



OK FUNDING FOR AT

**A Guide to Solving the Funding Puzzle
and Receiving Assistive Technology in Oklahoma**

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Developed by

OKLAHOMA ABLE TECH
Oklahoma's Assistive Technology Program
Oklahoma State University Seretean Wellness Center

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- Sharing information about their programs and services;
- Reviewing the information in this document for accuracy;
- Disseminating information in this document for broader use.

A special word of appreciation is extended to Joy Kniskern, a former staff member of the Georgia Assistive Technology Project, Tools for Life, whose funding guide provided the basis for much of the information contained in this guide. Thanks!

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OK FUNDING for AT

FOREWORD

OK FUNDING for AT: A Guide to Solving the Funding Puzzle and Getting Assistive Technology in Oklahoma is a collection of process and program information for use by individuals with disabilities, their families, advocates and service providers. We hope this “funding guide” will assist you in your search for funding, make the process easier and aid you in getting the assistive technology you need.

This guide is dedicated to those individuals who work tirelessly to ensure that Oklahomans with disabilities have access to devices and technology that will enhance their independence, productivity, inclusion and quality of life. In addition, we also want to recognize ALL Oklahomans with disabilities, their families and advocates whose hard work and persistence continue to help us in the process of systems change.

Agencies and service providers are currently gaining awareness of assistive technology. Eligibility guidelines, service provision policies and coverage issues are undergoing scrutiny and evaluation. In this era of change and growth, Oklahoma ABLE Tech will closely follow and continue to be actively involved in these changes. The information contained in this guide is the most current information available through September 2004. However, it is subject to change at any time. Thus, new information will be contained in future editions of **OK FUNDING for AT**.

This guide describes possible public and private sources of funding and strategies to obtain funding for assistive technology from these sources. It is well organized and designed to be simple to use. It is our hope that **OK FUNDING for AT** will be used to help individuals understand public programs and to assist in identifying potential funding sources. Please share your experiences with us and with others.

We have verified all the sources contained in this guide. However, if you know of other funding sources that are not included in the guide, contact us so we can include this information in our updates. If you have questions during the process of obtaining funding, or know of any information in this guide that needs to be changed or added, call us at the number(s) listed below.

Please share your successes and experiences with us and submit copies of your requests for funding so that we can assist others in acquiring assistive technology.

Contact Oklahoma ABLE Tech at:
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In Stillwater (405) 744-9748 or
Outside Stillwater, Toll Free (800) 257-1705
ABLE Tech INFO-line, Toll Free (888) 885-5588
Web site: <http://okabletech.okstate.edu/>

The Oklahoma ABLE Tech program is designed to make assistive technology devices and services more available and accessible to ALL Oklahomans with disabilities. **OK FUNDING for AT** was produced as part of this effort.

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SECTION I

Introduction to
Assistive Technology
and Oklahoma ABLE Tech

What Is Assistive Technology?

Assistive technology is devices and equipment designed to make your life easier, or to help you perform specific tasks. If you are one of the 680,000 Oklahomans with disabilities, assistive technology devices becomes the door to opportunity and can assist you in realizing your potential. Technology can be a great enabler and an equalizer of opportunity.

Assistive technology includes any mechanical, electronic or computer-based equipment, non-mechanical or non-electric aid, or specialized instructional materials that people with disabilities can use to assist them in learning, making their home and/or work environment more accessible, competing in the work force, enhancing their independence or improving their quality of life and full inclusion at home, school, work and in the community. Assistive technology can help people with disabilities function more independently and includes computers, wheelchairs, listening devices, communication devices, environmental controls, ramps and many other devices and modifications.

Assistive technology in the classroom brings children with and without disabilities together to share social and educational experiences. In the office or work setting, assistive technology enables people with disabilities to utilize knowledge and skills to be productive. At home, assistive technology makes life easier and more enjoyable. From simple to complex, assistive devices provide more opportunities and greater personal independence for people with disabilities.

TYPES OF ASSISTIVE TECHNOLOGY (AT)

For the purposes of this guide, the types of AT devices are divided into the following categories. Picture icons have been developed and included to represent each category of AT devices. These categories and icons have been used in this guide to quickly identify what types of AT devices are provided or covered by each funding source for eligible applicants. You may want to refer to this list when using the information on funding sources included in this guide.



Adapted Toys & Games - adapted toys and games for young children such as battery operated toys for use with a single switch, adapted non-mechanical toys, and play boards.



Aids for Daily Living - devices for use in activities of daily living such as eating, bathing, dressing, toileting, grooming, cooking, cleaning, and home maintenance.



Aids for Hearing Impaired - devices for persons who are deaf or hard of hearing such as hearing aids, TDDs, and visual alerting systems.



Aids for Vision Impaired - devices for persons who are blind or visually impaired such as magnifiers, braille, speech output devices, and large print computer screens.



Augmentative Communication- devices that provide a means for expressive and receptive communication for persons with limited speech such as electronic devices with speech output and nonelectronic devices (i.e., communication boards).



Computer Applications - devices that enable persons with disabilities to use a computer such as special input devices (i.e., modified or alternate keyboards, switches), alternative access aids (i.e., mouthsticks, light pointers), special output devices (voice, braille), and special software.



Educational Devices & Adaptations - devices and adaptations that enable persons with disabilities of all ages to learn and benefit from educational programs such as computers, page turners and book holders, software, adapted instructional materials, and other modifications of the learning environment.



Environmental Controls - primarily electronic systems that enable someone with limited mobility to control various devices such as appliances, electronic aids, and security systems in his or her home, school, worksite, or other setting.



Home Modifications - structural adaptations and fabrications in the home that remove or reduce physical barriers for an individual with a disability (i.e., ramps, wider doorways, bathroom changes).



Hospital Beds - special beds that allow for adjustments in positioning for persons with physical disabilities.

 **Medical Devices & Supplies** - devices and supplies that are needed for persons with health related conditions such as electronic glucose monitors, respirators, suctioning machines, and many other types of devices and related disposable supplies.

 **Prosthetics & Orthotics** - devices that a) replace or substitute for a missing body part such as artificial limbs (prosthetic device) or b) support or enhance the function of a malfunctioning body part such as splints and braces (orthotic device).

 **Recreation & Leisure Devices** - devices and modifications that enable persons with disabilities to participate in a) recreational activities such as adapted equipment for water skiing, wheelchair basketball, etc., or b) leisure activities using devices such as braille or large print playing cards or board games, adapted tools for gardening, books on tape, etc.

 **Seating & Positioning Equipment** - individualized modifications to a wheelchair or other seating system to improve body stability and sitting posture, provide trunk and/or head support, and reduce pressure on the skin surface (i.e., cushions, contour seats, lumbar and head supports).

 **Vehicle Modifications** - adapted driving aids such as hand controls, lifts, and modified vans or other motor vehicles used for personal transportation.

 **Wheelchairs & Mobility Aids** - devices to improve personal mobility for persons with physical disabilities such as manual and electric wheelchairs, walkers, crutches, motorized scooters, and other utility vehicles.

 **Worksite & Office Modifications** - structural adaptations and fabrications in the worksite that remove or reduce physical barriers for an individual with a disability (i.e., ramps, wider doorways, bathroom changes).

“To facilitate systems change to enhance the provision of, access to, and funding for assistive technology so that individuals with disabilities can achieve their greatest potential. Through its task forces, committees, councils, and staff, ABLE Tech will help make changes to reduce or eliminate barriers that currently hinder technology-related assistance to individuals with disabilities.”

Oklahoma ABLE Tech is a valuable resource for persons with disabilities, their families, advocates, and service providers. Although Oklahoma ABLE Tech does not purchase or sell AT devices they do provide the following services:

- **Free information and referral services on technology through the Oklahoma ABLE Tech INFO-line.** This service is available to people of all ages with disabilities, their family members, service providers, and others who work in fields related to disabilities or to assistive technology. INFO-line's resources include a statewide computer database, national resources, a collection of AT catalogs, product literature, and a limited amount of vendor and evaluation information.
- **An AT recycle and resale program through the Oklahoma Equipment Connection (OEC).** This is a free service to help Oklahomans with disabilities needing assistive technology to find affordable, used adaptive equipment to meet their needs. To buy, donate, or sell used AT call the Oklahoma ABLE Tech INFO-line or check our Web site. oec.okstate.edu
- **Educational and training workshops on assistive technology to consumers, parents, and professionals that serve individuals with disabilities.** Training initiatives are directed toward: device utilization, agency staff development, programs, and services, technical assistance, public/private funding sources, and information technology.
- **A low interest bank loan through a partnership with BancFirst and the Oklahoma Assistive Technology Foundation also offers an Alternative Financing Program (AFP).** The AFP provides Oklahomans with disabilities or those that have a dependent with a disability the opportunity to borrow money for the purchase of needed AT.
- **A low interest bank loan through a partnership with BancFirst and the Oklahoma Assistive Technology Foundation also offers an Access to Telework Fund (ATF) bank loan program.** The purpose of the ATF is to provide an opportunity for Oklahomans with disabilities that want to telework to borrow money to purchase computers and other equipment.

What is Oklahoma ABLE Tech?

Oklahoma ABLE Tech is a service of the Oklahoma State University Seretean Wellness Center, which is the lead agency for the “Tech Act” grant as designated by Governor Frank Keating. The mission of Oklahoma ABLE Tech is:

-
- **Assistance to farmers and ranchers through Oklahoma AgrAbility program.** An AgrAbility specialist provides on-site assessments, information, and referral to Oklahoma farmers and ranchers with disabilities to assist them in maintaining their agricultural lifestyle.
 - **Technical assistance and training on accessible electronic and information technology to state agencies and other public and private entities.**
 - **A Listserv for individuals and organizations to communicate electronically.** The Listserv is a public forum for conversation among parents, consumers, and people who work in the disability-related field.
 - **A directory of programs that provide a short term loan or donation of assistive technology devices.**



SECTION II

Funding Strategy

Developing a Funding Strategy

The first thing to remember when seeking funding for assistive technology (AT) is that funding is usually available. Though the journey may take a while and may try your patience. Do not give up! Persistence is the key, coupled with information.

Determining age, disability and other basic eligibility criteria will shorten the process and allow you to move through the subsequent funding steps. Knowing what device or equipment is needed and for what purpose(s) is an important factor, because ALL funding sources have a particular focus or purpose, such as vocational/employment, education, medical, etc. Thus, knowing the purpose(s) or use of the assistive technology can assist you to narrow down your list of possible funding sources.

Ask questions: seek out information, suggestions and guidance from your peers, services providers and professionals in the field of assistive technology. Learn ALL that you can! Gathering the right information and documenting your need(s) is fundamental in your approach to obtain funding and will become a core part of your request to the funding source(s).

Steps and Strategies to Acquire Funding for Assistive Technology

In developing a funding strategy, it is important to follow some basic steps to increase your chances of success. The development and use of funding worksheets can be beneficial and help you work with accuracy and efficiency. We also recommend that you keep a diary of names, phone numbers, and notes.

The following steps and strategies are based on those presented previously in the Kentucky (Matheis, 1992) and North Carolina (Bell, 1993) funding guides developed by their state's assistive technology project. We hope that these will be helpful to you in understanding the process of obtaining funding and in actually getting funding assistance. There are seven steps to acquire funding for assistive technology:

Step 1:

Define and document the need.

Answer: Why is assistive technology needed? How do I document the need?

Step 2:

Identify the equipment and/or services needed.

Answer: What assistive device, equipment, or service is needed?

Step 3:

Determine if an alternative device will meet the need.

Answer: Is there an alternative device or equipment that will function equally as well? Is there a way to borrow, make, or fabricate this device or equipment?

Step 4:

Determine potential funding sources.

Answer: What potential resources are available?

Step 5:

Gather all essential information to be submitted including necessary prescriptions and other justification.

Answer: What information is necessary for *each* funding source to which I will apply?

Step 6:

Submit appropriate applications and authorizations for approval.

Answer: Did I provide the correct information?

Step 7:

Seek appeals as appropriate.

Answer: Why was my application denied? How do I file an appeal?

The next few pages will include strategies, guidelines and suggestions that address each of these steps to help you as you move through the process.

Step 1: Define and document the need.

Why is Assistive Technology Needed?

This involves identifying the areas in your life that you feel AT could assist you. You may already have some idea about how AT could provide you with fuller access, inclusion in society and improve your quality of life. However, you must clearly describe your need and exactly how AT could assist you at home, school, work and/or in your daily life in your community.

To be successful in obtaining funding for AT devices and services, it is necessary to justify and document the need(s). At this point, it is wise to involve a professional and/or an advocate to assist you in documenting these need(s). This person should have a great deal of experience or information that will help you thoroughly and precisely document those needs. Describe the specific benefits of the AT and what the device will enable you to accomplish at home, school, work and/or in your daily life in the community. If seeking funding from health insurance providers, Medicaid, etc., determine

the health-related and preventative benefits of the AT device (i.e., prevention of accidents/falls, further injury; prevention of physical or health deterioration; additional loss of function; employment; etc). Can the need for the AT device be described in terms of a “prosthetic” device (wording used in many private insurance policies)?

HOW DO I DOCUMENT THE NEED?

Proper documentation of need is critical throughout the process of obtaining funding for AT. First, you must document the need for AT. It is one thing to know that you need assistive technology. However, it is another thing to prove that need to someone else, which is exactly what you will have to do in documenting your need. If you have not obtained the assistance of a professional, you should do so at this point in the process. This professional might be a teacher or early interventionist, a speech therapist, a physical therapist, an occupational therapist, a vocational counselor, an independent living coordinator, an assistive technology technician, or a rehabilitation engineer. The necessary documentation may include input from a combination of these professionals, depending on your specific need(s). Involve one or more of these professionals throughout your request, but begin with the documentation of need. This is also the time to involve your advocate and other support persons that you may have. Detailed guidelines on documentation of the need are included in the next section.

Step 2: Identify the equipment and/or services needed.

What Assistive Device, Equipment, or Service Is needed?

Once the need has been defined and documented, the AT devices and services required to fill this need must be identified and described. **THIS IS THE CRITICAL STEP IN THE FUNDING PROCESS AND MUST BE DONE IN DETAIL.** This includes a specific written justification from the appropriate professionals. This justification can take several forms: a) an evaluation or assessment report, b) a medical prescription, or c) other written justification you may need including letters of support.

This information is used to develop a written “documentation of need” or justification and must be written in such a way that it convinces or proves to the funding source that you need the AT for specified purposes or outcomes. The extent, detail and scope of this written justification will also depend on which funding sources you decide to pursue. Later in the process you may find that you will have to come back to this step in the process for further documentation and/or clarification.

No matter which funding sources are being approached

for obtaining AT, it is vital that you demonstrate and document the need. The following is a list of supportive materials that are often essential in documenting these needs:

- Physician’s prescription for the AT devices and/or services, and often a letter of medical necessity. For Medicare, Medicaid and other medical/health-related sources, there must be a determination of “medical necessity” to receive authorization for assistive technology. It is strongly recommended, and usually required, that the physician also write a letter substantiating this medical necessity.
- Letters of medical necessity from the other licensed health care professionals involved in the case (physical therapist, occupational therapist, speech therapist, etc).
- General discussion by the involved professionals of medical diagnosis that may further provide specific medical information and needs.
- Detailed explanation of the individual’s functional skills and capabilities without the AT device or equipment and how these will be improved with the requested AT device or equipment.
- Photograph or video of the individual, if it helps to demonstrate the need.
- Literature concerning the specific AT device with specifications as they pertain to this individual.
- Specifications of the AT device or equipment including cost, features and a catalog picture or photograph.

At this point in the funding process, obtain prices for the AT devices and/or equipment identifying vendors or where it can be purchased. This can be very important because the funding source will always be concerned with the cost of the device or equipment and because the identified dealer of the equipment may be able to help you along in the process. Some funding sources, such as Medicaid and Medicare, **ONLY** purchase equipment from designated Durable Medical Equipment (DME) dealers that have completed their approval process and appear on their “approved vendor” list. If you plan to approach Medicare or Medicaid, you will have to locate such a dealer.

Step 3: Determine if an alternative device will meet the need.

Is There an Alternative Device or Equipment That Will Function Equally as Well?

Based on past funding approvals and denials for assistive technology, you may need to determine if there are alternative devices that would also meet your need(s). Investigate these alternatives **BEFORE** applying to any funding source. You want to be as prepared as possible in order to make the process easier.

When reviewing your request, all funding sources will determine if the charge for the AT devices and/or services is reasonable and at a customary or typical rate. Also, the funding source may have to be convinced that the assistive technology is cost effective. To determine if a request is reasonable, consider the following questions:

Is there a way to borrow, make or fabricate this device or equipment?

- Can it be borrowed from an “equipment loan closet”?
- Do the benefits of the device or equipment outweigh the expense?
- Is there a less expensive device or service that meets your need(s) just as effectively?
- Does the device or equipment serve the same purpose as the equipment that is already available to the individual?

If there are no alternative devices that can be found that will meet your particular need, be sure that you have that fact well documented. Remember, do not let the cost of the assistive technology keep you from selecting the most appropriate AT device or adaptation for your need(s). This process of matching the technology to your needs is crucial to the successful use of AT once it is acquired.

Guiding Questions

- What AT device and/or service will achieve the targeted level of functioning?
- What professionals are available who can help justify the medical necessity for the AT device (if pursuing medical/health related source)?
- Is there a case manager or program coordinator assigned to the case? How can one be secured?
- Where can the AT be obtained?
- How much does it cost? Can it be rented?
- Can the equipment manufacturer or local vendor provide any special assistance to you?
- What additional services are needed, such as training, follow-up and maintenance of the device?

purchase of the AT device. There may be sources legally mandated or with the willingness to assist you.

Before you approach any one source, it would be helpful to make a list of all possible sources and then prioritize them. This will give you ready options to go to if you have difficulty with your primary choice. The key, again, is to be well-prepared: with choices, with documentation, with determination.

You may want to seek assistance in identifying and approaching funding sources. Possibilities would include the Durable Medical Equipment (DME) dealer, a case manager, a social worker, a case worker, a health care professional, or one of the professionals that helped you to identify the AT devices and/or services to meet your need(s). It is important to involve as many support people as possible.

At this point in the process you should ask yourself the following questions:

- Can you or your family pay for the device?
- Do you have private health insurance?
If so, does the policy cover the type of AT devices and/or services that are needed?
- Are there public funding sources available and appropriate for the individual’s need and circumstances?
- Are there limits to how much the programs pay?
- Does your particular disability qualify and is there financial criteria that must be met?
- Who will “own” the AT device or equipment, the individual or the public agency/program?
- Are there private funding sources available?
- What is the specific eligibility criteria for each one?
- What is the application process? How long is the wait and are funds readily available?
- Do you qualify for any low-interest loan program available through selected private sources?
- Are there manufacturer or company rebates or discounts available for the specific AT device or equipment?
- Does the equipment supplier or vendor have special approaches to financing?
- Is a personal loan or home equity loan a possibility?

A personal or home equity loan could be done as a last resort if you just do not wish to get involved with a lot of bureaucracy and red tape. Conventional bank loans, however, may be difficult to obtain for assistive technology. Also, Oklahoma ABLE Tech and BancFirst have developed the Alternative Financing, a customized lending program for financing assistive technology.

When approaching funding sources, it is important to note that there is no one specific method to ensure funding.

Step 4: Determine potential funding sources.

What Potential Funding Sources are Available?

Now that you have determined what you need, you can begin the process of requesting funding assistance. You may choose to pay for it yourself, if that is possible, or you may be unable to contribute anything toward the

Traditional sources that have provided funding for assistive technology in the past are currently undergoing a period of adjustment. This is clearly a time when “precedence setting” may occur. A strategy that might be effective in another state may not be so effective in Oklahoma. If the assistive technology is a newly developed device, the funding source may take a conservative “hands-off” attitude. Knowing these things, it is important to plan your strategy and show patience and respect when dealing with prospective funding sources.

Guiding Questions

- What is the most likely source of funding?
- Are there financial criteria? (Remember that this information will be verified by the agency. It is critical that all resources are reported.)
- Have you dealt with this source before? Were you successful? What problems did you encounter? Who was the contact person?
- Is there more than one potential source of funding available?
- Is it possible for two different funding sources to coordinate payment that will equal or approach the total cost?
- Are there individuals with disabilities who have been successful in receiving funding for the device you seek?
- Will the device or service enable you to enter or continue employment, live more independently, enter or continue schooling or improve your overall health? Depending on the funding source, you may have to prove one or more of these benefits. How can the potential funding source be convinced of the benefits of the AT?
- Are the written policy coverages of sources available? Review these for wording and specific jargon that will assist in writing the justification.
- If you became disabled through a work-related accident, is the cost of the device or service the responsibility of worker’s compensation insurance?
- Is there a local civic or charitable organization, foundation or association in your area that can help raise the necessary funds?

Helpful Hints for Approaching Funding Sources

- Be polite and pleasant, but always be businesslike.
- Communicate in writing whenever possible and keep a copy for yourself. Encourage and develop a positive working relationship by directing letters or calls to the same person each time.
- Maintain a routine connection with the funding source and DO NOT permit time gaps of three or more months between communication.

- Maintain a record of ALL written and verbal communications. This is a time that you should NOT follow any “don’t call us, we’ll call you” practices. Remember, “the squeaky wheel gets the grease!”
- Offer your cooperation and willingness to provide proof of medical necessity and to show how the technology will benefit the consumer and the funding source.
- When questioned, try to educate and inform in an assertive, knowledgeable manner, emphasizing long-term monetary benefits to the funding source.
- Remain patient and diplomatic while being persistent and assertive.
- Never threaten the agency or company with legal action, unless you know that you are being discriminated against. This is an often-heard threat and will not intimidate any agency or insurance company. In fact, it often reduces your chances of getting what you want and/or delays the process significantly.
- When someone (a case manager, therapist, durable medical equipment dealer, etc.) goes out of his or her way to help, express your sincere thanks and appreciation.
- Document, document, document!!! Keep records of the names of people you spoke to, what was said, where you were referred to next.

Step 5: Gather all essential information to be submitted including necessary prescriptions and other justifications.

What Information is necessary for each funding source to which I will apply?

Paperwork is an essential and necessary part of the funding process. Be prepared to provide extensive written support for your request. Ask specifically what information is required by the funding source. Understand exactly what is requested. If it is unclear or you are uncertain - ASK QUESTIONS and request clarification (written if necessary).

The individual’s case manager, other service provider, DME dealer or advocate will typically assist you to gather and complete all the required paperwork. It is important to coordinate this activity with the funding source, and to remain closely involved. You will want to understand EXACTLY what is needed prior to submitting the request. Many funding sources may require you to resubmit the request with changes, particularly on expensive items. After the request for assistive technology has met all the necessary criteria and you have submitted all of the necessary paperwork, you will receive a decision of approval or denial from the funding source.

Step 6: Submit appropriate applications and authorizations.

Did I provide the correct information?

Each funding source requires specific information to be submitted. The required information will differ from one funding source to another. However, the following list contains information typically required by most funding sources:

- Information about your age, disability/medical diagnosis, prognosis, evaluation reports, etc.
- Information about your financial status including private insurance coverage, employment status, level and source of income, etc. (only needed when specific financial criteria are part of determining eligibility).

Step 7: Seek appeals as appropriate.

Why was my application denied? How do I file an appeal?

If your request for funding is denied, you can appeal the decision. The appeals process is an opportunity for you, your family and/or the professionals working with you to approach the funding source and ask for a review of the initial decision. Often, the denial for funding for AT is due to a lack of understanding or knowledge of assistive devices by the eligibility determination specialist.

ALL PUBLIC OR GOVERNMENTAL AGENCIES HAVE AN INTERNAL APPEALS PROCESS. YOU HAVE A RIGHT TO REQUEST AN APPEAL AND TO HAVE YOUR REQUEST OR CLAIM REVIEWED. The appeal can be strengthened by previously gathered evidence or documentation of how the device will help you medically/physically, vocationally, educationally and socially. Specifics on the appeals process for public agencies are included by agency in the fact sheets in Section IV: Public Sources of Funding.

If possible, determine why your initial request was denied. Is further supporting information needed? Was there a lack of funds? Good rapport with the funding source personnel will prove helpful at this point. If you have dealt professionally and respectfully with agency personnel prior to this point, it is likely that these same professionals will be willing to discuss why the request was denied and will make suggestions to assist you in your appeal.

Try to find evidence of whether the agency has previously funded such a device in the past. If so, a precedent has been set, and it will be more difficult for the agency to deny your appeal.

Assistive products and devices are becoming available at a much faster rate than are the funds to pay for them. Much of this new and innovative technology can be very expensive. The need for it will continue to be questioned by funding sources and denials will occur. You should be aware of the variety of assistive technology options which exist.

- Information about public or governmental programs that you have previously used including Medicaid, Medicare, educational programs, social services, vocational rehabilitation, SSI and/or SSDI, traditional and nontraditional funding sources such as disability specific agencies (i.e., Easter Seals, MDA, UCP).
- Recommendations for specific assistive devices including the name and manufacturer of the equipment, the cost, any amount that you or your family can contribute or information pertaining to financial assistance already guaranteed from another source, why the piece of equipment was selected and how the equipment will improve the functioning and/or health status of the individual.

Again, make sure you know what specific information is required by the source. Always check your paperwork closely to be sure it is complete and correct.

What Happens When Funding is Approved and Authorization Occurs?

Written approval will be given for the amount of money that has been authorized toward the purchase of the specified assistive technology. If the approval is for the entire or full amount requested/needed, the AT supplier or vendor will process the order and deliver the equipment. If the approval is for less than the full amount, locate other options to fund the remaining amount. This is why it is important to determine ALL potential funding sources as soon as possible, so that you can expedite the process.

Final Suggestion...

Never give up when it comes to funding! Key components in successfully obtaining funding are:

- Perseverance and determination.
- Exercising self-advocacy.
- Educating funding source personnel by demonstrating the benefits of the AT device.
- Investigating and actively seeking alternate funding sources if necessary.

Appeals and Advocacy

In Oklahoma, there are several resources to assist you with the appeals process and/or to pursue other routes, such as legal action. These include the Client Assistance Program (CAP), Office of Handicapped Concerns, Office of Client Advocacy, Early Settlement Dispute Mediation Program, Oklahoma Disability Law Center and Oklahoma Parents Center.

Client Assistance Program (CAP)

The Client Assistance Program (CAP), a program within the Office of Handicapped Concerns, is the advocacy unit that assists eligible persons with complaints, appeals and understanding the 1998 Rehabilitation Act Amendments and Title I of the Americans with Disabilities Act (ADA). The CAP assists by:

- Investigating complaints
- Mediating conflicts
- Representing complainants in the appeals process
- Providing CAP legal services (if warranted)
- Advocating for due process
- Identifying and recommending solutions to system problems
- Advising individuals of the benefits available under the 1998 Rehabilitation Act Amendments and ADA
- Referring individuals to other agencies (when needed)

Client Assistance Program (CAP)

James Sirmans, Director
Office of Handicapped Concerns
2401 NW 23rd Ste 90
Oklahoma City, OK 73107-2423
(405) 521-3756 (Oklahoma City, voice)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide, voice/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us/cap.htm

Office of Handicapped Concerns

The purpose of the agency is to provide information referral and technical assistance on issues effecting individuals with disabilities, develop and disseminate informational materials, and provide awareness and advocacy activities on a continuous basis. This State Agency has three statewide programs that provide information, referral, technical assistance, and employment development to individuals with disabilities and businesses and governmental entities on various topics concerning the disabled. The Office of Handicapped Concerns helps businesses and other agencies meet the accessibility requirements of individuals with disabilities.

Office of Handicapped Concerns

Steve Stokes, Director
2401 NW 23rd Ste 90
Oklahoma City, OK 73107-2423
(405) 521-3756 (Oklahoma City, voice)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide, voice/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us

Office of Client Advocacy

The Office of Client Advocacy, Oklahoma Department of Human Services (DHS) is the DHS advocacy unit that assists eligible persons with complaints and appeals regarding DHS services. The Office of Client Advocacy assists by:

- Investigating complaints
- Mediating conflicts
- Representing complainants in the appeals process
- Advocating for due process
- Identifying and recommending solutions to system problems
- Referring individuals to other agencies (when needed)

Office of Client Advocacy

Oklahoma Department of Human Services
PO Box 25352
Oklahoma City, OK 73125
(405) 525-4850
(800) 522-8014 (statewide)
FAX: (405) 525-4855
www.okdhs.org/clientadvocacy/

Early Settlement Dispute Mediation Program

In 1986 the Supreme Court of Oklahoma adopted Rules and Procedures for the Dispute Resolution Act, O.S. 125 1801 et seq., providing guidelines for the establishment of dispute resolution centers. The purpose of the Dispute Resolution Act is to provide all citizens of this state convenient access to dispute resolution proceedings which are fair, effective, inexpensive, and expeditious. Early Settlement Centers operate under the authority of the Oklahoma Dispute Resolution Act. The Centers provide low-cost mediation services to all who wish to negotiate interpersonal matters. To initiate mediation, each party must pay a \$5 processing charge as required by Oklahoma Statute, except in cases ordered through the court. Almost any issue can benefit from the Early Settlement program and its services.

Cases resolved by mediation may involve services to individuals with disabilities (including school services to children with disabilities under IDEA), money, property and business transactions. Mediation is not a substitute

for legal help and no legal advice will be given by the mediator. Participants retain their rights to due process hearings, court action or filing complaints with appropriate agencies.

Early Settlement

Hotline (405) 521-6677

See Appendix B for a list of the Early Settlement Regional Offices.

Oklahoma Disability Law Center (ODLC)

The Oklahoma Disability Law Center is a non-profit corporation providing free legal services throughout the state to persons with disabilities. They help individuals achieve equality and inclusion in society without regard to disabling conditions. Their mission is to protect, promote, and expand the rights of people with disabilities. Their professional staff will determine whether or not they can help with legal services. Because of their very limited resources, they may be unable to help all eligible persons. ODLC has offices in Tulsa and Oklahoma City.

Oklahoma Disability Law Center, Inc.

2828 E. 51st Street, Suite 302

Tulsa, OK 74105

(918) 743-6220 (V/TDD)

(800) 266-5883 (V/TDD)

<http://home.flash.net/~odlcok/>

Oklahoma Disability Law Center, Inc.

2915 Classen Blvd.

300 Cameron Bldg.

Oklahoma City, OK 73106

(405) 525-7555 (V/TDD)

(800) 880-7755 (V/TDD)

Oklahoma Parents Center, Inc.

Oklahoma Parents Center (OPC) is a statewide parent training and information project. It is a parent directed center providing services statewide to parents and professionals enabling them to work together to provide an appropriate educational program for the disabled child. Oklahoma Parents Center can help parents of children with disabilities meet their needs for specialized information, skills and training. Oklahoma Parents Center provides the following free services statewide:

Workshops:

- Basic Rights/Related laws;
- IEP (Individualized Educational Program);
- Communication Skills;
- Early childhood 0-5 transition (School to Work/ Home to Community)
- Parent Volunteer Advocates
- Specialized Workshops/Presentation
- Individual Assistance and Information
- Newsletter

Oklahoma Parents Center

4600 S.E. 29th, Suite 115

Del City, OK 73115-4224

E-mail: okparentctr@aol.com

(405) 619-0500

(877) 553-4332 (Voice/TDD)

FAX: (405) 670-0776

(Toll Free for Parents Only, Please)

www.okparents.org

Legal Aid Services of Oklahoma, Inc.

Legal Aid Services of Oklahoma, Inc. is a nonprofit Oklahoma corporation providing free legal services to Oklahoma's poor as well as its senior citizens. Legal Aid maintains high standards of quality in providing effective and efficient legal services to its client community through a professional staff of attorneys, paralegals and support staff. These services are supplemented by volunteer attorneys. Legal Aid may handle the following problems:

- Public Assistance: TANF, Food Stamps, SSDI, SSI
- Health Care: Medicaid/Medicare, Nursing Home Problems
- Housing: Public Housing/Section 8 Housing, Foreclosures, Evictions
- Education: IDEA, Vocational Education, School Expulsion and Suspension
- Special Legal Problems: Rights of the Mentally or Physically Disabled

There may be other types of cases that can be handled. Please ask. Unfortunately, because of limited resources, they are unable to assist many individuals. For assistance, call for an appointment. See Appendix C for a list of the regional Law Centers.

Legal Aid Services of Oklahoma, Inc.

Headquarters and Administration

2915 Classen Blvd #10

Oklahoma City, OK 73106

(405) 557-0020 (V/TDD)

(800) 421-1641 (V/TDD)

FAX: (405) 524-1257

www.legalaidok.org

Legal Aid Services of Oklahoma, Inc.

Tulsa Law Center and Administration Services

Gary Dart, Director of Litigation

423 S.Boulder, 2nd Floor

Tulsa, OK 74103

(918) 584-3338 or (918) 584-3211

(800) 299-3338

Hotline: (888) 534-5243

FAX: (918) 584-3060 or (918) 584-1866

www.legalaidok.org

AIDS Legal Resource Project: (866) 817-8151

Homeless Legal Assistance Program: (800) 299-3338

Tulsa area only: (918) 584-3338

POTENTIAL FUNDING SOURCES AT A GLANCE FOR PEOPLE WITH DISABILITIES IN OKLAHOMA

Additional Sources Across Age Groups include Private Sources, Service Clubs, Fraternal Organizations, Low Interest Loan Programs, Charitable Organizations, Grants, and Foundations

PRE-SCHOOL AGE

- SoonerStart
- Head Start
- Special Education
- Private Insurance
- Medicaid
- Medicaid - Home & Community Based Waiver
- Social Security Income (SSI)
- SSI - Disabled Children's Program
- Family Support Assistance
- JD McCarty Ctr for Children with Dev Disabilities
- Oklahoma Telecommunications Program
- Easter Seals of Oklahoma
- Muscular Dystrophy Association

WORKING AGE

- Medicare
- Private Insurance
- Medicaid
- Medicaid - ADvantage Waiver
- Medicaid - Home & Community Based Waiver
- Social Security Disability Insurance (SSDI)
- Social Security Income (SSI)
- Vocational Rehabilitation
- Supported Employment
- Veterans Benefits
- Oklahoma Telecommunications Program
- Independent Living Services
- US Dept of Housing and Urban Development
- Muscular Dystrophy Association
- Corporate Discounts and Rebates

SCHOOL AGE

- Special Education
- Head Start
- Private Insurance
- Medicaid
- Social Security Income (SSI)
- SSI - Disabled Children's Program
- Medicaid - Home & Community Based Waiver
- JD McCarty Ctr for Children with Dev Disabilities
- Family Support Assistance
- Vocational Rehabilitation
- Supported Employment
- Oklahoma Telecommunications Program
- Easter Seals of Oklahoma
- Muscular Dystrophy Association
- Corporate Discounts and Rebates

SENIORS

- Medicare
- Private Insurance
- Medicaid
- Medicaid - ADvantage Waiver
- Social Security Disability Insurance (SSDI)
- Social Security Income (SSI)
- Home Improvement and Repair Loan, USDA
- Veterans Benefits
- Oklahoma Dept. of Housing and Urban Development
- Oklahoma Telecommunications Program
- Private Funds
- Corporate Discounts and Rebates
- Senior Citizens Hearing Aid Project

GLOSSARY OF ASSISTIVE TECHNOLOGY TERMS

Activities of Daily Living (ADL) - Activities that reflect a person's ability to perform tasks that are essential for self-care, such as bathing, grooming, feeding oneself, dressing, toileting, and mobility including walking, transferring, or independently using a wheelchair to move from one place to another.

advocacy - Speaking or acting on behalf of someone to protect his or her rights and needs.

alternative and augmentative communication (AAC) - Any system that aids individuals who are not independent verbal communicators. The system can include speech, gestures, sign language, symbols, synthesized speech, dedicated communication aids or microcomputers.

Americans with Disabilities Act (ADA) - The Americans with Disabilities Act (ADA) of 1990 assures full civil rights of people with disabilities. Guarantees equal opportunity for individuals with disabilities in employment, public accommodations, transportation, state and local government services and telecommunications.

appeal - A process which takes place after a request or application is denied. Additional information is supplied to the funding agency so they may reconsider the request.

assistive technology device - Any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain or improve functional capabilities of individuals with disabilities.

assistive technology (AT) - A generic term to describe any device that is mechanical or non-mechanical, electronic, non-electronic, computer-based or any specialized or adapted materials and/or strategies.

assistive technology service(s) - Any service that directly assists an individual with a disability in the selection, acquisition, or use of an assistive technology device. These include evaluation and assessment, acquisition and/or purchase, coordination with existing services, training and technical assistance for an individual with a disability and/or the family, and training or technical assistance for service providers and employers who are substantially involved with the individual.

direct selection - Activation of a letter, picture or other item by a single action. Pressing a key on a keyboard, eye gaze selection (eye pointing) or use of an optical headpointer are examples of direct selection.

durable medical equipment (DME) - A piece of equipment that can withstand repeated use, is primarily and customarily used to service a medical or therapeutic purpose, is generally not useful to a person in the absence of illness or injury, and is appropriate for use in the home.

encoding - A selection technique used to specify items from an individual's vocabulary. For example, an individual may select DW on a communication device to say "I want a drink of water."

environmental adaptations - Modifications or changes made to an individual's environment (e.g., home, work, school, community) to assist in living independently. These modifications include ramps, widening of doorways, modifying bathrooms, special furniture, other additions of equipment, etc.

environmental control unit (ECU) - A system that enables individuals to control various devices in their environment with single or multiple switches. The control unit may be mounted on a wheelchair for ease of access. Devices that can be operated with ECUs include lights, door openers, televisions and telephones.

equipment fabrication - The design and construction of a device or piece of equipment that improves an individual's functioning level.

equipment fitting - The process of installing, adjusting, and testing an AT device, piece of equipment or other adaptation that will benefit an individual.

equipment modification - Changing or altering of the design and construction of an existing device or piece of equipment.

expanded keyboard - A keyboard which has keys and/or spaces between the keys larger than the standard microcomputer keyboard so that persons with poor fine motor control (hand and finger use) can use the enlarged keys/keyboard.

Free and Appropriate Public Education (FAPE) - IDEA requires state and local education agencies that accept Federal funds to provide a FAPE, in the least restrictive environment, for ALL children with disabilities who are ages 3-21.

headstick or mouth stick - A pointer or extension device that is mounted to a headpiece and extends downward or is held in the mouth between the teeth. It is used in direct selection of keys on a keyboard or a picture symbol or word on a communication board. It is for use by persons with good head control who have very limited use of their upper body (arms and hands).

icon - A graphic used to represent a concept or idea. Icons can appear on the computer screen or in print format. For example, icons have been used in this guide to represent each category of AT devices (i.e., a van to represent vehicle modifications).

inclusion and integration - Use of the same community resources available to others. Contact and interactions with citizens without disabilities including physically, socially, academically or vocationally and societally.

independence - The extent a person with a disability can exert control and choice over his or her own life.

Individual Education Plan (IEP) - A plan used to document appropriate and individualized education. The IEP puts in writing the child's current level of functioning, annual goals, short-term objectives and support and/or related services needed to achieve these goals and objectives (including the need for AT devices and services).

Individualized Plan for Employment (IPE) - A written plan developed by a consumer and a vocational rehabilitation counselor to outline all the services needed to find employment and an appropriate career of the consumer's choice.

input device - A method of activating or sending information to a computer or other electronic device. Keyboards, mice and trackballs are common computer input devices.

interdisciplinary team - Individuals involved in assessment and recommendations for persons with disabilities. The team consists of persons from a wide variety of disciplines including, but not limited to, medical experts, educators, speech language pathologists, occupational therapists, physical therapists, rehabilitation engineers, care providers, psychologists, rehabilitation counselors, and social workers.

medically necessary - Items that are needed by the consumer for medical reasons. These items need to be ordered by a doctor or other appropriate medical professionals. Medical necessity is a judgement made by the individual doctor or medical professional.

miniature keyboard - Although smaller than the standard keyboard, a miniature keyboard contains all of the keys and functions. It is useful to persons with limited range of motion and one-handed typists.

occupational therapist - occupational therapists help persons with both physical and emotional problems. The term "occupation" used in the context of this profession refers to any activity with which persons occupy their time. Occupational therapists focus on helping people master the everyday activities of life and work.

orthotics - The selection, fabrication and fitting of devices used to protect, support, or improve the function of parts of the body. Any device of this type is called an orthosis or an orthotic device (plural - orthoses).

peripheral - Any number of devices connected to a computer to provide input, output, or other functions. Printers, modems, switches, voice synthesizers, and internal memory cards are considered peripherals.

physical therapist - physical therapists are health care professionals who evaluate and treat people with health problems resulting from injury or disease.

prior approval - An agreement in writing that ensures payment of a device. Eligibility for prior approval must be determined by the funding source (agency) BEFORE the purchase of the device.

prosthetics - The selection, fabrication and fitting of devices (artificial limbs) used to replace the function of parts of the body that move (i.e., arms, hands, legs, feet). Any device of this type is called a prosthesis or a prosthetic device (plural - prostheses).

scanning - A selection technique which presents groups of items to the user. The user then signals with a switch press, gesture or other means when the desired item is being indicated. The scanning may be performed automatically by an electronic system or manually by the communication partner.

speech language pathologist (SLP) - professionals that provide treatment of speech defects and disorders, especially through use of exercises and audio-visual aids that develop new speech habits.

speech synthesizer - An electronic device that converts text characters into artificial speech. The quality of speech ranges from close to lifelike to robotic sounding speech found in lower end speech synthesizers.

Telecommunication Device for the Deaf (TDD) - A Telecommunication Device for the Deaf allows a person to transmit typed messages over the phone lines to another person with a TDD. Most TDDs include a keyboard for typing messages to send and a display and/or printer to receive messages.

touch screen - An input device which allows access to a computer by directly touching the screen.

voice recognition system - An access system designed to replace the standard keyboard as the method of input. The system is "trained" to recognize utterances that are spoken into a microphone. The utterances are translated into computer commands or sequences of alphanumeric characters and used to operate the computer and software.

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SECTION III

Possible Funding Sources

This section of the guide contains charts to help you determine possible funding sources to approach. Use this decision-making tool BEFORE you go to the public and private sources described in Section IV and Section V. These have been developed to simplify the decision making process for you and to save you valuable time and effort.

Instructions for Using Decision-Making Charts:

1. Use a ruler or paper edge to scan the information included beside each Public and Private Agency included in the charts. Make a list of the possible sources available to you.
2. Start with the charts for Public Agencies. For each agency/source listed on the left of the chart, look at the first column, "Ages Served." If this agency/source does not serve persons your age, move on to the next agency listed on the chart. If this agency/source does serve persons your age, scan the columns to the right to find out which AT services and/or AT devices this source provides or covers.
3. If an agency does serve persons your age and provides the AT service(s) and/or device(s) you need, record the name of the agency and the page number (far right column of chart).
4. Repeat steps #2 and #3 until you have reviewed all the Public Agencies listed.
5. Move on to the charts for Private Agencies and repeat steps #2 and #3 until you have reviewed all the Private Agencies listed.

Now you have a list of Public and Private Agencies or possible funding sources that serve persons your age and provide or cover AT devices and services that match your need(s).

6. Use your list of agencies with page numbers and locate their detailed fact sheets in Section IV and Section V.
7. Consider the other funding sources described in Appendix A: Individuals with Disabilities Education Act (IDEA), Americans with Disabilities Act (ADA), Sections 504 and 508 of the Rehabilitation Act, private health insurance, Workers' Compensation and Ticket to Work and Work Incentives Improvement Act (TWWIIA).

PUBLIC SOURCES

AT SERVICES

AT DEVICES

	Ages Served*	Advocacy/ Other	Assessments & Evaluations	Case Management	Fabrication of Devices	Information & Referral	Loan Closet	Locating Alternate Funding	Maintenance & Repairs	Supporting Software	Training for Consumer & Family	Adapted Toys & Games	Aids for Daily Living	Aids for Hearing Impaired	Aids for Vision Impaired	Augmentative Communication	Computer Applications	Educational Devices	Environmental Controls	Home Modifications	Hospital Beds	Medical Supplies	Prosthetics & Orthotics	Recreation & Leisure Devices	Seating & Positioning Equipment	Vehicle Modifications	Wheelchairs & Mobility Aids	Worksite & Office Modifications	Page Number
Aging Services	0				✓	✓	✓			✓																			36
American Indian Vocational Rehabilitation Sec 121 Projects	A	✓	✓		✓		✓	✓		✓		✓	✓	✓	✓	✓	✓		✓	✓		✓		✓	✓	✓	✓	✓	37
Family Support Asst. Program	I,P,S	✓																											39
Head Start	I,P	✓	✓	✓	✓		✓			✓																			40
Home Improvement and Repair Loans and Grants	0																		✓										41
Indian Health Services	A	✓	✓		✓		✓	✓					✓	✓							✓								42
J.D. McCarty Ctr for Children with Developmental Disabilities	I,P,S	✓	✓	✓	✓	✓	✓	✓		✓						✓										✓			43
Medicaid - ADvantage Waiver	W,0	✓	✓	✓	✓	✓	✓	✓				✓	✓	✓	✓	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	44	
Medicaid - EPSDT	I,P,S	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓	✓	✓			✓		✓	✓	✓		✓	✓	✓	✓	46	
Medicaid - Fee for Service	A	✓			✓							✓								✓	✓	✓		✓	✓	✓	✓	48	
Medicaid - Home and Community Based Waiver	P,S,W,0	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	50
Medicaid - In-Home Support Waiver Services	P,S,W,0	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	52
Medicaid - SoonerCare Choice	A	✓			✓							✓								✓	✓	✓		✓	✓	✓	✓	54	
Medicare	W,0	✓		✓				✓		✓		✓	✓	✓						✓	✓	✓		✓	✓	✓	✓	56	
Oklahoma ABLE Tech	A				✓	✓	✓																					59	

TYPES OF AT SERVICES & DEVICES FUNDED



*AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults

PUBLIC SOURCES

AT SERVICES

AT DEVICES

		Ages Served*	Advocacy / Other	Assessments & Evaluations	Case Management	Fabrication of Devices	Information & Referral	Loan Closet	Locating Alternate Funding	Maintenance & Repairs	Supporting Software	Training for Consumer & Family	Adapted Toys & Games	Aids for Daily Living	Aids for Hearing Impaired	Aids for Vision Impaired	Augmentative Communication	Computer Applications	Educational Devices & Adaptation	Environmental Controls	Home Modifications	Hospital Beds	Medical Supplies	Prosthetics & Orthotics	Recreation & Leisure Devices	Seating & Positioning Equipment	Vehicle Modifications	Wheelchairs & Mobility Aids	Workspace & Office Modifications	Page Number
Oklahoma AgrAbility	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																	60
Oklahoma Dept of Career and Technology Education	S,W,O		✓			✓		✓	✓	✓				✓	✓	✓	✓	✓	✓						✓					61
Oklahoma Equipment Connection	A					✓																								63
Oklahoma Library for the Blind & Physically Handicapped	A					✓	✓																							64
Oklahoma Telecommunications Program	A		✓			✓			✓	✓				✓	✓	✓														65
Senior Citizens Hearing Aid Project	O		✓			✓								✓																67
Social Security Disability Ins.	A	✓																												68
Social Security Work Incentives: Blind Work Expenses	A												✓	✓	✓	✓	✓	✓	✓			✓			✓	✓	✓	✓	✓	70
Social Security Work Incentives: Impairment-Related Work Expenses	A												✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	72	
Social Security Work Incentives: Plan for Achieving Self-Support	A												✓	✓	✓	✓	✓	✓	✓						✓	✓	✓	✓	74	
SoonerStart - Early Intervention Program	I	✓	✓	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓	✓									✓	✓			76	

TYPES OF AT SERVICES & DEVICES FUNDED

*AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults



PUBLIC SOURCES

AT SERVICES

AT DEVICES

	Ages Served*	Advocacy/ Other	Assessments & Evaluations	Case Management	Fabrication of Devices	Information & Referral	Loan Closet	Locating Alternate Funding	Maintenance & Repairs	Supporting Software	Training for Consumer & Family	Adapted Toys & Games	Aids for Daily Living	Aids for Hearing Impaired	Aids for Vision Impaired	Augmentative Communication	Computer Applications	Educational Devices	Environmental Controls	Home Modifications	Hospital Beds	Medical Supplies	Prosthetics & Orthotics	Recreation & Leisure Devices	Seating & Positioning Equipment	Vehicle Modifications	Wheelchairs & Mobility Aids	Worksite & Office Modifications	Page Number
Special Education Program (Local Education Agency)	P,S	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	78	
Supplemental Security Income	A	✓																										82	
Supplemental Security Income Disabled Children's Program	I,P,S	✓		✓	✓	✓	✓	✓			✓	✓	✓						✓	✓		✓	✓	✓	✓			84	
Supported Employment Program	S,W	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	85	
TRICARE	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	87	
Veterans Benefits	W,O		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	89	
Vocational Rehabilitation Vocational Services	A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	91	
Vocational Rehabilitation Vocational Services	S, W	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	94	

TYPES OF AT SERVICES & DEVICES FUNDED

*AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults



PRIVATE SOURCES

AT SERVICES

AT DEVICES

Statewide Sources	Ages Served*	Advocacy / Other	Assessments & Evaluations	Case Management	Fabrication of Devices	Information & Referral	Loan Closet	Locating Alternate Funding	Maintenance & Repairs	Supporting Software	Training for Consumer & Family	Adapted Toys & Games	Aids for Daily Living	Aids for Hearing Impaired	Aids for Vision Impaired	Augmentative Communication	Computer Applications	Educational Devices & Adaptation	Environmental Controls	Home Modifications	Hospital Beds	Medical Supplies	Prosthetics & Orthotics	Recreation & Leisure Devices	Seating & Positioning Equipment	Vehicle Modifications	Wheelchairs & Mobility Aids	Worksite & Office Modifications	Page Number	
American Cancer Society	A					✓																							98	
Angel Flight	A	✓																											99	
Arthritis Foundation, Eastern Oklahoma & Oklahoma Chapter	A				✓																								100	
BancFirst Alternative Financing Program	A										✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	101
BancFirst Telework Program	A										✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	103
Centers for Independent Living	A	✓	✓	✓	✓	✓	✓	✓	✓	✓																			105	
Central Oklahoma Assn for the Deaf and Hearing Impaired	A		✓		✓								✓																106	
Dog Ears	A									✓																			107	
Donna Nigh Foundation	A										✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	108
Easter Seals of Oklahoma	I,P,S	✓	✓	✓	✓	✓	✓	✓	✓			✓	✓								✓	✓		✓	✓				109	
Limbs for Life Foundation	A	✓		✓	✓			✓		✓												✓							110	
Muscular Dystrophy Assn - Central, Eastern, & Western Oklahoma	A		✓		✓	✓	✓	✓																			✓		111	
National Federation of the Blind of Oklahoma	A	✓			✓	✓			✓				✓		✓														112	

TYPES OF AT SERVICES & DEVICES FUNDED



* AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults

PRIVATE SOURCES

AT SERVICES

AT DEVICES

	Ages Served*	Advocacy/ Other	Assessments & Evaluations	Case Management	Fabrication of Devices	Information & Referral	Loan Closet	Locating Alternate Funding	Maintenance & Repairs	Supporting Software	Training for Consumer & Family	Adapted Toys & Games	Aids for Daily Living	Aids for Hearing Impaired	Aids for Vision Impaired	Augmentative Communication	Computer Applications	Educational Devices	Environmental Controls	Home Modifications	Hospital Beds	Medical Supplies	Prosthetics & Orthotics	Recreation & Leisure Devices	Seating & Positioning Equipment	Vehicle Modifications	Wheelchairs & Mobility Aids	Worksite & Office Modifications	Page Number
National Multiple Sclerosis Society - Oklahoma Chapter	A	✓			✓			✓		✓																✓		113	
Practical Assisted Living Systems	A			✓				✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				✓				✓	114	
Self Help for Hard of Hearing People, Inc.	A	✓			✓					✓			✓															115	
Sooner AMBUCS Share4Life Komputer (ASK)	A								✓							✓												116	
Tulsa Cerebral Palsy Assn	A	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓		117	
United Cerebral Palsy of Oklahoma	A	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓				✓	✓	✓		✓						✓		118	
National Sources																													
Disabled Children's Relief Fund	I,P,S	✓											✓	✓	✓					✓		✓		✓	✓	✓		119	
Habitat for Humanity International	A																		✓							✓		120	
Multiple Sclerosis Assn of America	A	✓			✓	✓				✓		✓							✓							✓		121	
Pearle Vision Foundation	A													✓														122	
PUSH America	A	✓														✓							✓					123	
Recordings for the Blind & Dyslexic	A													✓		✓												124	

*AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults

PRIVATE SOURCES

AT SERVICES

AT DEVICES

	Ages Served*	Advocacy / Other	Assessments & Evaluations	Case Management	Fabrication of Devices	Information & Referral	Loan Closet	Locating Alternate Funding	Maintenance & Repairs	Supporting Software	Training for Consumer & Family	Adapted Toys & Games	Aids for Daily Living	Aids for Hearing Impaired	Aids for Vision Impaired	Augmentative Communication	Computer Applications	Educational Devices & Adaptation	Environmental Controls	Home Modifications	Hospital Beds	Medical Supplies	Prosthetics & Orthotics	Recreation & Leisure Devices	Seating & Positioning Equipment	Vehicle Modifications	Wheelchairs & Mobility Aids	Worksite & Office Modifications	Page Number
National Rebates																													
DaimlerChrysler Corporation	A			✓																					✓				125
Ford Motor Company	A			✓																					✓				126
General Motors	A			✓																					✓				127

TYPES OF AT SERVICES & DEVICES FUNDED



*AGES SERVED: A = All ages; I = Infants & Toddlers (ages 0-3); P = Preschool (ages 3-5); S = School Age (ages 6-21); W = Working Age (ages 21+); O = Older Adults

Section IV: Public Sources of Funding

PURPOSE

The following pages contain fact sheets on public or governmental sources of funding. To determine the most likely agencies to pay for the AT you need, look closely at the eligibility requirements and financial criteria of each source and at what types of AT devices and services the agency will fund. Due to eligibility requirements, funding for AT from public sources is far from guaranteed. You will have to build a strong case for the AT you need. Most agencies will have an internal appeals process if you disagree with the initial decision made in your case request.

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Aging Services

Aging Services Division, Department of Human Services

PURPOSE

The Aging Services Division plans, administers, coordinates and evaluates a statewide system of services for older Oklahomans. The Aging Services Division strives to secure and maintain economic and personal independence and dignity for the elderly by providing support services and by removing individual and social barriers to independence. Programs and services are administered through the state's 11 Area Agencies on Aging (AAAs). Those programs may provide equipment loan closets.

CONTACT PERSON

Ms. Beth Batman
Aging Services Division
2401 NW 23rd, Suite 40
Oklahoma City, OK 73107
(405) 522-0726
FAX: (405) 521-2086

Senior Info-Line
(800) 211-2116

www.okdhs.org/aging

See Appendix B for contact persons at local Area Agencies on Aging (AAAs).

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Individuals age 60 and older.
- Attention is given to those older adults with the greatest economic or social need.
- Under special conditions, persons under 60 may be eligible (i.e., the spouse of an individual over 60, or a person with a disability residing with an eligible person or caregiver).

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Locating Alternate Funding
- Training for Consumer & Family
- Loan Closet (Pending Availability)

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Contact your local Area Agency on Aging (AAA) and request information and services.

PIECES OF THE PUZZLE

- Services funded are determined on an area-by-area basis.
- Services that MAY BE funded include: transportation, congregate and home delivered meals, multipurpose senior centers, information and referral, homemaker services, chore services, shopping assistance, outreach, legal services, long-term care ombudsman, mental health counseling, senior companion, family caregiver support services, and health promotion.

American Indian Vocational Rehabilitation (AIVR) Section 121 Projects

PURPOSE

The American Indian Vocational Rehabilitation (AIVR) Program is designed to assist eligible Native Americans with disabilities in becoming employed. There is a general presumption that an individual with a disability is capable of engaging in gainful work unless proven otherwise and that the provision of AIVR services can improve his or her ability to become gainfully employed. An Individualized Plan for Employment (IPE) is developed with each eligible individual. The IPE outlines the individual's program for attaining his or her employment goal. Services provided by AIVR may include counseling, guidance, job placement, vocational training, rehabilitation technology, interpreter services for persons who are deaf, personal assistance and other services that will assist the person in attaining his or her employment goal.

CONTACT PERSON

Andrea Hall
Tribal Liaison
3535 NW 58th Street
Suite 500
Oklahoma City, OK 73112
(405) 522-7957
FAX: (405) 522-7980

See Appendix B for
American Indian Vocational
Rehabilitation Programs.

FINANCIAL CRITERIA

- None

ELIGIBILITY

- An individual is eligible for Section 121 AIVR services if the individual:
 - 1) Has a Certificate of Degree of Indian Blood (CDIB) card;
 - 2) Resides within the particular Section 121 Project service area;
 - 3) Has a physical or mental impairment which for such individual constitutes or results in an impediment to employment;
 - 4) Can benefit in terms of an employment outcome from VR services; and
 - 5) Requires VR services to prepare for, enter, engage in, or retain gainful employment.
- An individual who has a disability or is blind as determined pursuant to Title II or Title XVI of the Social Security Act shall be considered to have:
 - 1) A physical or mental impairment which for such individual constitutes or results in a substantial impediment to employment; and
 - 2) A severe physical or mental impairment which seriously limits one or more functional capacities in terms of an employment outcome.
- Determinations by other agencies, particularly education agencies, regarding whether an individual has an impairment or is an individual with a severe disability are to be used to the extent appropriate, available and consistent with the Rehabilitation Act.
- Persons may be required to participate in the cost of some services, including AT, depending on their income level.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Training for Consumer & Family
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Daily Living |  Hospital Beds |
|  Aids for Hearing Impaired |  Prosthetics & Orthotics |
|  Aids for Vision Impaired |  Seating & Positioning Equipment |
|  Augmentative Communication |  Vehicle Modifications |
|  Computer Applications |  Wheelchairs & Mobility Aids |
|  Educational Devices & Adaptations |  Worksite & Office Modifications |
|  Home Modifications | |

American Indian Vocational Rehabilitation (AIVR) – continued

APPLICATION PROCESS

- Contact the Section 121 AIVR office that serves the area in which you reside to apply for services. Referrals are considered applicants as soon as the counselor has a document signed by the individual requesting AIVR services. This may be a formal application or a letter signed by the applicant, applicant's parent, guardian, or other representative, which provides the minimum basic information and requests AIVR services.
- In application status, the counselor will secure sufficient information to make a determination of eligibility or ineligibility for AIVR services, determine a priority group assignment, or make a decision to put the client into extended evaluation. The information needed by the counselor may include the results of a physical examination, an assistive technology evaluation, or an extended evaluation of vocational potential for gainful employment.
- If a person is determined to be eligible for services based on evaluation information, the counselor and the individual will develop an Individualized Plan for Employment (IPE) that is designed to result in eventual competitive employment for the individual.

APPEALS PROCESS

- Each AIVR Section 121 Project has a formal appeals process that clients are advised of upon application for services. The appeals process may vary by Project.

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists disabled persons who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act, b) assist clients in communicating their concerns to AIVR Section 121 Projects; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- The IPE is an individualized program of services based around a core of comprehensive evaluation, vocational counseling, and job placement that are needed to assist the person in attaining his or her employment goal. Any assistive technology that the person needs for employment must be included in this plan. However, AT devices and services may be essential to help the person demonstrate vocational capabilities.
- Once a decision has been made to supply an eligible client with assistive technology, it may be possible to provide a wide range of devices if they are vocationally relevant. However, AIVR cannot buy devices that other sources can buy or that the Americans with Disabilities Act (ADA) requires that other sources provide.
- Vocational Rehabilitation is an eligibility, not an entitlement program. If the evaluation process determines that a person is not eligible for services, there is no possibility of receiving funding from this source.
- The primary purpose of assistive technology devices and services provided by the regular AIVR program is to enable a person to obtain and maintain gainful employment.

Family Support Assistance Program

Developmental Disabilities Services Division (DDSD), Department of Human Services (DHS)

PURPOSE

The Family Support Assistance Program provides a payment for children with severe developmental disabilities who reside in their family homes and who meet other required eligibility criteria. This payment is intended to keep families together; facilitate the return; or to prevent or delay the out-of-home placement of children with severe developmental disabilities. These payments help families pay for needed services such as respite care, technical assistance, attendant services or personal items including assistive technology services and devices. Payments range from \$250 a month to \$400 a month, depending on the number of children with developmental disabilities living in the home.

CONTACT PERSON

Ms. Ann Riggs
Developmental Disabilities
Services Division
OK DHS
PO Box 25352
Oklahoma City, OK 73125
(405) 521-4977
FAX: (405) 522-3037
www.okdhs.org/ddsd

See Appendix B for DHS
County Offices.

FINANCIAL CRITERIA

- The family with whom the eligible family member is residing has an annual gross adjusted income which does not exceed \$45,000.

ELIGIBILITY

The family member for whom the application is made must:

- Be less than 18 years of age;
- Have mental retardation or other developmental disability;
- Reside with or return to the family from an out-of-home placement; and
- Not receive Home and Community-Based Waiver Services.

The family with whom the eligible family member is residing must:

- Reside in the State of Oklahoma;
- Have an annual gross adjusted income which does not exceed \$45,000; and
- Be headed by a biological parent, adoptive parent, or legal guardian of the eligible family member. If the eligible family member lives with an adoptive parent or parents who already receive the Department of Human Services' Adoption subsidy, the family cannot receive family support assistance under this program.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered. The cash payments can be used for any purpose including AT services.

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered. The cash payments can be used for any purpose including AT devices.

APPLICATION PROCESS

- Applications are available through the DDSD Area Offices.
- Application forms are also available from DHS county offices.

APPEALS PROCESS

1. For grievances that have not been informally resolved, individuals may file a formal grievance using form OCA GR-001 with the assistance of a grievance coordinator.
2. A response to the formal grievance indicating specific actions to resolve the complaint is due five (5) working days from the date the grievance coordinator signed the form. The proposed resolution, as documented on form OCA GR-001A, should occur within thirty (30) days or the grievance is automatically appealed to the next level.
3. Resolutions not accepted by the grievant are appealed to the second level. At this level, the director/administrator of the facility provider is responsible for responding. The area manager is responsible for DDSD clients and the area director is responsible for field operation employees. Second level appeals are due three (3) working days from the date the grievant coordinator signed the OCA GR-001A.
4. Further appeals are facilitated by the grievance coordinator and the state Office of Client Advocacy.

PIECES OF THE PUZZLE

- Funds are limited; applicants are placed on a waiting list.

Head Start

Community Action Agencies, Native American Nations or Tribes, and Other Community Based Agencies

PURPOSE

Head Start and Early Head Start are comprehensive child development programs which serve children from birth to age 5, pregnant women, and their families. Head Start programs strive to assure that children with disabilities are located and enrolled. A minimum of 10% of the funded enrollment slots must be made available to children with disabilities. Head Start provides a range of individualized services in the areas of education and early child development, medical, dental, mental health, nutrition, and parent involvement. In addition to the full range of services provided to all children, special services may be available for children with disabilities enrolled in the program including equipment and materials or modifications to existing facilities. These types of support services may be provided through Head Start, outside agencies, or combination of both. Head Start services are provided at no charge to eligible families.

CONTACT PERSON

Ms. Kay Floyd, Head Start
Collaboration Director
OK Assn of Community
Action Agencies
2800 NW 36th, Suite 221
Oklahoma City, OK
(405) 949-1495
FAX: (405) 949-0955
www.okacaa.org/head-start/state.html

FINANCIAL CRITERIA

- 90% of recipients have low income. 10% can be above the federal poverty level.

ELIGIBILITY

- Children ages birth to 5.
- Children with disabilities must have been diagnosed by appropriate professionals.
- 90% of the children in Head Start must be from low-income families.
- 10% of the children in Head Start can be from families above the federal poverty level.
- Children from the lowest income families are given preference.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Advocacy/Other
- Information & Referral
- Locating Alternate Funding
- Training For Consumer & Family

AT DEVICES PROVIDED/COVERED

- Support services may be provided through Head Start, outside agencies, or a combination of both. Head Start programs use non-Head Start resources whenever possible.

APPLICATION PROCESS

- Contact your local Head Start to apply. See Appendix B for Head Start Listings.

APPEALS PROCESS

- Each Head Start Program has its own formal appeals process in place.
- If a parent has a disagreement with the program that is not resolved at the local level, the parent can go to the Head Start Policy Council for review of the issue.

PIECES OF THE PUZZLE

- To ensure appropriate special services and optimal transition into public schools, an Individualized Education Program (IEP) is developed for each child who has a disability by the diagnostic team, parents, and teacher. The IEP reflects the child's participation in the full range of Head Start services and also describes the special education and related services needed to respond to the child's disability. Needed AT devices and services should also be addressed in the IEP.
- The reauthorization of the Head Start Act in 1994 made possible the optional services of the "Early Head Start Program." The Early Head Start Program serves children from birth to age 3 and pregnant women.

Home Improvement and Repair Loans and Grants

United States Department of Agriculture (USDA) Rural Housing Service, USDA Rural Development Program

PURPOSE

One of the programs administered through the Rural Housing Service, the Home Improvement and Repair Loans and Grants program enables very low income rural homeowners to remove health and safety hazards in their home and to make homes accessible for people with disabilities. This program is also referred to as 504 Loan and Grant.

CONTACT

Oklahoma Rural
Development Local
Office

[www.rurdev.usda.gov/rhs/
programbriefs/](http://www.rurdev.usda.gov/rhs/programbriefs/)

See Appendix B for
Oklahoma Rural
Development local office
information and counties
served by each office.

FINANCIAL CRITERIA

- Income must be below 50% of the area median income.

ELIGIBILITY

- Individuals must be at least 62 years old.
- Must reside in and own the home that needs improvements.
- When requesting a grant, the person must be unable to repay a 1% loan.
- The home must be in a rural area of less than 20,000 in population based on an individual's address.
- Grants and loans are dispersed based on financial eligibility.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED



Home Modifications

APPLICATION PROCESS

- Contact the local Oklahoma Rural Development office nearest you to apply for services.
- In the initial interview, the USDA staff will assist you in obtaining the needed information to complete the application.

APPEALS PROCESS

- Any applicant over the age of 62 has the right to appeal an adverse decision.

PIECES OF THE PUZZLE

- Funds that are available for the Home Improvement and Repair Loans and Grants are very limited and may not be available until the next funded year. You may be placed on a waiting list to receive the funds.
- If a house is in such disrepair that it is not decent, safe or sanitary, assistance will not be considered.
- At this time \$7,500 is the maximum lifetime grant amount.
- At this time \$20,000 with a 20 year amortization is the maximum loan amount.

Indian Health Services

PURPOSE

To improve the health and quality of life of the Native American population in Oklahoma through screening, detection, education and service delivery.

CONTACT PERSON

OK City Area Indian Health Services
Mr. Dale Keel, Acting Area Director
Office of Health Programs
Five Corporate Plaza
3625 NW 56th Street
Oklahoma City, OK 73112
(405) 951-3820
FAX: (405) 951-3916

See Appendix B for Indian Health Services Oklahoma City Area Service Unit Directory.

FINANCIAL CRITERIA

- None

ELIGIBILITY

- All ages.
- Certificate of Degree of Indian Blood (CDIB) required for services.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

 Aids for Hearing Impaired

 Medical Supplies

 Aids for Vision Impaired

APPLICATION PROCESS

- Call the Indian Health Services office nearest you or the Oklahoma City Area office at (405) 951-3820.

PIECES OF THE PUZZLE

- Program has limited resources to allocate to AT. Priorities are established and some devices require the individual to pay some of the cost.

J. D. McCarty Center for Children with Developmental Disabilities

PURPOSE

The mission of the J.D. McCarty Center for Children with Developmental Disabilities is to provide a comprehensive program of rehabilitative care for children with developmental disabilities. Within a multi-disciplinary approach to service delivery, they provide an intensive and comprehensive habilitative environment through direct service, referrals, consultations, education, training, transitional planning and community support. The J.D. McCarty Center offers a large variety of services which include: outpatient/inpatient services, teletherapy, physical therapy, occupational therapy, communications disorders therapy, psychological testing, and recreational activities. The J.D. McCarty Center also has an Adaptive Equipment Assessment Clinic by appointment that enables parents to learn what is available to assist them in caring for their child or to help the child better take care of him or her self.

CONTACT PERSON

Curtis Peters
2002 East Robinson
P.O. Box 490
Norman, OK 73070
(405) 307-2800
(800) 777-1272
FAX: (405) 307-2801
www.jdmc.org

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Children with a developmental disability age birth to 21.
- J.D. McCarty staff determine appropriate services to be delivered based on screening of children.
- Payment is on a sliding-scale based on the household income. Medicaid and private insurance are acceptable methods of payment.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Information & Referral
- Fabrication of Devices
- Maintenance & Repairs
- Training for Consumer & Family
- Advocacy/Other

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Complete required health forms at the time of initial screening.

APPEALS PROCESS

1. When a child or family member has a conflict they are encouraged to discuss their concerns with the charge nurse, therapist or case manager to resolve the issue informally.
2. The conflict will then be referred to the patient advocate, who will attempt to resolve the matter by assisting the child or family member in filing a formal grievance.

Medicaid - ADvantage Waiver Program

Aging Services Division, Department of Human Services (DHS)

PURPOSE

The ADvantage Waiver Program is a long-term care program providing Medicaid-funded home & community-based services to frail elders and adults with physical disabilities. ADvantage is a program of the Oklahoma Department of Human Services (DHS) through its Aging Services Division and is administered by the Long Term Care Authority (LTCA) of Tulsa and Enid. DHS has contracted with the LTCA to perform a pre-screening of applicants requesting long-term care services through DHS. LTCA staff refers appropriate applicants to DHS for functional assessments. ADvantage services support families in care giving; they do not replace a family's effort. The ADvantage Program has added adults with developmental disabilities age 21 and over who do not have mental retardation or a cognitive impairment as another population to be served.

CONTACT PERSON

Mr. Cary Garland
Aging Services Division
2401 NW 23rd, Suite 40
Oklahoma City, OK 73107-2422
(405) 522-4509
FAX: (405) 521-2086

Long Term Care Authority
(918) 583-3336 (Tulsa)
(580) 234-7475 (Enid)
(800) 435-4711
FAX: (918) 583-4056
www.okdhs.org/aging/sooa.htm

See Appendix B for DHS county offices.

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Resident of Oklahoma;
- 65 years of age or older and in frail health, or age 21 and older with a physical disability or developmental disabilities who do not have mental retardation or a cognitive impairment;
- Nursing-home level-of-care needs;
- Meet Medicaid financial criteria established by the Oklahoma Health Care Authority; and
- Monthly income limit of \$1692, with a resource limit of \$2000. This figure is subject to change.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Training for Consumer & Family
- Fabrication of Devices
- Advocacy/Other

AT DEVICES PROVIDED/COVERED

- | | |
|--|---|
|  Aids for Daily Living |  Home Modifications |
|  Aids for Hearing Impaired |  Hospital Beds |
|  Aids for Vision Impaired |  Medical Supplies |
|  Augmentative Communication |  Prosthetics & Orthotics |
|  Computer Applications |  Seating & Positioning Equipment |
|  Environmental Controls |  Wheelchairs & Mobility Aids |

APPLICATION PROCESS

- Call the statewide referral number (800) 435-4711. The staff will conduct a telephone interview with the potential applicant or family member.
- The staff will inform potential applicants whether or not they appear eligible for the program and explain their Medicaid application rights.
- The staff will refer appropriate applicants to their local DHS office for a functional assessment.
- Case management services for ADvantage are accessed through the county DHS office.

Medicaid - ADvantage Waiver Program—continued

APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, writing, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Appeals will first be reviewed by a 3-person program panel assigned by an Administrative Law Judge (ALJ). The 3-person panel may or may not contact individuals for additional information during the course of the review.
4. The panel's written decision within twenty-five (25) days of the date stamped on the LD-1 Form will include instructions on how to appeal the decision. Individuals have fifteen (15) days to appeal the panel's decision. Appeals regarding the program panel's decision will automatically be heard by an ALJ. Individuals must be present during the ALJ appeals hearing.
5. The ALJ will render a written decision within twenty (20) days, which will include an outline of the appeals process to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ's decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

PIECES OF THE PUZZLE

- Referrals may be made by any source in the community (provider, advocate, family member, consumer, etc).
- When calling the statewide referral number, you may have to leave a message. Normally calls are returned within 24 hours of receipt.
- The ADvantage Waiver is a Medicaid Program. The program recognizes that many individuals at risk of institutionalization can be cared for in their homes and communities, preserving their independence and ties to family and friends, at a cost no higher than that of institutional care. See "Pieces of the Puzzle" for Medicaid in the Public Agencies section for more details.
- Questions about Medicaid coverage of specific items should be directed to the Oklahoma Health Care Authority, Customer Service at (800) 522-0114.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.

Medicaid – Early and Periodic Screening, Diagnosis, and Treatment (EPSDT)

PURPOSE

Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) is a comprehensive child-health program for all Medicaid-eligible children birth to 21 years of age. EPSDT is designed to ensure the availability of, and access to, required health care resources and help parents and guardians to effectively use those resources. Children receive a broad range of primary and preventative health services. Thus, states must cover regular and periodic exams for eligible children and provide any medically necessary services prescribed by the EPSDT screen, including AT devices and services, even if that service is not covered in the state plan for the regular Medicaid program.

CONTACT PERSONS

SCOPE OF SERVICES

Ms. Ivoria Holt,
 EPSDT Services
 OK Health Care Authority
 4545 N Lincoln Blvd, Ste 124
 Oklahoma City, OK 73105
 (405) 522-7300
 Email: holti@ohca.state.ok.us
 www.ohca.state.ok.us

ELIGIBILITY

Mr. Frank Gault,
 OK Department of Human Services
 P.O. Box 25352
 Oklahoma City, OK 73125
 (405) 521-4394
 FAX: (405) 521-4158
 www.okdhs.org/fssd

See Appendix B for Department of Human Services county offices.

ELIGIBILITY

- All children ages 0-21 years who are eligible for Medicaid.
- Family income up to 185% of the federal poverty level. The financial criteria changes frequently; therefore, check at the local DHS office for eligibility.
- Individuals may also be eligible if they are on an in-home support waiver or a Home and Community Based Waiver.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Training for Consumer & Family
- Case Management
- Locating Alternate Funding
- Fabrication of Devices
- Maintenance & Repairs
- Information & Referral
- Advocacy/Other

AT DEVICES PROVIDED/COVERED

- | | |
|--|---|
|  Hospital Beds |  Wheelchairs & Mobility Aids |
|  Aids for Hearing Impaired |  Medical Supplies |
|  Aids for Vision Impaired |  Prosthetics & Orthotics |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Environmental Controls | |

APPLICATION PROCESS

- Apply for EPSDT under the SoonerCare program at the local DHS office (the same process as applying for Medicaid).
- Case management services for EPSDT are provided through the county DHS office.

Medicaid Early & Periodic Screening, Diagnosis, & Treatment (EPSDT)—continued

APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Recipient appeals are first reviewed by a three-person program panel. The three-person panel may or may not contact individuals for additional information during the course of the review.
4. The Program Panel has 25 days from the date they received the appeal to issue a decision. If the decision is not in favor of the recipient, it will automatically be appealed to the Administrative Law Judge.
5. The ALJ will render a written decision within twenty (20) days of the hearing. In the event the Order is not in the Recipient's favor, the Order will include instructions to appeal to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ's decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

PIECES OF THE PUZZLE

- EPSDT is an important funding source for individuals who cannot afford private insurance. Medicaid payment is payment in full. Providers may not bill both the individual and Medicaid.
- EPSDT can offer expanded services to children ages 0-21 years that are not available to other Medicaid clients. These EPSDT services can include AT devices and services that have been and continue to be excluded in the state plan for the regular Medicaid program.
- Not all types of AT devices can be purchased under Medicaid. There must be a medical need, which must be clearly demonstrated on a case-by-case basis, for an AT device. "Medically necessary" service means medical, dental, behavioral, rehabilitative or other health care services which are:
 - reasonable and necessary to prevent illness or medical conditions, or provide early screening, interventions, and/or treatment for conditions that cause suffering or pain, cause physical deformity or limitation in function, cause illness or infirmity, endanger life, or worsen a disability;
 - provided at appropriate facilities and at the appropriate levels of care for the treatment of a member's medical conditions;
 - consistent with the diagnosis of the condition;
 - no more intrusive or restrictive than necessary to provide a proper balance of safety, effectiveness, efficiency and independence; and
 - assists the individual in achieving or maintaining maximum functional capacity in performing daily activities, taking into account both the functional capacity of the individual, and those functional capacities that are appropriate for individuals of the same age.
- The amount, duration, or scope of services to recipients may not be denied arbitrarily or reduced solely because of the diagnosis, type of illness, or condition. Appropriate limits may be placed on services based on medical necessity.
- According to OHCA, AT refers to those medically necessary devices used by an individual with a disability to enhance developmental skills, learning, and adaptation to the individual's environment. These devices must be unique, customized or personalized to the specific individual. AT devices include, but are not limited to, cognitive and developmental aids and alternative augmentative and communication aids.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.
- Medicaid is the payer of last resort for equipment purchases. If an individual has health insurance, Medicaid only begins paying after the health insurance stops.
- Schools may be Medicaid providers and receive reimbursement for services that are provided under the IDEA if the school district contracts with OHCA.
- Due to parental income, some children with disabilities may not have been eligible for Medicaid prior to the age of 18, but may become income eligible for Medicaid and could receive services up to the age of 21.

Medicaid - Fee for Service

Oklahoma Health Care Authority (OHCA)

PURPOSE

Medicaid is a joint federal-state medical assistance program that provides coverage of medical expenses for categorically qualified persons with low income. Medicaid covers a broad range of medical services. Some services are mandated by federal law and must be provided by every state, while other services are provided at a state's discretion. In Oklahoma, Medicaid is administered by the OHCA. Assistive technology is purchased as Durable Medical Equipment (DME) under this program. AT devices and equipment may be available as a component of other Medicaid programs such as EPSDT (for children under the age of 21), SoonerCare Choice, and special waiver programs included in this section of the guide. Medicaid Fee for Service makes payment for covered services provided by health care providers in Oklahoma who have entered into a participation agreement with the program.

CONTACT PERSON

Ms. Melody Fish,
Medical Authorization Unit
OK Health Care Authority
4545 N Lincoln Blvd, Ste 124
Oklahoma City, OK 73105
(405) 522-7300

OHCA Customer Service
(405) 522-6205
(800) 522-0114
FAX: (405) 530-3426
www.ohca.state.ok.us

See Appendix B for Department of Human Services county offices.

ELIGIBILITY

- Medicaid serves persons of ALL ages and ALL types of disabilities. Medicaid fee for service is provided to certain Medicaid recipients that are currently exempt from SoonerCare Choice.
- Medicaid recipients that are to remain in the fee for service program include individuals:
 - dually eligible for Medicaid and Medicare,
 - in state custody such as foster care, or
 - served through a Home and Community-Based Waiver, such as ADvantage Waiver Program and In-Home Support.
- Persons qualifying for Medicaid must meet income and resource tests for eligibility and be medically needy. Individuals must fit into specific categories and must have income and resources below specific thresholds. Pregnant women and/or children under the age of 18 with a family income at or below 185% of the federal poverty level meet financial eligibility criteria. The financial criteria changes frequently; check at the local DHS office for eligibility.
- Persons may be categorically eligible if they are over 65 years old, blindness or otherwise disabled.
- All persons who are receiving Supplementary Security Income (SSI) benefits from the Social Security Administration are eligible to make a separate application to the County DHS office for Medicaid services.
- Persons above the income limits may receive assistance by utilizing a "spend-down" procedure if they are categorically related.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Maintenance & Repair

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Daily Living |  Wheelchairs & Mobility Aids |
|  Hospital Beds |  Seating & Positioning Equipment |
|  Medical Supplies | |

APPLICATION PROCESS

- Application for Medicaid is made at your local office of the Department of Human Services. There is at least one office in every county in Oklahoma. Call BEFORE you go to apply. You will have to make an appointment and should ask what types of medical, financial and other information to bring with you to the appointment.
- Complete an application form, interview and provide specific information requested. Once an individual is determined eligible for benefits, contracted medical care providers may seek reimbursement from Medicaid on behalf of the eligible recipient.

Medicaid - Fee for Service—continued

FINANCIAL CRITERIA

- See “Eligibility.”

APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, writing, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Appeals will first be reviewed by a three-person program panel assigned by an Administrative Law Judge (ALJ). The panel may or may not contact individuals for additional information during the course of the review.
4. The panel’s written decision within twenty-five (25) days of the date stamped on the LD-1 Form will include instructions on how to appeal the decision. Individuals have fifteen (15) days to appeal the panel’s decision. Appeals regarding the program panel’s decision will automatically be heard by an ALJ. Individuals must be present during the ALJ appeals hearing.
5. The ALJ will render a written decision within twenty (20) days, which will include an outline of the appeals process to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ’s decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

PIECES OF THE PUZZLE

- This complex, constantly changing program allows states to determine specific eligibility guidelines, benefits, and reimbursement policies that are based on broad guidelines from the federal government. Based on Oklahoma Public Law, some Medicaid recipients have been converted to SoonerCare Choice and are no longer in the Fee for Service program.
- Not all types of AT devices can be purchased under Medicaid. OHCA will either purchase or rent DME that is prescribed by an approved medical provider and is medically necessary.
- OHCA requires prior authorization for any DME that cost more than \$500. Additionally, prior authorization is required for rental of hospital beds, support services, wheelchairs, continuous positive airway pressure devices, and lifts. Authorization must again be renewed after five months of rental use.
- Individuals obtain DME by a prescription from a physician to a DME supplier, who is contracted with the Medicaid program (e.g., on Medicaid’s approved vendors list).
- Questions about Medicaid coverage of specific items should be directed to the Oklahoma Health Care Authority, Customer Service (800) 522-0114.
- Medicaid does not reimburse the recipient directly for medical expenses incurred. Medicaid payment is payment in full. Providers may not bill both the individual and Medicaid.
- Medicaid is the payor of last resort on equipment purchases. If the individual is eligible for Medicare, Medicaid will only pay the remainder of the cost after Medicare has paid within the limits of the fee schedules. If an individual has health insurance, Medicaid only begins paying after the health insurance ceases to pay.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.

Medicaid–Home & Community-Based Waiver Program (HCBW) Developmental Disabilities Services Division (DDSD), Department of Human Services (DHS)

PURPOSE

Medicaid’s optional Home and Community-Based Waiver Program affords states the flexibility to develop and implement creative alternatives to institutionalizing Medicaid eligible individuals. The program recognizes that many individuals at risk of institutionalization can be cared for in their homes and communities, preserving their independence and ties to family and friends, at a cost no higher than that of institutional care. The Social Security Act specifically lists seven services which may be provided: case management, homemaker services, home health aid services, personal care services, adult day health, habilitation and respite care. Other services such as transportation, in-home support services, meal services, special communication services, employment, minor home modifications, and adult day care are provided as part of the Oklahoma Home and Community-Based Waiver plan.

CONTACT PERSON

Mr. David Taylor, Progam
Assistant Administrator
Developmental Disabilities
Services Division
Oklahoma Department of
Human Services
PO Box 25352
Oklahoma City, OK 73125
(405) 521-6267
FAX: (405) 522-3037
www.okdhs.org

ELIGIBILITY

- Applicants must be age 3 or above.
- Applicants must have a developmental disability with a diagnosis of mental retardation as determined by the Social Security Administration or the OHCA’s Level of Care Evaluation Unit.
- Applicants must be determined by the OHCA’s Level of Care Evaluation Unit to meet the ICF/MR/Waiver Level of Care requirements.
- Applicants (not the Applicant’s family) must be determined financially eligible through the DHS Family Support Services Division with a countable monthly income limit of \$1692 and a resource limit of \$2000. This figure is subject to change.
- Only the applicant’s income and resources are counted for waiver services.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Advocacy/Other
- Fabrication of Devices
- Maintenance & Repairs
- Training for Consumer & Family
- Information & Referral
- Supporting Software

AT DEVICES PROVIDED/COVERED

- | | |
|---|--|
|  Adapted Toys & Games |  Home Modifications |
|  Aids for Daily Living |  Hospital Beds |
|  Aids for Hearing Impaired |  Medical Supplies |
|  Aids for Vision Impaired |  Prosthetics & Orthotics |
|  Augmentative Communication |  Recreation & Leisure Devices |
|  Computer Applications |  Seating & Positioning Equipment |
|  Educational Devices & Adaptations |  Vehicle Modifications |
|  Environmental Controls |  Wheelchairs & Mobility Aids |
|  Worksite & Office Modifications | |

Medicaid-Home and Community-Based Waiver Program (HCBW)– continued

CONTACTS

To make application for services, contact the Developmental Disabilities Services Division (DDSD) area office nearest you.

Area I

729 Overland Trail
Enid, OK 73703
(580) 237-0995
(800) 522-1064

4545 N Lincoln Blvd
Oklahoma City, OK 73105
(405) 522-6924
FAX: (405) 522-6995

Area II

Laura Dester Center
1427 E 8th St
Tulsa, OK 74120
(918) 560-4848
(800) 522-1086
FAX: (918) 560-4898

Area III

301 S Indian Meridian
Pauls Valley, OK 73075
(405) 238-8000
(800) 522-1086
FAX: (405) 238-8049

FINANCIAL CRITERIA

- See “Eligibility.”

APPLICATION PROCESS

- Contact the DDSD office located nearest you. (See “Contacts.”) They will guide you through official application forms.
- Application process includes:
 - completion of DDS-1 form,
 - arrangement for interviews and testing by professionals,
 - development of a complete plan of care and summary of services by the applicant’s team, which includes the applicant, service providers, case manager and other interested persons.
- Applicants will be notified of approval or denial in writing by DHS.

APPEALS PROCESS

1. An individual may request assistance from a DHS/DDSD employee in obtaining forms, writing, or filing an appeal.
2. An appeal of a decision a client wishes to protest must be filed within 30 days notice of the decision. The appeal is processed by completing Appendix G 2 of the Oklahoma Administrative Code, Title 340 Chapter 2, “Request For A Fair Hearing.”
3. A hearing, if requested, will be conducted by an Administrative Hearing Officer who is a member of the Appeals Unit and who has not had a part in the protested decision. Individuals may have an authorized representative appear with them at the hearing and have the right to present testimony and evidence regarding their situation. The appeals committee will determine whether the Department acted correctly in taking the adverse action.
4. After the decision has been reached, a letter specifying the reason for the decision and identifying the supporting evidence will be sent to the individual. The Appeals Unit has the responsibility of assuring the decision is carried out.

PIECES OF THE PUZZLE

- Currently there is a long waiting list to receive Home and Community-Based Waiver Services.
- In order to get on this waiting list, individuals must make a request for services.
- DDSD Area Offices operate an AT recycling program. Contact the area office closest to you for further information.

Medicaid - In-Home Support Waiver Services (IHSW)

Developmental Disabilities Service Division (DDSD)

Department of Human Services (DHS)

PURPOSE

In-Home Support Waiver Services (IHSW) makes services and support available to Oklahoma residents with mental retardation who reside in their own homes or with family members. Services are intended to enhance individual and family capabilities, support and strengthen the family unit, and expand individual and family control and direction of available resources. Out-of-home residential services are not available through IHSW. Individuals may not receive IHSW and state-funded DDSD services (sheltered workshop, group home, community-integrated employment or the family support assistance payment program) at the same time. Services which may be provided include: case management, homemaker service, habilitation, respite care, vocational services, transportation, in-home support services, nutritional services, special communication services, therapy services, and minor home modifications.

CONTACT PERSON

Jean Lemonier
 Developmental Disabilities Services Division
 Oklahoma Department of Human Services
 PO Box 25352
 Oklahoma City, OK 73125
 (405) 521-6252
 FAX: (405) 522-1687

ELIGIBILITY

- Applicants must be age 3 or above.
- Applicants must have a disability with a diagnosis of mental retardation as determined by the Social Security Administration or the OHCA's Level of Care Evaluation Unit.
- Applicants must be determined by the OHCA's Level of Care Evaluation Unit to meet the ICF/MR/Waiver level of care requirements.
- Applicants must be determined financially eligible through the DHS Family Support Services Division with a monthly income limit of \$1692, with a resource limit of \$2000. This figure is subject to change.
- Applicants must reside in their own or family's home.
- Applicants must have support needs that can be met through a combination of non-Waiver and State Plan resources available to the individual and within the per capita waiver allowance.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Advocacy/Other
- Fabrication of Devices
- Maintenance & Repairs
- Training for Consumer & Family
- Information & Referral
- Supporting Software

AT DEVICES PROVIDED/COVERED

- Adapted Toys & Games
- Aids for Daily Living
- Aids for Hearing Impaired
- Aids for Vision Impaired
- Augmentative Communication
- Computer Applications
- Educational Devices & Adaptations
- Environmental Controls
- Worksite & Office Modifications
- Home Modifications
- Hospital Beds
- Medical Supplies
- Prosthetics & Orthotics
- Recreation & Leisure Devices
- Seating & Positioning Equipment
- Vehicle Modifications
- Wheelchairs & Mobility Aids

Medicaid–In-Home Support Waiver Services (IHSW) – continued

CONTACTS

To make application for services contact the Developmental Disabilities Services Division (DDSD) area office nearest you.

Area I

729 Overland Trail
Enid, OK 73703
(580) 237-0995
(800) 522-1064

4545 N Lincoln Blvd
Oklahoma City, OK 73105
(405) 522-6924
FAX: (405) 522-6995

Area II

Laura Dester Center
1427 E 8th St
Tulsa, OK 74120
(918) 560-4848
(800) 522-1086
FAX: (918) 560-4898

Area III

301 S Indian Meridian
Pauls Valley, OK 73075
(405) 238-8000
(800) 522-1086
FAX: (405) 238-8049

FINANCIAL CRITERIA

- See “Eligibility.”

APPLICATION PROCESS

- Contact the DDSD office located nearest you. (See “Contacts.”) They will guide you through official application forms.
- Application process includes:
 - completion of DDS-1 form,
 - arrangement for interviews and testing by professionals,
 - development of a complete plan of care and summary of services by the applicant’s team, which includes the applicant, service providers, case manager and other interested persons.
- Applicants will be notified of approval or denial in writing by DHS.

APPEALS PROCESS

1. An individual may request assistance from a DHS/DDSD employee in obtaining forms, writing, or filing an appeal.
2. An appeal of a decision a client wishes to protest must be filed within 30 days’ notice of the decision. The appeal is processed by completion of Appendix G 2 of the Oklahoma Administrative Code, Title 340 Chapter 2., “Request For A Fair Hearing.”
3. A hearing, if requested, will be conducted by an Administrative Hearing Officer who is a member of the Appeals Unit and who has not had a part in the protested decision. Individuals may have an authorized representative appear with them at the hearing and have the right to present testimony and evidence regarding their situation. The appeals committee will determine whether the Department acted correctly in taking the adverse action.
4. After the decision has been reached, a letter specifying the reason for the decision and identifying the supporting evidence will be sent to the individual. The Appeals Unit has the responsibility of assuring the decision is carried out.

PIECES OF THE PUZZLE

- Currently there is a waiting list to receive IHSW.
- There are two In-Home Support Waivers, one for children and one for adults. Children 3-17 year of age who are eligible may receive up to \$11,300 of services per years, while eligible adults 18 years of age and older may receive up to \$16,950 of services per year. All services are provided through agencies which contract with DDSD.
- A DDSD case manager will assist with the development of a “plan of care,” which must be approved prior to all service delivery.
- DDSD Area Offices operate an AT recycling program. Contact the area office closest to you for more information.

Medicaid - SoonerCare Choice

Oklahoma Health Care Authority (OHCA)

PURPOSE

Oklahoma operates a mandatory, managed care program, known as SoonerCare, for a portion of its Medicaid population. Medicaid is administered by the Oklahoma Health Care Authority (OHCA). SoonerCare Choice is a Primary Care Provider/Case Manager (PCP/CM) health care model. OHCA contracts with designated PCP/CM to be SoonerCare Choice providers. You must go to your PCP/CM for most of your health care needs. If you need care that your PCP/CM can't provide, he/she will refer you to an appropriate specialist. Assistive technology is purchased as Durable Medical Equipment (DME) through fee for service under this program.

CONTACT PERSON(S)

Ms. Becky Pasternik-Ikard
Oklahoma Health Care
Authority
4545 N Lincoln Blvd, Ste 124
Oklahoma City, OK 73105
(405) 522-7300
<http://okdhs.org/medapp/soonerchoice.htm>

OHCA Customer Service
(405) 522-6205

(800) 522-0114
FAX: (405) 530-3426

See Appendix B for Department of Human Services County Offices.

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- The population covered includes individuals qualifying under the "Temporary Assistance for Needy Families." Certain Medicaid recipients continue to be exempt from SoonerCare Choice. See "Pieces of the Puzzle."
- Persons qualifying for Medicaid must meet income and resource tests for eligibility and be medically needy. Individuals must fit into specific categories and must have income and resources below specific thresholds. Pregnant women and/or children under the age of 18 with a family income at or below 185% of the federal poverty level must meet financial eligibility criteria. The financial criteria changes frequently; therefore, check at the local DHS office for eligibility.
- Persons may be categorically eligible if they are over 65 years old, blind, or disabled.
- All persons who are receiving Supplementary Security Income (SSI) benefits from the Social Security Administration are eligible to make a separate application to the County DHS office for Medicaid services.
- Persons above the income limits may receive assistance by utilizing a "spend-down" procedure if they are categorically related.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Information & Referral
- Maintenance & Repair

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Daily Living |  Medical Supplies |
|  Hospital Beds |  Wheelchairs & Mobility Aids |
|  Seating & Positioning Equipment | |

APPLICATION PROCESS

- Application for Medicaid is made at your local office of the Department of Human Services. There is at least one office in every county in Oklahoma. Call BEFORE you go to apply. You will have to make an appointment and should ask what types of medical, financial and other information to bring with you to the appointment.
- Complete an application form, interview and provide specific information requested. Once an individual has been determined to be eligible for benefits, contracted medical care providers may seek reimbursement from Medicaid on behalf of the eligible recipient.

Medicaid - SoonerCare Choice – continued

APPEALS PROCESS

1. An individual may request assistance from an OHCA department employee in obtaining forms, writing, or filing a grievance.
2. An OHCA grievance can be made by completing a LD-1 Form within twenty (20) days from the date the problem occurred.
3. Appeals will first be reviewed by a three-person program panel assigned by an Administrative Law Judge (ALJ). The panel may or may not contact individuals for additional information during the course of the review.
4. The panel's written decision within twenty-five (25) days of the date stamped on the LD-1 Form will include instructions on how to appeal the decision. Individuals have fifteen (15) days to appeal the panel's decision. Appeals regarding the program panel's decision will automatically be heard by an ALJ. Individuals must be present during the ALJ appeals hearing.
5. The ALJ will render a written decision within twenty (20) days, which will include an outline of the appeals process to the Chief Executive Officer (CEO) of OHCA.
6. Individuals will have ten (10) days following the ALJ's decision to submit a written appeal to the CEO. No new evidence may be presented. The CEO will have five (5) days to render a decision.

PIECES OF THE PUZZLE

- SoonerCare Choice combines a managed care gatekeeper approach to services through the use of a PCP/CM and the state reimbursement on a fee for service to other community providers such as hospitals or pharmacists.
- Medicaid recipients exempt from SoonerCare Choice remain in the fee for service program. These include individuals who are:
 - dually-eligible for Medicaid and Medicare,
 - in state custody such as foster care, or
 - served through a Home and Community-Based Waiver, such as ADvantage Waiver Program and In-Home Support Waiver Services.
- Not all types of AT devices can be purchased under Medicaid. OHCA will either purchase or rent DME that is prescribed by an approved medical provider and is medically necessary.
- Questions about Medicaid coverage of specific items should be directed to the Oklahoma Health Care Authority, Customer Services (800) 522-0114.
- Medicaid does not reimburse the recipient directly for medical expenses incurred. Medicaid payment is payment in full. Providers may not bill both the individual and Medicaid.
- Medicaid is the payor of last resort on equipment purchases. If an individual has health insurance, Medicaid only begins paying after the health insurance ceases to pay.
- All DME purchased with Oklahoma Medicaid funds becomes the property of the OHCA to be used by the recipient until no longer needed.

Medicare

Centers for Medicare and Medicaid Services (CMS)

PURPOSE

Medicare is a federal health insurance plan administered by the Centers for Medicare and Medicaid Services for persons age 65 and older, and for eligible individuals with disabilities. The Social Security Administration (SSA) helps CMS by enrolling people in Medicare and by collecting Medicare premiums. Eligibility is NOT based on need or income/asset limits. Medicare - Part A covers hospital and related health care. Medicare - Part B is a voluntary medical insurance program that provides AT purchased as Durable Medical Equipment (DME) and must be "necessary and reasonable."

CONTACTS

For information about applying for Medicare, eligibility, or replacing a lost Medicare card contact the Social Security Administration:
(800) 772-1213
www.medicare.gov

For general Medicare information call the Medicare Hotline:
(800) 633-4227

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Persons 65 years of age or older, or
- Persons who are blind and permanently disabled and must have been receiving Social Security Disability Insurance (SSDI) payments for twenty-four (24) months, or
- Persons with End Stage Renal Disease or Amyotrophic Lateral Sclerosis (ALS).

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Training for Consumer & Family
- Fabrication of Devices
- Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Daily Living |  Medical Supplies |
|  Aids for Vision Impaired |  Prosthetics & Orthotics |
|  Seating & Positioning Equipment |  Hospital Beds |
|  Augmentative Communication |  Wheelchairs & Mobility Aids |

APPLICATION PROCESS

- Applications for a Medicare health insurance card are taken at all local offices of the Social Security Administration.
- For eligibility information and to locate the Social Security Office nearest you, call the Social Security information hotline at (800) 772-1213.

APPEALS PROCESS

1. The specific steps to start the appeals process vary depending on what kind of decision is being appealed. In all cases the notice of a claim denial or other adverse action will include complete written instructions about how to appeal.
2. For Part A (hospital services) billing questions, concerns about fraud, and to appeal payment decisions, contact the Part A Fiscal Intermediary, Blue Cross Blue Shield of Oklahoma.
3. For Part B (physician, lab and other services) billing questions, concerns about fraud, and to appeal payment decisions, contact Arkansas Blue Cross Blue Shield.
4. For questions about Durable Medical Equipment (DME), what is covered, billing, and to file an appeal, contact Blue Cross Blue Shield of South Carolina.

Medicare CMS – continued

CONTACTS

Questions regarding general information about Medicare, Medicaid, managed care plans and the various types of health insurance available to supplement Medicare, assistance with sorting out medical bills, and filing insurance contact the Senior Health Insurance Counseling Program (SHICP) of the Oklahoma Insurance Department:
 (405) 521-6628
 (800) 763-2828

PIECES OF THE PUZZLE

- Medicare - Part B had monthly premiums of \$78.20 in 2005, an annual deductible of \$110 and a co-payment of 20%. Premium amounts may change annually.
- Medicare now covers some preventive services. Those services include: flu shot, pneumonia shot, mammogram, pap smear/pelvic exam, colorectal cancer screenings, bone measurement, blood glucose monitors, test strips, and lancets.
- In order for Part B carriers to be reimbursed for Durable Medical Equipment (DME), two requirements must be met:
 1. The DME must be “necessary and reasonable” either in the treatment of an injury or illness or improving the function of an impaired body part, and
 2. The DME must be for use in the individual’s home.
- For DME, the determination of “medical necessity” is based on a physician’s prescription, which must include the diagnosis and prognosis for the individual, the reasons for prescribing the DME, and the length of time that the DME will be needed.
- For DME, the requirement for “reasonableness” is much more complex. The guidelines that the Part B carrier can use in determining reasonableness include weighing the expense against the anticipated therapeutic benefits, investigating less costly alternatives, and determining if the DME will serve the same purpose as equipment already available to the individual. If the DME fails the “reasonableness test,” reimbursement in full is usually denied.
- Only a limited number/type of AT devices can be purchased through Medicare. The “medical necessity” test for DME (including AT devices) is strictly interpreted. When filing the claim, justification of need must be carefully prepared and documented. If a strong enough case can be made illustrating medical need, exceptions can be made, but they are rare.
- The rate schedules place a cap on how much Medicare will pay for a particular AT device or DME item. If the provider’s price is higher than the amount allowed under Medicare, the consumer will have to pay the difference. Because of low reimbursement, it may be necessary and advantageous to combine Medicare with private sources, or the consumer may need to pay the remainder. This process can be useful in obtaining higher quality products.
- DME items/AT devices purchased by Medicare are considered the property of the individual. In many cases, persons with Medicare - Part B may choose to rent or lease an item instead of purchasing it outright. In these cases, the equipment does not become the permanent property of the individual.
- Many Medicaid recipients are eligible for Medicare benefits. In most cases, Medicaid will pay the Medicare - Part B “out of pocket” expenses including monthly insurance premiums, the 20% co-payment and the deductible amounts, and other charges approved by Medicaid but covered by Medicare.
- Medicare will cover augmentative alternative communication (AAC) devices that are “dedicated communication devices” and software mounts and access-related accessories.

Medicare CMS – continued

For general information about Medicare, concerns about being asked to leave the hospital too soon, and complaints about the quality of care received in Medicare paid settings, contact the Peer Review Organization, Oklahoma Foundation for Medical Quality:

(405) 840-2891
(800) 522-3414

To apply for the QMBP or SLMB programs, contact the local Oklahoma Department of Human Services office. See Appendix B.

- Medicare beneficiaries with very low income and few assets may qualify for state assistance in paying health care costs through three (3) programs:
 1. The Qualified Medicare Beneficiary Plus (QMBP) program pays Medicare's premiums, deductibles and coinsurance for certain elderly and disabled persons who are entitled to Medicare - Part A. Additionally, QMBP recipients can receive up to three prescriptions per month, and transportation to and from medical appointments. To qualify, income must be at or below the national poverty level (2004 monthly income limit in Oklahoma: \$776 for an individual and \$1,041 for a couple) and savings and other assets cannot exceed \$4000 for one person or \$6000 for a couple.
 2. The Specified Low-Income Medicare Beneficiary (SLMB) program pays only the Medicare - Part B premium for persons entitled to Medicare - Part A and whose income is slightly higher than the national poverty level. In 2004, the monthly income limit in Oklahoma was \$931 for an individual and \$1249 for a couple. The savings and other asset limits of the QMBP program also apply to the SLMB program.
 3. The Qualifying Individual-One (QI-One) program is for persons entitled to Medicare - Part A whose incomes are higher than 120% of the Federal Poverty Level (FPL) and who are not otherwise eligible for Medicaid benefits. The QI-One monthly income limits in 2004 were \$1,048 for an individual and \$1,406 for a couple. The savings and other asset limits of the QMBP program also apply to the QI-One program. The QI-One program has limited resources; therefore, Part B premiums may not be paid for the full 12 months. Income criteria may change annually. You will be responsible for Medicare's deductible and other related charges.
- To apply for either the QMBP, SLMB, or QI-One program, contact the local office of the Oklahoma Department of Human Services, the same process as applying for Medicaid. (See list of County DHS offices in Appendix B)
- Individuals may also purchase Medicare supplemental insurance called Medigap. Medigap is a private insurance (not sold by the government) designed to fill gaps in Medicare coverage and is available in ten (10) standardized plans.

Oklahoma ABLE Tech

Seretean Wellness Center, Oklahoma State University

PURPOSE

With the passage of the Tech Act in 1988, Congress acknowledged the powerful role that assistive technology can play in maximizing the independence of individuals with disabilities. This law provides federal funds for state grant assistive technology programs, and Oklahoma ABLE Tech is the assistive technology program for Oklahoma. The purpose of Oklahoma ABLE Tech is to increase provisions of, access to, and funding for assistive technology for Oklahomans of all ages and all disabilities through a variety of activities statewide. Oklahoma ABLE Tech will help make changes to reduce or eliminate barriers that currently hinder assistive technology acquisition and use to individuals with disabilities through programs and services such as Oklahoma AgrAbility, Oklahoma Equipment Connection, Alternative Financing Program, education, training, and technical assistance.

CONTACT PERSON

Linda Jaco,
Program Manager
OSU Seretean Wellness
Center
1514 W Hall of Fame
Stillwater, OK 74078-2026
(405) 744-9748 (V/TDD)
(800) 257-1705 (V/TDD)
FAX: (405) 744-2487

<http://okabletech.okstate.edu/>

ABLE Tech INFO-line:
(888) 885-5588 toll free

FINANCIAL CRITERIA

- None

ELIGIBILITY

- All ages; all disabilities; all types of AT.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Training for Consumer, Family, & Professional Groups
- Locating Alternate Funding
- Equipment Loan & AT Demonstration information

AT DEVICES PROVIDED/COVERED

- Various AT devices are available on a short term loan basis for trial or evaluation use.

APPLICATION PROCESS

- Contact the main office by phone and request service(s).
- Contact the Oklahoma ABLE Tech INFO-line for AT information and referral. (See "Pieces of the Puzzle")

PIECES OF THE PUZZLE

- Oklahoma ABLE Tech INFO-line provides free information and referral services on assistive technology for people of all ages with disabilities. In addition, family members, service providers (teachers, counselors, therapists, physicians, etc.) and others who work in fields related to disabilities or to assistive technology may also use this service. INFO-line's resources include a statewide computer database, national resources, in-house collection of catalogs, product literature and a limited amount of vendor and evaluation information.
- Oklahoma ABLE Tech offers educational and training workshops on assistive technology to consumers, parents, and professionals that serve individuals with disabilities.
- Oklahoma ABLE Tech maintains a directory of programs that provide for short term loan or donation of assistive technology devices.
- Oklahoma ABLE Tech does not purchase or sell AT devices.
- Oklahoma ABLE Tech and BancFirst work together to offer a low interest, fixed rate assistive technology bank loan program to people with disabilities who would like to purchase any type of assistive technology.
- Oklahoma ABLE Tech provides on-site assessments to Oklahoma farmers and ranchers with disabilities under the Oklahoma AgrAbility program.
- Oklahoma ABLE Tech provides two opportunities for individuals and organizations to communicate electronically. The Listserv is a public forum for conversation among parents, consumers, and people who work in the disability-related field. It is a free service; all you need is e-mail. Oklahoma ABLE Tech also has a Web site: <http://okabletech.okstate.edu/>

Oklahoma AgrAbility Project

Oklahoma Cooperative Extension Service, Oklahoma ABLE Tech, Langston University Center for Outreach Programs

PURPOSE

Oklahoma AgrAbility Project provides education, assistance, and support to farmers, ranchers, and their families who have a disability or debilitating injury that limits their ability to perform essential farm tasks. The Project's resources include low-cost modifications to farm, home, equipment, and work site operations; and, when appropriate, technical assistance in making modifications.

CONTACT PERSON(S)

Carla Wilhite, AgrAbility
 Program Specialist
 Oklahoma ABLE Tech
 1514 W. Hall of Fame
 Stillwater, OK 74078-2026
 (405) 744-5182
 (888)-885-5588
 FAX: (405) 744-2487

Rachel Kircher, AgrAbility
 Project Coordinator
 Biosystems and Agricultural
 Engineering
 Oklahoma State University
 211 Ag Hall
 Stillwater, OK 74078-6021
 (405)-744-2398
www.agrability.okstate.edu

Sandy Wade-Penn
 Langston University Center
 for Outreach Programs
 PO Box 1258
 Langston, OK 73050
 405-466-3256 or 6020
 Fax: 405-466-9937
www.lunet.edu/farmer.htm

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Farmer or rancher with a disability or have a dependent with a disability.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Information and Referral
- Training for Consumer & Family
- Locating Alternate Funding

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Contact any of the partnering agencies.

PIECES OF THE PUZZLE

- Oklahoma AgrAbility Project services are provided (in part) by funding through a grant from the United States Department of Agriculture Cooperative State Research, Education, and Extension Service.
- The Project is Operated by the OSU Cooperative Extension Service with joint cooperation from county extension centers; Langston University Center for Outreach Programs; and the Oklahoma Assistive Technology Foundation.
- This nonprofit project provides services free of charge through Oklahoma ABLE Tech.

Oklahoma Department of Career and Technology Education

PURPOSE

Oklahoma Career Tech is a statewide system of 54 campuses preparing high school students and adults for gainful employment in the workforce. When determined according to individual needs, students are linked with community resources and services to successfully transition into the workforce. Upon program completion, students may receive assistance in job search strategies, continuing education or other services necessary to achieve career goals. Although programs vary by campus, CareerTech programs are offered in seven occupational areas: agriculture, business and information technology, family and consumer sciences, health occupations, marketing, technology, and trade and industrial education.

CONTACT PERSON

Denise North,
Disability Services
Specialist
Guidance Division
Oklahoma Dept of Career
and Technology Education
1500 West 7th Ave.
Stillwater, OK 74074
(800) 522-5810
(405) 377-2000 (Voice)
(405) 743-6816 (TDD)
FAX: (405) 743-6809
www.okcareertech.org

See Appendix B for Technology Center locations.

FINANCIAL CRITERIA

- None

ELIGIBILITY

- High school students in grades 11-12 are eligible, with special permission granted to students in grades 9-10 who meet special provisions.
- Students on an Individualized Education Plan (IEP) may participate in a CareerTech program for up to 4 years, earning up to 3 credits per year.
- Adults pay a reduced tuition at the technology centers within the district in which they reside; otherwise, out-of-district tuition rates may apply. Tuition assistance is available for those who qualify.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Assessments & Evaluations
- Supporting Software

AT DEVICES PROVIDED/COVERED



Aids for Hearing Impaired



Aids for Vision Impaired



Augmentative Communication



Environmental Controls



Seating & Positioning Equipment



Computer Applications



Educational Devices & Adaptations



Worksite & Office Modifications

APPLICATION PROCESS

- High school students should contact the counselor at their high school for enrollment information.
- Adult students should contact the technology center in the district in which they reside for application information.

PIECES OF THE PUZZLE

- A representative of the technology center must be on the IEP team when enrollment in a career and technology education program is considered to be an appropriate part of the student's IEP. Instructors shall have access to a copy of the IEP before the student enters the program.
- CareerTech complies with federal guidelines regarding the education of individuals with disabilities in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act.
- Students must be prepared to provide documentation of their disability and to discuss accommodations and modifications necessary for them to participate in and benefit from occupational training.
- AT services and devices must be related to and necessary for the center and technology education program or service the student is receiving. The technology center may choose to: a) use existing resources (equipment) that they already have; b) obtain the needed device through equipment lending libraries; c) locate other sources of funding outside the technology center district; d) ask parents and/or student if they want to obtain

Oklahoma Career Tech – continued

- the device through their private insurance company, if coverage exists; or e) purchase the device with district funds.
- If purchased by the district, AT devices remain the property of the school.
 - A parent and/or the student may request a particular device or service but the technology center is not required to provide that device if appropriate accommodations or a comparable device or service can be provided. The IEP team or accommodation plan development team must decide whether a particular assistive technology is educationally and occupationally necessary for the student.
 - A plan of study is a coherent sequence of coursework that supports or leads to a career goal. Developing a plan of study helps the student begin a process that involves goal setting and identifying the steps to reach that goal. A plan of study can be a separate document developed by the student and other appropriate individuals including his/her parents, career counselor, career and technology education instructor and/or other technology center staff. The plan of study may be incorporated into a) the student's transition plan of his/her IEP when a secondary student is involved; b) an IPE when a student who is also receiving services through vocational rehabilitation is involved; or c) a student's accommodation plan, if appropriate. Appropriate representation of technology center staff must be included as a team member when the plan of study is incorporated into other existing plans.
 - For more information about services for individuals with disabilities, career guidance, plans of study, etc., persons may contact the specific technology center in the district in which they reside or:

Guidance Division
Oklahoma Department of Career and Technology Education
1500 West 7th Ave
Stillwater, OK 74074
(800) 522-5810
(405) 377-2000 (Voice)
(405) 743-6816 (TDD)
FAX: (405) 743-6809

Oklahoma Equipment Connection (OEC)

Seretean Wellness Center, Oklahoma State University

PURPOSE

The Oklahoma Equipment Connection (OEC) is a free service provided by Oklahoma ABLE Tech to assist individuals in obtaining previously owned AT at a potentially reduced cost to the individual. The OEC allows Oklahomans to recycle AT through an information exchange service in which individuals can list those items no longer needed on a public database. Both buyers and sellers can access the OEC list of used AT either by calling the OEC toll free number or through the Internet.

CONTACT PERSON

Diana Sargent,
Oklahoma ABLE Tech
OSU Seretean Wellness
Center
1514 W Hall of Fame
Stillwater, OK 74078-2026
(405) 744-9748 (Voice)
(888) 885-5588 (Voice/TDD)
FAX: (405) 744-2487
<http://oec.okstate.edu/>

ELIGIBILITY

- Persons with disabilities, their family members or professionals that serve individuals with disabilities.

AT SERVICES PROVIDED/COVERED

- Information & Referral

AT DEVICES PROVIDED/COVERED

- Various previously owned AT devices are available for sale.

APPLICATION PROCESS

- To list an item on the OEC database, call (888) 885-5588.

PIECES OF THE PUZZLE

- If you are interested in listing an item for sale, call the OEC toll-free number or e-mail from the OEC web site. If you are interested in obtaining more information or purchasing a particular item, you are responsible for contacting the seller. Individuals may call the OEC toll-free number to obtain the seller's contact information. Once the two parties (buyer and seller) have made contact, they assume responsibility for all arrangements involved in the exchange.
- Oklahoma ABLE Tech distributes a hard copy of the OEC list of previously owned items approximately six times a year. If you would like to be on the mailing list, call the OEC toll-free number or access the OEC web site.
- The OEC lists AT items by the following categories: AAC/Communication Aids, Educational/Adapted Toys, Computers with Accessibility Features, Environmental/Personal Care, Mobility/Seating Positioning, Safety/Alert Health, Switch, Vehicle Lifts/Accessories.

Oklahoma Library for the Blind & Physically Handicapped

Division of Visual Services, Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE

The Oklahoma Library for the Blind and Physically Handicapped (OLBPH) in the Division of Visual Services offers services for persons who are blind, visually impaired and those with disabilities which prevent them from using regular print materials. Thousands of books, textbooks and periodicals in recorded and Braille formats and playback equipment are available through the library at no charge and are sent and returned via postage-free mail. As a regional depository for the Library of Congress National Library Services for the Blind and Physically Handicapped, OLBPH circulates additional materials to patrons through reciprocal agreements with other regional libraries.

CONTACT PERSON

Vicky Golightly, Public
Information Officer
Oklahoma Department of
Rehabilitation Services
Division of Visual Services
300 NE 18th St
Oklahoma City, OK 73105
(405) 521-3514
(800) 523-0288
(405) 521-4672 (TDD)
FAX: (405) 521-4582
www.library.state.ok.us
email: library@drs.state.
ok.us

FINANCIAL CRITERIA

- None

ELIGIBILITY

- A person with a visual, physical, or learning disability that prevents or limits the ability to read standard print. People with both permanent and temporary disabilities may be served.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Loan of tape recorded and braille books
- Loan of cassette machines for playing talking books
- Loan of descriptive videos
- Newslines: newspapers read over the phone by computer. Braille, tape, and large print textbooks and specialized instructional equipment for visually impaired children and youth in Oklahoma Schools

AT DEVICES PROVIDED/COVERED

- Playback machines for reading talking books are loaned.

APPLICATION PROCESS

- To request an application for service, books and operating equipment, contact the Oklahoma Library for the Blind & Physically Handicapped.

Oklahoma Telecommunications Program

Services to the Deaf and Hard of Hearing, Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE

The Telecommunications Program of the Oklahoma Department of Rehabilitation Services, Services to the Deaf and Hard of Hearing was established by legislation in 1986 as an accessibility program, which distributes equipment such as TTYs, amplified telephones, ring signalers, and other types of equipment to Oklahomans who are deaf, hard of hearing, speech impaired, or deaf-blind, regardless of age or income. Part of the Telecommunications Program is the Senior Citizen Hearing Aid Project, as described on page 73. Individuals must meet financial eligibility requirements.

CONTACT PERSON

Oklahoma School for the Deaf
1100 E. Oklahoma Street
Sulphur, OK 73086
(580) 622-4900
(888) 685-3323
FAX: (580) 622-4950
www.okreha.org

ELIGIBILITY

To be eligible, a person must:

- Be a resident of the State of Oklahoma.
- Provide verification of:
 - A. Hearing or speech impairment with loss severe enough requiring use of a TDD or amplifier to use the telephone. The following persons are qualified to verify applicant's disability:
 1. Any physician licensed to practice medicine in Oklahoma
 2. Audiologist
 3. Speech pathologist
 4. Vocational rehabilitation counselor, or
 5. Other individual or agency with records to verify disability.
 - B. Income may be verified with a copy of last year's 1040 tax form, or if one was not filed, a copy of social security checks, disability checks, a statement from applicant's employer, social worker, or social security worker would be acceptable.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Maintenance & Repairs
- Training for Consumer & Family
- Assessments & Evaluations (Senior Citizen's Hearing Aid Project)

AT DEVICES PROVIDED/COVERED



Aids for Hearing Impaired



Augmentative Communication

APPLICATION PROCESS

- Contact the Oklahoma DRS Services to the Deaf and Hard of Hearing and request an application form.

APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).
2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written "Request for a Fair Hearing" by the consumer.
3. Individuals filing a "Request for a Fair Hearing" may request a confidential mediation session to resolve grievances. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.
4. After filing a "Request for a Fair Hearing," the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the Withdrawal of Request for Hearing Form must be completed; otherwise, the hearing will continue.
5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the

Oklahoma Telecommunications Program (DRS) – continued

- director of DRS within 30 days of the completion of the hearing.
6. Individuals may request a review of the hearing officer's decision by the Cabinet Secretary within 20 days of the decision.
 7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224.

PIECES OF THE PUZZLE

- DRS resources are limited. Applicants may be placed on a waiting list for services.
- Individuals who have an income above the allotted guideline contribute to the program based on a sliding scale. Family income and number of people in the family are used to determine costs for each individual.

Senior Citizens Hearing Aid Project

Services to the Deaf and Hard of Hearing

Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE

Services to the Deaf and Hard of Hearing Unit of the Department of Rehabilitation Services provides one (1) hearing aid at little or no cost to individuals who are 60 years of age or older and have a hearing loss of 35 decibels or greater in the better ear. Hearing loss must be determined by a contracted audiologist selected by the applicant. One hearing aid will be purchased per person. Based on income eligibility, a sliding scale co-payment may apply.

CONTACT

Oklahoma School for the Deaf
1100 E. Oklahoma Street
Sulphur, OK 73086
(580) 622-4900
(888) 685-3323
FAX: (580) 622-4950
<http://okrehab.org>

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Current resident of the state of Oklahoma,
- At least 60 years of age,
- Allowable income levels for this service are 200% of the current income guidelines for food stamps. Individuals earning above the income guidelines will contribute an amount of 10% above the allowable income levels as a co-payment for the AT, and
- Have a 35db hearing loss in your better ear as determined by a contracted audiologist.

AT SERVICES PROVIDED/COVERED

- Assessments and Evaluations
- Information and Referral

AT DEVICES PROVIDED/COVERED



Aids for Hearing Impaired

APPLICATION PROCESS

- Complete an application for the equipment distribution program and return to the Services for the Deaf and Hard of Hearing Office.
- Income verification must be included with the application. If you currently file income tax with the IRS, provide a copy of the front page of your 1040 plus verification of the Social Security income. (Because Social Security Income is often not declared on the 1040, it is necessary to send both documents.)

PIECES OF THE PUZZLE

- This program has very limited funding. By the end of each fiscal year, there is a waiting list.
- Services to the Deaf and Hard of Hearing can provide you with a list of participating audiologists that you may choose from to provide the needed hearing test and hearing aid.

Social Security Disability Insurance (SSDI)

Social Security Administration (SSA)

PURPOSE

Social Security Disability Insurance (SSDI) is administered both nationally and locally by the Social Security Administration (SSA). SSDI is a social insurance program for individuals who are blind or disabled, who are unable to work as a direct result of the disability, and who have paid into the Social Security program for approximately one-half the number of years since age 21 and who are under 65 years of age. A wage earner and his or her dependents can receive benefits if the individual is determined to be disabled based on a specific list of criteria.

CONTACT PERSON(S)

Contact your local Social Security office or call the Social Security Administration at:
(800) 772-1213
(800) 325-0778 (TDD)

Social Security publications and information are available on the Internet.
Web Site: www.ssa.gov

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- The SSDI payment amount is based on a worker's lifetime average earnings covered by Social Security. The payment amount may be reduced by workers compensation payments and /or public disability benefits. It is not affected by other income or resources.
- Persons must have a severe mental or physical impairment (including blindness) that is verified by a physician based on lab tests, examinations, or other objective medical procedures.
- The disability must have lasted or is expected to last a minimum of twelve (12) consecutive months or result in death.
- The disability must prevent the person from doing his or her work or other gainful activity.
- The spouse and dependent children of fully insured workers, including adult children with disabilities whose disability began prior to age 22, also are eligible for benefits upon the retirement, disability or death of a primary beneficiary.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered. However, after receiving disability benefits for two years, the individual will be automatically enrolled in and able to access AT services available through Medicare.

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered. However, after getting disability benefits for two years, the individual will be automatically enrolled in and able to access AT devices available through Medicare.

APPLICATION PROCESS

- Apply in person or by phone at your local Social Security office, or call (800) 772-1213 for an appointment with a Social Security representative who will help with the application. Be prepared to provide information about:
 - the medical problem(s) that prevents an individual from working and the date the individual stopped working,
 - names, addresses, and phone numbers of all the doctors, hospitals and clinics visited for medical treatment (Individuals will be asked to sign forms which authorize these sources to release their medical records.),
 - information on medical tests including the times and places,
 - jobs for the last 15 years, including the physical and mental demands of each job,
 - education, and
 - current daily activities.
- The application is forwarded to the Disability Determination Section (DDS) in Oklahoma City. Under an agreement with SSA, DDS follows federal regulations to process and make decisions on disability claims. (DDS is the state agency administering this federal program.)
- An adjudicator who is trained in the SSA Disability Program will be responsible for compiling the case by obtaining medical records. If the medical information obtained is incomplete or not current, DDS may authorize and pay for an examination by the applicant's doctor.
- A team at DDS will review the case to compare it to the medical disability rules of SSA in order to make a decision on the application.

Social Security Disability Insurance (SSDI) – continued

APPEALS PROCESS FOR ALL SSA PROGRAMS

- Whenever SSA makes a decision that affects eligibility or benefits, a letter is sent explaining the decision. If the applicant disagrees, the decision may be appealed and SSA will help with completion of the paperwork. There are four levels of appeal. Individuals may wish to appeal the decision. Throughout the appeals process, there are 60 days at every level to appeal a decision to the next level.

PIECES OF THE PUZZLE

- You can receive Social Security disability benefits at any age and certain members of one's family may also qualify for benefits on one's record. They include:
 - An unmarried son or daughter, including an adopted child, or, in some cases, a stepchild or grandchild. The child must be under 18 or 19 if in high school full time.
 - An unmarried son or daughter, 18 or older, if he or she has a disability that started before age 22. (If a disabled child under 18 is receiving benefits as a dependent of a retired, deceased, or disabled worker, someone should contact Social Security to have his or her checks continued at 18 on the basis of disability.)
 - A spouse who is 62 or older, or any age if he or she is caring for a child of yours who is under 16 or disabled and also receiving checks.
- The process to determine disability is based on answering the five following questions:
 1. Are you working? If you are and your earnings average more than \$810 a month, you generally cannot be considered disabled. This income level is adjusted annually.
 2. Is your condition "severe"? Your impairment(s) must interfere with basic work-related activities for your claim to be considered.
 3. Is your condition found in the list of disabling impairments? SSA maintains a list of impairments for each of the major body systems that are so severe they automatically mean you are disabled. If your condition is not on the list, SSA will have to decide if it is of equal severity to an impairment on the list. If it is, the claim is approved. If not, go on to the next step.
 4. Can you do the work you did previously? If your condition is severe, but not at the same or equal severity as an impairment on the list, then SSA must determine if it interferes with your ability to do the work you did in the last 15 years. If it does not, your claim will be denied. If it does, your claim will be considered further.
 5. Can you do any other type of work? If you cannot do the work you did in the last 15 years, SSA will look to see if you can do any other type of work. If you cannot do any other kind of work, your claim will be approved.
- If you are blind, the Social Security Administration has a publication in large print, Braille, and on cassette entitled "If You Are Blind, What Social Security and SSI Will Do For You." To obtain a copy in large print call (800) 772-1213. To obtain a copy in either Braille or on cassette, contact: Braille Services Unit, Room 1-H-23 Operations Building, Social Security Administration, 6401 Security Blvd., Baltimore, MD 21235 or call (410) 965-6414.
- Workers with disabilities receiving SSDI benefits are eligible for coverage under Medicare - Part A. However, there is a 24-month waiting period between the month in which the worker becomes entitled to SSDI benefits and the month in which the worker becomes eligible for Medicare. Since there is a 5-month waiting period for SSDI benefits, an individual may have to wait 29 months from the determination of disability until Medicare coverage begins.

Social Security Work Incentives: Blind Work Expenses

Social Security Administration (SSA)

PURPOSE

Administered by the Social Security Administration (SSA), the blind work expenses program is a work incentive program for persons who are blind that receive SSI and/or SSDI benefits. The program permits a person who is blind to exclude earned income which is used to meet the expenses of working. The expenses need not be related to blindness. Examples include the portion of a person's earnings used to pay income taxes, social security taxes, union dues, meals consumed during work hours, transportation costs, or guide dog expenses. (This list is not all inclusive.) A blind person could earn up to \$1350 a month in 2004 before your earnings affect your benefits. The income level for blind workers changes each year to reflect changes in general wage levels. These same blind work expenses can be deducted, under certain circumstances, from earned income to determine an SSI beneficiary's countable earned income. Thus, the cost of many AT devices and services required for employment can be paid for by employment earnings that would otherwise have reduced the disabled person's SSDI or SSI benefits.

CONTACT

Social Security Administration (SSA)
 (800) 772-1213
 www.ssa.gov

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Persons must be determined blind by the Social Security Administration.
- Persons must meet all the eligibility requirements for SSI or SSDI with the exception of income and/or resources.
- If SSI is not received because of excess income or resources, deducting blind work expenses may help an individual to qualify for SSI.
- Blind work expenses are deductible for substantial gainful activity (SGA) and SSI payment purposes when:
 - the expenses are directly related to enabling an individual to work,
 - the cost is paid by the person that is blind and is not reimbursable by another source such as Medicare, Medicaid, private insurance, etc., and
 - the expense is "reasonable" (e.g., it represents the standard charge for the item or service in the person's community).

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED

- | | |
|---|--|
|  Aids for Daily Living |  Educational Devices & Adaptations |
|  Aids for Hearing Impaired |  Environmental Controls |
|  Aids for Vision Impaired |  Medical Supplies |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Computer Applications |  Vehicle Modifications |
|  Worksite & Office Modifications |  Wheelchairs & Mobility Aids |

APPLICATION PROCESS

- Contact the SSA office at (800) 772-1213 to discuss and develop your work plans and blind work expenses exclusions. Ask to speak with an employee who is knowledgeable about SSA work incentives.
- The Social Security Administration field office determines whether expenses may be deducted from earnings. In making this determination, the field office may:
 - Request the beneficiary or the representative to verify the need for the work-related expense (by telephone or in writing); and
 - Ask a beneficiary or representative if the person is paying for the item/service and to submit proof(s).

Blind Work Expenses – continued

For assistance with SSI Work Incentive and Benefits Planning, contact a Benefits Counselor at:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for
Mental Illness (NAMI) -
Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)

Statewide
Oklahoma Benefits
Planning & Assistance
Project
(405) 325-8130 (TDD)
(866) 608-8873 (TDD)

PIECES OF THE PUZZLE

- The cost of work related expenses, items and services that a person needs to work are deducted from gross earnings, even if these items and services are also needed for non-work activities. The deductions can be made only if:
 - The cost of the item or service is paid by the person with the disability; and
 - The person has not been, and will not be reimbursed for the expense.
- The amount a person pays towards the cost of the items and services is deducted from gross earnings. Only after these expenses are deducted is a determination made as to whether “countable earnings” will affect the income threshold of \$1350.
- Blind work expenses are also excluded from earned income in figuring an SSI beneficiary’s monthly payment amount.
- The AT must enable the person to perform a job, get to a job or maintain employment.
- Because the person is essentially paying for the AT with his or her own money, he or she will own the AT device(s).
- Another special rule for blind persons working while receiving Social Security benefits is if you are 55 to 65, a more lenient rule is used to determine your inability to work. It says that you can receive disability benefits if you cannot do the same or similar work you did before you reached 55 or became blind, whichever is later. (The regular rule requires that a disabled person be unable to do any type of work in the general economy.)
- For more information on special rules for blind persons, ask Social Security for the publication “If You Are Blind- How We Can Help” (Publication No. 05–10052):

Social Security Administration
Dallas Region VI
Attn.: Disability Programs Branch
Room 1440
1200 Main Tower Building
Dallas, TX 75202
(214) 767-3036
FAX: (214) 767-4465

- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work and benefits-related decisions, contact a Benefits Counselor.
- SSI or SSDI recipients between the ages of 16-64 are eligible to receive a Ticket to Work voucher which will assist them in seeking employment opportunities. See Appendix A for details on Ticket to Work.

Social Security Work Incentives: Impairment-Related Work Expenses (IRWE) Social Security Administration (SSA)

PURPOSE

The Impairment-Related Work Expenses (IRWE) program is a work incentive program for persons with disabilities who receive SSI and SSDI benefits. It is administered by the Social Security Administration (SSA) and applies to all SSDI and those SSI beneficiaries who are not blind. IRWE provides the cost of certain items and services related to the person's impairment and necessary for work to be deducted from earnings in determining if the person is engaging in Substantial Gainful Activity (SGA). SGA, usually average earnings of \$810 or more per month, will cause SSDI benefits to cease. These same Impairment-Related Work Expenses can be deducted, under certain circumstances, from earned income to determine an SSI beneficiary's countable earned income. Thus, the cost of many AT devices and services required for employment can be paid for by employment earnings that would otherwise have reduced the disabled person's SSDI or SSI benefits.

CONTACT

Social Security Administration (SSA)
(800) 772-1213
www.ssa.gov

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Persons must have a disability.
- Persons must meet all the eligibility requirements for SSI or SSDI with the exception of income and/or resources.
- If SSI is not received because of excess income or resources, deducting impairment-related work expenses may help an individual to qualify for SSI.
- IRWE are deductible for SGA and SSI payment purposes when:
 - the expenses are directly related to enabling an individual to work;
 - a person needs the item or services in order to work due to a severe physical or mental impairment;
 - the cost is paid by the person with a disability and is not reimbursable by another source such as Medicare, Medicaid, private insurance, etc.; and
 - the expense is "reasonable" (e.g., it represents the standard charge for the item or service in the person's community).

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED*

- | | |
|--|---|
|  Aids for Daily Living |  Educational Devices & Adaptations |
|  Aids for Hearing Impaired |  Environmental Controls |
|  Aids for Vision Impaired |  Seating & Positioning Equipment |
|  Augmentative Communication |  Vehicle Modifications |
|  Computer Applications |  Wheelchairs & Mobility Aids |
| |  Worksite & Office Modifications |

* Note: All must be needed to achieve work-related goals.

APPLICATION PROCESS

- Contact the SSA office at (800) 772-1213 to discuss and develop your work plans and an IRWE. Ask to speak with an employee who is knowledgeable about IRWE and other SSA work incentives.
- The Social Security Administration field office determines whether expenses may be deducted from earnings. In making this determination, the field office may:
 - Request the beneficiary or the representative to verify the need for an IRWE (by telephone or in writing); and
 - Ask a beneficiary or representative if:
 - The item/service is related to the impairment and is necessary to enable the person to perform his or her job;
 - The person is paying for the item/service (and to submit proofs); and
 - Some other source is paying for the item/service and how long that funding will continue.

SOCIAL SECURITY WORK INCENTIVES: IMPAIRMENT-RELATED WORK EXPENSES

(IRWE) – CONTINUED

For assistance with SSI Work Incentive and Benefits Planning, contact a Benefits Counselor at:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for
Mental Illness (NAMI) -
Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)

Statewide
Oklahoma Benefits
Planning & Assistance
Project
(405) 325-8130 (TDD)
(866) 608-8873 (TDD)

PIECES OF THE PUZZLE

- The cost of certain impairment-related items and services that a person needs to work are deducted from gross earnings in figuring Substantial Gainful Activity (SGA), even if these items and services are also needed for non-work activities. The deductions can be made only if:
 - The cost of the item or service is paid for by the person with the disability; and
 - The person has not been and will not be reimbursed for the expense.
- The amount a person pays towards the cost of the items and services is deducted from gross earnings. Only after these expenses are deducted is a determination made as to whether “countable earnings” represent SGA. IRWE may reduce earnings below SGA level.
- IRWE are also excluded from earned income in figuring a SSI beneficiary’s monthly payment amount.
- The AT must enable the person to perform a job, get to a job or to maintain employment. Only items that meet this requirement can be deducted.
- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work and benefits-related decisions, contact a Benefits Counselor.
- SSI or SSDI recipients between the ages of 16-64 are eligible to receive a Ticket To Work voucher which will assist them in seeking employment opportunities. See Appendix A for details on Ticket to Work.
- Because the person is essentially paying for the AT with his or her own money that has been set aside in the IRWE, he or she will own the AT device(s).
- Often a person has to pay for the work-related services and items (including AT) over a period of time. Many vendors require the full payment at the time of purchase. Therefore, a person may want to borrow money under the Alternative Financing Program and deduct the payments as an IRWE. (See p. 110, BancFirst Alternative Financing Program)

Social Security Work Incentives: Plan for Achieving Self-Support (PASS) Social Security Administration (SSA)

PURPOSE

The Plan for Achieving Self-Support (PASS) allows a SSI recipient to set aside income for a specified amount of time (up to 48 months) in order to achieve an employment-related goal. Money can be set aside for education, equipment, work-related training, starting a business or for numerous other reasons to help obtain or keep employment. Income and resources set aside are excluded only under the SSI earnings and resource tests. Anyone who has a disability and receives SSI can have a PASS. Plans for Achieving Self-Support must be approved by the Social Security Administration prior to using them as a means to exclude income from SSI calculations. The self-support plan allows a person to devote substantial existing personal assets to the acquisition of assistive technology (AT) without threatening the level of assistance provided by SSI. When focusing on AT devices and services, it will be necessary to clarify in the PASS the relationship of this technology to the individual's work-related goal.

CONTACT

Social Security
Administration (SSA)
(800) 772-1213
www.ssa.gov

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Persons must be blind or disabled.
- Persons must meet all the eligibility requirements for SSI with the exception of income and/or resources.
- The individual must have either earnings, unearned income, or resources to set aside in a PASS.
- If SSI is not received because of excess income or resources, developing a PASS may help an individual to qualify for SSI.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED*

 Aids for Daily Living	 Environmental Controls
 Aids for Hearing Impaired	 Home Modifications
 Aids for Vision Impaired	 Seating & Positioning Equipment
 Augmentative Communication	 Vehicle Modifications
 Computer Applications	 Wheelchairs & Mobility Aids
 Educational Devices & Adaptations	 Worksite & Office Modifications

* Note: All must be needed to achieve work-related goals.

APPLICATION PROCESS

- Contact the SSA office at (800) 772-1213 to discuss and develop your work plans and a PASS. Ask to speak with an employee who is knowledgeable about PASS and other SSA work incentives.
- A PASS must contain the following to be approved by SSA:
 - The plan must have a designated and feasible work goal.
 - The plan must be in writing.
 - The plan must be designed for the individual's needs, goals, abilities, and circumstances.
 - The plan must include a specific financial plan.
 - The plan must include a specific and limited time frame for achieving work goals (no longer than 48 months).
 - The plan must describe how the funds to be set aside must be clearly identifiable and used specifically just for the PASS. (A separate savings account for the PASS is required.)
- Persons with disabilities have a fundamental role in developing their own plan. They can write their own plan or select persons to assist them such as parents, educators, vocational counselors, job coaches, social workers, or employers.
- The Social Security Administration MUST approve the PASS before it can go into effect.
- The PASS is a contract with SSA. The steps and goals outlined in the plan must

Social Security Work Incentives: Plan for Achieving Self-Support (PASS) - continued

For assistance with SSI Work Incentive and Benefits Planning, contact a Benefits Counselor at:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for
Mental Illness (NAMI)
Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)

Statewide
Oklahoma Benefits
Planning & Assistance
Project
(405) 325-8130 (TDD)
(866) 608-8873 (TDD)

be strictly observed and can only be changed with written approval of an SSA representative.

- As with any SSA program, any changes in income, living arrangement or disability must be immediately reported to your SSA representative.

PIECES OF THE PUZZLE

- Used effectively, a PASS can allow a person receiving SSI to return to or enter the work force.
- A PASS allows a person to reach a work goal while not penalizing the amount of SSI received. This program is beneficial for those in education or training programs leading to self-support, those needing AT in place before starting to work, and persons whose AT cost will exceed combination of wages and SSI income.
- SSA is merely excluding the money used to pay for the device(s) from earned income, allowing the person to continue to receive applicable amounts of benefits.
- Because the person is essentially paying for the AT with his or her own money that has been set aside in the PASS, he or she will own the AT device(s).
- The AT must enable the person to perform a job, get to a job or maintain employment. Only items that meet this requirement can be deducted.
- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project's counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work and benefits-related decisions, contact a Benefits Counselor.
- SSI or SSDI recipients between the ages of 16-64 are eligible to receive a Ticket To Work voucher which will assist them in seeking employment opportunities. See Appendix A for details on Ticket to Work.
- Often a person has to pay for the work-related services and items (including AT) over a period of time. Many vendors require the full payment at the time of purchase. Therefore, a person may want to borrow money under the Alternative Financing Program and deduct the payments as an IRWE. (See p. 110, BancFirst Alternative Financing Program)

SoonerStart – Early Intervention Program

Special Education Services Division

Oklahoma State Department of Education

PURPOSE

SoonerStart is Oklahoma's early intervention program established under Part C of the Individuals with Disabilities Education Act (IDEA). The SoonerStart program provides case management, evaluation, AT devices and services, and intervention for eligible infants, toddlers, and their families. SoonerStart is a joint effort of the Oklahoma Departments of: Education, Health, Human Services, Mental Health and Substance Abuse Services, Health Care Authority and the Commission on Children and Youth. Its lead agency is the Oklahoma State Department of Education.

CONTACT PERSON(S)

Lead Agency:
Mark Sharp, Associate
Director, Early Intervention
Oklahoma State Dept. of Ed.
2500 N Lincoln, Room 510
Oklahoma City, OK 73105
(405) 521-4880
FAX: (405) 522-1590
<http://se.sde.state.ok.us/ses/birth-3yrs/index.html>

Service Provision Agency:
Glenda Rogers, Director
SoonerStart Early
Intervention
Oklahoma State Dept. of
Health
1000 N.E. 10th, Room 803
Oklahoma City, OK 73117
(405) 271-9444 ext. 56806
(405) 271-8333
FAX: (405) 524-0417
www.okkids.org/home.htm

ELIGIBILITY

- Infants and toddlers birth through 36 months of age who:
 - exhibit a delay in their developmental age compared to their chronological age of 50% in one, or 25% in two or more of the following areas: cognitive, physical, communication, social/emotional, or adaptive development; or
 - have a diagnosed physical or mental condition that has a high probability of resulting in delay. This includes, but is not limited to: chromosomal disorders, neurological abnormalities, inborn errors of metabolism, genetic disorders, congenital malformations of the brain, congenital infections, sensory abnormalities, impairments, or identified syndromes.
- There is no direct cost to families for early intervention services, regardless of the family's income.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Information & Referral
- Advocacy/Other
- Locating Alternate Funding
- Training for Consumer & Family
- Fabrication of Devices
- Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

- | | |
|---|--|
|  Adapted Toys & Games |  Augmentative Communication |
|  Aids for Daily Living |  Seating & Positioning Equipment |
|  Aids for Hearing Impaired |  Wheelchairs & Mobility Aids |
|  Aids for Vision Impaired | |

APPLICATION PROCESS

- Families should contact the Early Intervention Coordinator at their Regional Early Intervention Unit. Referrals can also be taken through the Oklahoma Area Service Information Systems (OASIS) at (800) 426-2747.
- Within two days of receiving a referral, the Early Intervention Unit assigns a resource coordinator to provide case management services to the family. The resource coordinator provides families with information about their rights, available services and other resources. The resource coordinator also notifies the appropriate SoonerStart service provider to arrange for clinical intake and developmental / health screenings as needed.
- After the completion of appropriate multidisciplinary evaluations, a meeting is held to determine eligibility and needs for service provision. The meeting includes parents, resource coordinator, appropriate evaluation team members and service providers.
- If the child is determined eligible, an Individualized Family Service Plan (IFSP) is developed.

SoonerStart – Early Intervention Program – continued

Interagency

Coordination:

Treasa Landsdowne,
ICC Coordinator, Oklahoma
Commission on Children and
Youth

500 N. Broadway, Suite 300
Oklahoma City, OK 73102
(405) 335-9288
(405) 606-4918
FAX: (405) 524-0417
www.okkids.org/home.htm

See Appendix B for list
of SoonerStart Early
Intervention Coordina-
tors and Regional Early
Intervention Units.

CONTACT PERSON(S)

Oklahoma Parents Center

Sharon Bishop, Executive
Director
4600 SE 29th, Ste 115
Del City, OK 73115
(405) 619-0500 (TDD)
(877) 553-4332 (TDD)
FAX: (405) 670-0776

OASIS

Madalyn McCollom,
Director
P.O. Box 26901
Oklahoma City, OK 73190
(800) 426-2747 (TDD)
(405) 271-6302 (TDD)
FAX: (405) 521-6305

FINANCIAL CRITERIA

- See “Eligibility.”

APPEALS PROCESS

1. Informal Process: Families should go back to the Early Intervention Coordinator with concerns about services and ask for a meeting to work out the request through local procedures to expedite resolution of the problem. However, families have the right to go through the formal process, in addition to, or in lieu of, the informal process.
2. Formal Process: Upon receipt of a complaint or request for a due process hearing, the Early Intervention Unit will offer Mediation within five working days of receiving the complaint or hearing request. A request for a due process hearing must be in writing, signed, and addressed to the Oklahoma State Department of Health, PO Box 53551, Oklahoma City, OK, 73152.
3. The Oklahoma Parents Center is available to provide information on federal and state laws regarding the provision of early intervention services, and parent rights and responsibilities to all eligible infants and toddlers and their families.

PIECES OF THE PUZZLE

- The IFSP is a coordinated plan of service based on the identified needs of the individual child and family. The IFSP is jointly developed by the family and appropriate early intervention personnel.
- The early intervention services identified in the IFSP may include assistive technology devices that are used to increase, maintain or improve the functional capabilities of children with disabilities.
- AT devices provided by the early intervention program remains the property of the program.
- At least 90 days before the child’s third birthday, a meeting to ensure a smooth transition from SoonerStart to the preschool program under Part B of IDEA will be held. If the child is eligible for special education services, any needs for AT will be addressed by the Individual Education Plan (IEP). (See Special Education Programs [Local Education Agency] in this section)

Special Education Programs (Local Education Agency)

Special Education Services Division, Oklahoma State Department of Education (OSDE)

PURPOSE

Since 1975, the federal government has mandated a free and appropriate public education (FAPE) for all children with disabilities, including those children whose disabilities are multiple and severe. Oklahoma's public schools are responsible for ensuring that each student, regardless of disability, receives an appropriate educational program that meets his or her individual needs. The Special Education Services Division of the Oklahoma State Department of Education exists to help local school systems provide special education and related services so that all students with disabilities can develop into productive and successful citizens. Under federal special education law and state rules, students with disabilities who require AT devices or services in order to receive a FAPE are eligible for those devices and/or services as specified in the student's Individualized Education Program (IEP). The Special Education Services Division provides technical assistance to local school systems concerning the provision of AT devices and services to students with disabilities, primarily through the Oklahoma Assistive Technology Center (OATC).

ELIGIBILITY

- Includes all children with disabilities, ages 3-21.
- For students who are not currently receiving special education services, a multidisciplinary team including the parents/guardians may request a referral for special education. If the team suspects the student to have a disability, the team implements the following sequence of events to determine if special education services are required and to evaluate if the child would benefit from education: 1) evaluation and eligibility determination; 2) program planning (development of an IEP); 3) implementation of the IEP; and 4) review of student progress and the IEP at least annually.
- As part of an initial evaluation, a group of qualified professionals and the parent/guardian shall review existing evaluation data and/or new evaluation data.
- If the student has unique physical, sensory or communication needs, the team will address a comprehensive evaluation to determine if AT devices and/or services are needed. The evaluation may include an assessment of the student's functioning in several areas: cognitive, academic, auditory, vision, speech/language, and motor skills, and must consider AT needs and identify appropriate devices and/or services.
- If the student is determined ineligible for special education programs, AT may be accessed through the provisions of the Americans With Disabilities Act (ADA) or Section 504 of the Rehabilitation Act. See Appendix A for more information on obtaining AT through ADA or Section 504.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Assessments & Evaluations
- Locating Alternate Funding
- Fabrication of Devices
- Training for Consumer & Family
- Supporting Software
- Maintenance & Repairs
- Advocacy/Other (Devices required by IEP)

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Adapted Toys & Games |  Augmentative Communication |
|  Aids for Daily Living |  Computer Applications |
|  Aids for Hearing Impaired |  Educational Devices & Adaptations |
|  Aids for Vision Impaired |  Recreation & Leisure Devices |
|  Environmental Controls |  Seating & Positioning Equipment |
|  Wheelchairs & Mobility Aids | |

APPLICATION PROCESS

- Parents or educators of students with disabilities who have suspected AT needs should inquire regarding referral for evaluation of these needs by the local school system. (See information above under "Eligibility" for a description of the evaluation process.)

Special Education Programs (Local Education Agency) – continued

CONTACT PERSON(S)

Misty Kimbrough
Special Education Services
Division
Oklahoma State Dept. of
Ed.
2500 N Lincoln Blvd, Rm 411
Oklahoma City, OK
73105-4599
(405) 521-4873
(405) 521-4875 (TDD)
FAX: (405) 522-3503

Maria Jones
Oklahoma Assistive
Technology Center
University of Oklahoma
Health Sciences Center
1600 N Phillips
Oklahoma City, OK 73104
(405) 271-3625
(405) 271-1705 (TDD)
(800) 700-6282
FAX: (405) 271-1707
www.ah.ouhsc.edu/oatc/

Oklahoma Assistive
Technology Center
OU-Tulsa, Schusterman
Campus
4502 E. 41st Sr.
Tulsa, OK 74135
(918) 660-3281
FAX: (918) 660-3297

Sharon Bishop
Executive Director
Oklahoma Parents Center
4600 SE 29th, Ste 115
Del City, OK 73115
(405) 619-0500 (TDD)
(877) 553-4332 (TDD)
FAX: (405) 670-0776

See Appendix B for Early
Settlement Dispute
Mediation Program
Regional Offices.

APPEALS PROCEDURE

1. Oklahoma Parents Center is available to provide information on federal and state laws that guarantee a child's right to a Free Appropriate Public Education (FAPE) and parental rights and responsibilities.
2. Formal complaints should be filed with the local educational agency and be addressed to the superintendent or administrator of the school district. Assistance regarding complaints can also be provided through:

Complaints
Special Education Services Division
OK State Department of Education
2500 N Lincoln Blvd, Room 411
Oklahoma City, OK 73105-4599

Complaints must be written and include:

- a) a statement that the local educational agency or other responsible public agency has violated a requirement under Part B of IDEA;
 - b) the facts on which the statement is based;
 - c) complaints which allege a violation has occurred not more than one year prior to the date the complaint was received by the Local Education Agency (LEA) or Oklahoma State Department of Education (OSDE) unless the violation is ongoing or there is a request for compensatory devices for a violation that occurred no more than three years prior to the date the complaint is received by the LEA or OSDE;
 - d) complaints pertaining to a specific child with a disability that include the child's name, date of birth, and current educational status; and
 - e) the signature of person(s) filing the complaint.
3. Special Education Services encourages resolution of disputes between parents and schools through mediation and other informal means of dispute resolution as alternatives to due process hearings. Mediation services are available through the Early Settlement Centers of the Alternative Dispute Resolution (ADR) System of the Administrative Office of the Courts. For mediation information or referral contact (800) 426-2747; Sue Tate, Director of the ADR program, at (405) 521-2450; or call Tom Bell Associate Director, Special Education Services at (405) 521-4858.
 4. A parent or a school may initiate a due process hearing to resolve a dispute regarding the proposal or refusal to initiate or change the identification, evaluation or educational placement of a child or the provision of a FAPE to a child. A parent's request for a due process hearing must be in writing, signed and addressed to the local school administrator and include: child's name; date of birth; current grade or class placement; established or purported disability; and the reason for challenging identification, evaluation, placement, or appropriateness of the education for the child. A copy of the request must also be mailed to:

Attention: Due Process Hearings
Special Education Services
Oklahoma State Department of Education
2500 N Lincoln Blvd.
Oklahoma City, OK 73105-4599

5. The hearing officer's decision will be final and binding unless a request is made to appeal the decision. Either the parent or the school may initiate an appeal of the hearing officer's decision. Appeals must be initiated in writing to the State Department of Education, Special Education Services. Impartial appeals officers conduct the reviews.

Special Education Programs (Local Education Agency) – continued

PIECES OF THE PUZZLE

- It is the program planning process (the IEP) that is important in determining whether the school system is the appropriate entity to obtain AT for a child. If the IEP team determines that an assistive device and/or service is needed for the child to successfully meet the goals and objectives of the IEP, the school system **MUST** provide the individual with the specified AT device and/or service.
- The school system may provide the AT device or service by:
 - a) using existing resources (equipment) that they already have;
 - b) obtaining the needed device through equipment lending libraries;
 - c) locating other sources of funding outside the school district, such as Medicaid;
 - d) asking the parents if they want to obtain the device through their private insurance company, if coverage exists; or
 - e) purchasing the device with district funds. Thus, once the need for AT is written into an IEP, the school district **MUST** ensure that the student obtains the specified AT device and/or service. If parents choose not to use their private insurance, school systems cannot require them to do so.
- Once the school has made a commitment to obtain the specific AT, the child should receive proper training and follow-up to insure that the child will benefit from using the device. In addition, the child's parents, teachers and support staff should receive training on how to use the device and how to maximize the child's use of the device at school, at home, and in the community.
- Just because a parent wants a particular device for his/her child does not mean that the need for that device will be written into the IEP. Although the parent is a member of the IEP team, any and all decisions are **TEAM** decisions. The IEP team must decide whether a particular assistive technology is educationally necessary for the child. Team decisions can occasionally place the parent at odds with other members of the committee. There is a process for resolving disputes if the parent feels that the IEP does not meet the needs of the child. (See "Appeals Procedures" above.)
- If the school district purchases an AT device, the device remains the property of the school system. On a case-by-case basis, the use of school-purchased AT devices in a child's home or in other settings is required if the child's IEP team determines that the child needs access to those devices in order to receive a FAPE.
- When developing transition service plans, be sure to address any AT issues. For example, if the school district has purchased the device, the device stays with that school system when the student graduates, leaves school or even moves to another district. However, a formal mechanism allows school districts to sell or transfer AT devices to parents, other state agencies, or other school districts. For more information, refer to the *Technical Assistance Document: Assistive Technology for Children and Youth with Disabilities*.
- If required by the IEP, the AT must be made available to the student at no cost to the parents, as part of the student's FAPE.
- The Assistive Technology Program for Oklahoma Public Schools is a collaborative program between the Oklahoma State Department of Education and the Oklahoma Assistive Technology Center (OATC).
 - OATC can assist public school personnel by providing information about the classroom use of AT in the following areas: positioning, access, environmental control, augmentative communication, assistive listening, visual aids, mobility, computer-based instruction, recreation/leisure and play, and activities of daily living.
 - OATC staff may also assist school personnel with referral to other appropriate service providers, agencies, vendors or manufacturers.

Special Education Programs (Local Education Agency) – continued

- OATC staff are also available to provide consultative services to schools. This service may include an on-site visit to consult with school personnel regarding issues related to AT devices and/or services. OATC staff will work collaboratively with local school personnel to assist in the assessment, recommendation, implementation, or follow-up phase of providing AT devices and/or services to students with disabilities.
- OATC also provides, for a fee, comprehensive evaluation services. These services include an assessment team of OATC staff who are responsible for all phases of the evaluation process:
 - collecting referral information,
 - planning and conducting the student assessment, and
 - generating an assessment report with recommendations regarding AT devices and/or services.Assistance is also provided in identifying potential funding sources for recommended devices.
- OATC provides school personnel opportunities for awareness and advanced level training through presentations at state and local education conferences and regional training courses. Additionally, school personnel may also arrange preview times in the OATC Computer Access or Augmentative Communication labs.
- School personnel have access to an assistive technology equipment loan program. Short-term loans are available for assessment, preview, and trial purposes.
- The AT Regional Loan Program for Oklahoma Public Schools has equipment available for loan to special educators, related service providers, and assistive technology team members who serve special education students in Oklahoma Public Schools. The equipment is for short-term loan purposes only. This limits its use to school assessment, field test or classroom preview. The equipment is not intended to be used as dedicated equipment for individual students.
- The OATC is a consumer-responsive program providing services and information to people with disabilities across the state. A component of the Division of Rehabilitation Sciences, College of Allied Health, University of Oklahoma Health Sciences Center, OATC's primary service site is in Oklahoma City, with a satellite site in Tulsa. See "Contact Person(s)" for OATC contact information.
- For more information on the Individuals with Disabilities Education Act (IDEA), see Appendix A.
- For more information on how to utilize AT, you may request a copy of *Assistive Technology for Children and Youth with Disabilities* from Oklahoma ABLE Tech by calling: (888) 885-5588.

Supplemental Security Income (SSI)

Social Security Administration (SSA)

PURPOSE

Supplemental Security Income (SSI) is administered both nationally and locally by the Social Security Administration (SSA). The purpose of the SSI program is to assure a minimum level of income to persons who are elderly or have a disability and have limited income and resources. Specific eligibility criteria must be met. Individuals must meet the SSA's definition of "disabled" or "blind," but do not need any social security work credits to obtain SSI payments. There is no disability waiting period for SSI. People may be eligible for SSI even if they have never worked, and they may also receive social security payments IF they are eligible for both. Children and adults with disabilities may qualify for SSI payments.

CONTACT

Contact your local Social Security office, or call the Social Security Administration at:
(800) 772-1213
(800) 325-0778 (TDD)

Social Security publications and information are available on the Internet.
www.ssa.gov

FINANCIAL CRITERIA

- See both "Eligibility" and "Pieces of the Puzzle."

ELIGIBILITY

- Persons 65 or older who have limited income and resources.
- Persons who are blind (child or adult) or have a disability (child or adult) who have limited income and resources. (See "Pieces of the Puzzle.")
- Persons must be a U.S. citizen or be in the U.S. legally.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered. However, SSI recipients are usually able to get Medicaid and thus access AT services.

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered. However, SSI recipients are usually able to get Medicaid and thus access AT devices.

APPLICATION PROCESS

- Apply in person or by phone at your local Social Security office, or call (800) 772-1213 for an appointment with a Social Security representative who will help with the application. Be prepared to provide information about:
 - the medical problem(s) that prevents the individual from working and the date the individual stopped working,
 - names, addresses, and phone numbers of all the doctors, hospitals and clinics visited for medical treatment. (Individuals making applications will be asked to sign forms, which authorize these sources to release your medical records.),
 - information on medical tests including the times and places,
 - jobs for the last 15 years, including the physical and mental demands of each job,
 - education, and
 - current daily activities.
- Application is forwarded to the Disability Determination Section (DDS) in Oklahoma City. Under an agreement with SSA, DDS follows federal regulations to process and make decisions on disability claims. DDS is the state agency administering this federal program.
- An adjudicator who is trained in the SSA Disability Program will be responsible for compiling the case by obtaining medical records. If the medical information obtained is incomplete or not current, DDS may authorize and pay for an examination by the applicant's doctor.
- A team at DDS will review the case to compare it to the medical disability rules of SSA in order to make a decision on the application.

APPEALS PROCESS FOR ALL SSA PROGRAMS

1. Whenever SSA makes a decision that affects eligibility or benefits, a letter is sent explaining the decision.
2. If you disagree you may appeal the decision, and SSA will help you complete the paperwork. There are four levels of appeal. If you disagree with the decision at one level, you may appeal to the next level.
3. You have 60 days from the time you receive the decision to file an appeal to the next level.

Supplemental Security Income (SSI) – continued

For assistance with SSI Work Incentive and Benefits Planning, contact a Benefits Counselor at:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for
Mental Illness (NAMI) -
Oklahoma
Oklahoma City, OK
(405) 230-1900
800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)

Statewide
Oklahoma Benefits
Planning & Assistance
Project
(405) 325-8310 (TDD)
(866) 608-8873 (TDD)

PIECES OF THE PUZZLE

- Whether you can get SSI and the amount of the payments depends on what you own and how much income you have.
- Not all income and resources are counted in determining eligibility for SSI. Generally, the first \$20 a month of unearned income and the first \$65 a month in earnings are not counted. Also not counted are wages used to pay for items or services needed to work because of a disability. Income above these levels usually reduces the amount of the basic SSI payment by \$1 for every \$2 earned. The maximum monthly payment in 2004 is \$564. This amount increases annually.
- A person may be able to get SSI with items worth up to \$2,000. A home and the land adjacent to it are not counted. Personal effects or household goods, automobiles, and life insurance policies may not count, depending on their value. Some items of blind or disabled persons may not count if they will be used to help the person work or earn extra income. The income and resources of the parents of an eligible child under the age of 18 are considered in determining the eligibility and payment for the child.
- The process to determine disability is based on answering the five following questions:
 1. Are you working? If you are and your earnings average more than \$810 a month, you generally cannot be considered disabled.
 2. Is your condition “severe?” Your impairments must interfere with basic work-related activities for your claim to be considered.
 3. Is your condition found in the list of disabling impairments? SSA maintains a list of impairments for each of the major body systems that are so severe they automatically mean you are disabled. If your condition is not on the list, SSA will have to decide if it is of equal severity to an impairment on the list. If it is, the claim is approved. If not, go on to the next step.
 4. Can you do the work you did previously? If your condition is severe, but not at the same or equal severity as an impairment on the list, then SSA must determine if it interferes with your ability to do the work you did in the last 15 years. If it does not, your claim will be denied. If it does, your claim will be considered further.
 5. Can you do any other type of work? If you cannot do the work you did in the last 15 years, SSA will look to see if you can do any other type of work. If you cannot do any other kind of work, your claim will be approved.
- If you are blind, the Social Security Administration has a publication in large print, Braille, and on cassette entitled “If You Are Blind, What Social Security and SSI Will Do For You.” To obtain a copy in large print call (800) 772-1213. To obtain a copy in either Braille or on cassette, contact: Braille Services Unit, Room 1-H-23 Operations Building, Social Security Administration, 6401 Security Blvd., Baltimore, MD 21235 or call (410) 965-6414.
- The primary access to the funding of assistive technology is through the SSI program’s link to the Medicaid program. SSI recipients should make a separate application for Medicaid services with their county DHS office.
- Help is available if you have concerns about working and your social security benefits. Oklahoma has a Benefits Planning, Assistance and Outreach Project that offers a service to SSA beneficiaries and recipients who are considering employment and self-sufficiency. The project’s counselors provide assistance with exploring employment options, information on SSA benefits and incentives for entering the workforce. If you are between the ages of 14 and 64 and interested in support as you make work- and benefits-related decisions, contact a Benefits Counselor.

Supplemental Security Income Disabled Children's Program (SSI-DCP)

Family Support Services Division, Health Related Medical Services Unit,
Department of Human Services

PURPOSE

The Supplemental Security Income-Disabled Children's Program (SSI-DCP) provides specialized goods and services to SSI-disabled recipients under 18 years of age. SSI-DCP is funded by Title V, Maternal and Child Health, Children with Special Health Care Needs program and shares the purpose of maintaining the child in his or her own home and avoiding the institutionalization of disabled children.

CONTACT PERSON

Mike Chapman,
Administrative Officer II
Health Related Medical
Services Unit
Family Support Services
Division
Oklahoma Department of
Human Services
PO Box 25352
Oklahoma City, OK 73125
(405) 521-4092
FAX: (405) 521-4158

See Appendix B for
Oklahoma Department of
Human Services County
Offices.

FINANCIAL CRITERIA

- Must receive SSI benefits.

ELIGIBILITY

- Applicants must be under 18 years of age.
- Applicants must be receiving SSI benefits.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Case Management
- Maintenance & Repairs
- Locating Alternate Funding
- Fabrication of Devices
- Advocacy/Other

AT DEVICES PROVIDED/COVERED

- | | |
|---|--|
|  Adapted Toys & Games |  Hospital Beds |
|  Aids for Daily Living |  Recreation & Leisure Devices |
|  Aids for Hearing Impaired |  Vehicle Modifications * |
|  Aids for Vision Impaired |  Wheelchairs & Mobility Aids † |
|  Seating & Positioning Equipment |  Medical Supplies |

* Vehicle Modifications are limited to the installation of van lifts.

† Limited to crutches and walkers.

APPLICATION PROCESS

- Contact the county office of the Department of Human Services (DHS).

APPEALS PROCESS

1. For grievances that have not been informally resolved, individuals may file a formal grievance using form OCA GR-001 with the assistance of a grievance coordinator.
2. A response to the formal grievance indicating specific actions to resolve the complaint is due five (5) working days from the date the grievance coordinator signed the form. The proposed resolution, as documented on form OCA GR-001A, should occur within thirty (30) days or the grievance is automatically appealed to the next level.
3. Resolutions not accepted by the grievant are appealed to the second level. At this level, the director/administrator of the facility provider is responsible for responding. The area manager is responsible for DDS clients and the area director is responsible for field operation employees. Second level appeals are due three (3) working days from the date the grievance coordinator signed the OCA GR-001A.
4. Further appeals are facilitated by the grievance coordinator and the state Office of Client Advocacy.

Supported Employment Program

Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE

Supported employment is a service which provides competitive work within an integrated employment setting for individuals with the most severe disabilities. Supported employment assists consumers to choose, secure and retain competitive full or part-time jobs. Extensive on-the-job support services are provided by supported employment staff working with the employee with a disability. Other services may include supplemental evaluation services specific to supported employment, job development and placement, off-the-job supports related to employment retention, and ongoing support services to assist the individual to keep his/her job. DRS funds may be used to purchase assistive technology when it is needed by an individual to get a job or to do a job.

CONTACT PERSON(S)

Chuck Gressler,
Community Rehabilitation
Services Unit
Oklahoma Department of
Rehabilitation Services
2401 NW 23rd, Ste 47
Oklahoma City, OK 73107
(405) 522-6531
FAX: (405) 522-6545
<http://okrehab.org/ses.htm>

For area offices, call
the State office.
(405) 951-3508
(800) 845-8476 (TDD)

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Individuals with severe disabilities ages 16 and older who
 - have not worked or have worked only intermittently in competitive employment;
 - have been determined eligible for services; and
 - have a need for on-going support services in order to perform competitive work.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Assessments & Evaluations
- Locating Alternate Funding
- Training for Consumer & Family
- Fabrication of Devices
- Maintenance & Repairs
- Supporting Software
- Advocacy/Other

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Hearing Impaired |  Educational Devices & Adaptations |
|  Aids for Vision Impaired |  Home Modifications |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Computer Applications |  Wheelchairs & Mobility Aids |
|  Environmental Controls |  Worksite & Office Modifications |
|  Vehicle Modifications |  Aids for Daily Living |

APPLICATION PROCESS

- DRS has Rehabilitation Counselors located in offices throughout the state. Contact the DRS office nearest you to apply for services. Signing your name to an application starts your evaluation.
- In the initial interview, the counselor will obtain background information from the person.
- The counselor will then collect needed diagnostic reports to establish eligibility. This may include gathering existing information or sending the person for new examinations and evaluations. The results of a physical examination, an assistive technology evaluation, or other evaluation of vocational potential, if required, are used to determine potential for gainful employment.
- Unless extended evaluation is required, the counselor will make the eligibility determination decision within 60 days of application.
- Once eligibility for services is established, the counselor will work with the individual to develop an Individualized Plan for Employment (IPE) that is designed to result in competitive employment for the individual.

SUPPORTED EMPLOYMENT PROGRAM – CONTINUED

APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).
2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written “Request for a Fair Hearing” by the consumer.
3. Individuals filing a “Request for a Fair Hearing” may request a confidential mediation session to resolve grievances. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.
4. After filing a “Request for a Fair Hearing,” the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the “Withdrawal of Request for Hearing” form must be completed; otherwise, the hearing will continue.
5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the director of DRS within 30 days of the completion of the hearing.
6. Individuals may request a review of the hearing officer’s decision by the Cabinet Secretary within 20 days of the decision.
7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- To provide supported employment services, DRS contracts with Supported Employment Providers. The provision of services by these providers is limited by a number of factors:
 - The number of providers and the geographic area they serve. Many areas of the state have no local provider.
 - Some providers contract to serve persons with specific disabilities.
 - Some providers have long waiting lists due to limited resources.

TRICARE

United States Department of Defense

PURPOSE

The mission of TRICARE is to provide quality health care for members of the Armed Forces, military families, and others entrusted to the Department of Defense's care. It consists of three options: TRICARE Prime, TRICARE Extra, and TRICARE Standard. TRICARE Prime is a voluntary enrollment option that's much like a civilian health maintenance organization (HMO). TRICARE Extra is when you seek care from a provider who's part of the TRICARE network and receive a discount on services, paying reduced cost-shares (five percent below those of TRICARE Standard) in most cases. TRICARE Standard (previously known as CHAMPUS) pays a share of the cost of covered health services that you obtain from a non-network civilian health care provider. There's no enrollment in TRICARE Standard. The annual deductibles, cost-shares and benefits are the same as they were for CHAMPUS. Under this option, you have more freedom to choose your provider of care—but your costs will be higher than with the other two TRICARE options.

ELIGIBILITY

- Eligible family members of active-duty service members.
- Military retirees and their eligible family members.
- Surviving eligible family members of deceased, active, or retired service members.
- Wards and pre-adoptive children.
- Some former spouses of active or retired service members who meet certain length-of-marriage rules and other requirements.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Advocacy/Other
- Information & Referral
- Locating Alternate Funding

AT DEVICES PROVIDED/COVERED

- | | |
|---|--|
|  Aids for Hearing Impaired |  Wheelchairs & Mobility Aids |
|  Aids for Vision Impaired |  Environmental Controls |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Hospital Beds |  Medical Supplies |
|  Prosthetics & Orthotics | |

APPLICATION PROCESS

- In order to use TRICARE, you must be listed in the Defense Department's DEERS (Defense Enrollment Eligibility Reporting System) computerized data base as being eligible for military health care benefits. This includes newborns, who must be enrolled in DEERS before claims for their care as TRICARE eligible patients can be processed. Generally, it is the sponsor's responsibility to make sure that his or her family members are enrolled in DEERS through the nearest military personnel office. All military sponsors should ensure that the status of their families (marriage, divorce, new child, etc.) is current in the DEERS files so TRICARE claims can be processed quickly and accurately.

TRICARE UNITED STATES DEPARTMENT OF DEFENSE— CONTINUED

CONTACT PERSON

TRICARE Service Centers
Region 6
(800) 406-2832

Web Site:
www.tricare.osd.mil

All Oklahoma TRICARE Service
Centers Listed below:

301 N. 1st Ave.
Building 46
Altus AFB, OK 73523-5005

Reynolds Army Community
Hospital
CDRUSAMEDDAC
4300 Thomas St.
Ft. Sill, OK 73503-6300

5700 Arnold St.
Building 5801
Tinker AFB, OK 73145-8102

527 Gott Road
Vance AFB, OK 73705-5105

APPEALS PROCESS

1. Generally, there are three possible levels of review under TRICARE Standard appeal procedures. The levels available in any particular case will be specified in the notice of your right to appeal a particular decision. The three levels include:
 - Reconsideration conducted by TRICARE contractor responsible for the decision in a particular case;
 - Formal review conducted by a contractor or by the TRICARE Service Office (TSO);
 - Hearing administered by the TSO but conducted by an independent hearing officer
2. The appeals process varies depending on whether the denial involves a “medical necessity” determination, factual determination or a provider sanction. All initial and appeal determinations include a section which explains how, where, and by when to file the next level of appeal.

PIECES OF THE PUZZLE

- One TRICARE benefit option is the “Program for Persons with Disabilities.”
- The Program for Persons with Disabilities (PFPWD) is only for seriously disabled persons who are dependents of active-duty members.
- You must apply and get approval before TRICARE Standard can help pay the costs of care.
- You should check with your nearest Health Benefit Adviser (HBA) or TRICARE Service Center (TSC) before applying for benefits under the program.
- Sometimes not using PFPWD benefits for diagnostic and treatment services can save you money. The PFPWD benefits is generally limited to \$1,000 per month. You may instead be able to get these services under the basic TRICARE Standard program, where you may have to pay only a maximum of \$1,000 in a fiscal year (this is the “catastrophic cap” on expenses for active duty families).
- If you decide to use PFPWD for the needed services and your costs exceed the \$1,000 monthly limit, those amounts in excess of the limit under PFPWD may not be cost-shared by TRICARE Standard under the basic program. Therefore, you should work very closely with your HBA or TSC when considering using these benefits.
- Enrollment in TRICARE Prime does not affect a person’s eligibility to receive services under PFPWD.
- Who Qualifies? The PFPWD serves people with two kinds of serious disabilities: persons who have moderate or severe mental retardation and those who have a significant physical disability.
- Public funds and facilities must be either unavailable or insufficient to meet the patient’s disability-related needs. In many communities, public funds are available for persons with disabilities. If so, you must first get assistance this way. Your HBA or TSC may be able to help you find out about help available in your community. If public help isn’t available or isn’t enough, TRICARE Standard helps pay for covered services. But you must include with your request for PFPWD benefits a letter from the proper public official saying why public help is unavailable or insufficient. If you do not know whom the right public official is, contact an HBA or your TSC.

NOTE: As with the rest of the TRICARE program, all providers of services or supplies/equipment must be authorized. Contact your HBA or TRICARE contractor for guidelines on the type of information required to establish the existence of a qualifying medical condition and to establish the need for the benefits required.

Veterans Benefits

Department of Veterans Affairs

PURPOSE

The Department of Veterans Affairs (DVA) is a federal agency that oversees the various benefit programs available for honorably discharged veterans. The DVA is the largest single medical care system in the country and the largest purchaser of AT devices and equipment for persons with disabilities. The DVA buys aids for the blind, eyeglasses, orthopedic braces, hearing aids, wheelchairs, artificial limbs, automobile/van adaptive aids, patient lifts, hospital beds, other medical equipment, and specially adapted housing. In addition, the DVA operates a vocational rehabilitation program for eligible veterans. Thus, assistive technology can be provided to support a veteran in the vocational rehabilitation program to meet vocational goals and pursue gainful employment.

CONTACT

Regional Office of
Veterans Affairs
Federal Bldg
125 S Main St
Muskogee, OK 74401
(918) 687-2500
(800) 827-1000
www.odva.state.ok.us/

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Eligibility for veterans' benefits is complex. Not all veterans are eligible for all benefits. Generally, if a veteran is eligible for admission to a VA Medical Center (VAMC), then any disabilities he or she has will be treated/covered. Veterans should contact the Benefits Counselor at the Veterans Affairs Regional Office in Muskogee to determine eligibility status.
- Entitlement to services varies and is based on the veteran's disability rating. Those rated at disabilities of 50% or more are provided services regardless of whether the treatment is for a service-connected disability or not.
- The VAMC determines eligibility and entitlement by conducting a needs assessment. After establishing eligibility, services are provided on a space available basis and according to an assigned category of either mandatory or discretionary.
- Veterans in the mandatory category receive free services, while veterans in the discretionary category may be required to contribute to the cost of care they receive.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Assessments & Evaluations
- Case Management
- Training for Consumer & Family
- Fabrication of Devices
- Maintenance & Repairs
- Supporting Software

AT DEVICES PROVIDED/COVERED

- | | |
|--|---|
|  Aids for Daily Living |  Hospital Beds |
|  Aids for Hearing Impaired |  Medical Supplies |
|  Aids for Vision Impaired |  Prosthetics & Orthotics |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Computer Applications |  Vehicle Modifications |
|  Environmental Controls |  Wheelchairs & Mobility Aids |
|  Home Modifications |  Worksite & Office Modifications |

APPLICATION PROCESS

- Veterans who have questions about the benefits they are eligible to receive should contact the VA Benefits Counselor at the Regional Office of Veterans Affairs in Muskogee or the nearest VAMC listed on the following page.
- To receive AT devices and services, the veteran must gain access to one of the VAMCs listed on the following page.
- Veterans who have questions about the benefits they are eligible to receive under the Vocational Rehabilitation Program should contact the VA Benefits Counselor at the Regional Office of Veterans Affairs in Muskogee. The veteran will have to complete VA Form 28-1900, Disabled Veterans Application for

Veterans Benefits – continued

VETERANS

ADMINISTRATION

MEDICAL CENTERS IN

OKLAHOMA:

Muskogee VAMC
1011 Honor Heights Dr.
Muskogee, OK 74401
(918) 683-3261
(888) 397-8387

Oklahoma City VAMC
921 NE 13th
Oklahoma City, OK 73104
(405) 270-0501

DVA CENTERS IN OKLAHOMA:

Oklahoma City VA Center
3033 N. Walnut, Ste.
101W
OKC, OK 73105
(405) 270-5184

Tulsa VA Center
1408 S. Harvard
Tulsa, OK 74112
(918) 748-5150

OKLAHOMA DEPT. OF VETERANS AFFAIRS

Mr. Tom Hinkle
Oklahoma Dept. of
Veterans Affairs
P.O. Box 53067
OKC, OK 73152
(405)270-0501 (ext. 5477)
FAX (405) 521-6533

PARALYZED VETERANS OF AMERICA

Scott Ellis, Director of
Government Relations
Paralyzed Veterans of
America
Mid-America Chapter
1232 S. Frederick Dr.
OKC, OK 73139
(405) 721-7168
FAX (405) 721-1829

Vocational Rehabilitation, and submit it with copies of available medical records. Once eligibility has been determined, a VA staff psychologist will work with the individual to develop a plan of services. A rehabilitation specialist will assist the individual and coordinate the implementation of the plan.

APPEALS PROCESS

1. A claimant has one year from the date of the notification of a VA decision to file an appeal.
2. The claimant must file a written notice of disagreement with the nearest VA regional office or medical center. This is simply a written statement that the claimant disagrees with the VA's decision.
3. The DVA will review the claim and prepare a statement of the case.
4. This statement will be forwarded to the veteran. The DVA will include information about the next steps in the appeals process, providing special forms and instructions for continuing the appeal.

VOCATIONAL REHABILITATION BENEFITS

- Any veteran who has a disability as a result of active service rated at 10% or more and presents a significant barrier to employment (as determined by the DVA), can qualify for DVA vocational rehabilitation services. A DVA staff psychologist makes the determination of eligibility.
- A veteran who was in the service during wartime, but acquired the disability after they left the service, may also qualify.
- An eligible veteran may receive services for up to twelve (12) years after the VA determines that they have a "compensable disability." If the VA determines that you have a serious employment handicap, the twelve-year limitation can be extended.
- Veterans have up to four years to complete their vocational program.

PIECES OF THE PUZZLE

- For the qualifying individual, assistive technology and services are purchased by the Department of Veterans Affairs.
- In order to obtain prosthetics from the DVA, an individual must go to one of the VAMCs. All VAMCs have full Prosthetic and Sensory Aids Services.
- A physician's prescription is required for all AT devices and services covered by VA benefits.
- Special home adaptation/modification grants up to \$38,000 are available for eligible veterans. These funds can be used to purchase, construct, or remodel a dwelling. A smaller grant up to \$6,500 is available for veterans who are blind or have lost an arm or a leg.
- An annual clothing allowance up to \$588 per year is available to veterans whose disability requires them to wear or use prosthetic or orthopedic devices which wear or tear clothing, or use medicine that stains outer clothing.
- The DVA pays for automobile/van modifications and adapted driving controls. The allowable cost varies depending on what type of equipment is needed. Vehicle modifications also require a physician's prescription.
- Some VAMCs have shifted funds away from assistive devices to other services. This has resulted in tighter scrutiny of prosthetic devices and delays and/or denials in paying for equipment.

Vocational Rehabilitation Program (VR)

Division of Visual Services, Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE

The Division of Visual Services, Oklahoma Department of Rehabilitation Services (DRS) helps Oklahomans who are blind or visually impaired. Visual Services provides a wide array of rehabilitation programs that include: rehabilitation counseling, employment, independent living services, business enterprise operations, special library services and information access via telephone. Under the rehabilitation counseling and employment program, consumers and counselors work together to develop an Individualized Plan for Employment (IPE). Independent living services include rehabilitation teachers and mobility specialists that can provide adjustment counseling; instruction in personal and home management, communications, recreation or leisure activities, the community, and use of the white cane. The Older Blind Program assists persons who are 55 years old or older, blind and seeking greater independence. The business enterprise program trains and assists people who are blind in traveling safely and establishing and operating food service businesses in public and private facilities across the state. NEWSLINE® For the Blind gives free telephone access throughout the state to local and national newspapers for persons whose disabilities limit access to printed information. Visual Services also operates a telephone service which provides community and job information. America's Jobline is a service supported by DRS and Workforce Oklahoma to give telephone access to nationwide job listings.

ELIGIBILITY

- An individual :
 - 1) must have a physical or mental impairment which for such individual constitutes or results in an impediment to employment,
 - 2) can benefit in terms of an employment outcome from VR services, and
 - 3) requires VR services to prepare for, enter, engage in, or retain gainful employment.
- The Rehabilitation Act of 1973, as amended in 1998, stipulates that an individual who has a disability or is blind and is a Social Security Disability Income (SSDI) beneficiary or a Supplemental Security Income (SSI) recipient is presumed to meet eligibility criteria if that individual intends to achieve an employment outcome.
- Legal blindness occurs when visual acuity with best correction is 20/200 or less or when side vision results in a central field restriction of 20 degrees or less.
- Persons may be required to participate in the cost of some services, including AT, depending on their income level.
- Visual Services Division has many different programs that have different purposes, outcomes and eligibility. Even if your goal is not employment-related, you may seek other services from the different programs such as Independent Living Assistance or the Older Blind Independent Living Services.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Fabrication of Devices
- Supporting Software
- Advocacy/Other
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Training for Consumer & Family

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Daily Living |  Home Modifications |
|  Aids for Hearing Impaired |  Hospital Beds |
|  Aids for Vision Impaired |  Prosthetics & Orthotics |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Computer Applications |  Worksite & Office Modifications |
|  Educational Devices & Adaptations |  Wheelchairs & Mobility Aids |
|  Environmental Controls | |

Visual Services – continued

CONTACT PERSONS

Jane Nelson,
Division of Visual
Services, Administrator
Oklahoma Department of
Rehabilitation Services
3535 NW 58th St, Ste 500
Oklahoma City, OK 73112
(405) 951-3400 (TDD)
(800) 845-8476 (TDD)
FAX: (405) 951-3529
www.okrehab.org

James O. Sirmans, Director
Office of Handicapped
Concerns
2401 NW 23rd Ste 90
Oklahoma City, OK 73107-
2423
(405) 521-3756 (OKC, V)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide,
V/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us/
cap.htm

See Appendix B for Division
of Visual Services field
offices.

FINANCIAL CRITERIA

- Yes (See “Eligibility”)

APPLICATION PROCESS

- Individuals are considered applicants when they
 - (1) have completed and signed an application form or have otherwise requested services (including, but not limited to requests made verbally, by telephone, in writing, by facsimile, etc.);
 - (2) has provided information necessary to initiate an assessment to determine eligibility and priority for service; and
 - (3) is available to complete the assessment process as soon as the counselor has a document signed by the individual requesting VR services. This may be a formal application or a letter signed by the applicant, applicant’s parent, guardian, or other representative which provides the minimum basic information and request VR services.
- In application status, the counselor will secure sufficient information to make a determination of eligibility or ineligibility for VR services, determine a priority group assignment, or make a decision to put the client into extended evaluation. The information needed by the counselor may include the results of a physical examination, an assistive technology evaluation, or an extended evaluation of vocational potential to determine potential for gainful employment.
- If a person is determined to be eligible for services based on evaluation information, the counselor and the individual will develop an Individualized Plan for Employment (IPE) that is designed to promote competitive employment for the individual.
- Unless extended evaluation/trial work is required, the counselor will make the eligibility determination decision within 60 days of application.

APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).
2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written “Request for a Fair Hearing” by the consumer.
3. Individuals filing a “Request for a Fair Hearing” may request a confidential mediation session to resolve grievances. Mediation is voluntary and subject to the agreement of both parties. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.
4. After filing a “Request for a Fair Hearing,” the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the Withdrawal of Request for Hearing Form must be completed; otherwise, the hearing will continue.
5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the director of DRS within 30 days of the completion of the hearing.
6. Individuals may request a review of the hearing officer’s decision by the Cabinet Secretary of Human Services within 20 days of the decision.
7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.

Visual Services – continued

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- The IPE is an individualized program of services based around a core of comprehensive evaluation, vocational counseling, and job placement that are needed to assist the person in attaining his or her employment goal. Any AT that the person needs for employment must be included in this plan. However, AT devices and services may be essential to help the person demonstrate vocational capabilities and are an essential part of the comprehensive evaluation.
- Once a decision has been made to supply an eligible client with AT, it may be possible to provide a wide range of devices if they are vocationally relevant. However, DRS cannot buy devices that other sources can buy or that ADA requires other sources to provide.
- Individuals may choose instead to purchase equipment through the Access-to-Telework Fund (ATF) and thus coordinate needed services in the IPE. (See BancFirst Alternative Financing Program, p. 110.)

Vocational Rehabilitation Program

Division of Vocational Rehabilitation, Oklahoma Department of Rehabilitation Services (DRS)

PURPOSE

The Vocational Rehabilitation (VR) Program is designed to assist eligible individuals with disabilities in becoming employed. There is a general presumption that an individual with a disability is capable of engaging in gainful work unless proven otherwise and that the provision of VR services can improve his or her ability to become gainfully employed. An Individualized Plan for Employment (IPE) is developed with each eligible individual. The IPE outlines the individual's program for attaining his or her employment goal. Services provided by VR may include counseling, guidance, job placement, vocational training, rehabilitation technology, interpreting services for persons who are deaf, personal assistance and other services that will assist the person in attaining his/her employment goal.

CONTACT PERSON(S)

Lynda Collins, Division of Vocational Rehabilitation Administrator
 Oklahoma Department of Rehabilitation Services
 3535 NW 58th St, Ste 500
 Oklahoma City, OK 73112
 (405) 951-3400 (TDD)
 (800) 845-8476 (TDD)
 FAX: (405) 951-3529
 www.okrehab.org

See Appendix B for local and district DRS offices.

ELIGIBILITY

- An individual is eligible for VR services under the Rehab Act through DRS if he or she:
 - 1) has a physical or mental impairment which constitutes or results in an impediment to employment;
 - 2) can benefit in terms of an employment outcome from VR services; and
 - 3) requires VR services to prepare for, enter, engage in, or retain gainful employment.
- The Rehabilitation Act of 1973, as amended in 1998, stipulates that an individual who has a disability or is blind and is a Social Security Disability Income (SSDI) beneficiary or a Supplemental Security Income (SSI) recipient is presumed to meet eligibility criteria if that individual intends to achieve an employment outcome.
- Persons may be required to participate in the cost of some services, including AT, depending on their income level.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Fabrication of Devices
- Training for Consumer & Family
- Advocacy/Other
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Supporting Software

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Daily Living |  Home Modifications |
|  Aids for Hearing Impaired |  Hospital Beds |
|  Aids for Vision Impaired |  Prosthetics & Orthotics |
|  Augmentative Communication |  Seating & Positioning Equipment |
|  Computer Applications |  Vehicle Modifications |
|  Educational Devices & Adaptations |  Wheelchairs & Mobility Aids |
|  Environmental Controls |  Worksite & Office Modifications |

Vocational Rehabilitation Program – continued

CONTACT PERSON

James O. Sirmans, Director
Office of Handicapped
Concerns
2401 NW 23rd Ste 90
Oklahoma City, OK 73107-
2423
(405) 521-3756 (OKC, V)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide,
V/TDD)
FAX: (405) 522-6695
[www.ohc.state.ok.us/
cap.htm](http://www.ohc.state.ok.us/cap.htm)

FINANCIAL CRITERIA

- Yes (See “Eligibility”)

APPLICATION PROCESS

- DRS has Rehabilitation Counselors in local VR offices throughout the state. Contact the DRS office nearest you to apply for services. Referrals are considered applicants as soon as the counselor has a document signed by the individual requesting VR services. This may be a formal application or a letter signed by the applicant, applicant’s parent, guardian, or other representative, which provides the minimum basic information and requests VR services.
- In application status, the counselor will secure sufficient information to make a determination of eligibility or ineligibility for VR services, determine a priority group assignment, or make a decision to put the client into extended evaluation. The information needed by the counselor may include the results of a physical examination, an assistive technology evaluation, or an extended evaluation of vocational potential, to determine potential for gainful employment.
- If a person is determined to be eligible for services based on evaluation information, the counselor and the individual will develop an Individualized Plan for Employment (IPE) to promote competitive employment for the individual.
- Unless extended evaluation is required, the counselor will make the eligibility determination decision within 60 days of application.

APPEALS PROCESS

1. Consumers who disagree with a VR Program decision are encouraged to contact the local District Supervisor to attempt an effective resolution of the issue. In the event of a reduction, suspension or cessation of VR services, individuals have a right to a case review by an impartial hearing officer, mediation, and/or assistance from the Client Assistance Program (CAP).
2. A request for a fair hearing should be made in writing to your VR Counselor within 30 days of DRS informing you of the decision with which you disagree. The fair hearing will be conducted by a hearing officer within 45 days of the written “Request for a Fair Hearing” by the consumer.
3. Individuals filing a “Request for a Fair Hearing” may request a confidential mediation session to resolve grievances. In the event mediation sessions do not resolve the grievance, individuals retain their right to a fair hearing.
4. After filing a “Request for a Fair Hearing,” the administrative review must be conducted by the district supervisor and concluded within the same 45 days, with the results of the review provided in a written letter. If the review resolves the grievance, the Withdrawal of Request for Hearing Form must be completed; otherwise, the hearing will continue.
5. The written decision of the hearing officer including findings and grounds for the decision will be made to the consumer, hearings coordinator and the director of DRS within 30 days of the completion of the hearing.
6. Individuals may request a review of the hearing officer’s decision by the Cabinet Secretary within 20 days of the decision.
7. In the event an individual brings civil action regarding the decision, the final decision either by the hearing officer or the Cabinet Secretary will be implemented pending court review.

Vocational Rehabilitation Program – continued

ASSISTANCE PROVIDED FOR APPEALS

- The Client Assistance Program (CAP) assists persons with disabilities who are seeking or receiving services from any program funded by the Rehabilitation Act of 1973 as amended. CAP can: a) advise clients of their rights and responsibilities under the Rehabilitation Act; b) assist clients in communicating their concerns to DRS; and c) represent the individual in the fair hearing process when appropriate and/or needed.
- Additional information concerning vocational rehabilitation and the appeals process can be obtained from the CAP at (405) 521-3756 or (800) 522-8224 statewide.

PIECES OF THE PUZZLE

- The IPE is an individualized program of services based around a core of comprehensive evaluation, vocational counseling, and job placement that are needed to assist the person in attaining his or her employment goal. Any assistive technology the person needs for employment must be included in this plan. However, AT devices and services may be essential to help the person demonstrate vocational capabilities and are an essential part of a comprehensive evaluation.
- The DRS counselor will assist in accessing necessary AT devices and services to meet employment needs.
- Once a decision has been made to supply an eligible client with assistive technology, it may be possible to provide a wide range of devices if they are vocationally relevant. However, DRS cannot buy devices that other sources can buy or that ADA requires other sources to provide.
- The primary purpose of assistive technology devices and services provided by the regular VR program is to enable a person to obtain and maintain gainful employment.
- Vocational Rehabilitation is an eligibility, not an entitlement program.
- The DRS State Plan has provisions, during times of limited resources, to serve clients under an order of selection which means some eligible applicants may be placed on waiting lists until funds are available to pay for services. Consumers are encouraged to apply for services during an order of selection because those on waiting lists will be served on a first-come, first-served basis.
- DRS has the authority to purchase consumer equipment and services through an agency-adopted bid process rather than going through the state bid process, thus allowing greater consumer choice and faster delivery.
- Individuals may choose instead to purchase equipment through the Access-to-Telework Fund (ATF) and thus coordinate needed services in the IPE. (See BancFirst Alternative Financing Program, p. 110.)

SECTION V: PRIVATE SOURCES OF FUNDING

You have exhausted public sources of funding and your appeals have been rejected. You do not have private insurance or the insurance that you do have will not cover the assistive technology you need. Your next step should be to search private nonprofit organizations and foundations that may be able to assist you. There are many such sources in the state and nation, but they have restrictions on what they will provide, vary widely on eligibility requirements, and the resources available to them are limited. Each must be approached individually and you may have to contact many to decide which, if any, will best be able to help you. Assistive technology for people with disabilities may be only one of many things that an organization will fund. As a result, depending upon the organization, you may be competing for limited dollars with people asking for scholarships, for emergency financial help or for special trips and wishes for dying children. A person who needs funding for assistive technology may turn to a private nonprofit agency, organization, trust or foundation for assistance. There are many such organizations that may help. This next section describes such groups and lists contact information. There may be others in your local community that are not listed here.

STATEWIDE SOURCES

American Cancer Society - Heartland Division	98
Angel Flight, Inc.	99
Arthritis Foundation, Eastern & Oklahoma Chapters	100
BancFirst Assistive Technology Lending Program	101
BancFirst Access Telework Fund (ATF)	103
Centers for Independent Living	105
Central Oklahoma Association for the Deaf and Hearing Impaired..	106
Dog Ears	107
Donna Nigh Foundation	108
Easter Seals of Oklahoma	109
Limbs for Life Foundation	110
Muscular Dystrophy Association - Eastern and Western Oklahoma .	111
National Federation of the Blind of Oklahoma	112
National Multiple Sclerosis Society - Oklahoma Chapter	113
P.A.L.S. - Practical Assisted Living Systems	114
SHHH-Self Help for Hard of Hearing People, Inc.	115
Sooner AMBUCS Share4Life Komputer (ASK).....	116
Tulsa Cerebral Palsy Association	117
United Cerebral Palsy of Oklahoma, Inc.	118

NATIONAL SOURCES

Disabled Children's Relief Fund	119
Habitat for Humanity International.....	120
Multiple Sclerosis Association of America	121
Pearle Vision Foundation	122
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NATIONAL REBATES

DaimlerChrysler Corporation	125
Ford Motor Company	126
General Motors.....	127

AMERICAN CANCER SOCIETY – HEARTLAND DIVISION

PURPOSE

To provide cancer patients with information, education, support and transportation. The American Cancer Society focuses its efforts on research, prevention and education.

CONTACT PERSON

Oklahoma City Office
 American Cancer Society,
 Heartland Division
 Carol Hill,
 Patient Services Specialist
 8400 Silver Crossing
 Oklahoma City, OK 73132
 (405) 843-9888
 (800) 733-9888
 FAX: (405) 848-0795

Tulsa Office

American Cancer Society,
 Heartland Division
 Carolyn McCoy,
 Patient Services Specialist
 5110 S. Yale Ave., Ste 101
 Tulsa, OK 74135
 (918) 743-6767
 FAX: (918) 743-9655

FINANCIAL CRITERIA

- None, priorities established based on need.

ELIGIBILITY

- Any person who has cancer.

AT SERVICES PROVIDED/COVERED

- Information and referral

AT DEVICES PROVIDED/COVERED

- See "Pieces of the Puzzle."

APPLICATION PROCESS

- Must apply through local Cancer Society
- You may find out how to contact your local unit by calling the American Cancer Society at (800) 733-9888.

PIECES OF THE PUZZLE

- The Sooner NuVoice Club in Oklahoma City provides information and loaner Electrolarynx equipment to new and existing Laryngectomees. They loan electrolarynx to those that are waiting for theirs to be supplied, repaired, or replaced. Speech instruction using the electrolarynx is also available, along with information as to where to acquire supplies for the Laryngectomee.

Contact Information:

Sooner NuVoice Club
 Larry Bisel, President
 10104 Carnie Circle
 Yukon, OK 73099
 (405) 720-0884
soonernewvoiceclub@cox.net

ANGEL FLIGHT, INC.

PURPOSE

Angel Flight is a non-profit organization of pilots and other volunteers dedicated to serving the community by arranging free private air transportation for medical patients who cannot afford to utilize normal, commercial transportation. Angel Flight also provides services to blood, organ and tissue banks.

CONTACT PERSON

Angel Flight, Inc.
1515 East 71st Street
Ste. 312
Tulsa, OK 74136
(918) 749-8992
FAX: (918) 745-0879
Web Site:
www.angelflight.com

FINANCIAL CRITERIA

- Individuals must not be able to afford available alternative air transportation.

ELIGIBILITY

- Individuals must have a personally signed letter from a physician indicating legitimate medical need to avoid lengthy surface transportation.
- Individuals must be outpatient, ambulatory and physically fit to travel in a non-pressurized aircraft without access to lavatory facilities for the duration of the flight.

AT SERVICES PROVIDED/COVERED

- Advocacy/Other

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Contact by phone and request service(s).

PIECES OF THE PUZZLE

- Angel Flight volunteers are not able to provide any medical service before, during or after the flight.
- Individuals must sign a waiver form releasing Angel Flight, Inc. and volunteer pilots from liability.
- Individuals are responsible for arranging their own ground transportation to and from the airport and the treatment center.
- The pilot has the last say as to the completion of the mission and patients should arrange back-up transportation.

ARTHRITIS FOUNDATION, EASTERN OKLAHOMA AND OKLAHOMA CHAPTERS

PURPOSE

The mission of the Arthritis Foundation is to improve lives through leadership in the prevention, control, and cure of arthritis and related diseases.

CONTACT PERSON

Stephanie LaFevers,
Program Director
Arthritis Foundation,
Eastern Oklahoma Chapter
4520 S. Harvard #100
Tulsa, OK 74135
(918) 743-4526
(800) 400-4526
FAX: (918) 743-6910
www.arthritis.org

Shona Lennon,
Program Director
Arthritis Foundation,
Oklahoma Chapter
3232 W. Britton Rd,
Ste. 200
Oklahoma City, OK 73120
(405) 936-3366
(800) 627-5486
FAX: (405) 936-0617
www.arthritis.org

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Any person or family member with arthritis.
- Area served: 17 county service areas in Northeast Oklahoma and 60 county areas in Southern, Central and Western Oklahoma.

AT SERVICES PROVIDED/COVERED

- Information & Referral

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Contact by phone and request service(s).

PIECES OF THE PUZZLE

- Primarily serves adults, but they also have programs for children and their families.
- Programs include: Arthritis education; Land and water based arthritis exercise; Support groups; Physician referral; Self help courses for arthritis, lupus and fibromyalgia.



BANCFIRST ALTERNATIVE FINANCING PROGRAM (AFP)

PURPOSE

Oklahoma ABLE Tech in partnership with BancFirst and the Oklahoma Assistive Technology Foundation (OkAT) offers an Alternative Financing Program (AFP) to Oklahomans with disabilities. The AFP is a low interest and/or guaranty loan that provides individuals with disabilities or those that have a dependent with a disability the opportunity to borrow money for the purchase of needed assistive technology.

CONTACT PERSON(S)

BancFirst
 Teresa Webb
 808 S. Main
 P.O. Box 1
 Stillwater, OK 74074
 (405) 742-6234
 (800) 446-9401
 FAX: (405) 742-6280

See Appendix C for BancFirst Locations.

FINANCIAL CRITERIA

- Each applicant must qualify with an approved credit record.

ELIGIBILITY

- Loans are available to any one who either has a disability or has a dependent who has a disability. A person with a disability is defined as a person with a physical or mental impairment that substantially limits a major life activity. This includes persons who have a record of, or who are regarded as having a substantially limiting impairment, an impairment that significantly limits or restricts a major life activity such as: hearing, seeing, speaking, breathing, performing manual tasks, walking, caring for oneself, learning or working.
- The loan amount must be used to purchase needed assistive technology devices.
- Any loan amount will be considered. The loan officer will determine appropriate loan amounts based upon the need(s) of the applicant and the applicant's ability to repay the obligation.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Adapted Toys & Games |  Aids for Daily Living |
|  Home Modifications |  Aids for Hearing Impaired |
|  Hospital Beds |  Wheelchairs & Mobility Aids |
|  Aids for Vision Impaired |  Augmentative Communication |
|  Computer Applications |  Educational Devices & Adaptations |
|  Environmental Controls |  Prosthetics & Orthotics |
|  Seating & Positioning Equipment |  Vehicle Modifications |
|  Worksite & Office Modifications |  Recreation & Leisure Devices |
|  Medical Supplies | |

BancFirst Alternative Financing Program (AFP)– continued

APPLICATION PROCESS

- To make application contact a consumer loan officer at the BancFirst location nearest you. See Appendix C for locations statewide.
- The minimum loan documentation necessary for this program includes:
 - Completed loan application.
 - Evidence of applicant's qualification of being a person with a disability as defined above, or as prescribed by a medical doctor.

PIECES OF THE PUZZLE

- The AFP terms for unsecured loans, which could include items such as hearing aids, wheelchairs, adapted computers, hospital beds, lift equipment, etc.:
 - Fixed interest of 5%
 - Maximum term of the loan is three (3) year.
- The AFP terms for secured loans for items such as modified vehicles, home modifications or guaranteed loans:
 - Fixed interest of 5%
 - Maximum term of the loan is five (5) year.
- For all AFP loans:
 - Borrowed funds are paid directly to the vendor
 - Each closed loan has a documentation fee
- AFP applicants that are denied the low interest BancFirst of Stillwater loan can seek a guaranty of the loan through the Oklahoma Assistive Technology Foundation(OkAT). Under established policies and procedures, OkAT a non-profit organization, can guaranty the loan of qualified applicants. OkAT determines a qualified applicant must have the financial means to make the monthly payment of the loan by producing evidence of:
 - No more than a 50% debt service to income ratio (including monthly payment of the AFP loan)
 - The person is working toward correcting any adverse credit

BANCFIRST ACCESS TELEWORK FUND (ATF)

PURPOSE

Oklahoma ABLE Tech in partnership with BancFirst and the Oklahoma Assistive Technology Foundation (OkAT) offers an Access to Telework Fund (ATF) to Oklahomans with disabilities. The purpose of the ATF program is to increase access to and funding of computers and other equipment, including adaptive equipment so that Oklahomans with disabilities can telework. Telework outcomes can encompass work that can be performed effectively from home and/or remote sites away from the office, such as work on the road or at a telework center. Telework would apply to individuals with disabilities who are currently unemployed, underemployed, self-employed or needing to maintain employment on a full time or part time bases.

CONTACT PERSON(S)

BancFirst
Teresa Webb
P. O. Box 1
808 S. Main
Stillwater, OK 74074
(405) 742-6234
(800) 446-9401
FAX: (405) 742-6280

See Appendix C for BancFirst Locations.

FINANCIAL CRITERIA

- Each applicant must qualify with an approved credit record.

ELIGIBILITY

- Loans are available to any Oklahoman who has a disability. A person with a disability is defined as a person with a physical or mental impairment that substantially limits a major life activity. This includes persons who have a record of, or who are regarded as having a substantially limiting impairment, an impairment that significantly limits or restricts a major life activity such as: hearing, seeing, speaking, breathing, performing manual tasks, walking, caring for oneself, learning or working.
- The loan amount must be used to purchase needed equipment.
- The applicants must have a telework outcome and need the equipment to meet that outcome.
- Any loan amount will be considered. The loan officer will determine appropriate loan amounts based upon the need(s) of the applicant and the applicant's ability to repay the obligation.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED



Augmentative Communication



Environmental Controls



Aids for Vision Impaired



Computer Hardware and Software



Educational Devices & Adaptations



Aids for Hearing Impaired



Worksite & Office Modifications



Home Modifications



Seating & Positioning Equipment



Wheelchairs & Mobility Aids



Prosthetics & Orthotics

BancFirst Access to Telework Fund (ATF)—continued

APPLICATION PROCESS

- To determine eligibility you must first contact Oklahoma ABLE Tech.
- The minimum loan documentation necessary for this program includes:
- Completed eligibility determination application form.
- Evidence of applicant's telework outcome.
- Completed loan application.
- Evidence of applicant's qualification of being a person with a disability as defined above, or as prescribed by a medical doctor.

PIECES OF THE PUZZLE

- The terms for an ATF unsecured loans, which could include any equipment needed for a telework outcome includes:
 - Fixed interest rate up to a three year term
 - 3% over Daily Prime Interest Rate
- The terms for an ATF secured loans, such as home modifications or guaranteed loans:
 - Fixed interest rate up to a five year term
 - 2% over Daily Prime Interest Rate
- All borrowed funds are paid directly to the vendor
- A \$75.00 documentation fee when the loan is processed

- ATF applicants that are denied the low interest BancFirst of Stillwater loan can seek a guaranty of the loan through the Oklahoma Assistive Technology Foundation(OkAT). Under established policies and procedures, OkAT a non-profit organization, can guaranty the loan of qualified applicants. OkAT determines a qualified applicant must have the financial means to make the monthly payment of the loan by producing evidence of:
 - No more than a 50% debt service to income ratio (including monthly payment of the ATF loan)
 - The person is working toward correcting any adverse credit

CENTERS FOR INDEPENDENT LIVING (CIL)

PURPOSE

Centers for Independent Living (CILs) are nonprofit community-based nonresidential organizations that are run by and for people with disabilities, providing programs and services to help individuals have a more independent life style. The core services that the CILs provide include: systems advocacy, individual advocacy, peer counseling, information and referral, and independent living skills training.

CONTACT PERSON

Charlotte Bowen,
Program Manager
Oklahoma Statewide
Independent Living
Council (SILC)
106 E. Constitution
Bldg. 158
Norman, OK 73072
(405) 325-4913
(888) 325-2409
FAX: (405) 325-1632
<http://oksilc.ou.edu>

See Appendix C for
Centers for Independent
Living.

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Persons with a disability.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Assessment & Evaluations
- Case Management
- Supporting Software
- Locating Alternate Funding
- Training for Consumer & Family
- Advocacy/Other
- Loan Closet

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Contact the CIL nearest you and request services.

PIECES OF THE PUZZLE

- Each CIL is an independent nonprofit organization and has its own programs, policies and procedures. Programs and services will vary from organization to organization.
- Centers for Independent Living are located in Bartlesville, Enid, McAlester, Norman, and Tulsa.
- CILs have a fee-for-service contract with the Department of Rehabilitation Services to provide independent living services to people with disabilities that have an employment outcome. Those services may include:
 - Independent Living Assessment
 - Community Integration
 - Intensive Counseling
 - Home Modification

CENTRAL OKLAHOMA ASSOCIATION FOR THE DEAF AND HEARING IMPAIRED (COAD-HI)

PURPOSE

To make hearing aids available to low-income individuals and to provide information and referral services. These services include assistance for hearing impaired such as hearing aids, sign language training, TDD/TTY equipment, written information, and some financial assistance. They also provide summer programs and activities around the Oklahoma City area.

CONTACT PERSON

Essie Guevara,
Office Clerk
1501 N Classen Blvd.
Oklahoma City, OK 73106
(405) 236-5513

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Any person of any age with a hearing impairment.
- An annual membership fee of \$15.00 individually and \$20.00 family is required.
- Income and resources of applicant are considered by the committee which makes the final determination.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Assessments & Evaluations (through John W. Keys Speech & Hearing Center)

AT DEVICES PROVIDED/COVERED

-  Aids for Hearing Impaired

APPLICATION PROCESS

COAD-HI provides services (in Central Oklahoma) to the following counties:

- | | |
|--------------|-----------------|
| • Canadian | • Lincoln |
| • Caddo | • Logan |
| • Comanche | • Oklahoma City |
| • Grady | • Pottawatomie |
| • Kingfisher | • McClain |

DOG EARS

PURPOSE

Dog Ears is a nonprofit organization dedicated to providing specially trained dogs to be companions and to assist the hearing impaired. Carefully screened dogs are trained to alert their owners to everyday sounds that the hearing impaired cannot hear. Depending on one's needs and lifestyle, an individual may choose a Certified Hearing Dog or a Home Companion Dog.

CONTACT PERSON

Melanie Blackburn
Dog Ears
4200 E Britton Road
Oklahoma City, OK 73131
(405) 478-2303

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Individuals with a hearing impairment.

AT SERVICES PROVIDED/COVERED

- Training for Consumer & Family

AT DEVICES PROVIDED/COVERED

- No AT devices are provided or covered.

APPLICATION PROCESS

- Individuals may obtain an application by contacting Dog Ears via phone.

PIECES OF THE PUZZLE

- "Certified Hearing Dogs" are dogs that have been through an extensive training program to be of service to the deaf or hearing-impaired owner within the home as well as in public. "Home Companion Dogs" are fully-trained Hearing Dogs that work only in the home.
- During the final phase of training, both the dog and the new owner live together in the Dog Ears Training Center residence while they learn to work as a team.

DONNA NIGH FOUNDATION

PURPOSE

The Donna Nigh Foundation, a nonprofit organization, was established as a bridge between the public and private sector to help with programs that government agencies are unable to provide. The Foundation works closely with state agencies to provide a network of friendship and support. The Foundation provides adaptive equipment, which allows Oklahomans with developmental disabilities to push their boundaries and gain independence.

CONTACT PERSON

Rosena Rucker,
Donna Nigh Foundation
OU Child Study Center
1100 N.E. 13th
Oklahoma City, OK 73117
(405) 271-5700 x. 45165
FAX: (405) 271-8835

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- All ages
- Must have some degree of developmental disability
- Must have applied for appropriate government assistance

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered

AT DEVICES PROVIDED/COVERED

 Adapted Toys & Games	 Home Modifications
 Aids for Daily Living	 Hospital Beds
 Aids for Hearing Impaired	 Medical Supplies
 Aids for Vision Impaired	 Prosthetics & Orthotics
 Augmentative Communication	 Recreation & Leisure Devices
 Computer Applications	 Seating & Positioning Equipment
 Educational Devices/Adaptations	 Vehicle Modifications
 Environmental Controls	 Wheelchairs & Mobility Aids

APPLICATION PROCESS

- Contact the Case Manager and obtain an application form.

PIECES OF THE PUZZLE

- The Donna Nigh Foundation makes small grants, usually under \$2,000 in situations where the individual needs help and has been turned down by other funders.
- Resources of the Donna Nigh Foundation are limited and not all requests can be met.
- The Donna Nigh Foundation makes payments to vendors only.

EASTER SEALS OF OKLAHOMA

PURPOSE

Easter Seals of Oklahoma's mission is to help people with disabilities to achieve independence through rehabilitation services, technical assistance, disability prevention, advocacy, and public education.

CONTACT PERSON

Helen Hood, Direct
Assistant Coordinator
Easter Seals Oklahoma
701 N.E. 13th
Oklahoma City, OK 73104
(405) 239-2525
FAX: (405) 239-2278
www.easterseals.org

FINANCIAL CRITERIA

- Based on individual need

ELIGIBILITY

- Persons age 0 to 21 with disabilities.
- Eligibility is based on individual need and determined on an individual basis.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Information & Referral
- Locating Alternate Funding
- Loan Closet
- Supporting Software
- Locating Alternate Funding

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Aids for Hearing Impaired |  Prosthetics & Orthotics |
|  Medical Supplies |  Vehicle Modifications |
|  Aids for Vision Impaired |  Seating & Positioning Equipment |
|  Wheelchairs & Mobility Aids | |

Other devices may be available, contact the Area office.

APPLICATION PROCESS

- Call or write the Easter Seals Oklahoma office in your area and request service(s).

LIMBS FOR LIFE FOUNDATION

PURPOSE

The mission of the Limbs for Life Foundation is to benefit amputees by promoting advanced research and providing comfortable and fully functional prosthetic care for individuals who cannot otherwise afford it. Limbs for Life operates a limb bank for collection of used limbs for free distribution to qualified amputees.

CONTACT PERSON

Craig Garvras,
Executive Director
Limbs for Life Foundation
5929 N. May Ave. Ste. 511
Oklahoma City, OK
73112-3961
(405) 843-5174
(888) 235-5462
FAX: (405) 843-5123
www.limbsforlife.org

FINANCIAL CRITERIA

- Based on individual need

ELIGIBILITY

- Amputees that are in need and underserved amputees, especially veterans, the elderly and the working poor.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Maintenance & Repair
- Advocacy/Other
- Fabrication of Devices
- Training for Consumer & Family

AT DEVICES PROVIDED/COVERED

-  Prosthetics & Orthotics

APPLICATION PROCESS

- To make application contact the Limbs for Life Foundation.
- Write a letter explaining your circumstances and need.
- Be sure to include your name, address, phone number, and email so that Limbs for Life can contact you.
- Please do not call or email Limbs for Life. They must receive a written request.

MUSCULAR DYSTROPHY ASSOCIATION – WESTERN AND EASTERN OKLAHOMA

Patient Services Program

PURPOSE

The Muscular Dystrophy Association's (MDA) primary mission is to find a treatment(s) or cure for neuromuscular disease. Secondary to that is the provision of medical care, equipment, and summer camp.

CONTACT PERSON

Health Care Services
Muscular Dystrophy
Association, Inc.
5601 N.W. 72nd Street, #218
Oklahoma City, OK 73132
(405) 722-8001
E-mail:
oklahomacityservices@
mdausa.org

Tulsa Office
3015 E. Skelly Dr.
Ste. 221-A
Tulsa, OK 74105
(918) 749-7997
FAX: (405) 722-1602
E-mail:
tulsaservices@mdausa.
org
www.mdausa.org

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Client must be diagnosed with one of the 43 neuromuscular diseases covered by the association and be a permanent resident of the United States.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Loan Closet
- Neuromuscular center, which offers assessments, evaluations, & medical care
- Locating Alternate Funding
- Financial assistance with the purchase and maintenance & repair of wheelchairs, scooters, leg braces, and communication devices

AT DEVICES PROVIDED/COVERED



Wheelchairs & Mobility Aids



Augmentative Communication

APPLICATION PROCESS

- Must be referred by private physician with either confirmed or suspected diagnosis of neuromuscular disease.
- Once a firm diagnosis is established, patient is eligible.

PIECES OF THE PUZZLE

- Assessments and evaluations are limited to annual physical therapy and occupational therapy evaluations through the MDA Clinic only.
- MDA is a "payor of last resort." Private and public insurance must be billed first. MDA only covers the patient's out-of-pocket expense (up to the MDA maximum) of covered services.
- MDA provides up to:
 - \$2000 for augmentative communication device
 - \$2000 for purchase of a wheelchair or leg brace (once every three (3) years for children and once every five (5) years for adults)
 - \$500 for covered equipment repair (every year)

NATIONAL FEDERATION OF THE BLIND OF OKLAHOMA

PURPOSE

To provide low interest loans to assist blind persons with the purchase of assistive technology including; computers, screen-reading hardware and software, electronic notetakers, Braille embossers, refreshable Braille devices, and speech synthesizers. The loans are for one to four-year periods, under \$3,000 with an interest rate of 3%.

CONTACT PERSON

Steve Shelton,
State President
National Federation of the
Blind of Oklahoma
101 N. Easy Street
Edmond OK, 73003
(405) 359-1461
E-mail:
steve@sbshelton.com

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Persons who are legally blind (all ages).
- Beginning to work with low vision (borderline vision impairment).

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Locating Alternate Funding Loans)
- Training for Consumer & Family
- Advocacy/Other (Low Interest

AT DEVICES PROVIDED/COVERED



Aids for Vision Impaired



Computer Applications

APPLICATION PROCESS

- Contact by phone, letter or e-mail and request service(s) and/or low interest loan program application.
- Complete telephone interview for low-interest loan.
- Complete application including goals and uses of computer-based devices by individual.
- Award of loan determined by National Office of NFB with Oklahoma affiliate input.

PIECES OF THE PUZZLE

- Membership to NFB of Oklahoma is \$1.00 per year for an individual/family membership.

NATIONAL MULTIPLE SCLEROSIS SOCIETY (NMSS) - OKLAHOMA CHAPTER

PURPOSE

The National Multiple Sclerosis Society - Oklahoma Chapter provides information and referral services for people with multiple sclerosis (MS) and their families. The Oklahoma Chapter of the National MS Society has established the Quick Fix program for members who need to purchase, repair or upgrade durable medical equipment.

CONTACT

National MS Society
Oklahoma Chapter
4606 E 67th, Bldg 7 Ste. 103
Tulsa, OK 74136
(918) 488-0882
(800) 777-7814
(Oklahoma ONLY)
FAX: (918) 488-0913
www.oknmss.org

FINANCIAL CRITERIA

- See "Eligibility."

ELIGIBILITY

- Persons with MS who are registered with the National Multiple Sclerosis Society - Oklahoma Chapter. Person must also have a doctor's prescription.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Maintenance & Repairs
- Advocacy/Other
- Educational Opportunity for Consumer & Family

AT DEVICES PROVIDED/COVERED

-  Wheelchairs & Mobility Aids

APPLICATION PROCESS

- Call the NMSS - Oklahoma Chapter at (800) 777-7814 or (918) 488-0882 to obtain an equipment request form.

PIECES OF THE PUZZLE

- Quick Fix allows members to request checks in the amount of \$50 on an annual basis and to specify their vendors of choice in purchasing or repairing equipment.
- A funding disbursement will be mailed directly to each requesting member in the form of a check made payable to the vendor specified by the given member.
- Long-term equipment loans are for clients with no insurance or medicare.
- Short-term equipment loans are for all members who express a need.
Note that equipment is loaned as available on a first-come, first-serve basis.

P.A.L.S. - PRACTICAL ASSISTED LIVING SYSTEMS

PURPOSE

P.A.L.S. is an unfunded group of volunteers dedicated to using their individual talents to assist people with disabilities. P.A.L.S. volunteers are not trained in any of the fields of therapy, medicine or care giving. Therefore, they work closely with and under the direction of therapist, nurses, doctors and special education teachers that do have the training to understand and interpret the needs of individuals receiving services from P.A.L.S. Volunteers create different types of assistive technology such as switches, communications devices, and equipment to be used for learning, therapy and recreation. The purpose of the equipment is to: adapt existing technology, design devices to stimulate individuals, and design ways that assistive technology is affordable. P.A.L.S. can also refurbish used computer hardware to provide organizations and schools accessible equipment for persons with disabilities that would otherwise not have access to any type of computers.

CONTACT PERSON

Mel Nowland
2904 Pine Ridge Road
Oklahoma City, OK 73120
(405) 752-4241
FAX: (405) 752-4636
E-mail:
PALS12345@aol.com

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Persons with disabilities, family members, professionals, and organizations that serve individuals with disabilities that need assistive technology.

AT SERVICES PROVIDED/COVERED

- Fabrication of Devices
- Training for Consumer & Family
- Maintenance & Repairs

AT DEVICES PROVIDED/COVERED

- | | |
|---|--|
|  Adapted Toys & Games |  Aids for Daily Living |
|  Home Modifications |  Aids for Vision Impaired |
|  Augmentative Communication |  Educational Device & Adaptations |
|  Computer Applications |  Environmental Controls |
|  Worksite & Office Modifications |  Recreation & Leisure Devices |

APPLICATION PROCESS

- To make application contact P.A.L.S.

PIECES OF THE PUZZLE

- P.A.L.S. volunteers do not accept payment for any services they may provide. However, recipients of services are encouraged to reimburse P.A.L.S. volunteers for any materials that may have been used to construct a special device.
- Seminars are available to develop the technology in any interested group, to adapt existing toys and equipment, and to design new equipment.
- Seminars may be expanded to include hands-on soldering, adapting of toys and/or construction of switches. Participants will construct two (2) sample devices to take home. A small fee (usually \$10.00) will be charged for materials.

SHHH - SELF HELP FOR HARD OF HEARING PEOPLE, INC.

PURPOSE

SHHH and its members are catalysts that make mainstream society more accessible to people who are hard of hearing. It strives to improve the quality of life to individuals who are hard of hearing through education, advocacy and self help. The primary purpose of SHHH is to educate people that are hard of hearing, their families, friends, co-workers, teachers, hearing health care providers, industry, government, and others about hearing loss. Currently SHHH operates a Hearing Helpers demonstration room of assistive technology equipment that can assist a person with a hearing loss function as independently as possible. On display are safety devices, special telephone devices, flashing alerting devices, hearing aid care products, automobile alert devices, alarm clocks, television listening devices, TDD trainers, and personal communicators.

CONTACT PERSON

Pati Burns
SHHH
Integrus Third Age Life
Center
5300 N. Independence
Avenue, Ste 240
Oklahoma City, OK 73112
(405) 373-3011
www.okc-shhh.org

Hearing Helpers Room
(405) 951-8383

FINANCIAL CRITERIA

- Based on individual need

ELIGIBILITY

- Persons with hearing impairments and their family members.

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Advocacy/Other
- Training for Consumer & Family

AT DEVICES PROVIDED/COVERED

-  Aids for Hearing Impaired

APPLICATION PROCESS

- There is no application necessary to use the Hearing Helpers Room.

PIECES OF THE PUZZLE

- The Hearing Helpers Room is staffed by volunteers and is open from 10:00 a.m. to 3:00 p.m. Monday through Friday.

SOONER AMBUCS SHARE4LIFE KOMPUTER (ASK)

PURPOSE

ASK is a community service project sponsored by Sooner AMBUCS, family members, and friends. ASK combines donated computers, components and software to put together usable computers for people with disabilities to help recipients gain independence, a prime goal of the organization. Recipients do not need to be from the Norman, OK area to receive consideration for a computer.

CONTACT PERSON(S)

Sooner AMBUCS/ASK
Adri-Anne Trammell
PO Box 118
Norman, OK 73070
(405) 360-1521
E-mail: Adri-AnneTrammell@soonerambucs.org
<http://soonerambucs.org>

FINANCIAL CRITERIA

- None

ELIGIBILITY

- All ages.
- Must have a disability.
- People do not have to be low income to receive a computer.

AT SERVICES PROVIDED/COVERED

- Supporting Software

AT DEVICES PROVIDED/COVERED



Computer Applications

APPLICATION PROCESS

- Complete 2-page "ASK Project - Request for Computer" application located on the Website listed under "Application Process" at bottom of page.

PIECES OF THE PUZZLE

- ASK is always looking for used computers, printers, components, software, printer ribbons and supplies. AMBUCS is a nonprofit and can provide a donor a tax receipt.
- All computers must be picked up by recipients in Norman, Oklahoma on Saturdays between 9am and noon. ASK cannot ship computers because of the expense involved.
- ASK has no office hours, so individuals need to write for an application. ABLE Tech can also provide the appropriate application form.

TULSA CEREBRAL PALSY ASSOCIATION, INC. (TCPA)

PURPOSE

The Tulsa Cerebral Palsy Association is a volunteer organization dedicated to helping persons in the Tulsa area who have cerebral palsy or related problems and their families and friends. The goals of the organization are: 1) to help sponsor rehabilitation, vocational training and recreational programs for those affected with cerebral palsy; and 2) to educate the public about cerebral palsy and the needs of those people affected with cerebral palsy.

CONTACT PERSON(S)

Treasure Doty,
Office Director
Tulsa Cerebral Palsy
Association, Inc.
12802 E. 31st. Ste. #J
Tulsa, OK 74146
(918) 660-8700
www.redgloverevue.com/index.htm

FINANCIAL CRITERIA

- Yes, provision of services based on financial need

ELIGIBILITY

- Persons of any age with Cerebral Palsy who live in Tulsa
- Provision of service is based on financial need
- Decisions are made on an individual basis

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Case Management
- Fabrication of Devices
- Information & Referral
- Maintenance & Repairs
- Supporting Software
- Training for Consumer & Family
- Locating Alternate Funding

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Adapted Toys & Games |  Environmental Controls |
|  Aids for Daily Living |  Home Modifications |
|  Aids for Hearing Impaired |  Hospital Beds |
|  Aids for Vision Impaired |  Medical Supplies |
|  Augmentative Communication |  Prosthetics & Orthotics |
|  Computer Applications |  Seating & Positioning Equipment |
|  Educational Devices & Adaptations |  Wheelchairs & Mobility Aids |

APPLICATION PROCESS

- Contact the Tulsa Cerebral Palsy Association office by phone and request services.
- Applicants are screened over the phone and if appropriate, sent an application to be completed and returned.
- The completed application is reviewed, verified and acted upon by the organizations Board.

UNITED CEREBRAL PALSY OF OKLAHOMA, INC.

PURPOSE

United Cerebral Palsy of Oklahoma, Inc. (UCP) is an independent local affiliate of United Cerebral Palsy Associations, Inc. UCP Oklahoma provides programs, services and public and professional educational programs relevant to cerebral palsy and other disabilities. The mission of UCP Oklahoma is to advance the independence, productivity and full citizenship of persons with cerebral palsy and other disabilities.

CONTACT PERSON(S)

James Rankin, Executive Director
UCP Oklahoma
5208 W Reno, Ste. 275
Oklahoma City, OK 73127
(405) 917-7080
(800) 827-2289
FAX: (405) 917-7082
E-mail: info@ucpok.org

Linda Burns
UCP Oklahoma
6465 S Yale
Warren Medical Bldg.,
Ste. 215
Tulsa, OK 74136
(918) 481-2956
FAX: (918) 481-2961
E-mail: tulsa@ucpok.org

Michelle Jackson
UCP Oklahoma
1167 E Main, #2
Community Services Bldg
Norman, OK 73071
(405) 701-2095
FAX: (405) 701-2096
E-mail: norman@ucpok.org
www.ucpok.org

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Oklahomans with Cerebral Palsy or other disabilities and their family members.

AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Supporting Software
- Training for Consumer & Family
- Information & Referral
- Locating Alternate Funding
- Maintenance & Repairs
- Loan Closet
- Advocacy/Other (Computer Lab)

AT DEVICES PROVIDED/COVERED

- | | |
|---|---|
|  Adapted Toys & Games |  Environmental Controls |
|  Aids for Daily Living |  Hospital Beds |
|  Computer Applications |  Wheelchairs & Mobility Aids |
|  Educational Devices & Adaptations | |

APPLICATION PROCESS

- Contact the UCP Oklahoma office by phone or e-mail for information regarding application process.

DISABLED CHILDREN'S RELIEF FUND

PURPOSE

The mission of the Disabled Children's Relief Fund (DCRF) is to promote the growth and development of children with disabilities, increase public awareness, and support efforts that strengthen compliance with state and federal laws for the benefit of children with disabilities. DCRF provides disabled children with equipment, prostheses, and rehabilitative services throughout the United States. In light of the growing cost of health insurance, and the large number of families with little or no coverage, DCRF focuses special attention on helping children that do not have health insurance, especially the physically disabled. DCRF grant applications may be used to request total or partial support for assistive devices, rehabilitative services, arts and humanities projects, or for efforts to bolster compliance with existing federal and state laws for disabled children.

CONTACT PERSON

Larita Moultrie, Assistant to the President
 Disabled Children's Relief Fund
 P.O. Box 7420
 Freeport, NY 11520
 (516) 377-1605
 FAX: (516) 377-3978

www.dcrf.com

FINANCIAL CRITERIA

- Focus on children without health insurance.

ELIGIBILITY

- Disabled children ages 0 - 18.
- Preference is given to applications that benefit physically challenged children without health insurance.
- DCRF application and guidelines are required.

AT SERVICES PROVIDED/COVERED

- The Rehabilitative Service Grant program is designed to provide rehabilitative services for disabled children such as surgery, physical therapy, and related medical services. However, this list is not all-encompassing. Applicants are encouraged to request rehabilitative services that will prove most beneficial for the child.

AT DEVICES PROVIDED/COVERED

 Aids for Hearing Impaired	 Prosthetics & Orthotics
 Aids for Vision Impaired	 Seating & Positioning Equipment
 Augmentative Communication	 Vehicle Modifications
 Hospital Beds	 Wheelchairs & Mobility Aids

This list is not all-encompassing. Applicants are encouraged to request devices that will prove most beneficial for the child.

APPLICATION PROCESS

- Contact the Disabled Children's Relief Fund and request an application form.
- Applications may be submitted by families (parents or guardian) for an individual child or by a non-profit organization for a small group of children.

HABITAT FOR HUMANITY INTERNATIONAL

PURPOSE

Habitat for Humanity International (HFH) is a nonprofit, ecumenical Christian housing ministry that seeks to eliminate poverty and substandard housing from the face of the earth, and to make decent shelter a matter of conscience and action. People from all walks of life come together in equal partnership to build relationships and a sense of community as well as new housing. HFH builds and rehabilitates homes with the help of the homeowner, volunteer labor, management expertise, and tax-deductible donations. HFH houses are sold or renovated at no profit, and are financed with affordable, no interest loans. Habitat works on accessible housing needs with families who have members that are disabled or aging.

CONTACT PERSON

Laurie Foor
Affiliate Support Manager
Middle States Region
Habitat for Humanity International
P.O. Box 721627
Norman, OK 73070
(405) 573-0555
(877) 816-4106
FAX: (405) 573-0565
www.habitat.org

Habitat for Humanity
Southwest Regional Office
(800) 274-8177

See Appendix C for Oklahoma affiliates.

FINANCIAL CRITERIA

- Ability to repay loan. Each local chapter sets criteria.

ELIGIBILITY

- Eligibility is based on the applicant's level of need, ability to repay the loan, and willingness to become a partner with HFH. Each affiliate will require "sweat equity" hours (hours of the applicant's own labor). "Creative sweat equity" that fits the ability of the applicant can be arranged. Each affiliate has different specific requirements. Call the local HFH affiliate for more details.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED



Home Modifications



New Homes that are Accessible

APPLICATION PROCESS

- Contact your local chapter of HFH. Each affiliate has different specific requirements.
- The process usually includes: an application, interviews, and home visits. All information is reviewed by the Family Selection Committee and sent to the Board of Directors for possible approval. After approval, applicants start their sweat equity hours.
- HFH is nondiscriminatory in its family selection process.

PIECES OF THE PUZZLE

- Provides home modifications and accessible housing for Partner Families' homes selected by local affiliate.
- Home modifications are not the main mission of HFH; however, they may be provided on a case-by-case basis.

MULTIPLE SCLEROSIS ASSOCIATION OF AMERICA (MSAA)

PURPOSE

The Multiple Sclerosis Association of America is a national nonprofit organization that exists to ease the day-to-day challenges of individuals with multiple sclerosis and their caregivers.

CONTACT PERSON

South Central Regional
Office
Adam Roberts, Regional
Director
1515 N. Town East Blvd.
Ste. 138, Box 320
Mesquite, TX 75150-4142
(817) 480-2125
(800) 532-7667 x 153

MSAA National Headquarters
Robert Rapp, VP of Programs
and Services
706 Haddonfield Road
Cherry Hill, NJ 08002
(800) 532-7667 x 136
(856) 488-4500
Fax: (856) 661-9797
E-mail: msaa@msaa.com

www.msaa.com

FINANCIAL CRITERIA

- For certain programs and services, income limits may apply.

ELIGIBILITY

- No fees are charged for MSAA services.
- Physician's written confirmation of diagnosis of MS.
- For certain programs and services, income limits may apply.
- Completion of appropriate program application form(s).

AT SERVICES PROVIDED/COVERED

- Information & Referral
- Training for Consumers & Family
- Loan Closet
- Support Groups

AT DEVICES PROVIDED/COVERED

-  Aids for Daily Living
-  Other (Portable Ramps)
-  Wheelchairs & Mobility Aids
-  Home Modifications

APPLICATION PROCESS

- To apply for any MSAA program or service, contact (800) 532-7667.

PIECES OF THE PUZZLE

- You must apply to your insurance company first and obtain a letter from them stating that you do not qualify for that equipment. If you are unable to obtain a letter please contact MSAA.
- If you do not have any insurance you must send a letter stating that fact.
- When a patient requests a "limited supply" item which is not available at the time of the request, the patient's name is put on a waiting list so he or she will be the next in line to receive this item. Waiting lists are also employed when a patient desires a custom-designed item not on the equipment list. Occasionally such custom equipment is donated to MSAA and loaned on a first-come, first-serve basis.
- When a patient requests an item that is motorized or electrical, such as scooters, electric wheelchairs, stair glides, and electric hospital beds, the MSAA requires a refundable deposit of \$100.00. The deposit will be refunded as long as the equipment is returned in the same good condition in which it was released to the recipient, minus normal wear and tear to be determined by the MSAA. Due to very limited supply and great need for these pieces of equipment, it is very important that unused equipment be returned promptly.
- MSAA has obtained a supply of cool suits (vest and cooler unit), which are available to patients who qualify. These suits offer relief from some symptoms by lowering the wearer's body temperature by one degree. Since most doctors do not prescribe cool suits at this time and agencies do not cover this expense, applying for a cool suit is different than applying for other items. Please contact MSAA for more information on the loan of cool suits.

PEARLE VISION FOUNDATION

PURPOSE

This foundation is a nonprofit organization dedicated to the preservation of optimum life-time vision. The foundation awards grants to individuals who demonstrate financial hardship and are in need of vision care. Pearle Vision Foundation funds low vision equipment or aids.

CONTACT PERSON

Customer Service
1925 Enterprise Parkway
Twinsburg, OH 44087
(800) 282-3931 x 3314
www.pearlevision.com

FINANCIAL CRITERIA

- Anyone who is in need of vision care and demonstrates financial hardship.

ELIGIBILITY

- Any individual residing in the U.S. who needs low vision equipment and demonstrates financial hardship.

AT SERVICES PROVIDED/COVERED

- No AT Services are provided or covered.

AT DEVICES PROVIDED/COVERED

 Aids for Vision Impaired

APPLICATION PROCESS

- Apply before treatment.
- Have application reviewed by the foundation.
- Show financial hardship with tax records, letters of denial from insurance, Medicare or Medicaid, etc.

PIECES OF THE PUZZLE

- Will not reimburse individuals for equipment purchased before review and authorization by foundation.
- Must be sponsored by a second party such as an eye care professional, member of the clergy, or social worker.
- Include estimated total costs of equipment itemized whenever possible, including doctors' evaluations and estimates.
- If the grant is requested for equipment, the attending physician must complete a "Physician's Statement" available from the Pearle Vision Foundation.
- The Foundation is not set up to process emergency grants.
- Applications are reviewed on a quarterly basis: February, May, August, and November.

PUSH AMERICA

The National Outreach Project of Pi Kappa Phi Fraternity

PURPOSE

Push America is a private, non-profit organization whose mission is to construct adaptive equipment and amenities while providing service learning opportunities for our members.

CONTACT PERSON

Chad Coltrane
 Push America
 The National Outreach
 Project of Pi Kappa Phi
 Fraternity
 P.O. Box 241368
 Charlotte, NC 28224
 (704) 504-2400
 FAX: (704) 504-0880

www.pushamerica.org

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Disability related programs and organizations.

AT SERVICES PROVIDED/COVERED

- Modifications to camping and recreational sites for accessibility

AT DEVICES PROVIDED/COVERED



Computer Applications



Recreation & Leisure Devices

APPLICATION PROCESS

- Write or call the address to the left for more information.

RECORDINGS FOR THE BLIND & DYSLEXIC (RFB&D)

PURPOSE

Recordings For the Blind & Dyslexic (RFB&D) provides textbooks professionally recorded on 4-track tapes (special machine required). 75,000 titles are currently available; other titles are recorded upon request. All textbooks from kindergarten on are included in RFB&D's collection. Electronic text versions of some technical and reference books are available for a nominal fee. There is a \$75 fee for new individual members. If a book has not been recorded, RFB&D will record it if it is provided two copies. The copies will be returned.

CONTACT PERSON

Paula Whitecomb,
Senior Consumer
Communication Editor
Recordings for the Blind &
Dyslexic
20 Roszel Rd.
Princeton, NJ 08540
(609) 520-8091
(800) 221-4792 (Book
orders)
FAX: (609) 987-8116
E-mail: pwhitcomb@rfgbd.org
<http://www.rfgbd.org>

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Blind or visually impaired.
- Learning disabled.
- Physically disabled - unable to effectively use standard printed material.

AT SERVICES PROVIDED/COVERED

- No AT services are provided or covered.

AT DEVICES PROVIDED/COVERED



Aids for Vision Impaired



Computer Applications

APPLICATION PROCESS

- For individuals, simply complete RFB&D's application for service and return it with a \$65 registration fee and \$35 annual membership fee. The application does include a disability verification section.
- For schools and other institutions that serve individuals with print disabilities, simply complete RFB&D's Annual Institutional Membership application and return it with the appropriate fees for the level of service needed.

PIECES OF THE PUZZLE

- RFB&D offers a selection of 4-track tape players and recorders for use with its audio books.
- RFB&D now offers AudioPlus digitally recorded textbooks on CD.

DaimlerChrysler Corporation Automobility Program

PURPOSE

DaimlerChrysler Motor Company will provide a reimbursement to customers who install qualifying adaptive driver or passenger equipment on a purchased or leased new Chrysler, Dodge, or Jeep vehicle. Adaptive equipment is defined as equipment required by persons with a permanent disability to drive, enter, exit and/or be transported safely in a motor vehicle. Conversions to Dodge Caravan, Dodge Grand Caravan, and Chrysler Town & Country models may be reimbursed up to a maximum of \$1,000. Conversions to all other DaimlerChrysler cars or trucks qualify for a maximum reimbursement of \$740. Running boards qualify for a maximum reimbursement of \$400. Alerting devices qualify for a maximum reimbursement of \$200.

CONTACT PERSON(S)

The Chrysler Corporation Automobility Program Headquarters
P.O. Box 5080
Troy, MI 48007-5080
(800) 255-9877
(800) 922-3826 (TDD)
FAX: (810) 433-6343
www.automobility.daimlerchrysler.com

FINANCIAL CRITERIA

- None

ELIGIBILITY

- A prescription or letter from a licensed medical doctor on physician's letterhead may be required for reimbursement. For some types of adaptations, such as hand controls and wheelchair or scooter hoists, the requirements for a medical note or prescription will be waived.

AT SERVICES PROVIDED/COVERED

- Information & Referral

AT DEVICES PROVIDED/COVERED

-  Vehicle Modifications

APPLICATION PROCESS

- The adaptive equipment must be installed within six months of vehicle purchase or lease.
- The application form must be used to submit a claim for reimbursement under the terms and conditions of the program. The application form must be completed in its entirety and signed by the customer and the selling dealership.
- Only DaimlerChrysler vehicles purchased new are eligible for payment under this program. Used vehicles are not eligible for this program.
- A claim form and all associated paperwork must be submitted to the Automobility Headquarters within 60 days of complete installation of adaptive equipment.

PIECES TO THE PUZZLE

- Running boards, alerting devices, and similar type adaptations must have medical documentation.
- Factory optional equipment is not reimbursable under this program. Payment to the individual Automobility Program customer will be mailed within six weeks after receipt of an approved claim form and all required documentation.
- DaimlerChrysler Motor Company LLC will be the final judge as to the eligibility, interpretation, and fulfillment of all elements of DaimlerChrysler Motor Company LLC consumer incentive programs. Any payment or benefits received are subject to the Official Program Rules, provided to all participating dealers.

Ford Motor Company Ford Mobility Motoring Program

PURPOSE

The Ford Mobility Motoring Program provides up to \$1,000 financial assistance toward the exact cost of adding adaptive equipment to a new Ford, Lincoln, or Mercury car, van, or light truck, and up to \$200 on alerting devices for hearing impairments, lumbar seats, and running boards.

CONTACT PERSON(S)

Ford Mobility Motoring Program Headquarters
P.O. Box 529
Bloomfield Hills, MI 48303
(800) 952-2248
(800) 833-0312 (TDD)
FAX: (248) 333-0300
E-mail: mobilitymotoring@fordprogramhq.com

www.ford.com/mobilitymotoring

FINANCIAL CRITERIA

- None

ELIGIBILITY

- Any person or family member with a permanent physical disability or impairment. The person must be a licensed driver or qualified buyer.
- Ford Motor Company factory options are not eligible for reimbursement.
- Equipment without clear definition of need will require original medical documentation clearly detailing the permanent physical disability or impairment from a licensed or accredited medical professional.
- Any questions regarding eligibility should be directed to Program Headquarters.

AT SERVICES PROVIDED/COVERED

- Information & Referral

AT DEVICES PROVIDED/COVERED

-  Reimbursement for adaptive equipment conversions.

APPLICATION PROCESS

- Call the Ford Mobility Motoring Program 800 line or visit your local Ford, Lincoln, or Mercury dealer for program details. A personalized Claim Form, which will be used to complete the reimbursement, will be sent out by Program Headquarters.
- Purchase or lease the desired new Ford, Lincoln, or Mercury vehicle and initiate the conversion work.
- Once the adaptive work is complete, the installer must complete their portion of the Claim Form, then the customer returns to the selling dealer for a check issued on-the-spot for up to \$1000 toward the exact cost of the conversion, and up to \$200 toward the exact cost of alerting devices, lumbar seats and running boards. (Total reimbursement not to exceed \$1000.)

Note: Customer has 1 year from purchase date to begin the adaptive work and an additional year to apply for the reimbursement.

PIECES OF THE PUZZLE

- Adaptive equipment is defined as any device that makes it easier for persons with disabilities to drive or to be transported in a vehicle. Equipment without clear definition of need, such as alerting devices, lumbar seats, swivel seats, pedal extensions, and running boards, will require original documentation, clearly detailing the physical disability or permanent impairment, prepared by a licensed or certified medical or medical-related professional.
- Options available for factory installation such as air conditioning, running boards, lumbar support, and power windows are not considered eligible under the terms of the program.

General Motors

General Motors Mobility Program

PURPOSE

Under the GM Mobility Reimbursement Program, a customer may be reimbursed up to \$1,000 of the cost of any eligible aftermarket adaptive equipment when installed (or reinstalled) on any eligible purchased or leased new vehicle manufactured by GM, including Buick, Cadillac, Chevrolet, GMC, HUMMER, Oldsmobile, Pontiac, and Saturn divisions. To take advantage of the GM Mobility Reimbursement Program, vehicles must be adapted within 12 months from the date of purchase/lease and a claim submitted within 90 days from the date of adaptation.

CONTACT PERSON(S)

GM Mobility Assistance
Center
P.O. Box 100
Detroit, MI 48265-1000
(800) 323-9935
(800) 833-9935 (TDD)
[www.gm.com/automotive/
vehicle_shopping/gm_mo-
bility/fa_gmmrp.html#top](http://www.gm.com/automotive/vehicle_shopping/gm_mobility/fa_gmmrp.html#top)

FINANCIAL CRITERIA

- Qualified Buyer

ELIGIBILITY

- Under the GM Mobility Program, a customer will be reimbursed for an amount matching the cost of eligible aftermarket adaptive equipment (\$1,000 maximum) when installed on a purchased or leased new GM vehicle. Call the GM Mobility Assistance Center for current program guidelines and eligibility requirements.

AT SERVICES PROVIDED/COVERED

- Information & Referral

AT DEVICES PROVIDED/COVERED



Vehicle Modifications and Reimbursement Program

APPLICATION PROCESS

- The eligible vehicle must be adapted within 6 months of vehicle purchase, and the reimbursement application completed and submitted to the GM Mobility Program Headquarters within 90 days of vehicle adaptation. Reimbursement applications must be obtained through Program Headquarters by calling (800) 594-4886.
- The completed reimbursement application must be signed and dated by the purchaser as well as the GM dealer representative who examines and approves the adapted vehicle for reimbursement.
- The original itemized, paid receipt from a licensed adaptive equipment installer, including the purchaser's name, address and vehicle identification number, must be submitted with the reimbursement application.
- If the modification does not include obvious adaptive equipment, a physician's signature and statement describing the disability is required on the reimbursement application.

PIECES OF THE PUZZLE

- Reimbursements: Up to \$1,000 reimbursement for cost of vehicle modifications (AT Devices & Services). Reimbursement is not affected by third party funding.
- Vehicle Modifications: i.e., van lifts/ramps, wheelchair/scooter lifts, driving controls, lowered floors, raised doors and tops, wheelchair tie downs, passenger securement systems, etc.

APPENDIX A

AT LEGISLATION STRATEGIES

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Tech Act: Technology Related Assistance for Individuals with Disabilities Act

The Assistive Technology Act of 2004, Public Law 108-364 was signed into law October 25, 2004. The first Assistive Technology law passed by Congress was called the Technology Related Assistance for Individuals with Disabilities Act of 1988 and was referred to as the “Tech Act”. The “Tech Act” provided us with the first “official” or legislated definition of AT devices and services. Since the passage of P.L. 100-407 in 1988, these definitions have been used in all subsequent laws passed that included the provision of assistive technology such as the Americans with Disabilities Act (ADA), P.L. 99-457 (Early Intervention Act), and IDEA (Amendments to P.L. 94-142, Special Education Act). The definitions included in the “Tech Act” are as follows.

ASSISTIVE TECHNOLOGY DEVICE

“...any item, piece of equipment or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve functional capabilities of individuals with disabilities.”

ASSISTIVE TECHNOLOGY SERVICE

“...any service that directly assists an individual with a disability in the selection, acquisition, or use of an assistive technology device.”

Assistive technology services include:

- Evaluation of the technology needs of the individual, including a functional evaluation in the individual’s customary environment,
- Purchasing, leasing or otherwise providing for the acquisition of assistive technology devices for individuals with disabilities,
- Selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing assistive technology devices,
- Coordinating and using other therapies, interventions, or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs,
- Assistive technology training and technical assistance with assistive technology for an individual with a disability, or where appropriate, the family of an individual with disabilities, and
- Training or technical assistance for professionals, employers, or other individuals who provide services to employ, or otherwise are substantially involved in the major life functions of individuals with disabilities.
- Expanding the availability of access to technology, including electronic and information technology to individuals with disabilities.

WHAT IS THE PURPOSE OF THE "TECH ACT"?

The purpose of the Assistive Technology Act (P.L. 108-364) is to provide funds to states such as Oklahoma to:

- Increase the availability of, funding for, access to, and provision of, and training about assistive technology devices and services.
- Increase the ability of individuals with disabilities of all ages to secure and maintain possession of assistive technology devices as such individuals make the transition between services offered by educational or human service agencies or between settings of daily living.
- Increase the capacity of public agencies and private entities to provide and pay for assistive technology devices and services on a statewide bases for individuals with disabilities of all ages.
- Increase the involvement of individuals with disabilities and, if appropriate, their family members, guardians, advocates, or authorized representatives, in decisions related to the provision of assistive technology devices and services.
- Increase and promote coordination among State and local agencies, between State agencies, that are involved in carrying out activities under this Act.
- Increase the awareness and facilitate the change of laws, regulations, policies, practices, procedures, and organizational structures, that facilitate the availability or provision of assistive technology devices and services.
- Increase awareness and knowledge of the benefits of assistive technology devices and services among targeted individuals and entities and the general population.

THE REQUIRED ACTIVITIES OF STATES ARE:

- State Level Activities
 - State Financing Activities
 - Device Reutilization
 - Device Loan Programs
 - Device Demonstration
- State Leadership Activities
 - Training & Technical Assistance
 - Public Awareness
 - Collaboration
 - Information & Referral
 - Coordination & Collaboration

IDEA - Individuals with Disabilities Education Act

Individuals with Disabilities Education Act (IDEA) authorizes Federal funding to states in order to ensure that children with one or more specified disabilities receive a Free Appropriate Public Education (FAPE). The law was established in 1975 by Public Law 94-142 and was formerly called the Education of the Handicapped Act. Most recently the law was reauthorized in 2004 Part B of the law serves children with disabilities 3 to 21 years of age. Additionally, through Oklahoma's SoonerStart, IDEA provides for early intervention services under Part C of the law for children 0-3 years of age. (See Appendix B). Below are frequently asked question concerning IDEA; the answers are excerpts from Public Law 105-17:

WHAT IS SPECIAL EDUCATION?

Special education indicates a specially designed instruction, at no cost to parents, to meet the unique needs of a child with a disability, including:

1. Instruction conducted in the classroom, in the home, in hospitals and institutions, and in other settings; and
2. Instruction in physical education.

WHAT IS A CHILD WITH A DISABILITY?

The term, child with a disability, means a child with mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments or specific learning disabilities. Children aged 3 through 9 with a disability may be described as developmentally delayed.

HOW IS A CHILD DETERMINED ELIGIBLE FOR SPECIAL EDUCATION?

The Local Educational Agency (LEA) shall conduct a full individual initial evaluation to determine whether a child has a disability and to determine the educational needs of such a child. Determination of eligibility shall be made by a team of qualified professionals and the parent of the child. A copy of the evaluation report and the documentation of determination of eligibility will be given to the parent.

WHAT IS AN APPROPRIATE EVALUATION?

The evaluation determines eligibility for special education and related services and informs decisions about what an appropriate education would be for that child. Evaluation activities should include gathering information related to enabling the child to be involved in and progress in the general curriculum or, for preschool children, to participate in appropriate activities. The LEA shall use a variety of assessment tools and strategies to gather relevant functional and developmental information, including that provided by the parent.

WHAT IS RELATED SERVICES?

Related services refers to transportation and such developmental, corrective, and other supportive services (including speech-language pathology and audiology services; psychological services; physical and occupational therapy; recreation, including therapeutic recreation; social work services; counseling services, including rehabilitation counseling; orientation and mobility services; and medical services, except that such medical services shall be for diagnostic and evaluation purposes only) as may be required to assist a child with a disability to benefit from special education, and includes the early identification and assessment of disabling conditions in children.

WHAT MUST BE INCLUDED IN THE IEP?

The Individualized Educational Program or IEP is a written statement that is developed, reviewed, and revised to include:

1. A statement of the child's present levels of educational performance,
2. A statement of measurable annual goals, including benchmarks or short-term objectives,
3. A statement of the special education and related services and supplementary aids and services to be provided to the child, or on behalf of the child, and a statement of the program modifications or supports for school personnel that will be provided for the child:
 - a) to advance appropriately toward attaining the annual goals,
 - b) to be involved and progress in the general curriculum and to participate in extra-curricular and other non-academic activities,
 - c) to be educated and participate with other children with disabilities and non-disabled children in activities,
4. An explanation of the extent, if any, to which the child will not participate with non-disabled children in the regular class and in activities,
5. A statement of any individual modifications in the administration of state- or district-wide assessments of student achievement that are needed in order for the child to participate in such assessment, or a statement of why it is not appropriate for the child not to participate in such an assessment and how the child will be assessed,
6. The projected date for the beginning of the services and modifications provided, the anticipated frequency, location, and duration of those services and modifications,

IDEA - Individuals with Disabilities Education Act – continued

7. A statement of the transition service needs
 - a) beginning at age 14, and updated annually, the applicable components of the child's IEP that focuses on the child's courses of study,
 - b) beginning at age 16, when appropriate, a statement of the interagency responsibilities or any needed linkages,
 - c) beginning at least one year before the child reaches the age of majority under state law, a statement that the child has been informed of his or her rights under IDEA that will transfer to the child on reaching the age of majority, and
 8. A statement of
 - a) how the child's progress toward the annual goals will be measured, and
 - b) how the child's parents will be regularly informed of that progress, which must be at least as often as parents are informed of their non-disabled children's progress.
1. In the case of a child whose behavior impedes his or her learning or that of others, consider, when appropriate, strategies, including positive behavioral interventions and supports to address that behavior;
 2. In the case of a child with limited English proficiency, consider the language needs of the child as such needs relate to the child's IEP;
 3. In the case of a child who is blind or visually impaired, provide for instruction in Braille and the use of Braille unless the IEP Team determines, after an evaluation of the child's reading and writing skills, needs, and appropriate reading and writing media, that instruction in Braille or the use of Braille is not appropriate;
 4. Consider the communication needs of the child, and in the case of a child who is deaf or hard of hearing, consider the child's language and communication needs, opportunities for direct communications with peers and professional personnel in the child's language and communication mode, academic level, and full range of needs, including opportunities for direct instruction in the child's language and communication mode; and
 5. Consider whether the child requires assistive technology devices and services.

WHO IS ON THE IEP TEAM?

The term IEP Team means a group of individuals composed of:

1. The parent(s) of a child with a disability,
2. At least one regular education teacher of such child (if the child is, or may be, participating in the regular education environment),
3. At least one special education teacher,
4. A representative of the LEA who
 - a) is qualified to provide or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities, and
 - b) is knowledgeable about the availability of resources of the LEA,
5. An individual who can interpret the instructional implications of evaluation results,
6. At the discretion of the parent or the agency, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate, and
7. Whenever appropriate, the child with a disability.

WHAT MUST THE TEAM CONSIDER IN THE DEVELOPMENT OF THE IEP?

In developing each child's IEP, the IEP Team shall consider the strengths of the child and the concerns of the parents for enhancing the education of their child. Results of the initial or most recent evaluation of the child should also be considered in the development process. The IEP Team shall also consider the following special factors:

WHEN DOES THE IEP HAVE TO BE REVIEWED OR REVISED?

The LEA will ensure that the IEP Team:

1. Reviews the child's IEP periodically, but not less than annually to determine whether the annual goals for the child are being achieved, and
2. Revises the IEP as appropriate to address
 - a) any lack of expected progress toward the annual goals and in the general curriculum,
 - b) information about the child provided to, or by, the parents, and
 - c) the child's anticipated needs or other matters.

WHAT PROCEDURES WILL ENSURE THE RIGHTS OF A CHILD WITH A DISABILITY UNDER IDEA?

The first procedure that is required by the law is an opportunity for the parents of a child with a disability to examine all records relating to such child and to participate in meetings with respect to the identification, evaluation, and educational placement of the child, and the provision of a Free Appropriate Public Education (FAPE) to such child, and to obtain an independent educational evaluation of the child. Beyond this requirement, IDEA has many ways in which parents may file a complaint with the LEA (see the Special Education section in Public Sources for more information).

IDEA - Individuals with Disabilities Education Act – continued

CAN A CHILD WITH A DISABILITY RECEIVE ASSISTIVE TECHNOLOGY THROUGH IDEA?

The LEA must provide assistive technology devices and services, due to the inclusion of the word "acquisition" within the definition of assistive technology services in the law. For more information on the school's responsibility of providing assistive technology, see the Special Education section in Public Sources.

FOR IDEA TECHNICAL ASSISTANCE CONTACT:

Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, OK 73105
(405) 521-3351 (TDD)

Alternative Dispute Resolution
Sue Tate
Administrative Office of the Court
Oklahoma City, OK 73105
(405) 521-2450

Oklahoma Parents Center
4600 SE 29th, Suite 115
Del City, OK 73115
(405) 619-0500
(877) 553-4332
FAX: (405) 670-0776

U. S. Department of Education Office of Civil Rights
8930 Ward Parkway, Suite 2051
Kansas City, MO
(816) 268-0550 (TDD)
(800) 437-0833 (TDD)
FAX: (816) 823-1404

Americans With Disabilities Act (ADA)

Under the Americans with Disabilities Act (ADA) of 1990, employers and certain entities must provide “reasonable accommodations” and make their programs accessible to people with disabilities. A disability is defined by ADA as a physical or mental impairment that substantially limits one or more major life activities, or has a record of such impairment, or is regarded as having such an impairment.

Employers must provide reasonable accommodations to qualified applicants and employees with disabilities under Title I of the Act. State and local government funded programs (including schools), places of public accommodations and commercial facilities must make their services and programs accessible under Title II and Title III of the Act.

EMPLOYERS AND ADA

An individual’s employer is a potential source of funding for assistive technology. Under ADA, the employer has a legal mandate to provide a “reasonable accommodation” to employees and prospective employees with disabilities, if the accommodations will enable the individual to perform the essential functions of the position. A reasonable accommodation may include “acquisition or modifications of equipment or devices” as long as the accommodation does not impose “an undue hardship” on the company, determined by comparing “the nature and cost of the accommodation(s) in relation to the size, resources, nature and structure of the employer’s operation.” If the facility or company is part of a larger organization, the resources of the larger organization are taken into account when determining “undue hardship.”

According to the regulations, the employer must work with the “qualified individual” to determine what accommodations are needed. The regulations state that “This process should identify the precise limitations resulting from the disability and potential reasonable accommodations that could overcome the limitations.” It is at this point that any assistive technology, as a “reasonable accommodation,” should be investigated. An employer is not responsible for an accommodation unless the individual makes known his or her disability and need for an accommodation.

Tax Incentives

The Internal Revenue Code includes tax incentives for businesses that incur expenses in removing barriers or increasing accessibility for people with disabilities. The “Tax Deduction to remove Architectural and Transportation Barriers to People with Disabilities and Elderly Individuals” (Title 26, Internal Revenue Code, Section 190) allows a deduction for “qualified architectural and transportation barrier removal expenses” not to exceed \$15,000 for any taxable year. The “Disabled Access Tax Credit” (Title 26, Internal Revenue Code, Section 44) is available to eligible

small businesses with 30 or fewer employees or \$1 million or less in gross annual receipts. This provision allows a tax credit of 50 percent of eligible access expenditures that exceed \$250, but do not exceed \$10,250 made for the purpose of complying with the ADA during the tax year.

Eligibility

All persons who fall under the definition of disabilities are covered by ADA. Title I of the Act forbids discrimination in employment on the basis of an individual disability. If a person with a disability is qualified for a job, he or she is entitled to a “reasonable accommodation.” State and local governments are covered under Title II of ADA and must provide “reasonable accommodation” for employees and perspective employees under this Title of the Act. Not all employers are covered by Title I. Employers of fewer than 15 people are exempt from Title I as well as all religious organizations.

Pieces of the Puzzle

- Any person who falls under the definition of disability can potentially receive assistance.
- An employer may claim an “undue hardship,” especially when expensive technology is requested. This could create an adversarial situation between the individual with a disability and the employer.

EDUCATION AND THE ADA

Title II of the Act prohibits all public entities, even those completely independent from federal funding, from discriminating against people with disabilities. Title II provides protection to individuals with disabilities that are at least equal to those provided by the nondiscrimination provisions of Title V of the Rehabilitation Act, which includes Section 504. The more specific requirements imposed on a school district under Section 504 are applicable under Title II wherever necessary to ensure that Title II is interpreted in a way that is consistent with the intent of the ADA. The obligations of a school district, specifically described under Section 504, to provide a Free Appropriate Public Education (FAPE) to school-age individuals with disabilities, regardless of the nature or severity of their disabilities, are incorporated in the general provisions of Title II.

Provision of FAPE requires a school district to provide regular or special education and related aids or services that are: (1) designed to meet the individual needs of persons with disabilities as adequately as the needs of non-disabled persons are met; and (2) able to satisfy requirements regarding educational setting, evaluation and placement, and due process safeguards. Examples of related aids and services that may be provided to individuals with disabilities in either regular or special education programs include: interpreters for students with hearing impairments; readers for students with visual

Americans With Disabilities Act – continued

impairments; equipment and equipment modifications to accommodate the needs of students with mobility impairments, manual impairments, hearing impairments, or visual impairments; speech therapy; psychological services; physical and occupational therapy; school health services; or school social work services. Schools may not deny children the opportunity to take home assistive devices if those devices are needed to enable those children to have an equal opportunity to participate in school.

A school district must provide an appropriate public education to a person with a disability without cost to the person or to his or her parents or guardians, except for those fees that are also imposed on non-disabled persons or their parents or guardians.

In order to ensure the provision of FAPE to school-age children, a school district must establish standards and procedures for the evaluation and placement of persons who, because of disability, either need or are believed to need special education and/or related aids and services. An evaluation must be conducted before the child's initial placement in regular or special education as well as before any subsequent significant change in that placement. A school district is also required to periodically reevaluate students who have been provided special education and/or related aids and services.

In general, Title II does not require school districts to provide personal devices such as wheelchairs, prescription eyeglasses or hearing aids, readers for personal use or study, or services of a personal nature, including assistance in eating, toileting, or dressing. This provision serves as a limitation on the school district's obligation to comply with other Title II requirements, including the duty to provide auxiliary aids and services to facilitate communication, and the duty to modify policies, practices, and procedures to ensure accessibility. This provision does not affect the obligation of a school district to provide a personal device or service in the form of special education or a related aid or service if that device or service is necessary to provide FAPE to the individual student.

Eligibility

The ADA requires that all state and local government services be accessible to people with disabilities as defined in Section 504 of the Rehabilitation Act. Title II of the ADA provides comprehensive civil rights protection for "qualified individuals with disabilities." An "individual with a disability" is a person who has a physical or mental impairment that substantially limits a "major life activity," or has a record of such impairment, or is regarded as having such an impairment. "Major life activities" include functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. A "qualified" individual with a disability is one who meets the essential eligibility requirements for the program or activity offered by a public entity.

ADA and Section 504 protection for children with disabilities is much broader than that of the Individuals with Disabilities Education Act (IDEA). Children with disabilities or temporary disabilities who do not meet the criteria for Special Education Services under IDEA may be able to receive AT regardless of whether it is needed to allow the child to benefit from special education.

POST-SECONDARY EDUCATION AND THE ADA

Colleges, universities and vocational schools that receive federal funds must make their programs accessible to students with disabilities. This will include the great majority of schools, including most private ones. Previously, this was required by Section 504 of the Rehabilitation Act, but it was reinforced by the passage of the Americans with Disabilities Act (ADA).

The purchase of assistive technology for an individual may be necessary to make a post-secondary education program accessible. Computers, for example, can enable students with visual impairments or physical disabilities to take notes and complete assignments for their classes. An individual who is hard of hearing may require an assistive listening device for classes. In many instances, the school may choose to combine resources with another entity, such as the Division of Rehabilitation Services, to obtain the assistive technology that a student needs. The school may insist that these or other agencies are responsible for providing the assistive technology.

Eligibility

Any individual with a disability who has been accepted into a post-secondary institution is potentially eligible to receive aid in obtaining assistive technology. It is the responsibility of the school to make the program accessible and to provide the student with what she or he needs in order to do so.

A student with a disability who feels that he or she is in need of assistive technology in order to adequately participate in the educational process should talk with the particular school's admissions counselor or to a staff member at the Student Disability Services office.

Pieces of the Puzzle

- Computer-based assistive technology can be of great assistance to students with disabilities and can possibly be obtained through this source.
- The school may defer to another agency to pay for assistive technology, such as the Division of Rehabilitation Services, if the school feels that another agency has an obligation to provide the device. Post-secondary schools cannot supplant services that are the obligation of another entity.
- If the school does purchase assistive technology for a student's use, the school will maintain ownership.

Americans With Disabilities Act – continued

FOR ADA TECHNICAL ASSISTANCE CONTACT:

Southwest Disability and Business Technical Assistance
Center For Region VI, Disability Law Resource Project
2323 S. Shepherd, Suite 1000
Houston, TX 77019
(713) 520-0232 OR (713) 520-5136 (TDD)
(800) 949-4232 (ADA Hotline)
FAX: (713) 520-5785
www.dlrp.org

The Southwest Disability and Business Technical Assistance Center provides:

- Information on specific aspects of the legislation and its regulations.
- Training on implementation of the Act and its impact on business and employers.
- Technical assistance by telephone on specific questions or problems encountered.
- Referrals for additional specialized information or expert assistance.

Office for Civil Rights, Region VI

U.S. Department of Education
8930 Ward Parkway, Suite 2037
Kansas City, MO
(816) 268-0550 (TDD) OR (800) 437-0833 (TDD)
FAX: (816) 823-1404

U. S. Department of Education, Office for Civil Rights

Customer Service Team
550 12th Street SW
Washington, DC 20202-1100
(800) 421-3481 OR (877) 521-2172 (TDD)
FAX: (202) 245-6840
E-mail: OCR@ED.Gov
www.ed.gov/offices/OCR/index

The U.S. Department of Education's (ED) Office for Civil Rights (OCR) enforces Title II of the ADA and Section 504 of the Rehabilitation Act of 1973. OCR has the responsibility for enforcing Title II with respect to all programs, services, and regulatory activities relating to the operation of public elementary and secondary education systems and institutions, public institutions of higher education and vocational education (other than schools of medicine, dentistry, nursing, and other health-related schools) and public libraries. ED's Section 504 regulation applies to preschool, elementary, secondary, postsecondary, vocational, and adult education programs and activities, as well as other programs and activities that receive or benefit from federal financial assistance.

OCR investigates complaints filed by individuals, or their representatives, who believe that they have been discriminated against because of a disability. OCR also initiates compliance reviews of institutions and agencies, and monitors the progress of institutions and agencies that are implementing corrective action plans negotiated by OCR. OCR attempts to resolve compliance problems identified in the course of an investigation through negotiation. However, if negotiation fails, OCR will initiate proceedings to terminate the institution's funding or refer the case to the Department of Justice for court action.

OCR offers technical assistance to help entities with responsibilities under the civil rights laws enforced by OCR achieve voluntary compliance by understanding their legal obligations, and to help those protected by the laws it enforces to understand their rights. As part of its technical assistance activities, OCR distributes information and materials and provides consultation on the requirements of the civil rights laws under its authority.

OCR consists of administrative offices that are located at the Department of Education's headquarters in Washington, D.C., and ten regional offices around the country.

U.S. Department of Justice Civil Rights Division Public Access Section

P.O. Box 66738
Washington, DC 20035-6738
(800) 514-0301 OR (800) 514-0383 (TDD)
(202) 514-6193 (electronic bulletin board)
www.usdoj.gov/crt/

The U.S. Department of Justice (DOJ) enforces ADA provisions prohibiting discrimination on the basis of disability in state and local government services (Title II) and in public accommodations and commercial facilities (Title III). DOJ provides technical assistance on the ADA. ADA specialists are available to provide technical assistance on the ADA Information Line 10 A.M. to 6 P.M. eastern time, Mondays through Fridays, except Thursdays when the hours are 1 P.M. to 6 P.M. Publications available from DOJ include the Title II and Title III regulations, the Americans with Disabilities Act Title II Technical Assistance Manual, and the Americans with Disabilities Act Title III Technical Assistance Manual, as well as pamphlets and fact sheets explaining responsibilities and rights under Title II and Title III of the ADA.

Americans With Disabilities Act – continued

U.S. Equal Employment Opportunity Commission

1801 L Street, N.W.

Washington, DC 20507

(800) 949-4232 (TDD) OR (800) 669-6820 (TDD)

(800) 669-3362 (to order publications)

To specific offices: (800) 669-4000 OR (800) 669-6820
(TDD)

www.eeoc.gov

The U.S. Equal Employment Opportunity Commission (EEOC) enforces Title I provisions prohibiting discrimination in employment against qualified individuals with disabilities. The EEOC investigates complaints filed by job applicants or employees who believe they have been discriminated against in employment on the basis of disability. The EEOC also provides information, speakers, technical assistance, training, and referral to specialized resources to employers and people with disabilities. Publications available from the EEOC include the Title I regulation, "A Technical Assistance Manual on the Employment Provisions (Title I) of the Americans with Disabilities Act," as well as booklets and fact sheets that explain employer responsibilities and rights of individuals with disabilities.

Section 504 of the Rehabilitation Act

Section 504 of the Rehabilitation Act of 1973 as amended is a federal law that prohibits discrimination against persons with disabilities by entities who receive federal funds. Section 504 actually codified constitutional equal protection for the rights of individuals with disabilities. Section 504 was closely modeled upon civil rights legislation and is intended to offer individuals with disabilities equal opportunity to pursue employment, educational and recreational goals free of discrimination.

Section 504 states that "No otherwise qualified handicapped individual ... shall, solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance..."

The definition of a handicapped individual is a person who has a physical or mental impairment, which substantially limits one or more of such person's major life activities, has a record of such impairment, or is regarded as having such an impairment. The term "major life activities" is defined as caring for one's self, performing manual task, walking, seeing, hearing, speaking, breathing, learning and working.

Each federal agency has established regulations to govern Section 504 implementation in its respective programs. For example, regulations at 34 C.F.R. 104 apply to IDEA and other programs administered by the U.S. Department of Education. Individuals may be covered simultaneously by both IDEA and Section 504.

Section 504 protections are limited in that they only apply to programs or businesses that receive federal funds. The Americans with Disabilities Act (ADA), strengthened the antidiscrimination provisions of Section 504 by extending its coverage to all services provided by state and local governments and their agents, regardless of whether or not the programs receive any federal funds. See also "Americans with Disabilities Act", Appendix A, Page 134.

Although not specific to assistive technology, Section 504 has clear policy on nondiscrimination, access, and reasonable accommodation that provides support for access to assistive technology. The regulations of both Section 504 and the ADA emphasize that assistive technology must be provided as necessary to make reasonable accommodation in providing full access to people with disabilities to employment, transportation, government funded services and public accommodations.

EDUCATION AND SECTION 504

There are extensive overlaps between IDEA and Section 504 regulations. Both IDEA and Section 504 create rights to a Free Appropriate Public Education (FAPE), an Individualized Education Plan, procedural safeguards, and least restrictive environment. There are, however, important differences.

According to IDEA, the term "children with disabilities" means those children evaluated in accordance with Regs. Secs. 300.530-300.534 as having mental retardation, hearing impairments including deafness, speech or language impairments, visual impairments including blindness, serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments, specific learning disabilities, deaf-blindness, or multiple disabilities, and who because of those impairments need special education and related services. Section 504 will include all IDEA conditions as well as any physical or mental impairment, a far broader definition than is contained in IDEA.

Not only does the IDEA limit its coverage to listed conditions, it also requires there to be joinder between the existence of the condition and the need for special education. Section 504 does not, rather it requires only that the impairment affect a major life activity.

Section 504 will cover children who are temporarily disabled, assuming it is severe enough, and long lasting enough to require special education or related services.

As noted above, IDEA states that "children with disabilities" are those who need special education and related services. The presence of the word "and" has the effect of excluding some children from coverage under IDEA. However, under Section 504 those children cannot be denied a FAPE. As long as they have a disability and need special education or related aids and services, they are entitled to have their needs met.

The Section 504 regulations, 34 C.F.R. Section 104.33(b)(1), defines "appropriate education" as ... the provision of regular or special education and related aids and services that are designed to meet individual educational needs of handicapped persons as adequately as the needs of non-handicapped persons are met... Section 504 regulations focus on the child's needs as well as the adequacy of the program in comparison to the programs offered to others. Section 504 has at its heart an ongoing comparison between the programs, services and opportunities offered to children with handicaps, and those that are offered to non-handicapped children.

IDEA states that "related services" are services that are required to assist a child with disabilities to benefit from special education. Section 504 makes no demand that a child even need special education. For this reason, related services do not have to allow the child to "benefit" from special education. Rather, the proof must establish that the service is needed to enable the child to have an educational program that is equally effective as that offered to other children.

Section 504 incorporates all the IDEA concepts in relation to FAPE. Section 504 will prohibit a school district from insisting that parents use their insurance proceeds to pay for related aids and services. It will also prohibit schools from denying children the opportunity to take home assistive technology devices if those devices are needed to enable those children to have an equal opportunity to participate in school.

Section 504 of the Rehabilitation Act – continued

Eligibility

To be eligible for protection under Section 504, an individual must meet the definition of a person with a disability. This definition is "Any person who (i) has a physical or mental impairment which substantially limits one or more of such person's major life activities, (ii) has a record of such an impairment, or (iii) is regarded as having such an impairment." Major life activities include self-care, performing manual task, seeing, hearing, speaking, breathing, learning, and walking. Section 504 covers only those persons with a disability who would otherwise be qualified to participate and benefit from the programs or other activities receiving federal financial assistance.

FOR 504 TECHNICAL ASSISTANCE CONTACT:

Each federal agency has established regulations to govern Section 504 implementation in its respective programs. These regulations will include procedural safeguards. Discrimination complaints should be filed with the federal agency or department, which provides funding for the program in which discrimination is alleged to have occurred. If uncertain about the source of federal funding involved, an individual may file a complaint with the U.S. Department of Justice which will route the complaint to the appropriate federal agency.

U.S. Department of Justice Civil Rights Division Public Access Section

P.O. Box 66738
Washington, DC 20035-6738
(800) 514-0301 (ADA Information Line)
(800) 514-0383 (TDD)

To access publications on the ADA electronically:
(202) 514-6193 (electronic bulletin board)
www.usdoj.gov/crt/

The Client Assistance Program (CAP) can help with information, advocacy and appeals procedures regarding an individual's rights under the Rehabilitation Act.

Client Assistance Program

James O. Sirmans, Director
Office of Handicapped Concerns
2401 NW 23rd Ste. 90
Oklahoma City, OK 73107-2423
(405) 521-3756 (Oklahoma City, voice)
(405) 522-6706 (TDD)
(800) 522-8224 (statewide, voice/TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us/cap.htm

The U.S. Department of Education's (ED) Office for Civil Rights (OCR) enforces Title II of the ADA and Section 504 of the Rehabilitation Act of 1973.

Office for Civil Rights, Region VI

U.S. Department of Education
8930 Ward Parkway, Suite 2051
Kansas City, MO
(816) 268-0550 (TDD)
(800) 437-0833 (TDD)
FAX: (816) 823-1404

U. S. Department of Education

Office for Civil Rights
Customer Service Team
550 12th Street SW
Washington, DC 20202-1100
(800) 421-3481 OR (877) 521-2172 (TDD)
FAX: (202) 245-6840
E-mail: OCR@ED.Gov
www.ed.gov/offices/OCR/index.html

Section 508 of the Rehabilitation Act

Section 508 is part of the Rehabilitation Act of 1973, which requires that electronic and information technology developed, procured, maintained, or used by the Federal government be accessible to people with disabilities. On August 7, 1998, President Clinton signed into law the Workforce Investment Act of 1998, which includes the Rehabilitation Act of 1998. Section 508 was originally added to the Rehabilitation Act in 1986; the 1998 amendments significantly expand and strengthen the technology access requirements in Section 508. The U.S. Access Board, an independent Federal agency devoted to accessibility for people with disabilities, issued new standards for electronic and information technology effective as of June 21, 2001.

Federal departments and agencies must comply with Section 508. It does not regulate the private sector and does not apply directly to recipients of Federal funds. However, states may be affected as a result of the U.S. Department of Education's requirement that states receiving funds under the Assistive Technology Act of 1998, Title I, such as Oklahoma ABLE Tech, must agree to comply with the provisions of Section 508. Governor Keating signed a letter of "Assurance Regarding Compliance with Section 508 of the Rehabilitation Act of 1973, as Amended" on April 9, 1997.

The 508 Standards provide criteria specific to various types of technologies, including: software applications and operating systems; web-based information or applications; telecommunication products; video and multimedia products; self contained, closed products (information kiosks, calculators, and fax machines); and desktop and portable computers.

People are asking how these Standards apply to the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, or Individuals with Disabilities Education Act (IDEA). These are general anti-discrimination laws that require program and architectural accessibility, which could include the provision of accessible information technology as a reasonable accommodation or as an auxiliary aid or service necessary for equal access. These access decisions are made for individuals on a case-by-case basis, whereas, Section 508 information technology access decisions are made by determining if products adhere to the Access Board Standards. The law directed the Access Board to develop access standards that are to become part of the Federal government's procurement's regulations.

FOR SECTION 508 TECHNICAL ASSISTANCE CONTACT:

General Services Administration

Office of Information Technology
1800 F St. NW
Washington, DC 20405-0001
(202) 501-0202
<http://section508.gov/index.html>

Access Board

1331 F. Street NW, Suite 1000
Washington, DC 20004-1111
(202) 272-5434 OR (202) 272-5449 (TDD)
(800) 872-2253 OR (800) 993-2822 (TDD)
FAX: (202) 272-5447
www.access-board.gov

Private Health Insurance

All private health insurance companies pay for some types of assistive technology (AT) devices and services. The guidelines for purchasing such equipment vary significantly from one company to another and even one policy to another within a given insurance company. Many insurance companies do not cover some “pre-existing conditions” so, for a person with a disability, medical expenses (including AT devices and services) related to the disability may not be covered. This is a core issue of the health care reform debate.

In most cases, assistive technology must be proven to be “medically necessary” or to have an effect on limiting further loss to the insurer. A physician’s determination of need is given great weight in making a decision concerning equipment.

In general, private health insurance companies are more likely to pay for specific AT devices and/or services that: a) are medically needed, b) can significantly improve a person’s condition and/or prevent further injury or complications so that maintenance and health costs are reduced, or c) enables an adult to return to the workplace. Private insurance companies more readily purchase or rent/lease an AT device, if it is needed temporarily due to conditions caused by accidents or illnesses that will eventually improve.

To determine if AT devices and/or services are covered by your specific policy, answer the following questions:

1. What is the specific wording of the policy? Look for terms such as “durable medical equipment” and “prosthetic devices” used in describing services or expenses covered and read these sections carefully. If these terms exist, your policy covers AT devices and services. However, they may or may not cover the specific AT device and/or service needed.
2. How does the insurance company make decisions and determine payment for its obligations based on that policy? Read the section of your policy that describes how to file a claim and how claims are reviewed to authorize payment. Remember, you can appeal a decision.

Appeals Process

If the claim or paperwork has been filled out inadequately or incorrectly, you may not be notified by the insurance company. They will automatically deny the claim and/or request additional information directly from the health care provider (i.e., physician), assuming all the paperwork was correct and complete, but your claim was denied. You can request an administrative review by a staff physician or nurse. However, keep in mind that a general physician employed by an insurance company may not necessarily be knowledgeable about these devices and how they can assist you in staying healthy or employed. Do not be afraid to ask that the claim be reviewed by a specialist in rehabilitation medicine. Review the information concerning “documentation of need” in Section II for suggestions on what types of

support information to include when filing your claim.

Remember, there is always a chance for full or partial funding if the policy coverage does not specifically EXCLUDE an AT device or piece of equipment. It is not uncommon for the claimant to eventually learn that he or she is better informed than the personnel with the group health plan.

If, after an administrative review, you are still having problems getting the group health plan to assist with funding, then you can seek assistance from the state insurance commissioner whose office investigates consumer complaints. Should you have a specific problem with either an insurance agent or an insurance company, contact the Oklahoma Insurance Department, Claims Division toll free at (800) 522-0071.

Oklahoma Insurance Department

3814 North Santa Fe
P.O. Box 53408
Oklahoma City, OK 73152-0348
(405) 521-2828 OR (800) 522-0071 (In state)
FAX: (405) 521-6652
E-mail: okinsdpt@telepath.com
www.oid.state.ok.us/index.html

Tulsa Office

(918) 581-2725 OR (800) 728-2906 (In state)
FAX: (918) 581-2928

Pieces of the Puzzle

- When submitting a request for assistive technology to your insurance carrier, it may be best to send all correspondence by registered mail.
- If your request is rejected once, you should try again, preferably with any additional supporting documentation that you can obtain.
- If the insurance company chooses to purchase assistive technology for an individual, it becomes the property of the individual. This differs from many public sources of funding that maintain “ownership” of the AT devices they purchase.
- If equipment is covered by the terms of the insurance policy, the company will often choose to rent or lease the equipment instead of purchasing it outright for the individual. The more inexpensive option will be chosen. This is to avoid purchasing expensive equipment that the individual will need for a limited time only.
- Under health insurance policies, vocational rehabilitation services and equipment are rarely covered. They are more likely to be covered under disability insurance policies where the goal may be to return the individual to work.
- Many insurance companies have rules about “preexisting conditions”. This could make it difficult if an individual wants to or is forced to change companies. The new insurer may not cover a disabling condition that already exists.

Worker's Compensation

Most employers in the state are required to carry Workers' Compensation Insurance on their employees. This is to cover expenses the employee might accumulate from any work-related injuries. The employer must have knowledge of the accident and a report must be filed with the employer within 60 days. Private insurance carriers and the State Insurance Fund actually provide the insurance for most employers. Assistive devices, equipment, and modifications to homes can all be paid under Workers' Compensation under certain conditions.

If a disability was acquired through a work-related accident or illness, you may seek funding through the employer's Workers' Compensation Insurance Carrier. When there is a permanent disability involved, workers' compensation carriers generally want to settle the claim as soon as possible. However, it is advisable not to be too hasty in settling the claim. Allow sufficient time to know the full extent of the disability, its impact on daily functioning and what types of assistive devices or equipment are needed and for how long. Let the insurance personnel know that you will not settle the claim or sign any waivers or release forms until there is ample medical evidence that the disability is permanent and unchanging. If there is an attorney involved, make sure he or she understands why the client may need certain AT devices and services. Be sure you know how the workers' compensation benefits are structured.

If a person is injured on the job, she or he is entitled to have ALL expenses paid that are a result of the injury. This could include any device, equipment, or modification that is determined to be needed as a result of the work-related injury. The insurance company may question if a device is needed because of the injury or if it is needed because of some other reason unrelated to the injury. The carrier is generally more likely to fund items in cases of serious injury.

Claims and Appeals

The employee should report the injury to their employer immediately but not longer than 60 days from the date of the injury. The employer must file the first notice of injury with the Insurance Carrier and the Office of Workers Compensation Court within 10 days of being notified of the injury by the employee. The injured worker can submit any requests for devices to the Insurance Carrier for purchase. If the carrier feels that the request is for an item that is needed by the individual because of the work-related injury, they will purchase it. The carrier may dispute the claim as not being a necessary item or as not being necessary as a result of the work-related injury and deny the claim. The injured worker can then file a claim with the Office of Workers Compensation Court by contacting:

Office of Workers' Compensation Court

Counselors Program
1915 N. Stiles
Oklahoma City, OK 73105
(405) 557-7760
Counselors Program
440 South Houston
Tulsa, OK 74127
(918) 581-2714

Upon receiving notice from the employee, the Court will schedule a hearing to resolve the dispute. Depending on the circumstances of the case and the need for a timely resolution, the hearing may be before an administrative assistant. If the administrative assistant is unable to resolve the issue, a hearing will be set before a judge who will decide the case. The individual will be given an opportunity to provide evidence that supports the claim and can use the testimony of a physician, rehabilitation specialist or other professional. The Insurance Carrier will then be given an opportunity to present contradicting evidence. The judge will issue a ruling on the case based on the evidence presented at this hearing. The judge's decision is final. The judge may agree that the AT device or equipment is needed, but may specify a cheaper alternative to what the injured worker has requested.

Pieces of the Puzzle

- All devices and equipment purchased through Workers' Compensation must be needed due to a work-related accident or injury.
- If the carrier purchases AT devices and equipment for the individual, it becomes the individual's property as opposed to purchases made by some public or government agencies where the agency maintains "ownership".
- Depending on the circumstances, the carrier may choose to rent equipment for the individual rather than purchase it outright.
- The Insurance Carrier will often dispute a request of an injured worker which will necessitate a lengthy process that includes a hearing with the Workers' Compensation Court.
- If the claim of an injured worker is submitted to a hearing, the judge may specify a device other than what the individual requested, particularly if it is less expensive.

THE TICKET TO WORK AND WORK INCENTIVES IMPROVEMENT ACT (TWWIIA)

The Ticket to Work and Work Incentives Improvement Act of 1999 was enacted on Dec. 17, 1999. This law:

- increases beneficiary choice in obtaining rehabilitation and vocational services to help them go to work and attain their employment goals;
- removes barriers that require people with disabilities to choose between health care coverage and work; and
- assures that more Americans with disabilities have the opportunity to participate in the workforce and lessen their dependence on public benefits.

TICKET TO WORK PROGRAM

Qualified Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI) recipients receive a “ticket” in the mail. They may use their ticket to obtain vocational rehabilitation, employment or other support services from an approved provider of their choice to help them go to work and achieve their employment goals.

The Ticket to Work Program is voluntary. The program was phased in nationally over a three-year period which began in 2002.

EXPANDED AVAILABILITY OF HEALTH CARE SERVICES

The law allows States to provide Medicaid coverage to more people who are still working. States also may permit working individuals with income above 250 percent of the federal poverty level to purchase Medicaid coverage. This provision creates an experiment in which medical assistance will be provided to workers with impairments who are not yet too disabled to work.

In January of 2005, Oklahoma Health Care Authority began developing a Medicaid Buy-In for “qualified” working persons that have a disability under a proposed 1115a/HIFA Waiver. If the Waiver is approved by the Centers for Medicaid and Medicare, Oklahomans with disabilities that have employment earnings may access assistance for monthly premiums for health care insurance.

The law also expands Medicare coverage to people with disabilities who work. It extends Part A premium-free coverage for at least four and-a-half years beyond the current limit (39 months) for most Social Security disability beneficiaries who work. This is a minimum for eight and-a-half years for most Social Security disability beneficiaries who work.

EXPEDITED REINSTATEMENT OF BENEFITS

Effective January 1, 2001, the law allows another option for regaining entitlement to benefits when SSA previously terminated your entitlement to disability benefits due to work activity. The expedited reinstatement provision provides the option of requesting that prior entitlement to disability benefits, including Medicare and Medicaid,

if applicable, be reinstated rather than filing a new application for a new period of entitlement. Beneficiaries must be unable to work because of their medical condition. They must file the request for reinstatement with Social Security within 60 months from the month their benefits are terminated. In addition, they may receive temporary benefits - as well as Medicare or Medicaid - for up to six months while their case is being reviewed. If they are found not disabled, these benefits would not be considered an overpayment.

DEFERRAL OF MEDICAL DISABILITY REVIEWS

Effective January 1, 2001, an individual who is “using a ticket” will not be subject to regularly scheduled continuing disability medical reviews. However, benefits can still be terminated if earnings are above the limits. Also, Social Security disability beneficiaries who have been receiving benefits for at least 24 months will not be medically reviewed solely because of work activity. However, regularly scheduled medical reviews can still be performed and, again, benefits terminated if earnings are above the limits.

WORK INCENTIVES ADVISORY PANEL

The law establishes a Work Incentives Advisory Panel within Social Security, composed of 12 members appointed by the President and Congress. The panel is to advise the Commissioner and report to Congress on implementation of the Ticket to Work Program. At least one-half of the panel members are required to be individuals with disabilities or representatives of individuals with disabilities, with consideration given to current or former Social Security disability beneficiaries.

WORK INCENTIVES OUTREACH PROGRAM

The law directs Social Security to establish a community-based work incentives planning and assistance program to disseminate accurate information about work incentives and to give beneficiaries more choice. Social Security has established a program of cooperative agreements and contracts to provide benefits planning and assistance to all Social Security disability beneficiaries, including information about the availability of protection and advocacy services. For Oklahoma Benefits and Planning Assistance Project Contact:

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for Mental Illness (NAMI) - Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 583-1264

THE TICKET TO WORK AND WORK INCENTIVES IMPROVEMENT ACT (TWWIIA) – continued

Southern Oklahoma
 Progressive Independence
 Norman, OK
 (405) 321-3203 (TDD)
 (800) 801-3203 (TDD)

Statewide
 Oklahoma Benefits Planning & Assistance Project
 (405) 325-8310 (TDD)
 (866) 608-8873 (TDD)

PROTECTION AND ADVOCACY

The law authorizes Social Security to make payments to protection and advocacy systems established in each State to provide information, advice and other services to disability beneficiaries. For Oklahoma protection and advocacy services contact:

Oklahoma Disability Law Center
 2828 E. 51st Street, Suite 302
 Tulsa, OK 74105
 (918) 743-6220 (V/TDD)
 (800) 266-5883 (V/TDD)

Oklahoma Disability Law Center
 2915 Classen Blvd.
 300 Cameron Bldg.
 Oklahoma City, OK 73106
 (405) 525-7555 (V/TDD)
 (800) 880-7755 (V/TDD)

For information on Employment Networks contact:

MAXIMUS
 (866) 968-7842
 (866) 833-2967 (TDD)

For more information on the provision of the Ticket to Work contact:

Oklahoma Department of Rehabilitation Services
 3535 NW 58th St. Suite 500
 Oklahoma City, OK 73112
 (405) 951-3400
 (800) 845-8476

APPENDIX B

PUBLIC AGENCIES – LOCAL CONTACTS

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AGING SERVICES – AREA AGENCIES ON AGING (AAAS)

The Aging Services Division of the Oklahoma Department of Human Services is responsible for comprehensive planning of programs for older persons. It assists eleven local Area Agencies on Aging (AAA) to provide services including: congregate meals, home-delivered meals, multipurpose senior centers, telephone reassurance, shopping assistance, transportation, chore services, homemaker services, information and referral, outreach, employment services, legal services and nursing home ombudsman. These services are intended to help elderly persons, especially those with social and economic needs, maintain their health and independence.

STATE OFFICE

Oklahoma Department of Human Services

Aging Services Division
Mr. Roy Keen
2401 NW 23rd, Ste. 40
Oklahoma City, OK 73107
(405) 521-2281
(405) 424-4311 ext 2851 (TDD)
FAX: (405) 521-2086
www.okdhs.org/aging/

AREA AGENCIES ON AGING

Grand Gateway Area Agency on Aging

District 1, Counties Served:
Craig, Delaware, Mayes, Nowata,
Ottawa, Rogers, and Washington.
Kay Carter, Director
333 S Oak St
P.O. Drawer B
Big Cabin, OK 74332-0502
(918) 783-5793
(800) 482-4594 (OK Only)
www.ggeda.com

EODD Area Agency on Aging

District 2, Counties Served:
Adair, Cherokee, McIntosh,
Muskogee, Okmulgee, Sequoyah,
and Wagoner.
Ken Recoy, Director
EODD Building
1012 N 38th St
P.O. Box 1367
Muskogee, OK 74402-1367
(918) 682-7891
(800) 211-2116
www.eodd.org

KEDDO Area Agency on Aging

District 3, Counties Served:
Choctaw, Haskell, Latimer, LeFlore,
McCurtain, Pittsburg, and
Pushmataha.
Kim Rose, Director
Vo-Tech Administration Addition
Highway 2 North
P.O. Box 638
Wilburton, OK 74578-0638

(918) 465-2367
(800) 722-8180 (OK Only)
www.eosc.cc.ok.us/~keddo/

SODA Area Agency on Aging

District 4, Counties Served:
Atoka, Bryan, Carter, Coal, Garvin,
Johnston, Love, Marshall, Murray,
and Pontotoc.
Wes Bowman, Director
224 W. Evergreen, Ste. 203
P.O. Box 709
Durant, OK 74701
(580) 920-1388
www.soda-aaa.org

COEDD Area Agency on Aging

District 5, Counties Served:
Hughes, Lincoln, Okfuskee, Pawnee,
Payne, Pottawatomie, and
Seminole.
John Shea, Director
400 N Bell
P.O. Box 3398
Shawnee, OK 74802-3398
(405) 273-6410
(800) 375-8255
www.04aging.org

Tulsa Area Agency on Aging

District 6, Counties Served:
Creek, Osage, and Tulsa.
Cindy Johnson, Director
111 S Greenwood, Ste 200
Tulsa, OK 74120
(918) 596-7688
www.cityoftulsa.org

NODA Area Agency on Aging

District 7, Counties Served:
Alfalfa, Blaine, Garfield, Grant, Kay,
Kingfisher, Major, and Noble.
Nicki Carlsten, Director
2901 N Van Buren
Enid, OK 73703-2505
(580) 237-2205
(800) 749-1149 (OK Only)

Areawide Aging Agency Inc.

District 8, Counties Served:
Canadian, Cleveland, Logan, and
Oklahoma.
Don Hudman, Director
Mayfair Center
3200 NW 48th St, Ste. 104
Oklahoma City, OK 73112-5910
(405) 942-8500

ASCOG Area Agency on Aging

District 9, Counties Served:
Caddo, Comanche, Cotton, Grady,
Jefferson, McClain, Stephens, and
Tillman.
Jim Vanzant, Director
802 Main St
P.O. Box 1647
Duncan, OK 73533-1647
(580) 252-0595
(800) 658-1466 (OK Only)
www.ascog.org

SWODA Area Agency on Aging

District 10, Counties Served:
Beckham, Custer, Greer, Harmon,
Kiowa, Jackson, Roger Mills, and
Washita.
James Boyd, Director
Sherman Industrial Air Park
Building 420-Sooner Dr
P.O. Box 569
Burns Flat, OK 73624-0569
(580) 562-4882
(800) 627-4882 (OK Only)
www.swoda.org/area.htm

OEDA Area Agency on Aging

District 11, Counties Served:
Beaver, Cimarron, Dewey, Ellis,
Harper, Texas, Woods, and
Woodward.
Leona Perry, Director
330 Douglas Ave
P.O. Box 668
Beaver, OK 73932-0668
(580) 625-4531
(800) 658-2844 (OK Only)
www.oeda.org

AMERICAN INDIAN VOCATIONAL REHABILITATION

Section 121 Project Contacts

Apache Tribe Vocational Rehabilitation

Serving: Caddo, Comanche, Cotton, Grady, Jackson, Kiowa, and Tillman
Delorna Strong, Project Director
P.O. Box 1220
620 E. Colorado
Anadarko, OK 73005
(405) 247-7494
FAX: (405) 247-9872

Cherokee Nation Vocational Rehabilitation

Serving: Adair, Cherokee, Craig, Delaware, Mayes, McIntosh, Muskogee, Nowata, Ottawa, Rogers, Sequoyah, Tulsa, Wagoner, and Washington
James Ballard, Program Director
P.O. Box 948
Tahlequah, OK 74465-0948
(918) 458-4415
FAX: (918) 458-4482

Cheyenne-Arapaho Tribe Vocational Rehabilitation

Serving: Beckham, Blaine, Canadian, Custer, Dewey, Ellis, Kingfisher, Major, Roger Mills, Washita, and Woodward
Bryan Sykes, Project Director
P.O. Box 38
Concho, OK 73022
(405) 422-1178
FAX: (405) 422-1180

Chickasaw Nation Vocational Rehabilitation

Serving: Bryan, Carter, Coal, Garvin, Grady, Jefferson, Johnston, Love, Marshall, McClain, Murray, Pontotoc, and Stephens
Michelle Frazier Wilson, Director
222 N. Mississippi
Ada, OK 74820
(580) 436-0553
(888) 436-0553 (OK Only)
(580) 310-9364
FAX: (580) 436-0830

Choctaw Nation Vocational Rehabilitation

Serving: Atoka, Bryan, Choctaw, Coal, Haskell, Latimer, LeFlore, McCurtain, Pittsburg, Pushmataha, and southern Hughes
Randy Hammons, Director
P.O. Box 88
Hugo, OK 74743
(580) 326-8304
(877) 285-6893
FAX: (580) 326-2410

Delaware Nation Vocational Rehabilitation

Serving: Blaine, Caddo, Cleveland, Grady, Kiowa, Logan, McClain, and Oklahoma
John McGraw, Project Coordinator
7249 S. Western, Ste 204
Oklahoma City, OK 73139
(405) 632-3749
(877) 297-3139
FAX: (405) 632-9753

Iowa Tribe of Oklahoma Vocational Rehabilitation

Serving: Kay, Lincoln, Logan, Noble, Pawnee, Payne, and Pottawatomie
Jon Ringlero, Coordinator
R.R. 1, Box 728
Perkins, OK 74059
(405) 547-5721
(888) 336-4692
FAX: (405) 547-1090

Muskogee (Creek) Nation Vocational Rehabilitation

Serving: Creek, Hughes, McIntosh, Muskogee, Okfusgee, Okmulgee, Tulsa, and Wagoner
Mary Lee, Project Director
213 N. 2nd
Okemah, OK 74859
(918) 623-1197
(888) 367-2332
FAX: (918) 623-2796

CERTIFIED OKLAHOMA ALTERNATIVE DISPUTE SYSTEM PROGRAMS

In 1986 the Supreme Court of Oklahoma adopted Rules and Procedures for the Dispute Resolution Act, O.S. 12§ 1801 et seq., providing guidelines for the establishment of dispute resolution centers. The purpose of the Dispute Resolution Act is "to provide all citizens of this state convenient access to dispute resolution proceedings which are fair, effective, inexpensive, and expeditious." Early Settlement Centers operate under the authority of the Oklahoma Dispute Resolution Act. The Centers provide low-cost mediation services to all who wish to negotiate interpersonal matters. To initiate mediation, each party must pay a \$5 processing charge as required by Oklahoma Statute, except in cases ordered through the court. Almost any issue can benefit from the Early Settlement program and its services. Cases resolved by mediation may involve services to individuals with disabilities (including school services to children with disabilities under IDEA), money, property and business transactions. Mediation is not a substitute for legal help and no legal advice will be given by the mediator. Participants retain their rights to due process hearings, court action or filing complaints with appropriate agencies.

STATE OFFICE

Administrative Office of the Courts

Sue Tate, State Director
1915 N. Stiles, Ste 503
Oklahoma City, OK 73105
Hotline (877) 521-6677
(405) 522-7876
www.fcs.okstate.edu/Mediation/index.html

Agricultural Program

Oklahoma Agricultural Mediation Program
Weldon Schieffer
OSU Wellness Center
2302 W 7th st
Stillwater, OK 74074
(405) 377-0033
(800) 238-5465
www.oscn.net

EARLY SETTLEMENT REGIONAL OFFICES

Central

Counties Served: Oklahoma, Cleveland, and Canadian.

Phyllis Bernard, Director
Oklahoma City University
School of Law
2501 N Blackwelder
Oklahoma City, OK 73106
(405) 523-4910
FAX: (405) 523-4912

East Central

Counties Served: Garvin, Grady, Hughes, McIntosh, McClain, Okfuskee, Okmulgee, Pontotoc, Pottawatomie, and Seminole.

Phil Johnson, Director
East Central University
Continuing Education & Community Service
Fentem Hall, Rm 304
Ada, OK 74820
(580) 310-5674
(888) 508-5674 (Statewide)
Fax: (580) 310-5816

The City of Edmond

Cheryal Ainsworth-Southerland,
Director

101 E First St
Municipal Courts Building
Edmond, OK 73083
(405) 359-4350
FAX: (405) 340-4784

The City of Norman

Dennis Rainwater, Director
201 W Gray, Box 370
Norman, OK 73070
(405) 366-5420
FAX: (405) 366-5425

The City of Tulsa

Counties Served: Tulsa and parts of Creek, Osage, and Wagoner
LeiLani Armstrong, Director
Tulsa City Hall
200 Civic Center, Room 601-L
Tulsa, OK 74103
(918) 596-7786
FAX: (918) 596-9713

North

Counties Served: Creek, Kay, Lincoln, Logan, Noble, Osage, Pawnee, and Payne.

Vicki Corbin, Director
Lincoln County Courthouse
811 Manuel Ave
Chandler, OK 74834
(405) 258-3000
(800) 464-5677

Northeast

Counties Served: Adair, Cherokee, Craig, Delaware, Mayes, Muskogee, Nowata, Ottawa, Rogers, Wagoner, and Washington.

Ann Wilkins, Director
Northeastern State University
Tahlequah Campus
705 N. Grand Ave.
Talequah, OK 74464
(918) 456-5511, ext. 3007
(800) 722-9614, ext. 3007
FAX: (918) 458-2371

Northwest

Counties Served: Alfalfa, Blaine, Custer, Dewey, Ellis, Garfield, Grant, Kingfisher, Major, Woods, and Woodward.

Marvin Hamlin, Director
Major County Courthouse
500 E Broadway, 1st floor
Fairview, OK 73737

(580) 227-2711
(800) 371-1344

Panhandle

Counties Served: Beaver, Cimarron, Harper, and Texas

Clyde Haisten, Director
Texas County Courthouse Annex
Bldg.
319 N Main
Guymon, OK 73942
(580) 338-3220
(800) 877-3020
FAX: (580) 338-3220

South Central

Counties Served: Atoka, Bryan, Carter, Coal, Jefferson, Johnston, Love, Marshall, Murray, and Stephens.

Tommye L. Howarth, Director
East Central University
Continuing Education and
Community Service
Fentem Hall, Rm 303
Ada, OK 74820
(580) 310-5634
(800) 804-2384 (Statewide)
FAX: (580) 310-5817

Southeast

Counties Served: Choctaw, Haskell, Latimer, LeFlore, McCurtain, Pittsburg, Pushmataha, and Sequoyah.

Trish Hendricks, Director
Latimer County Courthouse
109 N Central St
Wilburton, OK 74578
(918) 465-3902
(800) 847-1985
FAX: (580) 310-5817

Southwest

Counties Served: Beckham, Caddo, Comanche, Cotton, Greer, Harmon, Jackson, Kiowa, Roger Mills, Tillman, and Washita.

Ralph Bauer, Director
Greer County Courthouse
106 E Jefferson
Mangum, OK 73554
(580) 782-3127
(800) 773-8853
FAX: (580) 782-3803

HEAD START AND EARLY HEAD START PROGRAMS

Statewide Contacts

Oklahoma Association of Community Action Agencies

Head Start Program
Kay Floyd, Head Start Collaboration Director
2800 NW 36th St, Ste. 221
Oklahoma City, OK 73112
(405) 949-1495
FAX: (405) 949-0955

Green Country Behavioral Health Services, Inc.

Dean Williams, Head Start Grantee Director
619 N Main St
Muskogee, OK 74401
(918) 682-8407
FAX: (918) 687-0976

Marie Detty Youth & Family Services

Paul Smith, Head Start Executive Director
317 "C" St
Lawton, OK 73501
(580) 250-1123
FAX: (580) 248-0171

Head Start Programs

Altus

Counties Served: Beckham, Greer, Harmon, and Jackson
Southwest OK Community Action Group
Sheila Clark, Director
900 S Carver Rd
Altus, OK 73521
(580) 482-5040
FAX: (580) 482-5433

Chickasha

Counties Served: Caddo and Grady
Washita Valley Community Action Council
Peggy Sayers, Director
205 W Chickasha Ave
P.O. Box 747
Chickasha, OK 73023
(405) 224-5831
FAX: (405) 222-4303

Claremore

Counties Served: Nowata, Mayes, Rogers, Washington, and Wagoner

CARD, Inc.
Barbara Hankins, Director
P.O. Box 947
Claremore, OK 74018
(918) 343-2960 ext. 324
FAX: (918) 343-3663

Frederick

Counties Served: Beckham, Cotton, Jefferson, Kiowa, Roger Mills, Tillman, and Washita
Community Action Development Corp.
Lynda Vaughn
307 S Main
Frederick, OK 73651
(580) 762-3343
FAX: (580) 726-2014

Hugo

Counties Served: Choctaw, McCurtain, and Pushmataha
Little Dixie Community Action Agency
Jay Weatherford, Director
502 W Duke
Hugo, OK 74743
(580) 326-7581
FAX: (580) 326-7584

Jay

Counties Served: Craig, Delaware, and Ottawa
Northeast Oklahoma Community Action Agency
Kathie Bergmann, Director
P.O. Box 603
1014 N Main, Ste. C
Jay, OK 74346
(918) 253-4291
FAX: (918) 253-4446

Lawton

Counties Served: Comanche
Marie Detty Youth & Family Services
Kristen Corrales, Director
1010 Avenue C
Lawton, OK 73501
(580) 353-7744
FAX: (580) 248-0659

Marietta

Counties Served: Bryan, Carter, Coal, Love, and Pontotoc
Big Five Community Services, Inc.
Jackie Watson, Director
910 W Main, P.O. Box 286
Marietta, OK 73448
(580) 276-3198
FAX: (580) 276-4396

Muskogee

Counties Served: Muskogee
Green County Behavioral Health Services, Inc.
Leslie Porter, Director
619 N Main St
Muskogee, OK 74401
(918) 682-8407
FAX: (918) 687-0976

Norman

Counties Served: Cleveland and Pottawatomie
Crossroads Youth & Family Services
Anthony Stafford
1121 E Main
Norman, OK 73071
(405) 701-2135
FAX: (405) 701-2113

Oklahoma City

Community Action Agency of OKC and Oklahoma & Canadian Counties
Carolyn Shaw, Director
1900 NW 10 St
Oklahoma City, OK 73106
(405) 232-0199, ext. 3236
FAX: (405) 232-9074

Pawnee

Counties Served: Creek, Kay, Logan, Noble, Okmulgee, Osage, Payne, and Pawnee
United Community Action Program
Ronda Brothers, Director
501 6th St
Pawnee, OK 74058
(918) 762-2561
FAX: (918) 762-3418

Purcell

Counties Served: McClain, Garvin, and Stephens
Delta Community Action Foundation
Sharon Horton, Director
223 Washington St
Purcell, OK 73080
(405) 527-6537
FAX: (405) 527-6538

Stigler

Counties Served: Haskell, Latimer, LeFlore, and Pittsburg
KIBOIS Community Action Foundation
Donna Carolan, Director
200 S E "A" St., P.O. Box 727
Stigler, OK 74462
(918) 967-3325, ext. 126
FAX: (918) 967-8660

Head Start and Early Head Start Programs – continued

Tahlequah

Counties Served: Adair, Cherokee, Sequoyah, and McIntosh
Cookson Hills Community Action Foundation
Bea Dougherty, Director
P.O. Box 745
Tahlequah, OK 74465
(918) 456-0571
FAX: (918) 456-6847

Tishomingo

Counties Served: Atoka, Johnston, Marshall, and Murray
INCA Community Services
Mary Spence, Director
202 S Capitol St., Ste. 2, P.O. Box 68
Tishomingo, OK 73460
(580) 371-2352
FAX: (580) 371-3085

Tulsa

County Served: Tulsa
Community Action Program of Tulsa County
Caren Calhoun, Director
717 S Houston, Ste. 200
Tulsa, OK 74127
(918) 382-3270
FAX: (918) 382-3370

Native American Coalition of Tulsa
Ann Abbott, Director
1740 W 41st St
Tulsa, OK 74107
(918) 446-7939
FAX: (918) 446-6003

Watonga

Counties Served: Alfalfa, Beaver, Blaine, Canadian, Cimarron, Custer, Dewey, Ellis, Garfield, Grant, Harper, Kingfisher, Major, Texas, Woods, and Woodward
Opportunities, Inc.
Carol Ramer, Director
117 W Russworm, P.O. Box 569
Watonga, OK 73772
(580) 623-7283
FAX: (580) 623-7290
www.opportunities-inc.org

Wewoka

Counties Served: Lincoln and Seminole
Wewoka Public Schools Co-op
Shannon Sherrin, Director
P.O. Box 870
Wewoka, OK 74884
(405) 257-2321
FAX (405) 257-2303

Early Head Start

Claremore

Counties Served: Nowata, Mayes, Rogers, Washington, and Wagoner
CARD, Inc.
Barbara Hankins, Director
P.O. Box 947
Claremore, OK 74018
(918) 343-2960, ext. 324
FAX: (918) 343-3663

Hugo

Little Dixie Early Head Start
Kelly Thomas, Coordinator
502 W. Duke
Hugo, OK 74743
(580) 326-6441
FAX: (580) 326-2305

Muskogee

Counties Served: Muskogee
Green County Behavioral Health Services
Elizabeth Ross, Manager
619 N Main St
Muskogee, OK 74401
(918) 682-8407
FAX: (918) 687-0976

Norman

Counties Served: Cleveland, Pottawatomie, and Seminole
Crossroads Youth & Family Services
Anthony Stafford
1121 E Main St
Norman, OK 73071
(405) 701-2134
FAX: (405) 701-2113

Oklahoma

Sunbeam Family Services Early Head Start
Paula Hendrix, Director
P.O. Box 61237
620 NW 21st St
Oklahoma City, OK 73146
(405) 528-7731 ext. 225
FAX: (405) 528-7724

Pawnee

Counties Served: Creek, Kay, Logan, Noble, Okmulgee, Osage, Payne, and Pawnee
United Community Action Program
Ronda Brothers, Director
501 Sixth St
Pawnee, OK 74058
(918) 762-2561
FAX: (918) 762-3418

Tulsa

County Served: Tulsa
Community Action Program of Tulsa County
Caren Calhoun, Director
717 S Houston, Ste. 200
Tulsa, OK 74127
(918) 382-3270
FAX: (918) 382-3370

American Indian Head Start and Early Head Start

Ada

Chickasaw Nation Head Start
Carol Schields
226 Rosedale Rd.
Ada, OK 74820
(580) 310-9490
www.chickasaw.net

Binger

Caddo Tribe of Oklahoma Head Start
P.O. Box 487
Binger, OK 73009
(405) 247-6020
FAX: (405) 247-6022

Carnegie

Kiowa Tribe of Oklahoma Head Start
P.O. Box 369
Carnegie, OK 73015
(580) 654-2300 ext. 274
FAX: (580) 654-2544

Concho

Cheyene-Arapaho Tribes of Oklahoma Head Start
Belle Harjo, Director
P.O. Box 38
Concho, OK 73022
(405) 262-0345, ext. 27636
FAX: (405) 262-6747

Durant

Choctaw Nation of Oklahoma Head Start
Rebecca Clapp, Director
P.O. Drawer 1210
Durant, OK 74702
(580) 924-8280 ext. 2212
FAX: (580) 924-6111

Head Start and Early Head Start Programs – continued

McLoud

Kickapoo Head Start, Inc.
P.O. Box 399
McLoud, OK 74851
(405) 964-3507
FAX: (405) 964-3417

Okmulgee

Creek Nation Head Start
Pat Wind, Director
P.O. Box 580
Okmulgee, OK 74447
(918) 732-7893
FAX: (918) 758-1450

Pawhuska

Osage Nation Head Start
Denise Keene, Director
P.O. Box 1389
Pawhuska, OK 74056
(918) 287-1246
FAX: (918) 287-3416
www.osagetribe.com/headstart.html

Perkins

Iowa Tribe of Oklahoma Early Head Start
Pam Davis
R.R. 1, Box 721
Perkins, OK 74059
(405) 547-5828
FAX: (405) 547-5991

Ponca City

Ponca Tribe Head Start
Tami Wright
20 White Eagle Drive
Ponca City, OK 74601
(580) 762-7927
FAX: (580) 762-2743

Red Rock

Otoe-Missouria Tribal Council Head Start
Gloree Tah
8151 N. Hwy. 177
Red Rock, OK 74651
(580) 723-4466, ext. 226
FAX: (580) 723-1057

Seminole

CDI Seminole Nation Head Start and Early Head Start
(Centers also in Wewoka and Konowa)
Donna Phillips, Director
P.O. Box 1316
Seminole, OK 74818
(405) 382-4106
FAX: (405) 382-4051

Shawnee

Central Tribes of Shawnee Area Head Start and Early Head Start
Sue Sampler
1535 N McKinley
Shawnee, OK 74801
(405) 275-4870
FAX: (405) 275-9684

Tahlequah

Cherokee Nation Head Start and Early Head Start
P.O. Box 948
Tahlequah, OK 74465
(918) 458-4393
FAX: (918) 458-5799
www.cherokee.org/

Tecumseh

OU American Indian Institute
Early Head Start
Lisa Watson
301 W Walnut
Tecumseh, OK 74873
(405) 598-6094
FAX: (405) 598-2815

INDIAN HEALTH SERVICES

Oklahoma City Area Service Unit Directory

www.ihs.gov

Ada Service Unit

Carl Albert Indian Hospital
1001 N Country Club Rd
Ada, OK 74820
(580) 436-3980
FAX: (580) 332-1421

Ardmore Chickasaw Health Clinic

2510 Chickasaw Blvd
Ardmore, OK 73401
(580) 226-8181

Tishomingo Chickasaw Health Center

815 E 6th St
Tishomingo, OK 73460
(580) 371-2392
FAX: (580) 371-9323

Chickasaw/Durant Health Center

1702 W. Elm
Durant, OK 74701
(580) 920-2100
FAX: (580) 920-1191

Claremore Service Unit

Claremore Indian Hospital
101 S Moore
Claremore, OK 74017
(918) 342-6200
FAX: (918) 342-6585

USPHS Indian Health Center

2301 Eight Tribes Trail
P.O. Box 1498
Miami, OK 74355
(918) 542-1655
FAX: (918) 540-1685

Clinton Service Unit

USPHS Indian Hospital
R.R. 1, Box 3060
Clinton, OK 73601-9303
(580) 323-2884
FAX: (580) 323-2884

USPHS Concho Health Center

1631A E Hwy 66
El Reno, OK 73036
(405) 262-7631
FAX: (405) 262-8099

USPHS Watonga Health Center
R.R. 1, Box 34-A
Watonga, OK 73772

(580) 623-4991
FAX: (580) 623-5490

Kansas/Haskell Service Unit

USPHS Haskell Indian Health Center
2415 Massachusetts Ave
Lawrence, KS 66044-4808
(785) 843-3750
FAX: (785) 843-8815

Kansas/Holton Service Unit

USPHS Indian Health Center
100 W 6th St
Holton, KS 66436
(785) 364-2177
FAX: (785) 364-3691

Lawton Service Unit

USPHS Lawton Indian Hospital
1515 Lawrie Tatum Rd
Lawton, OK 73501
(580) 353-0350
FAX: (580) 353-0350

USPHS Anadarko Health Center

P.O. Box 828
115 Old Town Dr, NE
Anadarko, OK 73005
(405) 247-2458
FAX: (405) 247-7052

Pawnee Service Unit

USPHS Pawnee Health Center
R.R. 2, Box 1
1201 Heritage Cr.
Pawnee, OK 74058-9247
(918) 762-2517
FAX: (918) 762-2729

USPHS Pawhuska Health Center

715 Grandview
Pawhuska, OK 74056
(918) 287-4491
FAX: (918) 287-2347

USPHS White Eagle Health Center

200 White Eagle Dr
P.O. Box 2071
Ponca City, OK 74601
(580) 765-2501
FAX: (580) 765-6348

Shawnee Service Unit

Shawnee Health Center
2307 S Gordon Cooper Dr

Shawnee, OK 74801
(405) 273-5236
FAX: (405) 878-4855

Tahlequah Service Unit

W.W. Hastings Indian Hospital
100 S Bliss Ave
Tahlequah, OK 74464
(918) 458-3100
FAX: (918) 458-3262

Talihina Service Unit

Choctaw Nation Health Care Center
One Choctaw Way
Talihina, OK 74571
(918) 567-7000
(800) 349-7026
FAX: (918) 567-2631

Rubin White Health Center

Choctaw Nation of Oklahoma
109 Kerr Ave
Poteau, OK 74953
(918) 649-1100
FAX: (918) 649-1199

Broken Bow Clinic

John Anderson
205 E 3rd
Broken Bow, OK 74728
(580) 584-2740
FAX: (580) 584-2073

Hugo Clinic

Harry J.W. Belvin Health Clinic
410 North "M" St
P.O. Box 340
Hugo, OK 74743
(580) 326-7561
FAX: (580) 326-7564

McAlester Clinic

903 E Monroe
McAlester, OK 74501
(918) 423-8440
FAX: (918) 423-6781

Wewoka Service Unit

USPHS Indian Health Center
P.O. Box 1475
Wewoka, OK 74884
(405) 257-6281
(800) 390-5181
FAX: (405) 257-2696

Indian Health Services – continued

Eagle Pass Service Unit

(Soon to be announced)

Tribal Health Programs

Cherokee Nation

Jay-Delaware Health Center

1015 Washburn St
P.O. Box 350
Jay, OK 74346
(918) 253-4271
(877) 293-4271
FAX: (918) 253-3287

Salina Community Clinic

900 N Owen Walters Blvd
P.O. Box 936
Salina, OK 74365
(918) 434-5397
(877) 434-8500
FAX: (918) 434-5051

Redbird Smith Health Center

301 South J.T. Stities Ave
Sallisaw, OK 74955
(888) 797-9159
(918) 775-9159
FAX: (918) 775-4778

Wilma P. Mankiller Health Ctr.

Cherokee Nation Health Clinic
Hwy 51 E, R.R. 2 Box 93
Stilwell, OK 74960
(918) 696-8800
(877) 747-8800
FAX: (918) 696-8850 / 8840

Chickasaw Nation

Ardmore Chickasaw Health Center

2510 Chickasaw Blvd
Ardmore, OK 73401
(580) 226-8181

Tishomingo Chickasaw Health Center

815 E. 6th St.
Tishomingo, OK 73460
(580) 371-2392
FAX: (580) 371-9323

Choctaw Nation

Choctaw Nation Health Services Authority

One Choctaw Way
Talihina, OK 74571
(918) 567-7000
(800) 349-7026
FAX: (918) 567-2631

Rubin White Health Center

Choctaw Nation of Oklahoma
109 Kerr Ave
Poteau, OK 74953
(918) 649-1100
FAX: (918) 649-1199

Broken Bow Choctaw Nation Health Center

205 E 3rd
Broken Bow, OK 74728
(580) 584-2740
FAX: (580) 584-2073

Hugo Health Center

410 North "M" St
P.O. Box 340
Hugo, OK 74743
(580) 326-7561
FAX: (580) 326-7564

McAlester Health Center

903 E Monroe
McAlester, OK 74501
(918) 423-8440
FAX: (918) 423-6781

Creek Nation

Creek Nation Community Hospital

309 N 14th St
Okemah, OK 74859
(918) 623-1424
(800) 219-9458
FAX: (918) 623-9016

Eufaula Health Center

Creek Nation of Oklahoma
800 Forest Ave
Eufaula, OK 74432
(918) 689-2547

Sapulpa Health Center

Creek Nation of Oklahoma
1125 E Cleveland
Sapulpa, OK 74066
(918) 224-9310

Urban Health Centers

Oklahoma City Urban Health Clinic

4913 W Reno
Oklahoma City, OK 73127
(405) 948-4900
FAX: (405) 948-4932

Tulsa Urban Health Clinic

Indian Health Care Resource Center of Tulsa, Inc.
550 S. Peoria
Tulsa, OK 74120
(918) 588-1900
FAX: (918) 582-6405

OKLAHOMA COUNTY HEALTH DEPARTMENTS

Adair Co.

Jim Bagby, Administrative Director
600 W Hickory
Stilwell, OK 74960
(918) 696-7292

Alfalfa Co. C/O Garfield Co.

Stephen Rempe, Administrative Director
P.O. Box 3266
Enid, OK 73701

Atoka Co.

Michael Echelle, Administrative Director
1006 W 13th St
Atoka, OK 74525
(580) 889-2116

Beaver Co.

Stephen Rempe, Administrative Director
P.O. Box 520
Beaver, OK 73932
(580) 625-3693

Beckham Co.

John Thur, Administrative Director
111 W Main
Sayre, OK 73662
(580) 928-5551

400 E 3rd St
Elk City, OK 73644
(580) 225-1173

Blaine Co.

Jay Smith, Administrative Director
521 W 4th
Watonga, OK 73772
(580) 623-7977

Bryan Co.

Rhonda Dennis, Administrative Director
1303 Waco
P.O. Box 598
Durant, OK 74702-0598
(580) 924-4285

Caddo Co.

Karen Mahan, Administrative Director
216 W Broadway, P.O. Box 236
Anadarko, OK 73005
(405) 247-2507
www.health.state.ok.us/chds/caddo

Canadian Co.

Steve Ramsey, PhD, Administrative Director
100 S Rock Island
El Reno, OK 73036
(405) 262-0042

1023 East Vandament
Yukon, OK 73099
(405) 354-4872
www.health.state.ok.us/chds/canadian

Carter Co.

Mendy Spohn, Administrative Director
101 First Ave SW
Ardmore, OK 73401
(580) 223-9705

City Hall, 308 Franklin
Box 298
Healdton, OK 73438
(580) 229-1291
www.health.state.ok.us/chds/carter

Cherokee Co.

Linda Axley, Administrative Director
912 S College
Tahlequah, OK 74464
(918) 456-8826
www.health.state.ok.us/chds/cherokee

Choctaw Co.

Rhonda Dennis, Administrative Director
103 S 4th St
Hugo, OK 74743
(580) 326-8821

Cleveland Co.

Shari Kinney, Administrative Director
250 12th Avenue N.E.
Norman, OK 73071
(405) 321-4048

224 S Chestnut
Moore, OK 73160
(405) 794-1591
www.health.state.ok.us/chds/cleveland

Coal Co.

Michael Echelle, Administrative Director
1404 S Hwy 75, P.O. Box 365
Coalgate, OK 74538-0365
(580) 927-2367

Comanche Co.

Karen Mahan, Administrative Director
1010 S Sheridan Rd, P.O. Box 87
Lawton, OK 73501
(580) 248-5890
www.health.state.ok.us/chds/comanche/index.htm

Cotton Co.

Karen Mahan, Administrative Director
1501-A South 7th
Walters, OK 73572
(580) 875-6121

Craig Co.

Jane Ann Nichols, Administrative Director
115 E Delaware
Vinita, OK 74301
(918) 256-7531

Creek Co.

Jim Turner, PhD, Administrative Director
1808 S Hickory
Sapulpa, OK 74066
(918) 224-5531

420 E Broadway
P.O. Box 848
Drumright, OK 74030
(918) 352-9581

408 W 4th
Bristow, OK 74010
(918) 367-3341

Custer Co.

Steve Ramsey, Administrative Director
3030 Custer Ave
P.O. Box 698
Clinton, OK 73601
(580) 323-2100

220 N. Bradley
Weatherford, OK 73096
(580) 772-6417

Delaware Co.

Jane Ann Nichols, Administrative Director
Hwy 59 W
P.O. Drawer 370
Jay, OK 74346
(918) 253-4511

Oklahoma County Health Departments – continued

Garfield Co.

Stephen Rempe, Administrative
Director
P.O. Box 3266
2501 Mercer Dr
Enid, OK 73701
(580) 233-0650

Garvin Co.

Mike Milton, Administrative Director
1809 S Chickasaw
P.O. Box 899
Pauls Valley, OK 73075
(405) 238-7346

710 W Comanche
P.O. Box 490
Lindsay, OK 73052
(405) 756-2928

Grady Co.

Mike Milton, Administrative Director
2116 Iowa St
Chickasha, OK 73018
(405) 224-2022

Grant Co.

Stephen Rempe, Administrative
Director
115 N Main
Medford, OK 73759
(580) 395-2906

Greer Co.

David Wattenbarger, Administrative
Director
2100 N. Louis Tittle, P.O. Box 1
Mangum, OK 73554
(580) 782-5531

Harmon Co.

John Thur, Administrative Director
1104 N. 7th
Hollis, OK 73550
(580) 688-3348
(800) 433-6945
FAX: (580) 688-2367

Harper Co.

Stephen Rempe, Administrative
Director
7th & Oklahoma, Suite 9
P.O. Box 290
Laverne, OK 73848
(580) 921-2029

1005 N. Hwy 64
P.O. Box 290
Buffalo, OK 73834
(580) 735-6100

Haskell Co.

William Pierson, Administrative
Director
1407 NE "D" St
Stigler, OK 74462
(918) 967-3304

Hughes Co.

Tina Johnson, Administrative Director
200 McDougal Dr
Holdenville, OK 74848
(405) 379-3313

Jackson Co.

John Thur, Administrative Director
401 W Tamarack Rd
Altus, OK 73521-1599
(580) 482-7308

Jefferson Co.

Mendy Spohn, Administrative Director
107 E Anderson Ave
Waurika, OK 73573
(580) 228-2313

Johnston Co.

Mendy Spohn, Administrative Director
1151 S Byrd
P.O. Box 486
Tishomingo, OK 73460
(580) 371-2470

Kay Co.

Annette O'Connor, Administrative
Director
433 Fairview
Ponca City, OK 74601
(580) 762-1641

1706 S Main
Blackwell, OK 74631
(580) 363-5520
www.health.state.ok.us/chds/kay/index.html

Kingfisher Co.

Jay Smith, Administrative Director
124 E Sheridan
Courthouse Annex Rm #101
Kingfisher, OK 73750
(405) 375-3008

Kiowa Co.

David Wattenbarger, Administrative
Director
431 W Elm
Hobart, OK 73651
(580) 726-3316

Latimer Co.

Jim Bagby, Administrative Director
201 W Main
Wilburton, OK 74578
(918) 465-5673

LeFlore Co.

Jim Bagby, Administrative Director
1212 Reynolds, P.O. Box 37
Poteau, OK 74953
(918) 647-8601

205 Dallas St
P.O. Box 964
Talihina, OK 74571
(918) 567-2141

Lincoln Co.

Jay Smith, Administrative Director
101 Meadow Lane
Chandler, OK 74834
(405) 258-2640

Logan Co.

Jay Smith, Administrative Director
215 Fairgrounds Rd, Ste. A
Guthrie, OK 73044
(405) 282-3485

Love Co.

Mendy Spohn, Administrative Director
200 C.E. Colston Dr
Marietta, OK 73448
(580) 276-2531

McClain Co.

Shari Kinney, Administrative Director
919 N 9th St
Purcell, OK 73080
(405) 527-6541

107 S Main
P.O. Box 130
Blanchard, OK 73010
(405) 485-3319
www.health.state.ok.us/chds/mcclain/index.html

Oklahoma County Health Departments – continued

McCurtain Co.

Rhonda Dennis, Administrative Director
1400 Lynn Lane
Idabel, OK 74745
(580) 286-6620

McIntosh Co.

William Pierson, Administrative Director
Hospital Rd
P.O. Box 71
Eufaula, OK 74432
(918) 689-7774

211 N Gentry
Checotah, OK 74426
(918) 473-5416

Major Co.

Stephen Rempe, Administrative Director
501 E Broadway
Fairview, OK 73737
(580) 227-3362

Marshall Co.

Rhonda Dennis, Administrative Director
310 W Lillie Boulevard
P.O. Box 476
Madill, OK 73446
(580) 795-3705

Mayes Co.

Linda Axley, Administrative Director
111 NE First
Pryor, OK 74361
(918) 825-4224
www.health.state.ok.us/chds/mayes

Murray Co.

Mike Milton, Administrative Director
730 Cambridge Dr
Sulphur, OK 73086
(580) 622-3716

Muskogee Co.

Linda Hattaway, Administrative Director
530 S 34th St
Muskogee, OK 74401
(918) 683-0321

Noble Co.

Annette O'Connor, Administrative Director
300 E Fir St
Perry, OK 73077-4902
(580) 336-2257
www.health.state.ok.us/chds/noble

Okfuskee Co.

Tina Johnson, Administrative Director
125 N 2nd
Okemah, OK 74859
(918) 623-1800

Oklahoma Co. (City-County Health Dept)

Dr. Paul Dungan, Director
921 NE 23rd St
Oklahoma City, OK 73105
(405) 427-8651
www.cchdoc.com

Okmulgee Co.

William Pierson, Administrative Director
1304 R.D. Miller Dr
Okmulgee, OK 74447
(918) 756-1883

404 E Broadway
Henryetta, OK 74437
(918) 652-8250

102 W Main St, P.O. Box 989
Beggs, OK 74421
(918) 267-3606

Ottawa Co.

Jane Ann Nichols, Administrative Director
1930 N Elm
Miami, OK 74354
(918) 540-2481
www.health.state.ok.us/chds/ottawa

Pawnee Co.

Dr. Jim Turner, Administrative Director
639 7th St
Pawnee, OK 74058
(918) 762-3643

1390 W Cherokee
Cleveland, OK 74020
(918) 358-2546

Payne Co.

Annette O'Connor, Administrative Director
1321 W 7th Ave
Stillwater, OK 74074
(405) 372-8200

1001 E Cherry St
P.O. Box 168
Cushing, OK 74023
(918) 225-3377
www.health.state.ok.us/chds/payne/index.html

Pittsburg Co.

Michael Echelle, Administrative Director
620 S 3rd
McAlester, OK 74501
(918) 423-1267

Pontotoc Co.

Michael Echelle, Administrative Director
1630 E Beverly, Ste. 101
Ada, OK 748210
(580) 332-2011

Pottawatomie Co.

Tina Johnson, Administrative Director
1904 Gordon Cooper Dr
Shawnee, OK 74801-8698
(405) 273-2157
www.health.state.ok.us/chds/pott

Pushmataha Co.

Rhonda Dennis, Administrative Director
318 W Main
Antlers, OK 74523
(580) 298-6624

P.O. Box 118
Hwy 2 & Cherokee St
Clayton, OK 74536
(918) 569-7973

Rogers Co.

Mary Beth Murray, Administrative Director
2664 N Hwy 88, Unit A
Claremore, OK 74017
(918) 341-3166

Oklahoma County Health Departments – continued**Seminole Co.**

Tina Johnson, Administrative Director
200 S Brown
Wewoka, OK 74884
(405) 257-5401

1900 Boren Blvd
Seminole, OK 74868
(405) 382-4369

Sequoyah Co.

Linda Hattaway, Administrative
Director
612 N Oak St
Sallisaw, OK 74955
(918) 775-6201

Stephens Co.

Mike Milton, Administrative Director
1401 Bois D'Arc
Duncan, OK 73533
(580) 252-0270

Texas Co.

Stephen Rempe, Administrative
Director
1410 N East St
Guymon, OK 73942
(580) 338-8544

Tillman Co.

David Wattenberger, Administrative
Director
1500 N Main
Frederick, OK 73542
(580) 335-2163

**Tulsa Co. (City-County Health
Dept)**

Gary Cox, J.D. Director
5051 S 129th E Ave
Tulsa, OK 74134
(918) 582-9355
www.tulsa-health.org

Wagoner Co.

Dr. Jim Turner, PhD, Administrative
Director
212 N Pierce
Wagoner, OK 74467
(918) 485-3022

28596 E. 141st St S
P.O. Box 962
Coweta, OK 74429
(918) 486-2845

Washington Co.

Mary Beth Murray, Administrative
Director
3838 State St
Bartlesville, OK 74006
(918) 335-3005

Woods Co.

Stephen Rempe, Administrative
Director
901 14th St
Alva, OK 73717
(580) 327-3192

Woodward Co.

Stephen Rempe, Administrative
Director
1632 Texas Ave
Woodward, OK 73801
(580) 256-6416

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY

EDUCATION CENTERS

WWW.OKCAREERTECH.ORG

- Ada**
Pontotoc Technology Center
601 W. 33rd St
Ada, OK 74820
(580) 310-2200
FAX: (580) 436-0236
www.pontotoc.com
- Afton**
Northeast Technology Center
P.O. Box 219
19901 S Hwy 69
Afton, OK 74331-0219
(918) 257-8324
www.netechcenters.com
- Altus**
Southwest Technology Center
711 W. Tamarack Rd
Altus, OK 73521-2500
(580) 477-2250
FAX: (580) 477-0139
www.swtc.org
- Alva**
Northwest Technology Center
1801 S 11th St
Alva, OK 73717-9600
(580) 327-0344
FAX: (580) 327-5467
www.nwtechonline.com
- Ardmore**
Southern Oklahoma Technology Center
2610 Sam Noble Parkway
Ardmore, OK 73401-2100
(580) 223-2070
www.sotc.org/index.htm
- Atoka**
Kiamichi Technology Center
P.O. Box 240
Atoka, OK 74525-0220
(580) 889-7321
www.kiamichi-atoka.tec.ok.us
- Bartlesville**
Tri-County Technology Center
6101 Nowata Rd
Bartlesville, OK 74006-6029
(918) 333-2422
www.tctc.org
- Burns Flat**
Western Technology Center
621 Sooner Dr
Burns Flat, OK 73624-1469
(580) 562-3181
www.wtc.tec.ok.us
- Chickasha**
Canadian Valley Technology Center
1401 W Michigan Ave
Chickasha, OK 73018-2136
(405) 224-7220
FAX: (405) 222-2829
www.cvtech.org
- Choctaw**
Eastern Oklahoma County Technology Center
4601 N Choctaw Rd
Choctaw, OK 73020-9017
(405) 390-9591
FAX: (405) 390-9598
www.eoctx.org
- Claremore**
Northwest Technology Center
P.O. Box 751
Claremore, OK 74018
(918) 342-8066
(888) 458-8895
FAX: (918) 825-3176
www.netechcenters.com
- Drumright**
Central Tech
3 CT Circle
Drumright, OK 74030-9600
(918) 352-2551
www.ctechok.org
- Duncan**
Red River Technology Center
3300 W Bois D'Arc
P.O. Box 1807
Duncan, OK 73534-1807
(580) 255-2903
(888) 607-2446
www.redriver.tec.ok.us
- Durant**
Kiamichi Technology Center
810 Waldron Dr
Durant, OK 74701-1904
(580) 924-7081
(888) 567-6806
www.kiamichi-durant.tec.ok.us
- El Reno**
Canadian Valley Technology Center
6505 East Hwy 66
El Reno, OK 73036-9117
(405) 422-2292
(405) 262-2629
www.cvtech.org
- Enid**
Autry Technology Center
1201 W Willow Rd
Enid, OK 73703-2598
(580) 242-2750
FAX: (580) 233-8262
www.autrytech.com
- Fairview**
Northwest Technology Center
801 Tech Dr. Box 250
Fairview, OK 73737-0250
(580) 227-3708
FAX: (580) 227-2651
- Fort Cobb**
Caddo Kiowa Technology Center
P.O. Box 190, Career Tech Ave
Fort Cobb, OK 73038-0190
(405) 643-5511
FAX: (405) 643-2144
www.caddokiowa.com
- Frederick**
Tillman-Kiowa Campus
Great Plains Technology Center
2001 E Gladstone Ave
Frederick, OK 73542-4600
(580) 335-5525
www.gptc.org
- Hobart**
Western Technology Center
1000 S Bailey
Hobart, OK 73651
(580) 726-8400
www.wtc.tec.ok.us
- Hugo**
Kiamichi Technology Center
P.O. Box 699, 107 S. 15
Hugo, OK 74743-0699
(580) 326-6491
FAX: (580) 326-5696
www.kiamichi-hugo.tec.ok.us

Career Technology Centers – continued

Idabel

Kiamichi Technology Center
R.R. 3, Box 177
Idabel, OK 74745-9543
(580) 286-7555
www.kiamichi-idabel.tec.ok.us

Kansas

Northeast Technology Center
P.O. Box 30
HWY 10 and Cherokee Turnpike
Kansas, OK 74347
(918) 868-3535
FAX: (918) 868-3530
www.netechcenters.com

Lawton

Great Plains Technology Center
4500 W Lee Blvd
Lawton, OK 73505-8399
(580) 355-6371
www.gtech.org

McAlester

Kiamichi Technology Center
301 Kiamichi Drive
McAlester, OK 74502
(918) 426-0940
FAX: (918) 426-1626
www.kiamichi-mcalester.tec.ok.us

Midwest City

Mid-Del Technology Center
1621 Maple Dr.
Midwest City, OK 73110-4825
(405) 739-1707
FAX: (405) 739-1716
www.mid-del.tec.ok.us

Muskogee

Indian Capital Technology Center
2403 N 41st St E
Muskogee, OK 74403-1799
(918) 687-6383
(800) 375-8324
FAX: (918) 67-6624
www.icavts.tec.ok.us

Norman

Moore-Norman Technology Center
4701 12th Ave NW
Norman, OK 73069-8399
(405) 364-5763
FAX: (405) 360-9989
www.mntechology.com

Oklahoma City

Francis Tuttle-Rockwell Campus
12777 N Rockwell Ave
Oklahoma City, OK 73142-2789
(405) 717-7799
www.francistuttle.com

Francis Tuttle-Portland Campus
3500 NW 150th St
Oklahoma City, OK 73134
(405) 717-7799

Francis Tuttle-Reno Campus
7301 W Reno Ave
Oklahoma City, OK 73127
(405) 717-7799

Metro Tech-Administrative Offices
1900 Springlake Dr
Oklahoma City, OK 73111
(405) 424-8324
www.metrotech.org

Metro Tech-Aviation Career Center
Will Rogers Airport
5600 S MacArthur Blvd
Oklahoma City, OK 73179-8205
(405) 685-0008

Metro Tech-Adult & Continuing
Education Campus
201 NE 48th
Oklahoma City, OK 73105

Metro Tech-Beauty Academy
309 SW 59th
Oklahoma City, OK 73109

Metro Tech-Springlake Campus
1800 Springlake Dr
Oklahoma City, OK 73111-5233
(405) 424-8324

Metro Tech-South Bryant Campus
4901 S Bryant
Oklahoma City, OK 73129-8801
(405) 424-8324

Okmulgee

Green Country Technology Center
1100 N Loop 56
P.O. Box 1217
Okmulgee, OK 74447-1217
(918) 758-0840
FAX: (918) 758-0422
www.gctcok.com

Omega

Chisholm Trail Technology Center
R.R. 1, Box 60
Omega, OK 73764-9720
(405) 729-8324
FAX: (405) 729-8335
www.chisholmtrail.com

Ponca City

Pioneer Technology Center
2101 N Ash St
Ponca City, OK 74601-1110
(580) 762-8336
(580) 762-3107
www.pioneertech.org

Poteau

Kiamichi Technology Center
P.O. Box 825
1509 S. McKenna
Poteau, OK 74953-0825
(918) 647-4525
(888) 567-6632
FAX: (918) 647-4527
www.kiamichi-poteau.tec.ok.us

Pryor

Northeast Technology Center
P.O. Box 825
Hwy 20 (6 mi. W of Pryor)
Pryor, OK 74362
(918) 825-5555
FAX: (918) 825-6281
www.netechcenters.com

Central Office
483 Airport Rd.
P.O. Box 487
Pryor, OK 74362
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Sallisaw, OK 74955-9401
(918) 775-9119
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FAX: (918) 775-7305
www.icavts.tec.ok.us

Sapulpa

Central Technology
1720 S Main St
Sapulpa, OK 74066-6453
(918) 224-9300
www.ctechok.org

Sayre

Western Technology Center
1000 NE Highway 66
R.R. 4, Box 132
Sayre, OK 73662
(580) 928-2097
www.wtc.tec.ok.us

Career Technology Centers – continued

Shawnee

Gordon Cooper Technology Center
One John C. Bruton Blvd
Shawnee, OK 74804
(405) 273-7493
FAX: (405) 878-5733
www.gctech.org

Spiro

Kiamichi Technology Center
610 SW Third St
Spiro, OK 74959-2502
(918) 962-3722
www.kiamichi-spiro.tec.ok.us

Stigler

Kiamichi Technology Center
1410 Old Military Rd
Stigler, OK 74462-9601
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(888) 567-6805
www.kiamichi-stigler.tec.ok.us

Stillwater

Meridian Technology Center
1312 S Sangre Rd
Stillwater, OK 74074-1899
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www.meridian-technology.com

Stilwell

Indian Capital Technology Center
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Stilwell, OK 74960-0192
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Talihina

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www.tulsatech.com

Broken Arrow Campus
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Broken Arrow, OK 74011-1706
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Lemley Campus
3420 S Memorial Drive
Tulsa, OK 74145-1390
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Peoria Campus
3850 N Peoria
Tulsa, OK 74106-1600
(918) 828-2000
FAX: (918) 828-9009

Riverside Campus
801 E 91st Street
Tulsa, OK 74132-41008
(918) 828-4008
FAX: (918) 828-4119

Training Center
Business & Technology Training
3638 S Memorial Drive
Tulsa, OK 74145-1327
(918) 838-5400
FAX: (918) 828-5429

Career Services Center
3420 S Memorial Drive
Tulsa, OK 74145-1390

Wayne

Mid-America Technology Center
P.O. Box H
Wayne, OK 73095-0210
(405) 449-3391
(800) 232-5580
www.matech.org

Weatherford

2605 E Main Street
Weatherford, OK 73096
(580) 774-0224
www.wtc.tec.ok.us

Wetumka

Wes Watkins Technology Center
7892 Hwy 9
Wetumka, OK 74883-6155
(405) 452-5500
FAX: (405) 452-3561
www.wwtech.org

Wilburton

Kiamichi Technology Center
P.O. Box 548
Wilburton, OK 74548
(888) 567-6807
www.kavtc.tec.ok.us

Woodward

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Woodward, OK 73801-7000
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Oklahoma Department of Human Services Offices – continued

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Oklahoma Department of Human Services Offices – continued

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Oklahoma Department of Human Services Offices – continued

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OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES (DRS)

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Lawton, OK 73505
(580) 355-0127
FAX: (580) 250-1634

McAlester

DVS Office
321 S Third, Ste. 7B
McAlester, OK 74501
(918) 423-1296
FAX: (918) 429-1828

Muskogee

DVS Office
733 S 32nd St.
Oklahoma City, OK 74401
(918) 781-4162
FAX: (918) 781-4177

Oklahoma City

DVS Office
Dean A. McGee Eye Institute
608 Stanton L. Young Blvd
Oklahoma City, OK 73104
(405) 271-6632
FAX: (405) 272-0642

Business Enterprise Program
8 NW 8th St
Oklahoma City, OK 73105
(405) 231-1060
FAX: (405) 231-1070

3817 N. Santa Fe, Ste. 101
Oklahoma City, OK 73118
(405) 636-0140
FAX: (405) 521-4582

Oklahoma Library for the Blind and
Physically Handicapped
300 NE 18th
Oklahoma City, OK 73105
(405) 521-3514
(800) 523-0288
(405) 521-4672 (TDD)
FAX: (405) 521-4582

300 NE 18th
Oklahoma City, OK 73105
(405) 521-3873
FAX: (405) 522-2139

Stillwater

DVS Office
217 W 5th, Ste. 1
Stillwater, OK 74074
(405) 372-2017
FAX: (405) 372-8654

Tulsa

DVS Office
444 S Houston, Ste. 200
Tulsa, OK 74127-8990
(918) 581-2301
(918) 581-2323 (TDD)
(877) 229-7136
FAX: (918) 781-8300

116 N. Greenwood
Tulsa, OK 73120
(918) 587-3453
FAX: (918) 584-2538

Older Blind Project
3010 S Harvard, Ste. 210
Tulsa, OK 74114
(918) 742-8989
FAX: (918) 747-5348

Vinita

DVS Office
441 N Wilson
Vinita, OK 74301
(918) 256-5275
FAX: (918) 256-5846

Weatherford

DVS Office
1401 Lera Drive, Ste. 5
Weatherford, OK 73096
(580) 772-5805
FAX: (580) 772-7905

Woodward

DVS Office
1611 Main, Ste. 204
Woodward, OK 73801
(580) 256-2565
FAX: (580) 256-2285

OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES (DRS)

DIVISION OF VOCATIONAL REHABILITATION FIELD OFFICES

WWW.OKREHAB.ORG/CONTACTUS.HTML#DVR

State Office

Department of Rehabilitative Services
3535 NW 58th Street Ste. 500
Oklahoma City, OK 73112-4815
(405) 951-3400
(800) 845-8476
FAX: (405) 951-3529

Ada

DVR Office
1001 E 14th Street
Ada, OK 74820
(580) 332-0178 (TDD)
FAX: (580) 332-4712

Social Services Center
1628 E Beverly, Ste. 109
Ada, OK 74820
(580) 332-2785 (TDD)
FAX: (580) 436-3542

Altus

DVR Office
1121 N Spurgeon Ste. B
Altus, OK 73521
(580) 482-8605
FAX: (580) 477-2240

Alva

DVR Office
P.O. Box 578
NWOSU Shockley Hall
Alva, OK 73717
(580) 327-1214
FAX: (580) 327-8643

Ardmore

DVR Office
333 W Main, Ste. 430
Ardmore, OK 73401
(580) 226-1808
FAX: (580) 223-4265

Bartlesville

DVR Office
4100 SE Adams Road, Ste. E104
Bartlesville, OK 74006
(918) 333-0760
FAX: (918) 331-9012

Chickasha

DVR Office
1000 Choctaw, Ste. 2
Plaza N. Shopping Center
Chickasha, OK 73018
(405) 224-0709
FAX: (405) 222-5728

Claremore

DVR Office
1701 W Will Rogers Blvd, RSU H5161
Claremore, OK 74017
(918) 341-8122
(918) 343-9516 (TDD)
FAX: (918) 342-0355

Duncan

DVR Office
Chisholm Creek Mall
1206 N Highway 81, Ste. 15-A
Duncan, OK 73533
(580) 255-1115
FAX: (580) 255-3740

Durant

DVR Office
1007 W Main
Durant, OK 74701
(580) 924-2677
FAX: (580) 924-0208

Edmond

DVR Office
1701 E 2nd, Ste. C
Edmond, OK 73034
(405) 340-4017
(405) 341-1400
FAX: (405) 341-0187

Enid

DVR Office
528 N Van Buren
Enid, OK 73703
(580) 233-0244
FAX: (580) 233-6535

Guymon

DVR Office
508 N Roosevelt
Guymon, OK 73942
(580) 338-2043
FAX: (580) 338-1169

Idabel

DVR Office
513 E. Washington
Idabel, OK 74745
(580) 286-3389
FAX: (580) 286-7466

Lawton

DVR Office
1332 NW 53rd St
Lawton, OK 73505
(580) 355-0008
FAX: (580) 250-1634

Career Planning Center
1324 NW 53rd St
Lawton, OK 73505
(580) 353-8300
FAX: (580) 250-1720

McAlester

DVR Office
321 S Third, Ste. 7
McAlester, OK 74501
(918) 423-8800
FAX: (918) 429-1828

Miami

DVR Office
Northeastern A & M College
P.O. Box 3896
Miami, OK 74355-0001
(918) 542-4716
FAX: (918) 540-0072

Midwest City

DVR Office
1104-10 S Air Depot
Midwest City, OK 73110
(405) 737-4897
FAX: (405) 737-6907

607 W Rickenbacker
Midwest City, OK 73110
(405) 732-7693
FAX: (405) 732-8167

Muskogee

DVR Office
733 S 32nd
Muskogee, OK 74404
(918) 781-4150
FAX: (918) 781-4177

Oklahoma Department of Rehabilitation Services Offices – continued

Norman

DVR Office
2227 W Lindsey, Ste. 1201
Norman, OK 73069
(405) 329-6096
FAX: (405) 447-5909

2227 W Lindsey, Ste. 1400
Norman, OK 73069
(405) 329-6160
FAX: (405) 447-5909

2227 W Lindsey, Ste. 1200
Norman, OK 73069
(405) 447-0295
FAX: (405) 447-5326

Oklahoma City

DVR Office
Career Planning Center
5813 S Robinson
Oklahoma City, OK 73109
(405) 635-2750
FAX: (405) 631-8115

2401 NW 23rd, Ste. 59
(Shepherd Mall)
Oklahoma City, OK 73107
(405) 522-6525
FAX: (405) 522-6545

Services to the Deaf and Hard
of Hearing
2401 NW 23rd, Ste. 51
Shepherd Mall
Oklahoma City, OK 73107
(405) 522-7930
(800) 833-8973 (TTY)
FAX: (405) 522-7948

4614 N MacArthur, Ste. 200
Oklahoma City, OK 73122
(405) 440-0727
FAX: (405) 440-0733

Metro Tech - Springlake
1800 Springlake Drive, Rm 202
Oklahoma City, OK 73111
(405) 424-1435
FAX: (405) 424-0875

2401 NW 23rd Ste. 47
Oklahoma City, OK 73107
(405) 522-6530
FAX: (405) 522-7980

Putnam City Special Services
5700 NW 40th
Oklahoma City, OK 73122
(405) 787-9264
FAX: (405) 495-1810

6801 S Western, Ste. 104
Oklahoma City, OK 73139
(405) 631-8911
(405) 631-8926

Okmulgee

DVR Office
P.O. Box 2547, OSU-OKM
Okmulgee, OK 74447
(918) 756-6435
FAX: (918) 756-7532

Poteau

DVR Office
1507 S McKenna
Carl Albert State College
Hemphill Hall, Room 106
Poteau, OK 74953
(918) 647-8121
FAX: (918) 647-8929

Shawnee

DVR Office
1135 N Kickapoo
Shawnee, OK 74801
(405) 273-9922
FAX: (405) 273-5658

Stillwater

DVR Office
217 W 5th, Ste. 2A
Stillwater, OK 74076
(405) 372-1995
FAX: (405) 377-2036

Tahlequah

DVR Office
214 S Muskogee
Tahlequah, OK 74464
(918) 456-6193
FAX: (918) 456-8396

Tulsa

DVR Office
8740 E. 11th Street, Ste. F
Tulsa, OK 74112
(918) 836-5556
(918) 836-7105 (TDD)
FAX: (918) 835-2358

Career Planning Center
444 S Houston, Ste. 200
Tulsa, OK 74127
(918) 581-2366 (Voice/TDD)
FAX: (918) 581-2270

444 S. Houston, Ste. 200
Tulsa, OK 74127
(918) 581-2301
(918) 583-9210

125 N Greenwood, Ste. 300
Tulsa, OK 74120
(918) 382-7700
FAX: (918) 583-5414

Vinita

DVR Office
441 N Wilson
Vinita, OK 74301
(918) 256-5509
FAX: (918) 256-5846

Weatherford

DVR Office
1401 Lera Drive, Ste. 5
Weatherford, OK 73096
(580) 772-5805
FAX: (580) 772-7905

219 W College (mailing)
SWOSU, Basement of Neff Hall
Weatherford, OK 73096
(580) 772-2808
FAX: (580) 772-5471

Wilburton

DVR Office
Eastern Oklahoma State College
P.O. Box 1050
Wilburton, OK 74578
(918) 465-2119
FAX: (918) 465-0192

Woodward

DVR Office
1611 Main, Ste. 204
Woodward, OK 73801
(580) 256-6738
FAX: (580) 256-2285

OKLAHOMA RURAL DEVELOPMENT LOCAL OFFICES USDA

WWW.RURDEV.USDA.GOV/OK/CONTACT_LOCAL.HTM

Area #1 Serving Northwest Oklahoma

Enid Local Office

Counties Served: Canadian, Garfield, Grant, Kay, Kingfisher, Logan, Noble, and Oklahoma.

1216 W Willow, Ste. B

Enid, OK 73703-2532

(580) 237-4323

FAX: (580) 233-4608

E-mail: travis.gosney@ok.usda.gov

Woodward Local Office

Counties Served: Alfalfa, Blaine, Beaver, Cimarron, Dewey, Ellis, Harper, Major, Texas, Woods, and Woodward.

4900 Oklahoma Ave, Ste. 310

Woodward, OK 73801-3719

(580) 256-6038

FAX: (580) 254-5236

E-mail: stan.munson@ok.usda.gov

Area #2 Serving Northeast Oklahoma

Chandler Local Office

Counties Served: Creek, Lincoln, Okfuskee, Pawnee, Payne, Pottawatomie, and Seminole.

201 N Sandy Lane, Ste. B

Chandler, OK 74834-9003

(405) 258-1043

FAX: (405) 258-1237

E-mail: brian.wiles@ok.usda.gov

Muskogee Local Office

Counties Served: Adair, Cherokee, Muskogee, Okmulgee, Sequoyah, Tulsa, and Wagoner.

3001 Azalea Park Drive, Ste. 3

Muskogee, OK 74401

(918) 686-0669

FAX: (918) 686-0648

E-mail: verna.frakes@ok.usda.gov

Vinita Local Office

Counties Served: Craig, Delaware, Mayes, Nowata, Osage, Ottawa, Rogers, and Washington.

235 W Hope

Vinita, OK 74301

(918) 256-7863

FAX: (918) 256-2407

E-mail: william.terrell@ok.usda.gov

Area #3 Serving Southwest Oklahoma

Duncan Local Office

Counties Served: Cleveland, Comanche, Cotton, Garvin, Grady, Jefferson, McClain, Stephens and Tillman.

1618 W Jones Avenue, Ste. 100

Duncan, OK 73533-1732

(580) 470-8651

FAX: (580) 470-8821

E-mail: ramona.dixon@ok.usda.gov

Cordell Local Office

Counties Served: Beckham, Caddo, Custer, Greer, Harmon, Kiowa, Jackson, Roger Mills, and Washita.

1505 N Glenn English

Cordell, OK 73632

(580) 832-3393

FAX: (580) 832-2434

E-mail: susan.pierce@ok.usda.gov

Area #4 Serving Southeast Oklahoma

Ada Local Office

Counties Served: Bryan, Carter, Coal, Hughes, Johnston, Love, Pontotoc, Marshall, and Murray.

1312 Craddock Road

Ada, OK 74820

(580) 332-3070

FAX: (580) 332-4256

E-mail: tom.roberts@ok.usda.gov

Antlers Local Office

Counties Served: Atoka, Choctaw, McCurtain, and Pushmataha.

P. O. Box 357

508 Highway 271 N

Antlers, OK 74523

(580) 298-3339

FAX: (580) 298-3480

E-mail: philip.burris@ok.usda.gov

McAlester Local Office

Counties Served: McIntosh, Haskell, Hughes, LeFlore, Latimer, and Pittsburg.

200 S 3rd Street, Ste. A

McAlester, OK 74501-5444

(918) 423-7602

FAX: (918) 423-2745

E-mail: robert.morgan@ok.usda.gov

SOONERSTART – EARLY INTERVENTION COORDINATORS

Early Intervention, under Part C of the Individuals with Disabilities Education Act, provides direct services for infants and toddlers with disabilities and their families. Some of these services include assistive technology devices and services, audiology, family training, counseling and home visits, health services, nursing services, nutrition services, occupational therapy, physical therapy, psychological services, service coordination, social work services, developmental instruction, speech language pathology, transportation and related costs, and vision services.

Lead Agency

Mark Sharp, Director
Early Intervention
Oklahoma State Dept of Education
2500 N Lincoln, Rm 510
Oklahoma City, OK 73105
(405) 521-4880
FAX: (405) 522-1590
www.sde.state.ok.us/ses/birth-3yrs/index.html

Service Provision Agency

Glenda Rogers, Director
SoonerStart Early Intervention Program
Oklahoma State Department of Health
1000 NE 10th, Room 803
Oklahoma City, OK 73117
(405) 271-944 ext. 56806
(405) 271-8333
FAX: (405) 271-2994
www.health.state.ok.us/program/sss/index.html

Interagency Coordinating Council

Treasa Lansdowne, ICC Coordinator
Oklahoma Commission on Children and Youth
500 N Broadway, Ste. 300
Oklahoma City, OK 73102
(866) 335-9288
(405) 606-4900
FAX: (405) 524-0417
www.okkids.org/home.htm

Regional Early Intervention Units

Ada, South Region IV

Counties Served: Johnston, Murray and Pontotoc
Cynthia Valenzuela,
Regional Coordinator
Pontotoc County Health Department
1630 E Beverly
Ada, OK 74821-0010
(580) 332-2011
FAX: (580) 332-9537

Altus

Counties Served: Greer, Harmon, Jackson, Kiowa and Tillman
Pat Fite, Regional Coordinator
Jackson County Health Department
401 W Tamarack
Altus, OK 73521-1599
(580) 482-7367
FAX: (580) 477-2763

Ardmore

Counties Served: Carter, Jefferson, and Love
Cynthia Valenzuela,
Resource Coordinator
101 First Ave
Ardmore, OK 73401
(580) 223-8243
FAX: (580) 226-9228

Bartlesville

Counties Served: Nowata, Osage, and Washington.
Michelle Presley, Regional Coordinator
Julia Mangrum, Lead Clinician
Washington County Health Department
3838 State St
Bartlesville, OK 74006
(918) 335-3005
FAX: (918) 335-3012

Chickasha

Counties Served: Grady, Jefferson, and Stephens
Vacant, Resource Coordinator
Amy Dean, Lead Clinician
Chickasha SoonerStart
205 Chickasha Ave., Ste. 4
Chickasha, OK 73018
(405) 224-1050
FAX: (405) 222-3324

Claremore

Counties Served: Craig, Ottawa, and Rogers
Michele Presley, Regional Coordinator
Julia Mangrum Lead Clinician
Rogers County Health Department
2664 N Hwy 88
Claremore, OK 74017
(918) 341-3166
FAX: (918) 341-3715

Clinton

Counties Served: Beckham, Blaine, Custer, Dewey, Roger Mills, and Washita
Jeanette Atha, Regional Coordinator
Gail Miller, Lead Clinician
Custer County Health Department
3030 Custer Ave
Clinton, OK 73601
(580) 323-2100
FAX: (580) 232-2282

Durant

Counties Served: Atoka, Bryan, Coal, and Marshall
Tim Weaver, Resource Coordinator
Gaylene Patterson, Lead Clinician
Bryan County Health Department
1303 Waco, P.O. Box 598
Durant, OK 74702-0598
(580) 924-6562
FAX: (580) 924-4068

El Reno

Counties Served: Canadian
Jeanette Atha, Interim Regional Coordinator
Gail Miller, Lead Clinician
Canadian County Health Department
100 South Rock Island
El Reno, OK 73036
(405) 262-0042

Enid

Counties Served: Alfalfa, Garfield, Grant, and Major
Jeanette Atha, Interim Regional Coordinator
Kris Ediger & Drew Sharp, Co-Lead Clinicians
Garfield County Health Department
2501 Mercer Dr, P. O. Box 3266
Enid, OK 73701
(580) 233-0650 ext. 139
FAX: (580) 249-5999

SoonerStart – Early Intervention Coordinators – continued**Guymon**

Counties Served: Beaver, Cimarron,
and Texas
Jeanette Atha, Regional Coordinator
Rachel Jones, Lead Clinician
Texas County Health Dept
1410 NE St
Guymon, OK 73942
(580) 338-8544
FAX (580) 338-0858

Hugo

Choctaw County Health Department
103 S 4th Street
Hugo, OK 74743
(580) 326-8821

Idabel

Counties Served: Choctaw,
McCurtain, and Pushmataha
Tim Weaver, Regional Coordinator
Joe Sharpe, Lead Clinician
McCurtain County Health Dept
1400 Lynn Lane
Idabel, OK 74745
(580) 286-6628
FAX: (580) 286-2012

Kingfisher

Counties Served: Canadian and
Kingfisher
Jeanette Atha, Interim Regional
Coordinator
Kim Huffman, Lead Clinician
Kingfisher County Health Dept
124 E Sheridan, Rm 101
Kingfisher, OK 73750
(405) 375-3008
FAX: (405) 375-5975

Lawton, Southwest Region III

Comanche County Health Dept
1010 SW Sheridan
P.O. Box 87
Lawton, OK 73505-1598
(580) 585-6610
FAX: (405) 585-6621

McAlester

Counties Served: Pittsburg and
Latimer
Tim Weaver, Regional Coordinator
Cari Curtis, Lead Clinician
Pittsburgh County Health Dept
620 S 3rd St
McAlester, OK 74501
(918) 423-1267
FAX: (918) 426-5281

Muskogee

Counties Served: Muskogee and
Wagoner
Debbie Jean-Brewster,
Regional Coordinator
Barbara Volz, Lead Clinician
Muskogee County Health Dept
520 S 34th St
Muskogee, OK 74401
(918) 683-0321
FAX: (918) 682-4574

Norman

Counties Served: Cleveland, Garvin
and McClain
Cynthia Valenzuela, Interim
Regional Coordinator
Amy Arlington, Lead Clinician
Cleveland Co. Health Dept
250 12th Ave NE
Norman, OK 73071-2800
(405) 321-4048
FAX: (405) 364-6761

Oklahoma City

County Served: Oklahoma
Audra Haney, Interim
Regional Coordinator
Stacey Poole, Lead Clinician
Oklahoma County Sooner Start
4545 N Lincoln Blvd., Ste. 250
Oklahoma City, OK 73105
(405) 528-3061
FAX: (405) 525-5265

Okmulgee

Counties Served: Okmulgee and
McIntosh
Debbie Jean-Brewster,
Regional Coordinator
Pam Owens, Lead Clinician
Okmulgee County Health Dept
1304 RD Miller Dr
Okmulgee, OK 74447
(918) 756-1883
FAX: (918) 756-6770

Poteau

Counties Served: Creek and Okfuskee
Tim Weaver, Regional Coordinator
Laurie Bandy, Lead Clinician
LeFlore County Health Dept
1212 Reynolds St., P.O. Box 37
Poteau, OK 74953
(918) 647-5166
FAX: (918) 647-2741

Sapulpa

Counties Served: Creek and Okfuskee
Debbie Jean-Brewster,
Regional Coordinator
Vacant, Lead Clinician
Creek County Health Dept
1808 S Hickory
Sapulpa, OK 74067
(918) 224-5531
FAX: (918) 224-1739

Shawnee

Counties Served: Hughes, Seminole,
and Pottawatomie
Cynthia Valenzuela, Interim
Regional Coordinator
Jeff Meadows, Lead Clinician
Pottawatomie County Health Dept
1904 Gordon Cooper Dr
Shawnee, OK 74801-8698
(405) 273-2157
FAX: (405) 521-4880

Stillwater

Counties Served: Kay, Lincoln,
Noble, Pawnee, and Payne
Audra Haney, Interim
Regional Coordinator
Leslie Porter, Lead Clinician
Payne County Health Dept
1321 W 7th St
Stillwater, OK 74074
(405) 624-0726
FAX: (405) 624-0712

Tahlequah

Counties Served: Cherokee, Dela-
ware, Mayes, Sequoyah, and Adair
Michele Presley,
Regional Coordinator
Jan Hubbard, Lead Clinician
Cherokee Count Health Dept
906 S College
Tahlequah, OK 74464
(918) 458-6577
FAX: (918) 458-6592

Tulsa

County Served: Tulsa
Ellen Schmeder,
Regional Coordinator
Kim Macy, Lead Clinician
Tulsa SoonerStart
209 S Lakewood
Tulsa, OK 74112-1713
(918) 835-8691
FAX: (918) 836-4505

SoonerStart – Early Intervention Coordinators – continued**Sapulpa**

Counties Served: Creek and Okfuskee
Susan McFarland,
Resource Coordinator
Creek County Health Dept
1808 S Hickory
Sapulpa, OK 74067
(918) 224-5531
FAX: (918) 224-1739

Vinita

Counties Served: Craig and Ottawa
Michele Presley, Regional Coordinator
Anna Marie McSpadden, Lead Clinician
Craig County Health Dept
115 E Delaware
Vinita, OK 74301
(405) 256-7531

Woodward

Counties Served: Ellis, Harper, Woods,
and Woodward
Jeanette Atha, Regional Coordinator
Dawn McMurtrey, Lead Clinician
Woodward County Health Dept
1631 Texas St
Woodward, OK 73801
(580) 256-5028
FAX: (580) 254-6802

APPENDIX C

PRIVATE AGENCIES – LOCAL CONTACTS

BancFirst.....	174
Centers for Independent Living (CILs).....	176
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BancFirst

Ardmore

310 W Main
Ardmore, OK 73401
(580) 221-5267
FAX: (580) 223-7752

1915 N Commerce
Ardmore, OK 73701
(580) 221-5350
(580) 223-5000
FAX: (580) 221-5334

Blackwell

101 N Main
Blackwell, OK 74631
(580) 363-4141
FAX: (580) 363-2294

Chattanooga

308 N Madison
Chattanooga, OK 73528
(580) 597-6666

Coweta

Highway 51 & Broadway
(also Highway 51 & Oak Grove)
Coweta, OK 74429-3043
(918) 486-2148
FAX: (918) 486-2140

Davenport

6th & Broadway
(918) 377-2211

Del City

4200 S Sunnyslane
(405) 672-1945

Duncan

9th & Willow
(also Highway 81 & Elk)

Edmond

Memorial & Bryant
3200 E Memorial Rd
Edmond, OK 73013
(405) 478-2900
FAX: (405) 478-1244

Frederick

200 N. Main
(580) 335-7522

Glenpool

141st Street & Elm
Glenpool, OK 74063-6503
(918) 322-9015
FAX: (918) 322-6007

Guthrie

202 W Oklahoma
Guthrie, OK 73044-3132
(405) 282-4415
FAX: (405) 282-7086

Harrah

19979 NE 23rd Street
(405) 454-6216

Hobart

4th & Main
(580) 726-5617

Hugo

101 E Jackson
Hugo, OK 74743-4087
(580) 326-6401
FAX: (580) 326-9542

Jenks

200 E Main
Jenks, OK 74037-3957
(918) 299-5081
FAX: (918) 299-5963

Kingfisher

124 S Main
Kingfisher, OK 73750
(405) 375-3121
FAX: (405) 375-4961

Kingston

Highway 70 & Maytubby
Kingston, OK 73439
(580) 564-2366
FAX: (580) 795-2409

Konawa

230 S Broadway
Konawa, OK 74849-2606
(580) 925-3211
FAX: (580) 925-3860

Lawton

501 SW "C" Avenue
Lawton, OK 73501
(580) 353-7700
FAX: (580) 355-6959
15 NW 67th
Lawton, OK 73505
(580) 353-7700

3801 Cache Rd
Lawton, OK 73505
(580) 353-7700

2204 Ferris
Lawton, OK 73507
(580) 353-7700

Lone Wolf

707 E Boundary
(580) 846-9005

Madill

302 S 1st Street
Madill, OK 73446
(580) 795-3332
FAX: (580) 795-2409

Marietta

105 SW 2nd
Marietta, OK 73448
(580) 276-3356
FAX: (580) 276-9640

201 W Chichasaw
Marietta, OK 73448
(580) 276-3356

Marlow

128 W Main Street
Marlow, OK 73055-2498
(580) 658-5422
FAX: (580) 658-5426

130 N Broadway
Marlow, OK 73055
(580) 658-5421
FAX: (580) 658-1386

McAlester

501 E Carl Albert Pkwy
(also 608 S. George Nigh Expwy)
McAlester, OK 74501-5047
(918) 426-0200
FAX: (918) 423-7662

McLoud

508 W Broadway
McLoud, OK 74851-0130
(405) 964-3363
FAX: (405) 964-3515

Meeker

601 W Carl Hubbell Blvd
(405) 279-3535

Muskogee

2400 Old Shawnee Rd
Muskogee, OK 74402-1489
(918) 683-5551
FAX: (918) 683-5656

Arrowhead Mall
Muskogee, OK 74402
(918) 683-4055
FAX: (918) 683-4069

BancFirst – continued

3601 W Okmulgee
Muskogee, OK 74402
(918) 686-5290
FAX: (918) 686-5293

Norman

1201 W Main
Norman, OK 73069
(405) 360-6061
FAX: (405) 329-1464

333 12th Avenue S.E.
Norman, OK 73071
(405) 360-6061
FAX: (405) 360-1961

Oklahoma City

101 N Broadway
Oklahoma City, OK 73102-8401
(405) 270-1000
FAX: (405) 270-1090

63rd & Broadway Ext
Oklahoma City, OK 73116
(405) 767-2330
FAX: (405) 767-2335

Memorial & Meridian
Oklahoma City, OK 73142
(405) 775-4165
FAX: (405) 775-4175

MacArthur & NW Expwy
Oklahoma City, OK 73132
(405) 720-3570
FAX: (405) 720-3575

MacArthur & 122nd St
Oklahoma City, OK 73162
(405) 720-3586
FAX: (405) 720-3585

I-40 & Meridian, (809 Cornell Pkwy)
Oklahoma City, OK 73108
(405) 917-1080
FAX: (405) 917-1085

SW 93rd & Penn Ave
Oklahoma City, OK 73159
(405) 378-8948
FAX: (405) 378-8930

Prague

Main & Jim Thorpe Blvd
Prague, OK 74864-1085
(405) 567-2244
FAX: (405) 567-3218

Sand Springs

301 E Second
Sand Springs, OK 74063-7903
(918) 245-2261
FAX: (918) 241-5555

102 W 41st Street
Sand Springs, OK 74063
(918) 245-2261
FAX: (918) 241-5553

Seminole

Second & Broadway
Seminole, OK 74818-4743
(405) 382-4647
FAX: (405) 382-1268

1500 N Milt Phillips
Seminole, OK 74868
(405) 382-8070
FAX: (405) 382-1268

Shawnee

1939 N Harrison
Shawnee, OK 74801
(405) 273-1000
FAX: (405) 273-7305

2700 N Kickapoo
Shawnee, OK 74804
(405) 273-1108
FAX: (405) 273-4289

302 N Broadway
Shawnee, OK 74801
(405) 275-3600
FAX: (405) 273-4237

Stillwater

808 S Main
Stillwater, OK 74074-4633
(405) 742-6200
FAX: (405) 742-6220

505 E Hall of Fame
Stillwater, OK 74074
(405) 372-3133
FAX: (405) 372-3078

Stratford

110 W Smith
Stratford, OK 74872
(580) 759-2326
FAX: (580) 759-3539

Stroud

602 Main
Stroud, OK 74079-3618
(918) 968-2521
FAX: (918) 968-3779

Sulphur

1020 W First
Sulphur, OK 73086-4819
(580) 622-3142
FAX: (580) 622-5518

Tahlequah

200 N Water Street
Tahlequah, OK 74465-1068
(918) 456-0541
FAX: (918) 456-8302

WalMart SuperCenter
Tahlequah, OK 74464
(918) 458-3090
FAX: (918) 458-3091

1204 E Ross
Tahlequah, OK 74464
(918) 458-1600
FAX: (918) 458-1900

Tecumseh

1213 N Gordon Cooper Dr
Tecumseh, OK 74873
(405) 598-3716
FAX: (405) 598-2545

Tishomingo

820 E Main
Tishomingo, OK 73460
(580) 371-2346
FAX: (580) 371-2428

Tulsa

7625 E 51st
Tulsa, OK 74145-7899
(918) 664-6660
FAX: (918) 664-1295

41st & Yale
(also 71st & Yale)
Tulsa, OK 74135
(918) 664-6660
FAX: (918) 664-3435

Weatherford

122 N Broadway
Weatherford, OK 73069-0469
(580) 772-5541
FAX: (580) 772-5541

Centers for Independent Living (CILs)

Centers for Independent Living are nonprofit organizations that assist people with disabilities by providing programs and services to help individuals have a more independent life style. These consumer controlled centers provide or coordinate a range of services for disabled persons that include: housing assistance; attendant care; interpreter services; peer counseling; financial and legal advocacy; community awareness and barrier removal; and an assistive technology demonstration lab and loan library.

Bartlesville

Green Country Independent Living
Resource Center
Judy Viles, Director
4100 S.E. Adams Road, Ste. C-106
Bartlesville, OK 74006
(918) 335-1314
(800) 559-0567 (TDD)
FAX: (918) 333-1814

Enid

Sandra Beasley Independent Living
Center
Frieda Kliewer, Executive Director
705 S. Oakwood Road, Ste. B-1
Enid, OK 73703
(580) 237-8508 (TDD)
(800) 375-4358 (TDD)
FAX: (580) 233-6403
http://members.tripod.com/~Lew_3/

McAlester

Oklahomans for Independent Living
Mike Ward, Executive Director
321 S 3rd, Ste. 2
McAlester, OK 74501
(918) 426-6220 (TDD)
(800) 568-6821 (TDD)
FAX: (918) 426-3245
www.oil.cwis.net

Norman

Progressive Independence
Jeff Hughes, Executive Director
121 N Porter
Norman, OK 73071
(405) 321-3203 (TDD)
(800) 801-3203 (TDD)
FAX: (405) 321-7601
www.progind.org

Tulsa

Ability Resources
Carla Lawson, Executive Director
823 S Detroit, Ste. 110
Tulsa, OK 74120
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)
FAX: (918) 592-5651
www.ability-resources.org

Habitat For Humanity International Oklahoma Affiliates

www.habitat.org

Habitat For Humanity International (HFHI) is a nonprofit, ecumenical Christian housing ministry. HFHI seeks to eliminate poverty housing from the world, and to make decent shelter a matter of conscience and action. Habitat invites people from all walks of life to work together in partnership to help build, repair and rehabilitate homes with people living in poverty housing. With the use of volunteer labor, and tax-deductible donations of money and materials Habitat builds simple, decent and affordable homes. Habitat works with accessible housing needs.

Habitat homeowners are required to invest "sweat equity" hours - their own labor into the building of their home. Homes are sold to partner families at no profit, and are financed with affordable, no-interest loans. The homeowner's monthly mortgage payment goes into a revolving Fund for Humanity that is used to build more houses.

Contact the local Habitat affiliate nearest you for more information and details or call the Habitat Middle States Regional office at (800) 682-1980.

Ada HFH

P.O. Box 1383
Ada, OK 74821-1383
(580) 436-3089

Altus Area HFH

P.O. Box 257
Altus, OK 72522
(580) 482-5138

Ardmore HFH

P.O. Box 2412
Ardmore, OK 73402-2412
(580) 223-1540
FAX: (580) 223-8645

Bartlesville Area HFH

P.O. Box 1284
Bartlesville, OK 74005-1284
(918) 337-0182

Bristow HFH, Inc.

c/o Community Health
Improvement Clinic
509 W 4
Bristow, OK 74010
(918) 337-0182

Claremore HFH

P.O. Box 1213
Claremore, OK 74018-1213
(918) 691-2764
FAX: (918) 341-3641

Cushing HFH

P.O. Box 709
Cushing, OK 74023-0709
(918) 225-2631

Enid HFH

518 W Randolph
Enid, OK 73701-3828
(580) 237-0114
FAX: (580) 234-6423

Lawton - Ft. Sill HFH

P. O. Box 3744
Lawton, OK 73502-374
(580) 250-1700
FAX: (580) 250-1771

Muskogee HFH

P.O. Box 237
Muskogee, OK 74402-0237
(918) 687-1470
FAX: (918) 684-3334

Oklahoma City

Ann Felton
1025 N Broadway
Oklahoma City, OK 73102-5811
(405) 232-4828
FAX: (405) 232-4868

Perry Area HFH

P.O. Box 131
Perry, OK 73077-0131
(580) 336-3591
FAX: (580) 572-3525

Ponca City HFH

P.O. Box 2211
Ponca City, OK 74602-2211
(580) 765-2974
FAX: (580) 762-1119

Shawnee HFH

Craig Walker
2515 N. Kickapoo Ave.
Shawnee, OK 74804-2548
(405) 214-0434

Stillwater HFH

Bill Stephenson
P. O. Box 912
Stillwater, OK 74076-0912
(405) 377-0403
FAX: (405) 744-5576

Stroud HFH

P.O. Box 352
Stroud, OK 74079-0352
(918) 968-3874
FAX: (918) 968-3993

Tahlequah Area HFH

P.O. Box 1876
Tahlequah, OK 74465-1876
(918) 456-8443
FAX: (918) 456-8302

Tulsa Metro HFH

6235 E. 13th Street
Tulsa, OK 74112
(918) 592-4224
FAX: (918) 592-0607

Weatherford Community HFH

P.O. Box 1851
Weatherford, OK 73096-1851
(580) 772-3378
FAX: (580) 772-1817

Legal Services of Oklahoma

Headquarters & Administration Farmworker Project HIV/AIDS Legal Resource Project

2915 Classen Blvd #110
Oklahoma City, OK 73106
(405) 557-0020
(800) 421-1641
FAX: (405) 524-1257

Tulsa Administrative Services

Gary Dart, Director of Litigation
423 S Boulder, 2nd floor
Tulsa, OK 74103
(918) 584-3211
(800) 299-3338
FAX: (918) 584-1866

Ada

Ada Satellite Office (Ardmore)
106 E 12th St
P.O. Box 1323
Ada, OK 74820
(580) 332-7141
FAX: (580) 332-7142

Altus

Altus Satellite Office (Lawton)
300 N Main, Ste. 500
Altus, OK, 73521
(800) 482-7431
FAX: (580) 482-7432

Ardmore

Ardmore Law Center
Counties Served: Carter, Garvin,
Love, Jefferson, Murray, Marshall,
Pontotoc and Johnston.
115 W Broadway #402
Ardmore, OK 73401
(580) 226-4863
(800) 421-8007
FAX: (580) 226-4865

Bartlesville

Bartlesville Law Center
Counties Served: Craig, Delaware,
Nowata, Osage and Washington.
217 S Choctaw Ave
Bartlesville, OK 74003
(918) 336-5736
(800) 421-4066
FAX: (918) 336-5745

Chickasha

Chickasha Satellite Office (Lawton)
608 Oklahoma Nat'l Bank Bldg.
Chickasha, OK 73018
(405) 222-1231
FAX: (405) 222-1232

Clinton

Clinton Law Center
Counties Served: Alfalfa, Beaver,
Beckham, Blaine, Cimarron, Custer,
Dewey, Ellis, Harper, Major, Roger
Mills, Texas, Woods, and Woodward.
506 Frisco, P.O. Box 966
Clinton, OK 73601
(580) 323-6450
(800) 256-1978
FAX: (580) 323-4920

Hugo

Hugo Law Office
Counties Served: Atoka, Bryan,
Choctaw, Coal, Haskell, Latimer,
LeFlore, McCurtain, Pittsburg, and
Pushmataha.
1001 E Jackson
P.O. Box 890
Hugo, OK 74743
(580) 326-9655
(800) 299-9655
FAX: (580) 326-9658

Jay

Jay Satellite Office (Bartlesville)
Counties Served: Delaware and
Ottawa.
312 S 5th St
P.O. Box 390
Jay, OK 74346
(918) 253-4980
(800) 725-8930
FAX: (918) 253-8908

Lawton

Lawton Law Center
Counties Served: Caddo, Comanche,
Cotton, Grady, Greer, Harmon,
Jackson, Kiowa, Stephens and
Tillman.
621 D Ave
Lawton, OK 73501
(580) 248-4675
(800) 850-5950
FAX: (405) 248-4678

Muskogee

Muskogee Law Center
Counties Served: Adair, Cherokee,
McIntosh, Muskogee, Sequoyah and
Wagoner.
323 W Broadway, Ste. 408
Muskogee, OK 74401
(918) 683-5681
(800) 725-5681
FAX: (918) 683-9690

Norman

Norman Law Center
Counties Served: Cleveland, Hughes,
Pottawatomie, Seminole, and
McClain.
210 E Main, Ste. 216
Norman, OK 73069
(405) 360-6631
(800) 421-4057
FAX: (405) 360-6632

Legal Services of Oklahoma –continued

Oklahoma City

Oklahoma City Law Center
 Counties Served: Canadian and
 Oklahoma.
 2901 Classen Blvd., #112
 Oklahoma City, OK 73106
 (405) 521-1302
 (800) 421-1641
 FAX: (405) 557-0023

Oklahoma City Court Defender
 530 Robert S Kerr
 Oklahoma City, OK 73102
 (405) 297-3190
 FAX: (405) 297-3198

Poteau

Poteau Satellite Office (Hugo)
 Counties Served: Haskell, Latimer
 and LeFlore.
 224 Dewey
 P.O. Box 906
 Poteau, OK 74953
 (918) 647-8136
 (800) 299-8136
 FAX: (918) 647-2344

Shawnee

Shawnee Satellite Office (Norman)
 Counties Served: Cleveland,
 Hughes, McClain, Seminole, and
 Pottawatomie.
 316 N Broadway, #C
 Shawnee, OK 74801
 (405) 275-6870
 (800) 421-8017
 FAX: (405) 275-6872

Stillwater

Stillwater Law Center
 Counties Served: Garfield, Kay,
 Logan, Noble, Payne, Grant,
 Lincoln, and Kingfisher.
 920 S Main
 Stillwater, OK 74074
 (405) 624-1734
 (800) 256-9601

Stilwell Satellite Office (Muskogee)

Counties Served: Adair, Cherokee
 and Sequoyah
 219 W Division
 P.O. Box 924
 Stilwell, OK 74960
 (918) 696-2331
 (800) 574-2331
 FAX: (918) 696-4331

Tulsa

Tulsa Law Center
 Counties Served: Creek, Mayes,
 Okfusgee, Okmulgee, Pawnee,
 Rogers, and Tulsa.
 423 S Boulder, 2nd Floor
 Tulsa, OK 74103
 (918) 584-3338
 (800) 299-3338
 FAX: (918) 584-3060

Woodward

Woodward Satellite Office (Clinton)
 1121 N Main, #2
 Woodward, OK 73801
 (405) 256-4903
 (800) 283-6949
 FAX: (405) 256-4916

Rehabilitation Hospitals and Clinics

Ada

Valley View Hospital
Regional Hospital/Rehab Care
430 N Monta Vista
Ada, OK 74820
(580) 332-8393

Broken Arrow

Broken Arrow Rehabilitation
3000 S Elm Place
Broken Arrow, OK 74012
(918) 455-3535

Enid

Integrus Bass Baptist Health Center
NW Rehabilitation Center
600 S Monroe
Enid, OK 73701
(580) 548-1102

St. Mary's Mercy RehabCare
305 S 5th Street
Enid, OK 73702
(580) 249-5533

Lawton

Comanche County Memorial Hospital
Inpatient Rehabilitation Unit
3401 W Gore Blvd
Lawton, OK 73505
(580) 355-8620

Southwestern Medical Center
Rehabilitation Unit
5602 SW Lee Blvd
Lawton, OK 73505
(580) 531-4700

McAlester

McAlester Regional Health Center
RehabCare Program
One Clark Bass Blvd
McAlester, OK 74501
(918) 421-8123

Muskogee

Muskogee Regional Rehabilitation
Center
300 Rockefeller Dr
Muskogee, OK 74401
(918) 684-2397

Norman

The Rehabilitation Center at Norman
Regional Hospital
901 N Porter
Norman, OK 73071
(405) 307-3800

Oklahoma City

Bone and Joint Hospital
Rehabilitation Center
1111 N Dewey Ave
Oklahoma City, OK 73103
(405) 552-9283

HEALTHSOUTH Rehabilitation Hospital
700 NW 7th St
Oklahoma City, OK 73102
(405) 236-3131

Hillcrest Health Center
Independence Hall Physical
Rehabilitation Unit
2129 SW 59th St
Oklahoma City, OK 73119
(405) 685-6671

INTEGRIS Baptist Medical Center
- INTEGRIS Jim Thorpe Rehabilitation
Network
3300 NW Expressway
Oklahoma City, OK 73112
(405) 949-3305

INTEGRIS Southwest Medical Center
- INTEGRIS Jim Thorpe Rehabilitation
Network
4219 S Western
Oklahoma City, OK 73109
(405) 644-5200

INTEGRIS Southwest Medical Center
- Priority Care Occupational Health
Center
1050 SW 36th St
Oklahoma City, OK 73109
(405) 636-7844

Mercy Rehabilitation Center
4300 W Memorial Road
Oklahoma City, OK 73120
(405) 752-3195

St. Anthony Hospital Rehabilitation
Center
1000 N Lee St
Oklahoma City, OK 73101
(405) 272-6553

Tulsa

Bersen Rehabilitation Center
1923 S Utica
Tulsa, OK 74104
(918) 744-2291

Broken Arrow Rehabilitation
6161 S Yale Ave
Tulsa, OK 74136
(918) 494-4200

HEALTHSOUTH Rehabilitation Hospital
of Tulsa
3219 S 79th E Ave
Tulsa, OK 74145
(918) 663-8183

Kaiser Rehabilitation Center
1125 S Trenton Ave
Tulsa, OK 74120
(918) 579-7100

RehabCare Center
Tulsa Regional Medical Center
744 W 9th St
Tulsa, OK 74127
(918) 599-1695

APPENDIX D

ADDITIONAL INFORMATION RESOURCES

Frequently Used Oklahoma Resources	182
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Frequently Used Oklahoma Resources

Adult Protective Services
Oklahoma Department of Human Resources (ODHS)
(405) 521-3660

Statewide Teen Abuse Hotline
(800) 522-8336
Statewide Adult Abuse Hotline
Statewide Child Abuse Hotline
(800) 522-3511
www.okdhs.org/defs/

Alzheimer's Association
Central Oklahoma Regional Office
1 N. Hudson Ste. 800
Oklahoma City, OK 73102
(405) 319-0780
(800) 493-1411 (24-hr Hotline)
FAX: (405) 319-0783
www.alzokar.org

American Cancer Society
Lawton Office
1320 NW Homestead Dr. Ste. D
Lawton, OK 73505
(580) 353-8145
FAX: (580) 353-8146

Norman Office
2420 Springer Dr, Suite 205
Norman, OK 73069
(405) 329-1332
FAX: (405) 329-1334

Oklahoma City Office
8400 Silver Crossing Ste. H
Oklahoma City, OK 73132
(405) 843-9888
FAX: (405) 848-0795

Tulsa Office
5110 S. Yale Ste 101
Tulsa, OK 74135
(918) 743-6767
FAX: (918) 743-9655

Arthritis Foundation
3232 W. Britton Rd. Ste. 200
Oklahoma City, OK 73120
(405) 936-3366
FAX: (405) 936-0617
email: info.ok@arthritis.org
www.arthritis.org

Arthritis Foundation Eastern Oklahoma Chapter
4520 S. Harvard Ste. 100
Tulsa, OK 74135-2932

(918) 743-4526
(800) 400-4526
FAX: (918) 743-6910
email: info.eok@arthritis.org
www.arthritis.org

Client Assistance Program (CAP)
James Sirmans
2401 NW 23 Ste. 90
Oklahoma City, OK 73107-2423
(405) 521-3756 (voice)
(800) 522-8224 (voice)
(405) 522-6706 (TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us./cap.htm

Early Settlement Hotline
(918) 596-7786

J.D. McCarty Center for Children With Developmental Disabilities
Curtis Peters, CEO
2002 E. Robinson
PO Box 490
Norman, OK 73070
(405) 321-4830
(800) 777-1272
www.jdmc.org

Learning Disability Association of Oklahoma
Linda Modenbach, President
7710 E 58th Street
Tulsa, OK 74145
(918) 298-1600
(800) 532-6365
www.ldao.org/

Legal Aid Services of Oklahoma, Inc.
2915 N Classen Blv., #110
Oklahoma City, OK 73106
405) 557-0020
(405) 524-1257
www.lawhelp.org/program/1610

Long Term Care Authority of Tulsa
130 N. Greenwood
Tulsa, OK 74120
(918) 583-3336
www.ltca.org

Mental Health Association of Tulsa
Mike Brose
1870 S. Boulder
Tulsa, OK 74119-5234
(918) 585-1213
FAX: (918) 585-1263

National Alliance for the Mentally ILL Oklahoma (NAMI)
500 N Broadway Ave. Ste 100
Oklahoma City, OK 73102-6200
(405) 230-1900
(800) 583-1264
FAX: (405) 230-1903
<http://ok.nami.org/>

OASIS, Oklahoma Areawide Services Information System
Madalyn McCollom
PO Box 26901
Oklahoma City, OK 73190
(405) 271-6302
(800) 426-2747
FAX: (405) 271-6305
<http://oasis.ouhsc.edu/>

Office of Client Advocacy
Oklahoma Department of Human Services
210 NE 38th Terrace Ste. 1
PO Box 25352
Oklahoma City, OK 73125
(405) 525-4850
(800) 522-8014
FAX: (405) 525-4855

907 S. Detroit, Suite 906
Tulsa, OK 74120
(918) 732-7543
(918) 732-7500
FAX: ((918) 732-7545

Office of Handicapped Concerns (OHC)
Steven Stokes, Director
2401 NW 23 Ste. 90
Oklahoma City, OK 73107-2423
(405) 521-3756 (V)
(800) 522-8224 (V)
(405) 522-6706 (TDD)
FAX: (405) 522-6695
www.ohc.state.ok.us

Oklahoma ABLE Tech
Linda Jaco, Program Manager
OSU Seretean Wellness Center
1514 W Hall of Fame
Stillwater, OK 74078-2026
(405) 744-9748
(800) 257-1705
(888) 885-5588 (INFO-line) (TDD)
FAX: (405) 744-2487
<http://okabletech.okstate.edu>

Frequently Used Oklahoma Resources –continued

Oklahoma Assistive Technology Center (OATC)

Department of Rehabilitation Services
College of Allied Health
1600 N. Phillips
Oklahoma City, OK 73104
(405) 271-3625
(405) 271-1705 (TDD)
(800) 700-6282
FAX: (405) 271-1707
www.ah.ouhsc.edu/oatc

Oklahoma Commission On Children and Youth (OCCY)

Janice Hendryx, Director
500 N. Broadway, Ste. 300
Oklahoma City, OK 73102
(405) 606-4900
(866) 335-9288
FAX: (405) 524-0417
www.okkids.org

Oklahoma Community Based Providers

Judith Goodwin, Executive Director
525 NW 13th
Oklahoma City, OK 73103
(405) 236-1414
FAX: (405) 236-4133

Oklahoma Department of Career and Technology Education

1500 W 7th Ave
Stillwater, OK 74074
(405) 377-2000
FAX: (405) 743-5541
www.okcareertech.org

Oklahoma Department of Human Services

Howard Hendrick, Director
P. O. Box 25352
Oklahoma City, OK 73125
(405) 521-3646
FAX: (405) 521-6458
www.okdhs.org

Oklahoma Department of Mental Health and Substance Abuse Services

1200 NE 13th St
Capital Station
P.O. Box 53277
Oklahoma City, OK 73152
(405) 522-3908
(800) 522-9054 Reach Out Hotline
(800) 522-7233 Safeline
(800) 522-8336 Teenline
www.odmhsas.org

Oklahoma Department of Rehabilitation Services

3535 NW 58th St., Suite 500
Oklahoma City, OK 73112-4815
(405) 951-3400 (TTY)
(800) 845-8476 (TTY)
FAX: (405) 951-3529
www.okrehab.org

Oklahoma Developmental Disabilities Council

Ann Trudgeon, Executive Director
2401 NW 23rd St., Ste 74
Oklahoma City, OK 73107
(405) 521-4984
(800) 836-4470
FAX: (405) 521-4910
www.youroklahoma.com/~okddc/

Oklahoma Diabetes Association

3000 United Founders Blvd. Ste. 110
Oklahoma City, OK 73112
(405) 840-3881
(888) DIABETES
FAX: (405) 840-3899

American Diabetes Association

6600 S. Yale Ave. Ste. 1310
Tulsa, OK 74136
(918) 492-3839
(888) DIABETES
FAX: (918) 492-4262

Oklahoma Equipment Connection (OEC)

OSU- Seretean Wellness Center
1514 W Hall of Fame
Stillwater, OK 74078-2026
(405) 744-9748
(888) 885-5588 (TDD)
FAX: (405) 744-2487
<http://oec.okstate.edu>

Oklahoma Health Care Authority (OHCA)

State Medicaid Agency
4545 N Lincoln Blvd, Suite 124
Oklahoma City, OK 73105
(405) 522-7300
(800) 522-0310
FAX: (405) 522-7471
www.ohca.state.ok.us

Oklahoma Hospital Association

4000 Lincoln Blvd
Oklahoma City, OK 73105
(405) 427-9537
FAX: (405) 424-4507
www.okoha.com

Oklahoma Indian Legal Services

Colline Meek, Executive Director
4200 Perimeter Center Dr.
Suite 222
Oklahoma City, OK 73112
(405) 943-OILS
(800) 658-1497
FAX: (405) 917-7060
email: oils@oilsonline.org
<http://thorpe.ou.edu>

Oklahoma Institute for Child Advocacy

420 NW 13th St.
Oklahoma City, OK 73103
(405) 236-5437
www.oica.org

Oklahoma Parents Center (OPC)

Sharon Bishop, Executive Director
4600 SE 29th, Suite 115
Del City, OK 73115-4224
(405) 619-0500
(877) 553-4332
FAX: (405) 670-0776
www.okparents.org

Oklahoma Rehabilitation Council (ORC)

Melinda Fruendt, Program Manager
3535 NW 58th St., Suite 500
Oklahoma City, OK 73112
(405) 951-3482 (V/TDD)
(800) 569-7974
FAX: (405) 951-3532
www.okrehabcouncil.org

Oklahoma School for the Blind

3300 Gibson St.
Muskogee, OK 74403
(918) 781-8200
(877) 229-7136 (OK only)
FAX: (918) 781-8300
www.osb.k12.ok.us/index.html

Oklahoma School for the Deaf

1100 E Oklahoma St
Sulphur, OK 73086
(580) 622-4900 (V) (TTY)
(888) 685-3323
FAX: (580) 622-4950
www.osd.k12.ok.us

Frequently Used Oklahoma Resources –continued

Oklahoma State Department of Education (SDE)

Special Education Services
2500 N Lincoln Blvd, Room 411
Oklahoma City, OK 73105
(405) 521-3351
www.sde.state.ok.us

Oklahoma State Department of Education (SDE)

Sandy Garrett, State Superintendent
of Public Schools
2500 N Lincoln Blvd.
Oklahoma City, OK 73105-4599
(405) 521-3301
FAX: (405) 521-6205
www.sde.state.ok.us

Oklahoma State Department of Health

1000 N E 10th
Oklahoma City, OK 73117
(405) 271-5600
www.health.state.ok.us

Oklahoma Statewide Independent Living Council (SILC)

Charlotte Bowen, Director
106 Constitution Bld. 58
Norman, OK 73072-7820
(405) 325-4914
(888) 325-2409
www.health.state.ok.us

Neighborhood Legal Services, Inc. Social Security/ SSI and Work Incentives

Northeast Oklahoma
Ability Resources
Tulsa, OK
(918) 592-1235 (TDD)
(800) 722-0886 (TDD)

Northwest Oklahoma
National Association for Mental
Illness-Oklahoma
Oklahoma City, OK
(405) 230-1900
(800) 483-1264

Southern Oklahoma
Progressive Independence
Norman, OK
(405) 321-3203 (TDD)
(800) 801-3236 (TDD)

Statewide Oklahoma
(405) 325-4915 (TDD)
(800) 522-0772 ext 4915 (TDD)

Tulsa ARC

John Gajda, Executive Director
16 E. 16th St. Ste. 405
Tulsa, OK 74119-4447
(918) 582-8272 (TDD)
(800) 688-8272
FAX: (918) 582-3628
www.ddadvocacy.net/

Tulsa Area Alliance

16 E. 16th St. Ste. 202
Tulsa, OK 74119-4402
(918) 585-5551
FAX: (918) 585-3285
www.cstulsa.org/disabili.htm

NATIONAL TOLL-FREE NUMBERS

AMERICANS WITH DISABILITIES ACT (ADA)

Disability Rights Education and Defense Fund ADA Technical Assistance Information Line
(800) 466-4232 (TTY)

Equal Employment Opportunity Commission
(800) 669-3362
(800) 800-3302 (TTY)

Job Accommodation Network (JAN)
(800) 526-7234 (TTY)
(800) 232-9675 (TTY; ADA Information)
www.janweb.icdi.wvu.edu

U.S. Architectural and Transportation Barriers Compliance Board – Access Board
(202) 272-5449 (TTY)
(800) 872-2253
(800) 993-2822 (TTY)

U.S. Department of Housing and Urban Development – HUD User
(800) 245-2691

ASSISTIVE TECHNOLOGY/ DEVICES

AbleNet
(800) 322-0956

AT&T Accessible Communications Product Center
(800) 233-1222
(800) 896-9032 (TTY)

IBM Special Needs Information Referral Center
(800) 426-4832
(800) 284-4833 (TTY)

BLINDNESS/VISUAL IMPAIRMENTS

American Council of the Blind
(800) 424-8666 (TTY)
www.acb.org

American Foundation for the Blind
(800) 232-5463
www.afb.org

Blind Children's Center
(800) 222-3566
(800) 222-3567 (in CA)
www.blindcntr.org/bcc

Hadley School for the Blind
(800) 323-4238

Job Opportunities for the Blind (JOB)
(800) 638-7518
www.nfb.org

Lighthouse National Center for Vision and Child Development
(212) 821-9713 (TTY)
(800) 334-5497

National Association of Parents of the Visually Impaired
(800) 562-6265
www.spedex.com/NAPVI

National Society to Prevent Blindness
(800) 331-2020

Recording for the Blind & Dyslexic
(800) 221-4792
www.rfbd.org

The Foundation Fighting Blindness
(800) 683-5555
(800) 683-5551 (TTY)
www.blindness.org

CANCER

Cancer Information and Counseling Line
(800) 525--3777 (V)

National Cancer Information Service
(800) 422-6237 (V)
(English/Spanish)

COMMUNICATION DISORDERS

National Institute on Deafness and Other Communication Disorders Clearinghouse
(800) 241-1044
(800) 241-1055 (TTY)
www.nidcd.nih.gov

DEAFNESS/HEARING IMPAIRMENTS

American Society for Deaf Children (ASDC)
(800) 942-2732 (TTY)
www.deafchildren.org

Better Hearing Institute
(800) 327-9355 (TTY)
www.betterhearing.org

Deafness Research Foundation
(800) 535-3323 (TTY)
www.drif.org

Hear Now
(800) 648-4327 (V/TTY)

John Tracy Clinic
(800) 522-4582 (TTY)
www.johntracyclinic.org

National Hearing Aid Society
(800) 521-5247

National Institute on Deafness and Other Communication Disorders Clearinghouse
(800) 241-1044 (V)
(800) 241-1055 (TTY)

TRIPOD (Information for parents of deaf children)
(800) 352-8888 (TTY)

DISABILITY AWARENESS

Kids on the Block
(800) 368-5437

EDUCATION

Association for Childhood Education International
(800) 423-3563

HEATH Resource Center
(800) 544-3284 (TTY)

National Center for Research in Vocational Education
(800) 762-4093

National Toll-Free Numbers –continued

U.S. Office of Educational Research
and Improvement
(800) 424-1616

EMPLOYMENT

Equal Employment Opportunity
Commission
(800) 669-3362
(800) 800-3302 (TTY)

Job Accommodation Network (JAN)
(800) 526-7245 (TTY)
www.janweb.icdi.wvu.edu

Job Opportunities for the Blind
(800) 638-7518
www.nfb.org

HOSPICE

Children's Hospice International
(800) 242-4453 (V/TTY)

HOSPICELINK
(800) 331-1620

INFORMATION SERVICES

ABLEDATA/National Rehabilitation
Information Clearinghouse
(800) 346-2742 (TTY)
www.abledata.com

ACCESS ERIC
(800) 538-3742

National Easter Seal Society
(312) 726-4258 (TTY)
(800) 221-6827
www.easter.seals.org

ODPHP National Health Information
Center
(800) 336-4797

Office of Minority Health Resource
Center
(800) 444-6472

LITERACY

National Literacy Hotline
(800) 228-8813
(800) 522-9097 (TTY)

MEDICAL/HEALTH DISORDERS

American Association of Kidney
Patients
(800) 749-2257
www.aakp.org

American Brain Tumor Association
(800) 886-2282
www.abta.org

American Diabetes Association
(800) 342-2383
www.diabetes.org

American Kidney Fund
(800) 638-8299
www.akfinc.org

American Liver Foundation
(800) 223-0719
www.liverfoundation.org

American Lupus Society
(800) 331-1802
www.healthy.net.pan/CSO/cioi/
TALS.htm

Asthma and Allergy Foundation of
America
(800) 727-8462
www.aafa.org

Chronic Fatigue and Immune
Dysfunction Syndrome Association
(800) 442-3437
www.cfidsfoundation.org

Leukemia Society of America
(800) 955-4572
www.leukemia.org

Lupus Foundation of America
(800) 558-0121
(800) 558-0231 (Spanish)
www.lupus.org

Sickle Cell Disease Association of
America, Inc
(800) 421-8453
www.sicklecelldisease.org

Shriners Hospital for Crippled
Children
(800) 237-5055
www.shrinershq.org/hospitals/
index.html

United Ostomy Association
(800) 826-0826
www.uoa.org

MENTAL HEALTH

National Alliance for the Mentally ILL
(NAMI)
(800) 950-6264
www.nami.org

National Mental Health Association
(800) 969-6642 (voice)
www.nmha.org

MENTAL RETARDATION

American Association on Mental
Retardation
(800) 424-3688
www.aamr.org

The Arc
(800) 433-5255

PHYSICAL DISABILITIES

Human Growth Foundation
(800) 451-6434
www.hgfound.org

Major Aspects of Growth In Children
(MAGIC) Foundation
(708) 383-0808
www.magicfoundation.org

National Spinal Cord Injury Hotline
(800) 526-3456
www.scihotline.org

RARE SYNDROMES

Alliance of Genetic Support Groups
(800) 336-4363
www.geneticalliance.org

National Organization for Rare
Disorders (NORD)
(800) 999-6673 (TTY)
www.rarediseases.org

RECREATION

North American Riding for the
Handicapped, Inc.
(800) 369-7433
www.narha.org

National Toll-Free Numbers –continued

Adventures in Movement for the
Handicapped, Inc.
(800) 332-8210 (V)

Sunshine Foundation
(800) 767-1976 (V)

REHABILITATION

ABLEDATA
(800) 227-0216
www.abledata.com

RESPIRE CARE

Access to Respite Care and Help
(ARCH) National Resource Center,
National Respite Locator Service
(800) 773-5433

RURAL

ERIC Clearinghouse on Rural Educa-
tion and Small Schools
(800) 624-9120
(800) 344-6646 (in WV)

Rural Institute on Disabilities
(800) 732-0323 (TDD)

SPECIFIC DISABILITIES

Attention Deficit Disorder Association
(800) 487-2282

Cleft Palate Foundation
(800) 242-5338

Cooley's Anemia Foundation
(800) 522-7222

Cystic Fibrosis Foundation
(800) 344-4823

Epilepsy Foundation of America
(800) 332-1000

National Center for Stuttering
(800) 221-2483

National Down Syndrome Society
(800) 221-4602

National Fragile X Foundation
(800) 688-8765

National Multiple Sclerosis Society
(800) 532-7667
www.nmss.org

National Reye's Syndrome Foundation
(800) 233-7393

National Tuberous Sclerosis
Association
(800) 225-6872

Orton Dyslexia Society
(800) 222-3123

Prader-Willi Syndrome Association
(800) 926-4797

Spina Bifida Associations of America
(800) 621-3141

Stuttering Foundation of America
(800) 992-9392

Sudden Infant Death Syndrome
Alliance
(800) 221-7437

Tourette Syndrome Association
(800) 237-0717

United Cerebral Palsy Associations
(800) 872-5827 (TTY)

United Leukodystrophy Foundation
(800) 728-5483

United Scleroderma Foundation
(800) 722-4673

SUPPLEMENTAL SECURITY INCOME (SSI)

Social Security Administration
(800) 772-1213 (V)
(800) 325-0778 (TTY)
(800) 392-0812 (TTY; in MO)

TRAUMA

American Trauma Society
(800) 556-7890

National Brain Injury Association
(800) 444-6443

National Spinal Cord Injury Association
(800) 962-9629

Directory of National Resources

ABLEDATA

8630 Fenton St, Suite 930
Silver Springs, MD 20910-3319
(301) 608-8912 (TTY)
(800) 227-0216
FAX: (301) 608-8958
www.abledata.com

ABLEDATA maintains a national database of information on assistive technology and rehabilitation equipment available from domestic and international resources. With more than 25,000 product listings, ABLEDATA covers everything from white canes to voice output programs.

Access Eric

2277 Research Boulevard, 6M
Rockville, MD 20850
(800) LET-ERIC (538-3742)
(301) 519-5157
FAX: (301) 519-6760
E-mail:
accesseric@accesseric.org
www.eric.ed.gov

National Information Systems to provide access to education literature and resources.

Access to Recreation, Inc.

8 Sandra Court
Newbury Park, CA 91320
(800) 634-4351
www.accessr.com

Publishes free catalogs containing information about adaptive recreation equipment.

Advanced Medical Technology Association (AdvaMed)

1200 G Street NW, Ste. 400
Washington, DC 20005-3814
(202) 783-8700
FAX: (202) 783-8750
E-mail: info@AdvaMed.org
www.himanet.com

Provides services to the needs of people with medical products, distributors, and home care companies.

Alexander Graham Bell Association for the Deaf & Hard of Hearing

3417 Volta Place NW
Washington, DC 20007-2778
(202) 337-5221 (TTY)
(866) 337-5220
FAX: (202) 337-8314
www.agbell.org/

Alliance for Technology Access

1304 Southpoint Blvd. Ste. 240
Petaluma, CA 94954
(707) 778-3011
(707) 778-3015 (TTY)
FAX: (707) 765-2080
E-mail: ATainfo@ATAccess.org
www.ataccess.org

Alliance of Genetic Support Groups

4301 Connecticut Avenue, NW
Suite 404
Washington, DC 20008-2304
(202) 966-5557
FAX: (202) 966-8553
E-mail:
information@geneticalliance.org
www.geneticalliance.org

Alliance of Genetic Support Groups is an international coalition of individuals, professionals and genetic support organizations working together to enhance the lives of everyone impacted by genetic conditions.

Alzheimer's Association

225 North Michigan Avenue, FL. 17
Chicago, Illinois 60611-7633
(312) 335-8700
(800) 272-3900
FAX: (312) 335-1110
www.alz.org

American Alliance for Health, Physical Education, Recreation and Dance

1900 Association Drive
Reston, VA 20191-1598
(703) 476-3400
(800) 213-7193
E-mail: webmaster@aahperd.org
www.aahperd.org

A membership organization of professionals in the fields of health, physical education, recreation, and dance; nationwide network

provides information about adapting educational programs and activities to the needs of people with disabilities.

American Camping Association

5000 State Road 67 North
Martinsville, IN 46151-7902
(765) 342-8456
www.ACacamps.org

A community of camp professionals dedicated to enriching the lives of children and adults through camp experiences.

American Cancer Society

(800) ACA-2345
www.cancer.org

American Counseling Association

5999 Stevenson Avenue
Alexandria, VA 22304
(703) 823-6862 (TDD)
(800) 347-6647
FAX: (800) 473-2329
FAX: (703) 823-0252
www.counseling.org

A professional organization of educational and social service counselors, including elementary through post-secondary education counselors, vocational, mental health, employment and rehabilitation counselors, et al; newsletters and publications are available to assist these professionals.

American Diabetes Association

ATTN: National Call Center
1701 N. Beauregard St.
Alexandria, VA 22311
(800) 342-2383
E-mail: webmaster@diabetes.org
www.diabetes.org

American Foundation for the Blind (AFB)

11 Penn Plaza, Suite 300
New York, NY 10001
(212) 502-7600
(800) 232-5463
FAX: (212) 502-7777
E-mail: afbinfo@afb.org
www.afb.org

Directory of National Resources –continued

American Health Care Association
1201 L Street, NW
Washington, DC 20005
(202) 842-4444
FAX: (202) 842-3860
www.ahca.org

Advocating quality in long term health care. The AHCA is a professional organization that represents the interests of licensed nursing homes, assisted living, and sub-acute care facilities to Congress, Federal regulatory agencies, and other professional groups. AHCA also provides leadership in dealing with long-term-care issues.

American Heart Association National Center
7272 Greenville Ave.
Dallas, TX 75231
(800) 242-8721
www.amhrt.org

American Lung Association
61 Broadway, 6th Floor
New York, NY 10006
(212) 315-8700
www.lungusa.org

American Occupational Therapy Association (AOTA)
4720 Montgomery Lane
P.O.Box 31220
Bethesda, MD 20824-1220
(301) 652-2682
(800) 377-8555 (TTY-members only)
FAX: (301) 652-7711
www.aota.org

AOTA's mission is to support a professional community for members and to develop and preserve the viability and relevance of the profession. The organization serves the interests of its members, represents the profession to the public, and promotes access to occupational therapy services.

American Orthotic and Prosthetic Association
330 John Carlyle St. Suite 200
Alexandria, VA 22314
(571) 431-0876
FAX: (571) 431-0899
E-mail: info@aopanet.org
www.aopanet.org

American Physical Therapy Association (APTA)
1111 N Fairfax Street
Alexandria, VA 22314-1488
(703) 684-2782
(703) 683-6748 (TDD)
(800) 999-2782
FAX: (703) 684-7343
www.apta.org

American Speech-Language-Hearing Association (ASHA)
10801 Rockville Pike
Rockville, MD 20852
(301) 897-5700 (MD Only)
(800) 638-8255 (Outside MD)
E-mail: actioncenter@asha.org
www.asha.org

American Red Cross
2025 E. St. NW
Washington DC 20006
(202) 303-4498
www.redcross.org

American Spinal Injury Association
2020 Peachtree Road, NW
Atlanta, GA 30309-1402
(404) 355-9772 (v)
(404) 355-1826

American Stroke Association National Center
7272 Greenville Ave.
Dallas, TX 75231
(888) 478-7653
www.amhrt.org

American Therapeutic Recreation Association
1414 Prince Street, Suite 204
Alexandria, VA 22314
(703) 683-9420
FAX: (703) 683-9431
E-mail: atta@accessnet.com
www.atra-tr.org

American Wheelchair Bowling Association
Earle Annis, Executive Director
2912 Country Woods Lane
Palm Harbor, FL 34683-6417
(727) 734-0023 (FAX/Phone)
www.awba.org

The Arc
Steven Eidelman, Executive Director
1010 Wayne Ave, Suite 650
Silver Springs, MD 20910
(301) 565-3842
FAX: (301) 565-3843 or 5342

E-mail: info@thearc.org
www.thearc.org

The National Organization of and for people with mental retardation and related developmental disabilities and their families.

The Access Board
1331 F Street NW, Suite 1000
Washington, DC 20004-1111
(202) 272-0080 (VOICE)
(202) 272-0082 (TTY)
(800) 872-2253 (VOICE)
(800) 993-2822 (TTY)
FAX: (202) 272-0081
www.access-board.gov

Federal agency that enforces requirements for access to federally funded buildings and facilities; sets guidelines for the Americans with Disabilities Act (ADA); provides assistance and information to those seeking to remove architectural, transportation, communication and attitudinal barriers affecting people with disabilities.

Arthritis Foundation
P.O. Box 7669
Atlanta, Georgia 30357-0669
(800) 283-7800
www.arthritis.org/

Association of Children's Prosthetic-Orthotic Clinics
6300 N River Rd., Ste. 727
Rosemont, IL 60018-4226
(847) 384-4226
FAX: (847) 823-0536
E-mail: king@aaos.org
www.acpoc.org

Association on Higher Education and Disability (AHEAD)
Stephen Smith, Executive Director
PO. Box 540666
Waltham, MA 02454
(781) 788-0003
FAX: (781) 788-0033 *e
E-mail: AHEAD@ahead.org
www.ahead.org/

The Association on Higher Education and Disability (AHEAD) is an international multicultural organization of professionals committed to full participation in higher education for persons with disabilities. The Association is a vital resource,

Directory of National Resources –continued

promoting excellence through education, communication, and training.

National Attention Deficit Disorder Association (ADDA)

1788 Second St, Suite 200
Highland Park, IL 60035
(847) 432-ADDA
FAX: (847) 432-5874
www.add.org

Autism Society of America

7910 Woodmont Avenue, Suite 300
Bethesda, MD 20814-3067
(301) 657-0881
(800) 328-8476
www.autism-society.org

Aztech, Inc.

3108 Main Street
Buffalo, NY 14214
(716) 836-0822
E-mail: jfossa@aztechwnyilp.org
www.wnyilp.org

Aztech, Inc. is a full service market research company offering a complete range of services including: focus groups, interviews, surveys, literature searches, industry profiles and trends, technology transfer, invention commercialization and business consulting for a fee.

Brain Injury Association of America

8201 Greensboro Dr., Suite 611
McLean, VA 22102
(703) 761-0750
(800) 444-6443 Family Helpline
www.biausa.org

Breaking New Ground

Purdue University
1146 ABE Bldg.
West Lafayette, IN 47907-1146
(765) 494-5088 (TTY)
(800) 825-4264 (TTY)
FAX: (765) 496-1356
E-mail: bng@ecn.purdue.edu
http://ABE.www.ecn.purdue.edu/
ABE/Extension/BNG/index

Center for Universal Design

College of Design
North Carolina State University
501 Pullen Rd. Brooks Hall, Room 104
Box 8613
Raleigh, NC 27695-8613

(919) 515-3082
(800) 647-6777
FAX: (919) 515-7330
www.design.ncsu.edu

Conducts research and training aimed at increasing the quality and availability of residential environments for people with disabilities; also offers information and referral services relating to accessible housing.

Children and Adults with Attention Deficit Disorders (CHADD)

E. Clarke Ross, CEO
8181 Professional Place, Ste. 150
Landover, MD 20785
(301) 306-7070
(800) 233-4050
FAX: (301) 306-7090
www.chadd.org

Children's Defense Fund

25 E Street NW
Washington, DC 20001
(202) 628-8787
E-mail:
cdfinfo@childrensdefense.org
www.childrensdefense.org

Children's SSI Project

Association of University Centers on Disabilities
1010 Wayne Ave., Suite 920
Silver Spring, MD 20910
(301) 588-8252
FAX: (301) 588-2842
www.aucd.org/projects/SSI/
ssipage.htm

Office of Special Education And Rehabilitative Services (OSERS)

U.S. Department of Education
Room 3132, Switzer Building
Washington, DC 20202-2524
(202) 205-8241
www.ed.gov/offices/OSERS/
OSEP/index.html

Provides information about a wide range of topics concerning individuals with disabilities, especially in the areas of federally funded programs and federal legislation; referrals to appropriate sources of information and assistance are provided; publishes helpful publications, including *Pocket Guide to Federal Help for Individuals with*

Disabilities, Summary of Existing Legislation Affecting Persons with Disabilities.

NIH Clinical Center

National Institute of Health
9000 Rockville Pike
Bethesda, MD 20892
(301) 496-2563
FAX: (301) 402-2984
E-mail: OCCC@cc.nih.gov
www.cc.nih.gov

Community Transportation

Association of America
1341 G Street, NW, 10th Floor
Washington, DC 20005
(202) 628-1480
(800) 891-0590
FAX: (202) 737-9197
www.ctaa.org

CTAA is a nonprofit membership association whose members are dedicated to mobility for all people, regardless of wealth, disability, age or accessibility.

Council for Exceptional Children (CEC)

1111 N Glebe Rd., Ste. 300
Arlington, VA 22201-5704
(703) 620-3660 (TTY)
(888) 232-7733
(866) 915-5000 (TTY)
FAX: (703) 264-9494
www.cec.sped.org

The Council for Exceptional Children (CEC) is the largest international professional organization dedicated to improving educational outcomes for individuals with exceptionalities, students with disabilities, and/or the gifted. CEC advocates for appropriate governmental policies, sets professional standards, and provide continual professional development.

DB-LINK

National Information Clearinghouse on Children Who Are Deaf-Blind
345 N. Monmouth Avenue
Monmouth, OR 97361
(800) 438-9376
(800) 854-7013 (TTY)
FAX: (503) 838-8150
E-mail: dblink@tr.wou.edu
www.tr.wou.edu/dblink/

Directory of National Resources –continued

Dreamms for Kids, Inc.

273 Ringwood Rd
Freeville, NY 13068-5606
(607) 539-3027
FAX: (607) 539-9930
E-mail: janet@dreamms.org

AT information clearinghouse committed to increasing the use of computers through high quality instructional technology and assistive technology for students with special needs.

EASI: Equal Access to Software and Information

P.O. Box 818
Lake Forest, CA 92609
(949) 916-2837
www.rit.edu/~easi

EASI's mission is to promote on-site and on-line training on accessibility for persons with disabilities. EASI participates in a wide variety of regional and national conferences.

Epilepsy Foundation of America (EFA)

4351 Garden City Drive
Landover, MD 20785-7223
(301) 459-3700
(800) 332-1000
www.efa.org

U.S. Equal Employment Opportunity Commission

1801 L Street, NW
Washington, DC 20507
(202) 663-4900
(202) 663-4494 (TDD)
(800) 669-4000
(800) 800-6820 (TDD)
www.eeoc.gov

Provides technical assistance and answers questions about interpreting and implementing the Americans with Disabilities Act (ADA) employment regulations.

Family Resource Center on Disabilities

20 E Jackson Blvd., Room #900
Chicago, IL 60604
(312) 939-3513
(313) 939-3519 (TDD)
FAX: (312) 939-7297
www.frccd.org

A coalition of parent and professional organizations dedicated to ensuring the education rights of children with disabilities through information and referral, family support, transition services, special education rights training and outreach to underserved families.

Families USA

1334 G Street NW
Washington, DC 20005
(202) 628-3030
FAX: (202) 347-2417
E-mail: info@familiesusa.org
www.familiesusa.org

Families USA is a national non-profit, non-partisan organization dedicated to the achievement of high-quality, affordable health and long-term care for all Americans.

Family Village

Waisman Center, University of Wisconsin-Madison
1500 Highland Avenue
Madison, WI 53705-2280
E-mail: familyvillage@waisman.wisc.edu
www.familyvillage.wisc.edu/

Family Village is a global community that integrates information, resources, and communication opportunities on the Internet for persons with mental retardation and other disabilities, for their families, and for those that provide them services and support.

Federation for Children with Special Needs

1135 Tremont Street, Ste. 420
Boston, MA 02120
(617) 236-7210
(800) 331-0688 (in MA)
FAX: (617) 572-2094
E-mail: fcsnifo@fcsn.org
www.fcsn.org

The Federation is a center for parents and parent organizations to work together on behalf of children with special needs and their families.

The Federal Resource Center for Special Education Academy for Educational Development

1825 Connecticut Ave. NW
Washington, DC 20009
(202) 884-8215
(202) 884-8200 (TTY)
FAX: (202) 884-8443
www.dssc.org/frc/

The FRC supports a nationwide special education technical assistance network (funded by the U.S. Department of Education's Office of Special Education and Rehabilitative Services), plans national meetings of education professionals, provides a national perspective for establishing technical assistance activities across regions by identifying emerging issues and trends in special education, and assists in linking Regional Resource Centers with each other and with other technical assistance providers.

U.S. Department of Education
Office of Postsecondary Education
1990 K Street, NW
Washington, DC 20006
www.ed.gov/offices/OPE

Staff is available to answer questions about Federal student aid; publishes helpful materials, including Student Guide: Five Federal Financial Aid Programs.

Federation for Children with Special Needs

(617) 482-2915
(800) 331-0688 (in MA)
FAX: (617) 572-2094
E-mail: fcsninfo@fcsn.org
www.fcsn.org/home.htm

The mission of the Federation for Children with Special Needs is to provide information, support, and assistance to parents of children with disabilities, their professional partners, and their communities. We are committed to listening to and learning from families, and encouraging full participation in community life by all people, especially those with disabilities.

Directory of National Resources –continued

Head Start Administration for Children and Families (ACF)

U.S. Dept. of Health & Human Services
370 L'Enfant
8821 S. W. Promenade
Washington, DC 20201
(202) 690-6782
FAX: (202) 205-8821
www2.acf.hhs.gov/programs/hsb/

Provider of preschool services primarily to low-income children, ages 0-5, and their families; Head Start can be a valuable preschool option for low-income families who have a child with a disability; referrals to local Head Start Programs are available.

The Health Resource, Inc.

933 Faulkner
Conway, AR 72034
(501) 329-5272
(800) 949-0090
FAX: (501) 329-9489
E-mail: moreinfo@thehealthresource.com
www.thehealthresource.com

The Health Resource is a medical information service whose expert medical researchers are here to help you and your loved ones learn about all the treatment options for your cancer or other medical conditions.

Hydrocephalus Association

870 Market Street #705
San Francisco, CA 94102
(415) 732-7040
E-mail: info@hydroassoc.org
www.hydroassoc.org

Independent Living Research Utilization at TIRR

Institute for Rehabilitation & Research
5100 Travis
Houston, TX 77002-9746
(713) 942-6159
www.bcm.tmc.edu/ilru/

The ILRU (Independent Living Research Utilization) program is a national center for information, training, research, and technical assistance in independent living.

Its goal is to expand the body of knowledge in independent living and to improve utilization of results of research programs and demonstration projects in this field. It is a program of The Institute for Rehabilitation and Research, a nationally recognized medical rehabilitation facility for persons with disabilities.

International Hearing Society

16880 Middlebelt Road, Suite 4
Livonia, MI 47154
(734) 522-7200
www.ihsinfo.org

Job Accommodation Network (JAN)

P.O. Box 6080
Morgantown, WV 26506-6080
(304) 293-7186 (V/TTY)
(800) 526-7234 (V/TTY)
FAX: (304) 293-5407
E-mail: jan@jan.wvu.edu
<http://janweb.icdi.wvu.edu>

Information resource that maintains a database of job accommodation suggestions, statistics and information for employers, rehabilitation professionals and persons with disabilities; provides information and assistance with accommodations and implementation of products and procedures in the workplace; also provides information about the ADA as it pertains to employment; disseminates brochures and printed materials; services and printed materials are available at no charge.

Learning Disabilities Association of America (LDA)

4156 Library Road
Pittsburgh, PA 15234-1349
(412) 341-1515
FAX: (412) 344-0224
www.ldanatl.org

Little People of America (LPA)

5289 NE Elam Young Parkway
Suite F-700
Hillsboro, OR 97124
(888) LPA-2001 (English/Spanish)
(503) 846-1562
FAX: (503) 846-1590
E-mail: info@lpaonline.org

March of Dimes Birth Defects Foundation

1275 Mamaroneck Avenue
White Plains, NY 10605
(888) 663-4637
www.modimes.org

Medicare/Medigap Information Hotline

Centers for Medicare and Medicaid Services
7500 Security Boulevard
Baltimore, MD 21244-1850
(877) 267-2323
(866) 226-1819 (TTY)
(410) 786-3000
(410) 786-0727 (TTY)
www.cms.hhs.gov

Mobility International, USA

P.O. Box 10767
Eugene, OR 97440
(541) 343-1284 (TDD)
FAX: (541) 343-6812
E-mail: info.miusa.org
www.miusa.org

Coordinates opportunities for people with disabilities to participate in international educational exchange programs, overseas volunteer projects and travel; some scholarships are available for MI participants.

Multiple Sclerosis Foundation, Inc.

6350 N Andrews Ave.
Fort Lauderdale, FL 33309-2130
(888) MSFOCUS
FAX: (954) 351-0630
E-mail: support@msfacts.org
www.msfacts.org

Muscular Dystrophy Association (MDA)

3300 East Sunrise Drive
Tucson, AZ 85718
(800) 572-1717
E-mail: mda@mdausa.org
www.mdausa.org

National Accessible Apartment Clearinghouse

201 N Union St, #200
Alexandria, VA 22314
(800) 421-1221
FAX: (703) 518-6191
E-mail: clearinghouse@naahq.com
www.aptsforrent.com/naac/

Directory of National Resources –continued

They maintain the only national database of accessible apartments. They are able to connect individuals with disabilities with apartments adapted to their needs.

National AIDS Hotline

American Social Health Association
PO Box 13827
Research Triangle
Park, NC 27709
(919) 361-8400
(800) 342-2437 (AIDS Hotline)
(800) 344-7432 Se Habla Espanol
(800) 243-7889 (TTY)
(800) 227-8922 (STD Hotline)
FAX: (919) 361-8425
www.ashastd.org/nah

HIV/AIDS information, education and referral service

National Alliance for the Mentally ILL (NAMI)

Colonial Place Three
2107 Wilson Blvd, Ste. 300
Arlington, VA 22201-3042
(703) 524-7600
(703) 516-7227 (TDD)
(800) 950-6264
FAX: (703) 524-9094
www.nami.org

National Institute of Arthritis and Musculoskeletal and Skin Diseases Information Clearinghouse

1 AMS Circle
Bethesda, MD 20892-3675
(877) 22NIAMS
(301) 495-4484
(301) 565-2966 (TTY)
FAX: (301) 718-6366
www.nih.gov/niams

National Association of Medical Equipment Services (NAMES)

625 Slaters Lane, Suite #200
Alexandria, VA 22314-1171
(703) 836-6263
www.healthresource.org

National Association of Private Special Education Centers

1522 K Street NW, Ste. 1032
Washington, DC 20005
(202) 408-3338
FAX: (202) 408-3340
www.napsec.com

National Association of Protection & Advocacy Systems

900 Second St. NE, Ste. 211
Washington, DC 20002
(202) 408-9514
FAX: (202) 408-9520
www.napas.org

Organization consisting of directors of state protection and advocacy systems (P&A), which provide legal advocacy for individuals with developmental disabilities, and Client Assistance Programs (CAP), which assist clients of vocational rehab services with eligibility and legal difficulties; NAPAS will refer individuals to state offices responsible for these programs.

National Cancer Institute

NCI Public Inquires Office
6116 Executive Boulevard
Room 3036A
Bethesda, MD 20892-8322
(800) 4-CANCER
(800) 332-8615 (TTY)
www.nci.nih.gov

National Center for Disability Services

201 I.U. Willets Road
Albertson, NY 11507
(516) 747-5400
(800) 949-4232
E-mail: natcent@aol.com

An outpatient diagnostic and treatment center offering various therapies and psychological services; also conducts federal and state funded research on the education, employment and career development of persons with disabilities; conducts seminars for rehab professionals.

National Center for Learning Disabilities (NCLD)

381 Park Avenue South, Ste. 1401
New York, NY 10016
(212) 545-7510
(888) 575-7373
FAX: (212) 545-9665
www.nclld.org

National Center for Medical Rehabilitation Research (NCMRR)

National Institute of Health
Executive Bldg. Room 2A03
6100 Executive Blvd. MSC 7510

Bethesda, MD 20892-7510
(301) 402-2242
www.nichd.nih.gov/about/ncmrr

National Center For Youth With Disabilities (NCYD)

University of Minnesota, Box 721
420 Delaware St., SE
Minneapolis, MN 55455-0392
(612) 626-2825
(612) 624-3939 (TDD)
(800) 333-6293
E-mail: nycd@gold.tc.umn.edu
www.peds.umn.edu/Centers/ncyd

Information and resource center focusing on adolescents with chronic illness and disabilities and the issues concerning their transition to adult life; fosters coordination and collaboration among agencies, professionals and youth in planning and providing services; information specialists provide referrals to resources concerning programs/services, training/education, and technical assistance; publications, newsletter and fact sheets are available.

National Center on Accessibility

501 N. Morton St. Ste. 109
Bloomington, IN 47404
(812) 856-4422 (VOICE)
(812) 856-4421 (TTY)
FAX: (812) 856-4480
www.ncaonline.org

Promoting access for people with disabilities in recreation.

National Council on Disability

1331 F St. NW, Ste. 850
Washington, DC 20004-1107
(202) 272-2004 (VOICE)
(202) 272-2074 (TTY)
FAX: (202) 272-2022
E-mail: mquigley@ncd.gov
www.ncd.gov

A federal agency of presidentially-appointed members; the Council's aim is to empower individuals with disabilities to achieve economic self-sufficiency, independent living, and integration into all aspects of society by promoting public policies, programs, practices and procedures that guarantee equal opportunity.

Directory of National Resources –continued

National Council on Independent Living (NCIL)

1916 Wilson Blvd., Ste. 209
Arlington, VA 22201
(703) 525-3406
(703) 525-4153 (TTY)
(877) 525-3400 (V/TTY)
FAX: (703) 525-3409
E-mail: ncil@ncil.org
www.ncil.org

Membership organization for independent living centers; distributes information about independent living issues and related legislation; provides referrals to local independent living centers and guidance to those interested in establishing such a center in their area.

National Dissemination Center for Children with Disabilities

PO Box 1492
Washington DC 20013
(800) 695-0285 (V) (TTY)
FAX: (202) 884-8441
E-mail: ichcy@aed.org
www.nichcy.org

National Down Syndrome Congress

1370 Center Drive, Ste. 102
Atlanta, GA 30338
(800) 232-6372
(770) 604-9500
E-mail: info@ndsccenter.org
www.ndsccenter.org

National Down Syndrome Society

666 Broadway
New York, NY 10012-2317
(212) 460-9330
(800) 221-4602
FAX: (212) 979-2873
E-mail: info@ndss.org
www.ndss.org

National Easter Seal Society, Inc.

230 West Monroe Street, Ste. 1800
Chicago, IL 60606
(312) 726-6200 (VOICE)
(312) 726-4258 (TDD)
(800) 221-6827
FAX: (312) 726-1494
www.easterseals.com

National Education Association

1201 16th Street, NW
Washington, DC 20036-3290
(202) 833-4000

FAX: (202) 822-7974
www.nea.org

National Father's Network (NFN)

Washington State Father's Network
Kinderling Center
16120 NE Eighth St.
Bellevue, WA 98008-3937
(425) 747-4004 ext. 4286
FAX: (425) 747-1069
www.fathersnetwork.org/

The National Fathers' Network (NFN) advocates for and provides resources and support to all men who have children with special health care needs.

National Federation of the Blind

1800 Johnson St
Baltimore, MD 21230
(410) 659-9314
FAX: (410) 685-5653
www.nfb.org/states/ok.htm

National Fragile X Foundation

P.O. Box 190488
San Francisco, CA 94119
(925) 938-9300
(800) 688-8765
FAX: (925) 938-9315
E-mail: Info@FragileX.Org
www.nfxf.org

National Institute on Deafness and Other Communication Disorders

National Institute on Health
31 Center Drive MSC 2320
Bethesda, MD 20892-2320
(301) 496-7243 (VOICE)
(301) 402-0252 (TTY)
FAX: (301) 402-0018
www.nidcd.nih.gov

The NIDCD is the Federal Government's principal agency for research and research training on normal mechanisms as well as diseases and disorders of hearing, balance, smell, taste, voice, speech and language.

National Institute on Disability and Rehabilitation Research (NIDRR)

U.S. Department of Education
401 Maryland Avenue, SW
Washington, DC 20202-7100
(202) 245-7640

(202) 245-7316 (TTY)
www.ed.gov/about/offices/list/osers/nidrr/index.html

Provides leadership and support for a national and international program of comprehensive and coordinated research on the rehabilitation of people with disabilities; awards grants to individuals or groups seeking to improve systems, products and practices in the rehabilitation process; disseminates information relating to rehabilitation; supports Rehabilitation Research & Training Centers (RRTCs), and Rehabilitation Engineering Research Centers (RERCs).

National Health Information Center (NHIC)

P.O. Box 1133
Washington, DC 20013-1133
(301) 565-4167
(800) 336-4797
www.health.gov/nhic/

National Information Center For Children & Youth With Disabilities (NICHCY)

P.O. Box 1492
Washington, DC 20013
(202) 884-8200 (TTY)
(800) 695-0285 (TTY)
FAX: (202) 884-8441
E-mail: nichcy@aed.org
www.nichcy.org

Provides information and referral to parents, educators, and caregivers of children/youth with disabilities. Information is provided about specific disabilities, early intervention, special education, related services, transition planning and many other issues of importance to families with children who have disabilities.

National Information Center on Deafness (NICD)

Gallaudet University
800 Florida Avenue NE
Washington, DC 20002-3695
(202) 651-5000 (TTY)
www.gallaudet.edu

Directory of National Resources –continued

National Kidney Foundation

30 E 33rd St.
New York, NY 10016
(212) 889-2210
(800) 622-9010
FAX: (212) 689-9261
www.kidney.org

National Lekotek Center

3204 W. Armstage Ave.
Chicago, IL 60647
(800) 366-PLAY (Helpline)
(773) 276-5164
FAX: (773) 276-8644
E-mail: lekotek@lekotek.org
www.lekotek.org

The country's central source on toys and play for children with special needs. Here you will learn about Lekotek's play center programs and access a wealth of resources on opening up the world of play to children with special needs.

National Library Services for the Blind and Physically Handicapped

1291 Taylor Street NW
Library of Congress
Washington, DC 20542
(202) 707-0744 (TDD)
(202) 707-5100
(800) 424-8567
FAX: (202) 707-0712
www.loc.gov/nls

National Neurofibromatosis Foundation

95 Pine Street; 16th Floor
New York, NY 10005
(212) 344-6633
(800) 323-7938
www.nf.org

National Organization for Rare Disorders (NORD)

55 Kenosia Ave.
PO Box 1968
Danbury, CT 06813-1968
(203) 744-0100
(800) 999-6673 (VOICE)
(203) 797-9590 (TDD)
FAX: (203) 798-2291
E-mail: orphan@rarediseases.org
www.rarediseases.org

Clearinghouse for information about thousands of rare disorders; provides information about diseases; organizes networking program

for those affected by similar disorders; promotes research and disseminates information about rare diseases and orphan drugs; provides assistance to new support groups.

National Organization of Social Security Claimant's Representatives

560 Sylvan Ave.
Englewood Cliffs, NJ 07632
(800) 431-2804
www.nosscr.org

An association of attorneys and paralegals specially trained in laws of the Social Security Administration and prepared to represent people with disabilities applying for disability benefits. Individuals can receive free referrals to NOSSCR lawyers in their area; NOSSCR publishes a monthly newsletter and conducts two conferences annually to keep members educated about SSI law; members across the country are available to speak at local meetings, seminars, etc.

National Organization on Disability

910 Sixteenth St. NW, Ste. 600
Washington, DC 20006
(202) 293-5960
(202) 293-5968 (TDD)
FAX: (202) 293-7999
www.nod.org

The National Organization on Disability promotes the full and equal participation of America's 54 million men, women and children with disabilities in all aspects of life. N.O.D. was founded in 1982 at the conclusion of the United Nations International Year of Disabled Persons. N.O.D. is the only national disability network organization concerned with all disabilities, all age groups and all disability issues.

National Parent Network on Disabilities (NPND)

1130 - 17th Street, NW, Ste. 400
Washington, DC 20036
(202) 463-2299 (TDD)
FAX: (202) 463-9403
www.npnd.org

Coalition of parent organizations working with and for persons with disabilities; provides reports on governmental policy and planning, as well as advocacy support to communicate the needs and priorities of families with disabilities; acts as a link between parent organizations to share the expertise of effective parent leaders; also provides reference materials, outreach to parents, and referrals to local, state, national and/or international services; very active in the development of public policy.

National Patient Air Transport Helpline

C/O Mercy Medical Aircraft
4620 Haygood Rd. Ste. 1
Virginia Beach, VA 23455
(757) 318-9174
(800) 296-1217
FAX: (757) 318-9197
www.npath.org

National Rehabilitation Information Center (NARIC)

4200 Forbes Blvd. Ste. 202
Lanham, MD 20706
(800) 346-2742 (VOICE)
(301) 459-5900 (VOICE)
(301) 459-5984 (TTY)
www.naric.com

Clearinghouse for information on disability-related and rehabilitation research, support services, consumer products and other subjects of importance to individuals with disabilities; collects and disseminates results of federally-funded research projects; information specialists provide reference and referral services; publishes free quarterly newsletter and other materials; also provides state resource guides that list disability-related contacts for each state.

National Resource Center on AD/HD (CHADD)

8181 Professional Place, Ste. 150
Landover, MD 20785
(800) 233-4050
www.help4adhd.org

Directory of National Resources –continued

National Scoliosis Foundation

5 Cabot Place
Stoughton, MA 02072
(800) 673-6922
FAX: (781) 341-6333
E-mail: nsf@scoliosis.org
www.scoliosis.org

National Sleep Foundation

1522 K. St. NW, Ste. 500
Washington, DC 20005
(202) 347-3471
FAX: (202) 347-3472
www.sleepfoundation.org

National Spinal Cord Injury Association

6701 Democracy Blvd, Ste. 300-9
Bethesda, MD 20817
(301) 214-4006 (V)
(800) 962-9629
FAX: (301) 881-9817
www.spinalcord.org

National Sports Center for the Disabled

P.O. Box 1290
Winter Park, CO 80482
(303) 316-1540
(970) 726-1540
FAX: (970) 726-4112
www.nscd.org

Neurofibromatosis, Inc.

9320 Annapolis Road, Ste. 300
Lanham, MD 20706-3123
(301) 918-4600
(800) 942-6825
FAX: (301) 918-0009
E-mail: NFinc1@aol.com
www.nfinc.org/

North American Riding for the Handicapped Association, Inc. (NARHA)

P.O. Box 33150
Denver, CO 80233
(800) 369-7433
FAX: (303) 252-4610
www.narha.org

Americans with Disabilities Act

Civil Rights Division
U.S. Department of Justice
P.O. Box 66738
Washington, DC 20035-6738
(800) 514-0301 (VOICE)
(800) 514-0383 (TDD)
www.usdoj.gov/crt-hme.html

International Dyslexia Association

Chester Building Ste. 382
8600 LaSalle Road
Baltimore, MD 21286-2044
(410) 296-0232
(800) 222-3123 (VOICE)
FAX: (410) 321-5069
www.interdys.org

Osteogenesis Imperfecta Foundation

804 W Diamond Ave., Suite 210
Gaithersburg, MD 20878
(301) 947-0083
(202) 466-4315 (TTD)
(800) 981-2663
FAX: (301) 947-0456
E-mail: bonelink@oif.com
www.oif.org

Project Action

700 13th St. NW, Suite 200
Washington, DC 20005
(202) 347-3066
(800) 659-6428
(202) 347-7385
FAX: (202) 737-7914
E-mail: projection@easterseals.com
www.projectaction.org

Recording for the Blind and Dyslexic National Headquarters

20 Roszel Road
Princeton, NJ 08540
(866) 732-3585
www.rfbd.org

Rehabilitation International

25 East 21st Street
New York, NY 10010
(212) 420-1500
FAX: (212) 505-0871
www.rehab-international.org

An association of various organizations in over 80 countries that conduct programs designed to assist individuals with disabilities; efforts focused in the areas of prevention, rehabilitation and integration; publishes newsletter to report worldwide developments in disability and rehabilitation.

International Center for Disability Information

West Virginia Research and Training Center
806 Allen Hall
P.O. Box 6122

Morgantown, WV 26506-6122
(304) 293-0111
www.icdi.wvu.edu

A department of the College of Human Resources and Education under West Virginia University. A national center conducting research and training to assist persons with disabilities into employment, the community, and independence through information technology.

Research and Training Center on Family Support and Children's Mental Health

Research and Training Center
P.O. Box 751
Portland, OR 97207-0751
(503) 725-4040
FAX: (503) 725-4180
www.rtc.pdx.edu

A division of Portland State University. The Center's activities focus on improving services to families whose children have mental, emotional or behavioral disorders through a set of related research and training programs. Research efforts are clustered around five themes: 1. Family Participation in Services; 2. Family Participation at the Policy Level; 3. Families and Out-of-Home Care; 4. Evaluation of Family Organizing Efforts; 5. Interventions in Professional Education.

The Research and Training Center on Independent Living

University of Kansas
Room 4089 Dole Center
1000 Sunnyside Ave.
Lawrence, KS 66045-1555
(785) 864-4095 (VOICE)
(785) 864-0706 (TTY)
FAX: (785) 864-5063
www.rtcil.org

The RTC/IL Mission: To enable people with disabilities to control their lives and live independently through product research and development that facilitates the work of independent living centers (ILCs), consumer organizations, and policy makers.

Directory of National Resources –continued

RESNA

1700 N. Moore Street, Suite 1540
Arlington, VA 22209-1903
(703) 524-6686
(703) 524-6639 (TTY)
FAX: (703) 524-6630
E-mail: natloffice@resna.org
www.resna.org

An interdisciplinary association for the advancement of rehabilitation and assistive technology; RESNA is concerned with the promotion and support of research, development, information dissemination, integration, and utilization of knowledge in rehabilitation technology and with ensuring that these efforts result in the highest quality of service delivery and care for persons with disabilities.

Prosthetics Research Laboratory and Rehabilitation Engineering Research Program

Northwestern University
345 E. Superior St., Room 1441
Chicago, IL 60611-4496
www.repoc.northwestern.edu

The Prosthetics Research Laboratory and the Rehabilitation Engineering Research Program are dedicated to the improvement of prostheses and orthoses, to the improved fitting and manufacturing processes for prosthesis/orthosis systems, and to the improved basic understanding of human interactions with these systems.

Self Help for Hard of Hearing People, Inc. (SHHH)

7910 Woodmont Ave., Ste. 1200
Bethesda, MD 20814
(301) 657-2248
(301) 657-2249 (TTY)
FAX: 301-913-9413
www.shhh.org

A non-profit educational organization dedicated to the well-being of people of all ages and communication styles who do not hear well.

Shriners International Headquarter

2900 Rocky Point Drive
Tampa, FL 33607-1460
(800) 237-5055
(813) 281-0300

www.shrinershq.org

There are 22 Shriners Hospitals throughout North America, all dedicated to providing expert, specialized medical care free of charge to children under 18 who have sustained an orthopedic, burn or spinal cord injury.

Sickle Cell Disease Association of America, Inc.

200 Corporate Point, Ste. 495
Culver City, CA 90230-8727
(800) 421-8453
(310) 216-6363
FAX: (310) 215-3722
Email:
scdaa@sicklecelldisease.org
www.sicklecelldisease.org

Spinal Cord Society

19051 County Highway 1
Fergus Falls, MN 56537-7609
(218) 739-5252
(218) 739-5261
FAX: (218) 739-5262
<http://members.aol.com/scsweb>

Social Security Administration Office of Public Inquiries

6401 Security Blvd.
Windsor Park Bldg.
Baltimore, MD 21235
(800) 772-1213
(800) 325-0778 (TTY)
www.ssa.gov

Provides information about SSI and SSDI benefits; refers individuals to local SSA offices; distributes pamphlets about medicare and disability benefits.

Society for Accessible Travel and Hospitality (SATH)

347 5th Avenue, Ste. 610
New York, NY 10016
(212) 447-7284
FAX: (212) 725-8253
E-mail: sathtravel@aol.com
www.sath.org

Special Olympics International

1325 G Street NW, Ste. 500
Washington, DC 20005
(202) 628-3630
FAX: (202) 824-0200
E-mail: info@specialolympics.org
www.specialolympics.org

Spina Bifida Association of America

4590 MacArthur Blvd. NW, Ste. 250
Washington, DC 20007-4226
(202) 944-3285
(800) 621-3141
E-mail: sbaa@sbaa.org
www.sbaa.org

TASH

29 W. Susquehanna Ave. Ste. 210
Baltimore, MD 21204
(410) 828-8274
(410) 828-1306 (TDD)
FAX: (410) 828-6706
www.tash.org

Promotes comprehensive, quality, and inclusive education for people with disabilities; collects and disseminates research findings and practical applications for education; provides support to parents and teachers working to ensure quality education for people with disabilities.

TDI-ONLINE

Telecommunication for the Deaf
8630 Fenton St., Ste. 604
Silver Spring, MD 20910
(301) 589-3006 (TTY)
(301) 589-3786 (V)
FAX: (301) 589-3797
www.tdi-online.org

TDI promotes equal access in telecommunications and media for people who are deaf, hard of hearing, late deafened, or deaf and blind.

Trace Research & Development Center

University of Wisconsin-Madison
2107 Engineering Centers Bldg
1550 Engineering Dr.
Madison, WI 53706
(608) 262-6966
(608) 262-5408 (TTY)
FAX: (608) 262-8848
E-mail: info@trace.wisc.edu
www.trace.wisc.edu

To prevent the barriers and capitalize on opportunities presented by current and emerging information and telecommunication technologies in order to create a world that is as accessible and useable for as many people as possible.

Directory of National Resources –continued

Tuberous Sclerosis Alliance

801 Roeder Rd, Ste. 750
Silver Springs, MD 20910
(800) 225-6872
FAX: (301) 562-9870
E-mail: ntsa@ntsa.org
www.tsalliance.org

United Cerebral Palsy Association, Inc.

1660 L Street, N.W., Ste. 700
Washington, DC 20036-5602
(202) 776-0406
(202) 973-7197 (TTY)
(800) 872-5827
FAX: (202) 776-0414
E-mail: ucpnatl@ucpa.org
www.ucpa.org

U.S. Department of Justice

950 Pennsylvania Ave., NW
Washington, DC 20530-0001
(202) 514-2000
www.usdoj.gov

U.S. Department of Transportation

400 7th St., SW
Washington, DC 20590
(202) 366-4000
www.dot.gov

Very Special Arts

1300 Connecticut Ave NW, Ste. 700
Washington, DC 20006
(202) 628-2800 (V)
(202) 737-0645 (TTY)
(800) 933-8721
FAX: (202) 737-0725
www.vsarts.org

An international nonprofit organization dedicated to promoting the creative power in people with disabilities.