Program (October 10m, 2014)
  - OU/Jeannie Rainbolt Program for School Counseling

## REQUESTS FOR INQUIRY/COMPLAINTS

July 25, 2014 – we had 57 Open Complaints

We currently have **45 Open** Complaints

- Received 7 new Requests for Inquiry
- LPC Complaint Committee had 3 informal meetings in August
- Closed 19 Complaints

Of these:

- 11 - Pending (mostly waiting for Medicaid Fraud Hearings)
- 5 - Scheduling informal meetings with these folks
- 6 – referred to the Medical Licensing Board for Investigation
- 3 – have sanctions they are completing
- 20 – Open, (These have been triaged for safety issues, etc.) These are mostly From 12-18-2012 – present

Eric Ashmore, Office Manager presented the Licensure report below:

**State Board of Behavioral Health Licensure Report**  
**8/22/2014**

**Licensure (2014):**

- Total Number of Active LPCs:
  - 3522
- Total Number of Active LMFTs:
  - 587
- Total Number of Active LBPs:
  - 168
  
- Total Number of LPC Approved Supervisors:
  - 1094
- Total Number of LMFT Approved Supervisors:
  - 190
- Total Number of LBP Approved Supervisors:
  - 13
  
- LPC Licenses Issued:
  - Jan .....31
  - Feb.....9
  - Mar.....50
  - Apr .....0
  - May .....78
  - June .....0
  - July.....46
  - August.....n/a
- LMFT Licenses Issued:
  - Jan .....6
  - Feb.....2
  - Mar.....10
  - Apr .....0
  - May .....7
  - June .....0
  - July.....14
  - August.....n/a
- LBP Licenses Issued:
  - Jan .....2
  - Feb.....0
  - Mar.....0
  - Apr .....0
  - May .....0
  - June .....0
  - July.....0

- August.....n/a

**Candidates/Applicants (2014):**

- Total Number of LPC Candidates/Applicants:
  - 1566
- Total Number of LMFT Candidates/Applicants:
  - 282
- Total Number of LBP Candidates/Applicants:
  - 26

- New LPC applications received:

- Jan .....57
- Feb.....34
- Mar.....44
- Apr .....56
- May .....74
- June .....83
- July.....65
- August.....33 (as of 8/20/14)

- New LMFT applications received:

- Jan .....9
- Feb.....7
- Mar.....4
- Apr .....10
- May .....17
- June .....10
- July.....7
- August.....6 (as of 8/20/14)

- New LBP applications received:

- Jan .....0
- Feb.....1
- Mar.....0
- Apr .....0
- May .....0
- June .....0
- July.....2
- August.....0 (as of 8/20/14)

- Total applications received: 515

**Testing (2014):**

- LPC:
  - January:
    - 36 Candidates
    - 20 Passed

- 16 Failed
  - Score Range - High 130, Low 56
- February:
  - 28 Candidates
  - 18 Passed
  - 10 Failed
  - Score Range – High 136, Low 64
- March:
  - 42 Candidates
  - 26 Passed
  - 16 Failed
  - Score Range – High 134, Low 69
- April:
  - 46 Candidates
  - 34 Passed
  - 12 Failed
  - Score Range – High 130, Low 68
- May:
  - 32 Candidates
  - 21 Passed
  - 11 Failed
  - Score Range – High 127, Low 58
- June:
  - 48 Candidates
  - 35 Passed
  - 13 Failed
  - Score Range – High 131, Low 73
- July:
  - 28 Candidates
  - 20 Passed
  - 8 Failed
  - Score Range – High 131 -, Low 59

LMFT:

- January - February:
  - 9 Candidates
  - 2 Passed
  - 7 Failed
  - Score Range - High 145, Low 92
- May - June:
  - 27 Candidates
  - 11 Passed
  - 16 Failed
  - Score Range - High 169, Low 86

- LBP:

- January - August:
  - 0 Candidates
  - 0 Passed
  - 0 Failed
  - Score Range - High (n/a), Low (n/a)

### **CEU Approvals (2014):**

- Total Number of LPC/LMFT workshops approved:
  - 1500 face-to-face workshops approved
  - 294 ethics workshops approved
  - 101 supervision workshops approved
  - 1075 pre –approved technology-assisted distance-learning
- Total number of available workshops: 2575

(LBP Totals available through NAMP at [www.enamp.org](http://www.enamp.org))

### **Additional Information (2014):** (as of 8-20-14)

- Total Number of Evaluations of Supervised Experience processed: 1564
- Total Number of Supervision Agreements approved: 751
- Total Number of State Ethics Exams completed: 388

### **Meetings:**

- I will meet with Chris Maloney and Reji Varghese of the Oklahoma State Board of Medical Licensure and Supervision on August 27, 2014 to review their operating system.

Thom Balmer asked about the most common misconceptions Vicki Reynolds encounters when she is traveling around and speaking. Vicki Reynolds stated the main things are the national exam requirement verses the state exam requirement, remaining under supervision, and academic requirements. Eric Ashmore stated there is a lot of confusion about the eligibility dates for the exam verses the supervised experience eligibility dates. Kimberly Cox asked if there is a FAQ's page on the website. Eric Ashmore stated that there is not. Vicky Reynolds stated that she was briefed by the Oklahoma State Department of Health (OSDH) at the beginning of our agency transition regarding open complaints filed while the board was still under the oversight of OSDH. Amy Barnett stated she is very pleased with the request for inquiry and complaint process developed by the State Board of Behavioral Health Licensure. Vicki Reynolds stated that each complaint is first reviewed for safety issues. Thom Balmer asked what benefits would there be to adding the disposition of the complaints to the agency report. Nikki Nickols stated she would look into it. Kimberly Cox, Debbie Moran, Amy Barnett, and Joanni Sailor all expressed their interest in receiving the disposition as well as the nature of the complaint. Amy Barnett stated she has seen a trend in the type of potential violations the Board has received. Joanni

Sailor stated she felt this could be beneficial for use in ethics training. Brad McKay asked if there was a statute of limitations on Medicaid and Medicare fraud cases. Nikki Nickols is looking into it. Nisha Wilson suggested the agency put together a request for proposal and to look into other programs or systems that could be used to increase efficiency.

**Report by Debbie Moran, LPC-LADC on the NBCC Conference.** Hotel and food were magnificent. Debbie Moran stated the conference was very interesting. I especially enjoyed telemed and telehealth presentation plus other telecommunications. Debbie Moran really liked the part of the conference where different states updated everyone on what was going on in their state, and getting to associate with regulatory boards from other states.

**Brief Update by Nisha Wilson on the progress of the Exam Committee.** The exam committee did not have an opportunity to meet since the last Board meeting so Nisha Wilson requested that the exam committee be put on the Agenda for the October 24, 2014 Board meeting.

**Presentation by LaTisha Edwards and Steven Hawkins of OMES regarding the 2015 budget for the State Board of Behavioral Health.** Vicki Reynolds passed out a two page handout of the 2015 budget that was prepared by LaTisha Edwards and Vicki Reynolds. Steven Hawkins went over the various columns and items within those and explained these to the Board. Mr. Hawkins stated that the Board is adequately funded. Thom Balmer asked about department 88. Steven Hawkins stated 88 is the category for IT and must be budgeted separately. Thom Balmer asked about a negative variance on the budget report. LaTisha Edwards stated it is because the report only reflects one month and this is what caused the skew. Steven Hawkins stated that changes to the IT encumbrance will require a budget revision. Thom Balmer asked for information about the bidding process. Steven Hawkins stated that process is handled through OMES procurement.

Dr. Thom Balmer requested a break at 11:02 and verified no board business or discussions would take place while on break. The meeting resumed at 11:15 a.m.

**Presentation by Jackie Steyn, LPC on OKLAHOMA COALITION AGAINST DOMESTIC VIOLENCE & SEXUAL ASSAULT.** Jackie Steyn and Lesley March presented their concerns regarding Licensed Professional Counselors providing counseling to victims of domestic violence. Jackie Steyn stated that the coalition has created three major categories of concern. Jackie Steyn stated the major concern was Licensed Professional Counselors counseling within their scope of practice as it relates to domestic violence. Jackie Steyn stated the concern is that counselor's may unintentionally put victims in danger. Jackie Steyn discussed several issues of concern to the coalition including: failure to assess for violence, failure to create a safety plan, not holding perpetrator accountable, failure to prepare for appropriate services and the creation of reports for the courts that do not enhance the safety of the victim or the victim's family. Jackie Steyn spoke about best practices and how to report domestic violence to the court. Jackie Steyn spoke about the use of the Domestic Violence Inventory (DVI) as an evidence based tool for perpetrators of domestic violence and its misuse. Jackie Steyn stated that there are certified programs that are far more comprehensive than the use of the DVI alone. Thom Balmer asked if there is a certification for domestic violence practioner's. Jackie Steyn stated at this time there is not. Jackie Steyn stated that she would like to see a change to the

BBHL rules regarding the scope of practice. Kelly Collins asked how Behavioral Health Professionals would get access to training. Jackie Steyn stated that the coalition provides training and would welcome the opportunity to participate in conferences and in workshops. Joanni Sailor stated while she was Chair of the LMFT Board she was approached by this group to make a rule change to the continuing education requirements requiring continuing education in domestic violence. Joanni is not supportive of the rules change, not because domestic violence isn't important, but because she is concerned about opening the doors to other special interest groups. Nish Wilson supported this concern and reasoning.

**Discussion and possible vote on appointing a Rules Committee.** Kelly Collins asked the rule changes be completed by December 5, 2014. Carol Stevenson requested that most of or at least a portion of the agenda for the October 24, 2014 Board meeting be dedicated to rule development. Amy Barnett requested the committee meet prior to the December meeting and then discuss at the December meeting. Vicki Reynolds stated she has a list of suggestions for rule changes. Kelly Collins suggested appointing a chair to the committee. Nisha Wilson asked that a community member be involved in the rule development process. Joanni asked if having four members would make a quorum. Nikki Nickols stated that she did not believe it would. Joanni stated she was still uncomfortable with appointing four members. Nikki Nickols advised the Board that her legal opinion is that because there is an inconsistency in the statute regarding a quorum that the Board should operate that six members is a quorum. Joanni Sailor made a motion to appoint a rules committee. Kelly Collins – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

Nisha Wilson made a motion for the rules committee to be made up of three members, including Joanni Sailor representing the Licensed Marital Family Therapist's, Kelly Collins representing the Licensed Professional Counselor's, and Kimberly Cox representing the Licensed Behavioral Practitioner's. Joanni Sailor is to be chair of the rules committee. Debbie Moran – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

Thom Balmer made a request to break for lunch. Meeting broke for lunch at 12:05 p.m. Meeting resumed at 12:30 p.m. Roll call was taken and all attending Board members, BBHL staff and the Assistant Attorney General were present.

**Discussion and possible vote on appointing a Task Force to study telecommunications.** Joanni Sailor made the recommendation to appoint a task force to study telecommunications. Dr. Sailor requested that Debbie Moran be on the committee due to her training and expertise in this area. Brad McKay requested information in what capacity would the Board be discussing telecommunications. Thom Balmer reminded the Board of the presentation by Dr. Rick Williams and Dr. Kelly Dunbar at the July 25, 2014 Board meeting. Joanni Sailor informed the Board that Dr. Rick Williams and Dr. Kelly Dunbar stated they would be available for consultation. Nisha Wilson suggested the Board have someone from Oklahoma Healthcare Authority to contribute on this committee. Debbie Moran stated she would also be consulting with Oklahoma Department of Mental Health and Substance Abuse Services regarding their guidelines for telecommunications. Nisha Wilson made a motion to appoint a task force to study

telecommunications and to include the Board's suggestions from their discussion. The chair of the task force may consult other members of the Board and of the public. The Board will identify the chair. Joanni Sailor – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

Joanni Sailor made a motion to appoint Debbie Moran as chair and authorize the chair to communicate with the rules committee. Kelly Collins – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

Nisha Wilson asked the record to reflect a thank you to Debbie Moran for her willingness to serve on the telecommunications task force.

Joanni Sailor made the motion to allow others to serve on the task force. Brad McKay – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

**Discussion on hiring process to fill the Executive Director Position permanently.** Vicki Reynolds presented information she received from HCM regarding the hiring process. Thom Balmer described the options for the hiring process. Thom Balmer stated the Board could leave interim as interim, appoint the interim as permanent director, or open the position for applications. Thom Balmer asked the Board how they want to fill the executive director position. Debbie Moran stated that it would be her preference to not open the position. Thom Balmer reminded the Board that the agenda item is for discussion only and no votes can be made. Kelly Collins stated that her concerns were about the perception of the Board if the Board chose to not open the positions. Amy Barnett stated that it was her understanding Vicki Reynolds was named interim director at Vicki Reynolds request so that she could phase out her private practice. Kimberly Cox stated that it was her understanding that Vicki Reynolds intention was to serve for a limited time. Thom Balmer stated as chair he would add an item to the October 24, 2014 Board agenda to further discuss the hiring process. Nikki Nickols stated the agenda item would need to include a possible vote. She also suggested adding an item for possible executive session. Joanni Sailor requested that Thom Balmer clarify what opening the position meant. Thom Balmer stated it meant opening the position to applicants both in-state and out-of-state. Vicki Reynolds then clarified that when she applied initially she was applying for a permanent position, not an interim position. She stated her understanding was that when she agreed to be interim, it would be until after the Board members were confirmed by the Governor which would probably be a six month process. Kimberly Cox stated that when Vicki Reynolds was hired she stated that she would only be able to serve in this position for two years. Vicki Reynolds further clarified that she has stated initially when hired that she would stay a minimum of two years to assist them in establishing this new State Agency. She suggested that it would be difficult to change executive directors currently with the permanent rules and other things that the Board is working on. Brad McKay stated that he did not want to open the position, but would like to transition the interim director into the permanent position. Joanni Sailor stated she supported Brad McKay's statement.

**Discussion and possible vote concerning Board Meeting dates for 2015.** Brad McKay made a motion to approve Board meeting dates for February 20, 2015, May 29, 2015, August 21, 2015, and December 18, 2015. Kelly Collins – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

**Adjournment .** Kimberly Cox made a motion to adjourn. Brad McKay – Second. Thom Balmer - yay, Debbie Moran - yay, Amy Barnett - yay, Kelly Collins - yay, Nisha Wilson - yay, Kimberly Cox - yay, Joanni Sailor - yay, Brad McKay - yay, and Carol Stevenson - yay.

Meeting Adjourned 1:17 p.m.