

MINUTES OF SPECIAL MEETING
OKLAHOMA ABSTRACTORS BOARD
March 12, 2009

1. A special meeting of the Oklahoma Abstractors Board (OAB) was called to order at 10:00 a.m. on March 12, 2009, at 2401 NW 23rd Street, Suite 40B, Oklahoma City, Oklahoma.
2. The Chairman announced that notice of the meeting and posting of the agenda had been done in accordance with the Open Meeting Act. The Secretary then called roll and announced that all current members except Gary Baer (out of state), Jerald Stringer (bad weather) and Linda Carpenter were present and that a quorum was present. Linda Carpenter arrived at 10:15 and was declared present.
3. The minutes of the special meeting of the OAB conducted February 12, 2009, were then distributed and, after review, a motion was made by Monica Wittrock and seconded by David Riley to accept the minutes as presented. Vote: Unanimously approved.
4. Chairman's Report: Chairman Beard announced that John Crittenden had completed the draft of the letter to the State Auditor's Office and that it would be reviewed.
5. Committee Reports:

Budget and Finance – David Riley. Mr. Riley gave an update on the budget and presented a P&L statement and Transaction List for the month of February 2009. A motion was made by Monica Wittrock and seconded by Mike Harris to approve the budget report as presented. Vote: Unanimously approved.

Rules and Regulations – Monica Wittrock. Ms. Wittrock reported that the Public Hearing on the Permanent Rules was held on March 5, 2009, at the OAB office. Copies of the updated Rules, after taking into consideration all of the public comments presented at the meeting, as well as all that had been received since the public meeting, were passed out to the Board. Copies of said comments were also passed out. After general discussion, the following motion was made by Monica Wittrock and seconded by David Riley:

“I make a motion to approve the attached Permanent Rules of the OAB with the omission of the following provisions: 5:2-1-2, definitions of the words “post” and “search of county records”; and the omission of 5:11-3-1(b) and (d); and the omission of 5:11-3-9(b)(5); and with amendments as discussed to the following provisions as discussed: 5:2-3-7, 5:11-3-9(b)(4), 5:11-11-1, and 5:11-3-1(c).”

The motion was seconded by Dennis Hall. The vote was publicly cast and the motion was passed unanimously.

Licensing and Testing – Linda Carpenter. Director Reppond announced that seven people took the test in Sapulpa on March 4th, with four failing. Twenty seven took the test at the OLTA Abstractor's School on March 11th and all passed. Ms. Carpenter announced the next test will be held on May 7, 2009, at 1:00 p.m. in the OAB office in Oklahoma City.

Enforcement Committee – David Riley. Mr. Riley announced that the committee had been working with Title Abstract in Nowata and they had presented a plan to the Enforcement Committee to come into compliance with the requests of the committee. The Committee will continue to keep in touch with Title Abstract and keep the Board updated.

6. Executive Director's Report: Director Reppond announced that Charles Nichols has resigned as Field Inspector due to personal reasons. She also told the Board that the 30 and 60 day notifications of Certificate of Authority expirations were in place and being sent out. Terri McNulty will also be attending more Access classes in May and June so that the database can be completely upgraded.
7. Field Inspector's Report: Director Reppond announced that Washita Valley Abstract & Title, Claremore Abstract & Guaranty and Rogers County Abstract have all been inspected and have passed the inspections.
8. Application for License and Certificate Renewals: The Chairman notified the Board that the review of rate sheets would go back to the way they were originally reviewed, first by the Chairman and then approval by the Board. All Board members will continue to receive copies of rate sheets, whether rate changes are requested or not. A list of new applicants for Abstract Licenses and Certificates of Authority was then submitted to the Board. After discussion, a motion was made by Monica Wittrock and seconded by Linda Carpenter approving all listed subject to administrative review by the Executive Director, and making sure all compliance issues were met and appropriate fees paid with the exception of Marietta Abstract, whose certificate of authority will be voted on to be approved but the rate sheet will not be approved until Chairman Beard has a chance to discuss their rate sheet with them. (A copy of the lists will be filed these minutes.) Vote: Unanimously approved.
12. Visitor's Comment Period: John Russell addressed the Board regarding posting of the agenda.
13. April Meeting: Will be held on Thursday, April 9, 2009, at 10:00 a.m. in Shepherd Mall, 2401 NW 23rd Street, Suite 40B (Activities Suite), Oklahoma City, OK.
14. Employment Committee Report: The A motion was made by David Riley and seconded by Dennis Hall to enter into Executive Session at 11:15 a.m. Vote – Approved unanimously. The Board exited Executive Session at 11:25 a.m. and resumed the regular Special meeting. No action was taken on any employment issue at this time.
15. The meeting was adjourned by Chairman Beard.

Respectfully submitted,

Glynda Reppond
Executive Director