

MINUTES OF SPECIAL MEETING
OKLAHOMA ABSTRACTORS BOARD
DECEMBER 13, 2007

A special meeting of the Oklahoma Abstractors Board (OAB) was called to order at 1:00 p.m., on December 13, 2007, at the offices of the Oklahoma Industrial Finance Authority (OIFA), 5900 N. Classen Court, Oklahoma City, OK, 73118. Attorney General John Crittenden announced that filing and notice of the meeting and posting of the agenda had been done in accordance with the Open Meeting Act. Mr. Crittenden then called roll and after announcing that a quorum was present, the meeting was called to order by Chairman, Randy Dittmann.

The minutes of the first special meeting of the OAB conducted December 4, 2007, were then distributed by Secretary, Gary Baer, and after review, the same were unanimously approved as submitted.

It was reported that following the first meeting John Crittenden spoke with Larry Asbury Of the Office of State Finance about an interim appropriation and he suggested that we contact the appropriate Cabinet Secretary who has not yet been named.

Gary Baer reported that interim office space was not available at the offices of the OIFA.

The Chairman reported that he had written the State Auditor requesting budget information for the last three years and to see if the OAB might lease some space in the Auditor's office. The letter was sent certified mail and was receipted on December 12, 2007, and the Chairman will follow up on this in a few days.

John Crittenden reported that he had spoken with Peggy Coe relative to the adoption of our own rules and he suggested that we review the existing rules and fine tune as needed for adoption at the January meeting, following which they could be submitted to the Governor for approval. The Rules Committee will review the rules and give notice to the Oklahoma Land Title Association (OLTA) and other interested groups (to be identified) so that they can offer input and suggestions.

It was announced that Steve Boone and Randy Dittmann will meet with Shirley Robertson at the State Auditor's office at 10:00 a.m. on Tuesday, December 18, 2007, and they will report back to the ad hoc committee consisting of Randy Dittmann, Monica Wittrock, Gary Baer and Mike Harris, who will meet at 2:00 p.m. on the same day at the offices of First American Title & Abstract Company.

Monica Wittrock announced that she attended an OLTA meeting and that they will re-schedule their abstracting school for sometime in April and that they will continue to provide study guides to those wanting to take the test. It was discussed whether the testing should be quarterly instead of monthly.

A general discussion followed including possible office location, acquiring furniture and furnishings and phone/fax numbers; the need to determine the assigned Cabinet Secretary; possibility of our using or leasing space at State Auditor's office or contacting Department of Central Services about providing space and/or approval of our lease, and need to identify space and storage requirements.

Monica Wittrock reported that Shirley Robertson at the State Auditor's office would be available to be hired on a full or part time basis and that we might consider contacting the State Auditor about a possible inter-agency agreement for a month or two.

David Riley agreed to call the Department of Central Services about providing space and agreed to call the Office of Finance to set up the operating fund.

Monica Wittrock moved that Randy Dittmann and David Riley be authorized to negotiate and contract with the Office of State Finance and the Department of Central Services to set up the OAB Fund and for allocation of temporary or permanent office space. After being duly seconded, the Motion was unanimously approved.

It was agreed that the next special meeting of the OAB would be held at the offices of the Oklahoma Industrial Finance Authority, 5900 N. Classen Court, Oklahoma City, OK, 73118 at 9:00 a.m. on January 17, 2008, and that appropriate notices be given as required by law.

Respectfully submitted,

Gary Baer
Secretary