

# MEDICAID - IN-HOME SUPPORT WAIVER SERVICES (IHSW)

## Developmental Disabilities Service Division (DDSD)

### Department of Human Services (DHS)

#### PURPOSE

In-Home Support Waiver Services (IHSW) makes services and support available to Oklahoma residents with mental retardation who reside in their own homes or with family members. Services are intended to enhance individual and family capabilities, support and strengthen the family unit, and expand individual and family control and direction of available resources.

Out-of home residential services are not available through IHSW. Individuals may not receive IHSW and state-funded DDSD services (sheltered workshop, group home, community integrated employment or the family support assistance payment program) at the same time. Services which may be provided include: case management, homemaker service and habilitation, respite care, vocational services, transportation, in-home support services, nutritional services, special communication services, therapy services, and minor home modifications.

#### CONTACT

Jean Lemonier  
 Developmental Disabilities Services Division  
 Oklahoma Department of Human Services  
 PO Box 25352  
 Oklahoma City, OK 73125  
 (405) 521-6252  
 FAX: (405) 522-1687

#### ELIGIBILITY

- Applicants must be age 3 or above.
- Applicants must have a developmental disability with a diagnosis of mental retardation as determined by the Social Security Administration or the OHCA's
- Level of Care Evaluation Unit.
- Applicants must be determined by the OHCA's Level of Care Evaluation Unit to meet the ICF/MR/Waiver Level of Care requirements.
- Applicants (not the Applicant's family) must be determined financially eligible through the DHS Family Support Services Division with a countable monthly income limit of \$1869.00, and a resource limit of \$2000. This figure is subject to change.
- Only the applicant's income and resources are counted for waiver services.

#### AT SERVICES PROVIDED/COVERED

- Assessments & Evaluations
- Maintenance & Repairs
- Case Management
- Training for Consumer & Family
- Advocacy/Other
- Information & Referral
- Fabrication of Devices
- Supporting Software

#### AT DEVICES PROVIDED/COVERED

- |   |   |
|---|---|
|  Adapted Toys & Games              |  Hospital Beds                   |
|  Aids for Daily Living             |  Medical Supplies                |
|  Aids for Hearing Impaired         |  Prosthetics & Orthotics         |
|  Aids for Vision Impaired          |  Recreation & Leisure Devices    |
|  Augmentative Communication        |  Seating & Positioning Equipment |
|  Computer Applications             |  Vehicle Modifications           |
|  Educational Devices & Adaptations |  Wheelchairs & Mobility Aids     |
|  Environmental Controls            |  Worksite & Office Modifications |
|  Home Modifications                |   |



## Medicaid - In-Home Support Waiver Services, cont. . .

### CONTACT

To make application for services, contact the Developmental Disabilities Services Division (DDSD) area office nearest you.

Area I  
729 Overland Trail  
Enid, OK 73703  
(580) 237-0995  
(800) 522-1064

4545 N Lincoln Blvd, Ste 102  
Oklahoma City, OK 73105  
(405) 522-6925  
(800) 522-1064  
FAX: (405) 522-6995

Area II  
Laura Dester Center  
1427 E 8th St  
Tulsa, OK 74120  
(918) 560-4848  
(800) 522-1075  
FAX: (918) 560-4898

Area III  
301 S Indian Meridian Rd  
Pauls Valley, OK 73075  
(405) 238-4700  
(800) 522-1086  
FAX: (405) 238-4745

See Appendix B for  
Department of Human  
Services County Office.

### FINANCIAL CRITERIA

- See "Eligibility."

### APPLICATION PROCESS

- Contact the DDSD office located nearest you. (See "Contacts.") They will guide you through official application forms.
- Application process includes:
  - completion of DDS-1 form,
  - arrangement for interviews and testing by professionals,
  - development of a complete plan of care and summary of services by the applicant's team, which includes the applicant, service providers, case manager and other interested persons.
- Applicants will be notified of approval or denial in writing by DHS.

### APPEALS PROCESS

1. An individual may request assistance from a DHS/DDSD employee in obtaining forms, writing, or filing an appeal.
2. An appeal of a decision a client wishes to protest must be filed within 30 days' notice of the decision. The appeal is processed by completion of Appendix G 2 of the Oklahoma Administrative Code, Title 340 Chapter 2., "Request For A Fair Hearing."
3. A hearing, if requested, will be conducted by an Administrative Hearing Officer who is a member of the Appeals Unit and who has not had a part in the protested decision. Individuals may have an authorized representative appear with them at the hearing and have the right to present testimony and evidence regarding their situation. The appeals committee will determine whether the Department acted correctly in taking the adverse action.
4. After the decision has been reached, a letter specifying the reason for the decision and identifying the supporting evidence will be sent to the individual. The Appeals Unit has the responsibility of assuring the decision is carried out.

### PIECES OF THE PUZZLE

- Currently there is a waiting list to receive IHSW.
- There are two In-Home Support Waivers, one for children and one for adults. Children 3-17 year of age who are eligible may receive up to \$12,820 (as of December 2006) of services per year, while eligible adults 18 years of age and older may receive up to \$19,225 of services per year. All services are provided through agencies which contract with DDSD.
- A DDSD case manager will assist with the development of a "plan of care," which must be approved prior to all service delivery.
- DDSD Area Offices operate an AT recycling program. Contact the area office closest to you for more information.