

MINUTES OF SPECIAL MEETING
OKLAHOMA ABSTRACTORS BOARD
May 14, 2009

1. A special meeting of the Oklahoma Abstractors Board (OAB) was called to order at 10:00 a.m. on May 14, 2009, at 2401 NW 23rd Street, Suite 40B, Oklahoma City, Oklahoma.
2. The Chairman announced that notice of the meeting and posting of the agenda had been done in accordance with the Open Meeting Act. The Secretary then called roll and announced that all current members were present and that a quorum was present.
3. The minutes of the special meeting of the OAB conducted April 9, 2009, were then distributed and, after review, a motion was made by Monica Wittrock and seconded by Mike Harris to accept the minutes as presented with the correction under Item 5, 2010 Budget, second line, change “budged” to “budget”. Vote: 1 abstention (Glenda Mittasch) and 8 yeas. Motion passes.
4. Chairman’s Report: Chairman Beard welcomed Glenda Mittasch as representative of District 4. He appointed her to the Rules Committee as well as the Licensing and Testing Committee. She is the owner of Powers Abstract in Perry, OK. Ms. Mittasch was also the OLTA “2009 Title Person of the Year”.

Chairman Beard also announced that the letter had been mailed to SA&I requesting monies collected during the 2007 year for the 2008 fees be returned to the OAB.

5. Committee Reports:

Budget and Finance – David Riley. Mr. Riley gave an update on the budget and presented a P&L statement and Transaction List for the month of April, 2009. A motion was made by Monica Wittrock and seconded by Linda Carpenter to approve the budget report as presented. Vote: Unanimously approved.

Mr. Riley discussed the scanning and destruction of the old documents that had been collected since 1984. He explained that because of having a large overage for FY2009, it would be advantageous to go ahead and begin the scanning. After discussion, a motion was made by Monica Wittrock and seconded by Linda Carpenter to contract with OCI in the sum of \$11,250.00 to scan and then destroy an estimated 125,000 images. Vote: Unanimously approved.

Rules and Regulations – Monica Wittrock. Ms. Wittrock handed out a list of items and announced that there would be a Rules committee meeting after the next Board meeting and start working on these items, which also include forms as well as the definitions, among other things. The Rules have been submitted to the OAR and should be published in the Register soon. Their effective date will be July 15, 2009.

Licensing and Testing – Linda Carpenter. Ms. Carpenter announced that the test was held May 7th; eight applicants took the test with five passing and three failing. The next test date will be Thursday, July 30, 2009, at 1:00 p.m. in the OAB office in Oklahoma City.

Enforcement Committee – David Riley. Mr. Riley announced the committee will be meeting directly after the Board meeting today.

6. Executive Director's Report: Director Reppond continued discussion of the OCI contract and announced that she would be appearing in front of the Libraries Commission on July 16th to get approval of the destruction of the records which were discussed under Budget and Finance. Ms. Wittrock suggested that we check with the Treasurer's office to see if they would store a copy of the CD that contains the scanned records. Ms. Reppond will check and report back to the Board.

Mr. Crittenden asked about the memo from the Attorney General's office concerning the problems some agencies have had concerning losing public information. Ms. Reppond will forward a copy of that memo to the Board and put it on the agenda for next month for discussion and acceptance by the Board.

She also announced that the August meeting will need to be held somewhere else because the Activities Suite will be booked. The suggestion was made to try to have it in the OAB office if at all possible.

7. Inspections – Terri Parrish. Ms. Parrish brought her map showing where all abstract companies are located, where she has already inspected, and areas of concern. She inspected Powers Abstract and Logan County Abstract this past week, and Boise City, Arnett and Woodward the past few days. She will be going to Marietta, Durant, Ardmore and Waurika during the next few weeks.
8. Application for License and Certificate Renewals: A list of new applicants for Abstract Licenses and Certificates of Authority was then submitted to the Board. After discussion, a motion was made by David Riley and seconded by Mike Harris approving all listed subject to administrative review by the Executive Director, and making sure all compliance issues were met and appropriate fees paid. (A copy of the lists will be filed these minutes.) Vote: Unanimously approved.
9. Visitor's Comment Period: Mr. Chaney Haynes, president of OLTA addressed the Board.
10. June Meeting: Will be held on Thursday, June 11, 2009, at 10:00 a.m. in Shepherd Mall, 2401 NW 23rd Street, Suite 40B (Activities Suite), Oklahoma City, OK.
11. The meeting was adjourned by Chairman Beard.

Respectfully submitted,

Glynda Reppond
Executive Director