

## **Oklahoma Alcoholic Beverage Laws Enforcement Commission Special Event License Information**

This license may be issued to an organization, association, or a non-profit corporation organized for political, fraternal, charitable, religious or social purposes. A special event license may not be issued to an individual and may not be issued for use at a location currently licensed by the Oklahoma ABLE Commission or for use in a "dry" county.

This license allows the holder to sell or to provide alcoholic beverages to the public for consumption by the individual drink at the location(s) and on the date(s) noted in the application. The license fee is \$55.00 for a quarterly license or an annual license. The license is valid for 1 year from the date of issuance; no more than 1 license per year may be issued to any entity. The license may be used for the events specifically noted in the application. Each event can be for 1 day or up to 10 days in length.

An annual special event license shall authorize the holder to hold up to 4 events over a period of 1 year, not to exceed 2 such events in any three-month period. Changes in the date(s) of any event must be submitted in writing to the ABLE Commission not less than 10 days before the event is held.

A quarterly special event license shall authorize the holder to hold up to 3 events over a period not to exceed 3 months. Changes in the date(s) of any event must be submitted to the ABLE Commission not less than 10 days before the event is held.

A special event license may be used on the approved dates from 10:00 a.m. to 2:00 a.m. daily, unless the county in which the event is being held prohibits the sale of alcoholic beverages on certain days. (Be advised that the local authorities regulate the days and hours of low-point beer sales.) You must check with the local authorities if you have questions. The days of operation differ from county to county.

The specific laws and regulations concerning this license type are enumerated in the law and regulation book provided.

### **NOTE:**

1. If the proposed event is open to the public and alcoholic beverages are sold or provided, a special event license is required.
2. If there is a charge for alcoholic beverages served or provided at the event (a cash bar), a special event license is required.
3. If there is a cover charge or donation required to attend the event and alcoholic beverages are provided, a special event license is required.



STATE OF OKLAHOMA

## OKLAHOMA ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

### CHECK LIST FOR SPECIAL EVENT LICENSE APPLICANTS

The original, completed application with **one (1) copy** will be submitted to the ABLE Commission 3812 North Santa Fe, Suite 200 Oklahoma City, OK 73118. Questions concerning this application or application process should be directed to the Licensing Division at (405) 521-3484 or fax (405) 521-6578.

#### I. APPLICATION PAGES

1. Page 1. Answer all questions as it applies to the entity sponsoring the event for which the license is requested (Note: See cover sheet for eligibility requirements). Read and sign the bottom of page 1.
2. Page 2. Obtain authorization signatures required on page 2. Read and sign statement at the bottom of page 2.

#### II. APPLICATION ATTACHMENTS

1. List of licensed wholesalers and class B wholesalers.
2. Inventory Form.
3. Title 37 sections applicable to special event licenses.
4. ABLE Commission Rules and Regulations applicable to special event licenses.

#### III. APPLICATION SUBMISSION REQUIREMENTS

1. License fee. The fee in the amount of fifty five dollars (\$55.00) per day of the event is to be paid in the form of a cashier's check or money order made payable to the ABLE Commission. **No personal or business checks are accepted.**
2. Copies. The completed and signed application must be submitted with the original and one (1) copy at least **twenty (20) days** prior to the event. **Walk-in applications are accepted 7:30 a.m. - 4:00 p.m., Monday - Friday.**

#### IV. EVENT FOLLOW-UP REQUIREMENTS MUST BE SUBMITTED TO THE ABLE COMMISSION

1. Return the expired license.
2. Submit a copy of the original liquor invoice within seven (7) days of the completion of the event.
3. Submit a completed inventory of unused liquor to include a statement advising the disposition of the unused liquor, signed by the event contact person within seven (7) days of the completion of the event. **Note:** Unused liquor may not be sold to any person or entity (or returned to the wholesaler for credit). Unused liquor may not be stored by the licensee on the licensed premise or any public premise. Unused liquor may not be used at future events for which a license is required.

OFFICE USE ONLY

License Type \_\_\_\_\_ Effective Date \_\_\_\_\_

License Fee \_\_\_\_\_ Expiration Date \_\_\_\_\_

**SPECIAL EVENT LICENSE (QUARTERLY/ANNUAL) APPLICATION**

Check Type of License: Quarterly \_\_\_\_\_ Annual \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant FEI Number: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Applicant Telephone Number(s): \_\_\_\_\_

Applicant Contact Person:

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/Town, State, Zip Code \_\_\_\_\_

Event 1

|   |                              |                             |
|---|------------------------------|-----------------------------|
| Event Name or Type:                           |                              |                             |
| Building Name                                 |                              |                             |
| Street Address                                |                              |                             |
| City/Town, State, Zip Code                    |                              |                             |
| Is the event location within the city limits? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Event Date                                    |                              |                             |
| Hours of Operation:                           |                              |                             |

Event 2

|  |
|--|
| Event Name or Type:  |
| Building Name  |
| Street Address   |
| City/Town, State, Zip Code   |
| Is the event location within the city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Event Date   |
| Hours of Operation:  |

Event 3

|  |
|--|
| Event Name or Type:  |
| Building Name  |
| Street Address   |
| City/Town, State, Zip Code   |
| Is the event location within the city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Event Date   |
| Hours of Operation:  |

Event 4

|   |                              |                             |
|---|------------------------------|-----------------------------|
| Event Name or Type:                           |                              |                             |
| Building Name                                 |                              |                             |
| Street Address                                |                              |                             |
| City/Town, State, Zip Code                    |                              |                             |
| Is the event location within the city limits? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Event Date                                    |                              |                             |
| Hours of Operation:                           |                              |                             |

Event profits will be paid to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that a false answer or omission of the forgoing questions will subject this application to denial. I/we certify that all information submitted is complete and correct to the best of my/our knowledge. I/we hereby give any officer the authority, without warrant, to enter and examine the event location. The officer shall be given free access and not hindered or interfered with.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

NOTICE TO APPLICANTS:

1. Special Event licensees must purchase all liquor from a licensed Wholesaler or Class B Wholesaler. (A list of licensees is attached.) Licensees may not accept donated alcoholic beverages for use at a licensed event.
2. Special Event licensees are required to obtain a Mixed Beverage Tax Permit from the Oklahoma Tax Commission and to post a bond based upon the estimated tax due.
3. Special Event licensees must check with the city or county authorities where the event is scheduled to determine, if an Occupational tax is levied in the jurisdiction.
4. Special Event licensees must advise the ABLE Commission of the source of all alcoholic beverages for each event held by including an original invoice from the wholesaler(s) itemizing all beverages purchased and the disposition of any unused liquor within **7 days** of the conclusion of each event. Unused liquor may not be sold to any individual or entity or returned to the wholesaler for credit. Unused liquor may be stored for future events to be held during the period that the license is valid. An inventory of unused liquor must be submitted to the ABLE Commission using the enclosed forms. If liquor is not to be stored for future events, please advise on the bottom of the inventory the names of the individuals and their addresses and the liquor given to them. If liquor is to be stored for future events, please advise on the inventory form the name(s) and address(es) where the alcoholic beverages will be stored.
5. All restrictions and regulations which apply to the sale of mixed beverages on the premises of a mixed beverage licensee, apply to the sale of alcoholic beverages by a special event licensee.

I have read all of the above and have been given a copy of the rules and laws by which alcoholic beverages are regulated, including special event licensees. I agree to comply with the inventory disposition requirement after the event (or after each event). Further, I understand that failing to comply with any conditions, laws, and rules pertaining to special event licensing can prohibit the issuance of future licenses.

---

Signature

Date

**This section of the application must be completed and signed by the appropriate individuals as indicated in the following sections before submitting the application to the Alcoholic Beverage Laws Enforcement Commission. Additional pages are available if applying for multiple events that are to be held at different locations in different cities and/or counties.**

This section must be completed by the person having custody of the property where the event is to be held or his representative.

This application has been submitted to \_\_\_\_\_  
and meets our approval.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Date

---

This section must be completed by the Chief of Police for incorporated cities or by the County Sheriff for unincorporated areas or their authorized representative.

This application has been submitted to \_\_\_\_\_.

This office recommends that this application be  Granted  Denied.

\*If the recommendation is to deny, please indicate grounds for denial.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Date



OKLAHOMA CLASS B WHOLESALERS  
(Beer & Brewed Products)

**BOERSMA DISTRIBUTING**

John A. Boersma II  
815 D Street Northeast  
Miami, OK 74354  
(918)542-1855  
fax (918)542-1856

**BROADWAY BEER DIST. & CO**

L. Kay Smith  
2304 North Broadway  
Oklahoma City, OK 73103  
(405)525-7225  
fax (405)525-7532

**BULL RUN BEER COMPANY**

Max W. Byars-Horton  
300 North Jupiter Road  
Hartshome, OK 74547  
(918) 297-0133  
fax (918) 297-0293

**EAGLE BRAND BEERS**

Danny K. Shadid  
4200 Southeast 59<sup>th</sup>  
Oklahoma City, OK 73135-2511  
(405)682-8527  
fax (405)682-8559

**INTERNATIONAL BEERS**

Thomas R. Bauer  
6833 East Reading Place  
Tulsa, OK 74115  
(918) 836-2511  
fax (918) 836-6688  
1-800-669-2850

**OKLAHOMA BEVERAGES**

Allan Ray Rowan  
10718 East Marshall  
Tulsa, OK 74116  
(918) 437-7722  
fax (918) 437-3502

**PREMIUM IMPORTED BEERS**

John D. Cresap  
1700 Beechwood Avenue  
Oklahoma City, OK 73149  
(405) 619-2600  
fax (405) 619-2690

**6 POINT BEVERAGES**

Stephanie Lahmamsi & Scott Deimel  
317 Northeast 31<sup>st</sup> Street  
Oklahoma City, OK 73105  
(405) 521-1511  
fax (405)521-1545

**SOONER BEER COMPANY**

Franklin T. & Bobbi J. Naifeh  
4001 Northwest 3<sup>rd</sup>  
P.O. Box 75447  
Oklahoma City, OK 73147  
(405) 947-8050  
fax (405) 949-1416

**SOUTHERN OKLAHOMA SUDS**

Jessica D. Solley  
307 Mill Street SE  
Ardmore, OK 7341  
(580) 226-7083  
fax (580) 226-7180

Revised 07/27/07

OKLAHOMA WHOLESALERS  
(Spirits & Wines)

**ACTION WHOLESALE LIQUORS**

Tad Shadid & Jeffrey Shadid  
4200 Southeast 59<sup>th</sup>  
Oklahoma City, OK 73135-2511  
(405) 682-8527  
fax (405) 682-8559

**K O BEVERAGE**

Lance F. Parkhill  
4157 S 72<sup>nd</sup> East Avenue  
Tulsa, OK 74145  
(918) 728-7401  
fax (918) 728-7402

**CENTRAL LIQUOR COMPANY**

Franklin K. & Robert Z. Naifeh  
605 North Tulsa  
P.O. Box 75447  
Oklahoma City, OK 73147  
(405) 947-8050  
fax (405) 949-1416  
(Brad ext 132 & Justin ext 122)

**SOUTHERN OKLAHOMA  
SPIRITS**

Tim J. McCullers  
309 Mill Street  
Ardmore, OK 73401  
(580) 223-0148  
fax (580) 226-7180  
cell (580) 222-8165

**DIXIE LIQUOR COMPANY**

Al J. Horton & Stacey Horton  
300 North Jupiter Road  
Hartshorne, OK 74547  
(918) 297-0133  
fax (918) 297-0293

**FIREWATER SUPPLY CO**

7220 E. 151<sup>st</sup> Street South  
PO Box 66  
Bixby, OK 74008  
firewater@olp.net  
(918) 369-5600  
fax (918) 369-5604

**JARBOE SALES COMPANY**

John B. Jarboe & John B. Jarboe II  
6833 East Reading Place  
P.O. Box 580130  
Tulsa, OK 74158  
(918) 836-2511  
(800) 669-2850  
fax (918) 836-6688

**STERLING WINES & SPIRITS CO**

Paul W. Dudman  
2226 North Broadway  
Oklahoma City, OK 73103-4312  
(405) 557-1818  
fax (405) 557-1857

**STATUTES APPLICABLE TO SPECIAL EVENT LICENSES**  
**(Title 37 of the Oklahoma Statutes)**

**(Section 537)**

1. No person shall:
  - A. Knowingly sell, deliver, or furnish alcoholic beverages to any person under twenty-one (21) years of age;
  - B. Sell, deliver, or knowingly furnish alcoholic beverages to an intoxicated person or to any person who has been adjudged insane or mentally deficient;
  - C. Give any alcoholic beverage as a prize, premium or consideration for any lottery, game of chance, skill or any type of competition;
2. No special event licensee shall:

Advertise or offer "happy hours" or any other means of inducements to stimulate the consumption of alcoholic beverages including:

  - A. Deliver more than two drinks to one person at one time;
  - B. Sell or offer to sell to any person or group of persons any drinks at a price less than the price regularly charged for such drinks during the same calendar week, except at private functions not open to the public;
  - C. Sell or offer to sell to any person an unlimited number of drinks during any set period of time for a fixed price, except at private functions not open to the public;
  - D. Sell or offer to sell drinks to any person or group of persons on any one day at prices less than those charged the general public on that day, except at private functions not open to the public;
  - E. Increase the volume of alcoholic beverages contained in a drink without increasing proportionately the price regularly charged for such drink during the same calendar week;
  - F. Encourage or permit, on the licensed premises, any game or contest which involves drinking or the awarding of drinks as prizes. Provided that the provisions of this paragraph shall not prohibit the advertising or offering of food or entertainment in licensed establishments;
  - G. Permit or allow any patron or person to exit the licensed premises with an open container of any alcoholic beverage.
3. No special event licensee shall:
  - A. Purchase or receive any alcoholic beverages other than from a person holding a Wholesaler or Class B Wholesaler license issued pursuant to the provisions of the Oklahoma Alcoholic Beverage Control Act;

**(Section 537.1)**

4. No special event licensee or any employee, manager, operator, or agent shall:
  - A. Consume or be under the influence of alcoholic beverages during the hours he is on duty. For the purposes of this section, licensees will be deemed to be on duty from the time he first comes on duty until the time he goes off duty at the end of the shift, including any break periods permitted by the management. This paragraph shall not apply to any person who works on the premises as an entertainer only;
  - B. Permit or tolerate any conduct or language which is intended to threaten another with physical harm or any fighting or offensive physical contact, in or upon the licensed premises or areas just outside the licensed premises which are controlled by the licensee;

- C. Permit empty or discarded alcoholic beverage containers to be in public view outside the licensed premises. All empty or discarded containers shall be disposed of in accordance with ABLE Commission rules and regulations;
- D. Permit any illegal gambling activity, violations of state narcotic and dangerous drug laws, or prostitution activity or any other criminal conduct to occur on the licensed premises;
- E. Refuse or fail to promptly open a door to the licensed premises upon request of an agent or inspector of the ABLE Enforcement Commission or any other peace officer to enter the premises, when the licensee or employee knows or should know that such request is made by an agent or inspector of the ABLE Commission or any other peace officer. This provision shall not be construed to deny agents of the ABLE Commission or any other peace officer access at any time to any licensed premises;
- F. Permit a sealed or unsealed container of alcoholic beverage to be removed from the licensed premises; or
- G. Destroy, damage, alter, remove or conceal potential evidence, or attempt to do so, or refuse to surrender evidence when lawfully requested to do so by an inspector, agent or any other peace officer or incite another person to do any of the above.

(Section 532)

- 5. All licensees under the Oklahoma Alcoholic Beverage Control Act shall keep books and record with regard to alcoholic beverages which shall contain such information and itemization as the ABLE Commission may prescribe by rules and regulations. All books, records, inventories, invoices and other accounting documents required by this act shall be kept for three (3) years and shall at all times be available for inspection by duly authorized representatives of the ABLE Commission and Oklahoma Tax Commission.

(Section 561)

- 6. Every special event licensee shall keep a record of all alcoholic beverages purchased, received, sold, delivered, or otherwise disposed of, and the amount of all alcoholic beverages on hand, as provided. Such records must be kept for a period of at least three (3) years and shall include the date, the number of the invoice, manifest, bill of lading, or similar type document, and the total amount of alcoholic beverages purchased, received, sold, delivered, or otherwise disposed of, by such licensee in each transaction. Each such licensee shall keep and maintain such other records in details as the Oklahoma Tax Commission may require.

(Section 576)

- 7. A tax at the rate of twelve percent (12%) is levied and imposed on the total gross receipts of a holder of a special event license, issued by the ABLE Commission from:
  - A. The sale, preparation or service of mixed beverages;
  - B. The total retail value of complimentary or discounted mixed beverages;
  - C. Ice or nonalcoholic beverages that are sold, prepared or served for the purpose of being mixed with alcoholic beverages and consumed on the premises where the sale, preparation or service occurs; and
  - D. "Mixed beverages" means one or more servings of a beverage composed in whole or part of an alcoholic beverage in a sealed or unsealed container of any legal size for consumption on the premises where served or sold by the holder of a special event license.
  - E. "Total gross receipts" means the total amount of consideration received as charges for admission to a mixed beverage establishment and the total retail sale price received for the sale, preparation or service of mixed beverages, ice, and nonalcoholic beverages to be mixed with alcoholic beverages; and
  - F. "Total retail value" means the total amount of consideration that would be required for the sale, preparation or service of mixed beverages.

- G. The gross receipts tax levied by this section shall be in addition to the excise tax levied in Section 553 of Title 37 of the Oklahoma Statutes, the sales tax levied in the Oklahoma Sales Tax Code and to any municipal or county sales taxes.
- H. The gross receipts tax levied by this section is hereby declared to be a direct tax upon the receipt of consideration for any charges for admission to a mixed beverage establishment, for the sale, preparation or service of mixed beverages, ice, and nonalcoholic beverages to be mixed with alcoholic beverages, and the total retail value of complimentary or discounted mixed beverages;
- I. The total of the retail sale price received for the sale, preparation or service of mixed beverages, ice, and nonalcoholic beverages to be mixed with alcoholic beverages shall be the total gross receipts for purposes of calculating the sales tax levied in Oklahoma Sales Tax Code.

(Section 577)

- 8. Every holder of a special event license, issued by the ABLE Commission, shall obtain a mixed beverage tax permit from the Oklahoma Tax Commission prior to engaging, within this state, in the sale, preparation or service of mixed beverages, ice, or nonalcoholic beverages that are sold, prepared or served to be mixed with alcoholic beverages. Each licensee shall file a verified application for a mixed beverage tax permit with the Tax Commission, setting forth information as may be required by the Tax Commission.

(Section 578)

- 9. Every holder of a special event license issued by the ABLE Commission, as a condition precedent to the issuance of a mixed beverage tax permit, shall furnish to the Oklahoma Tax Commission a bond from a surety company chartered or authorized to do business in this state, cash bond, certificates of deposits, certificates of savings or U.S. Treasury bond, or an assignment of negotiable stocks or bonds, as the Tax Commission may deem necessary to secure payment of the gross receipts tax levied upon gross receipts of the licensees.

(Section 579)

- 10. Every mixed beverage tax permit holder, or any person transacting business subject to the gross receipts tax shall file with the Oklahoma Tax Commission a report for each place or location of business, on or before the 1st day of the month immediately following the month of receipt. The reports shall be made under oath, on forms prescribed by the Tax Commission, which shall include the following information:
  - A. Name of mixed beverage tax permit holder;
  - B. Mixed beverage tax permit number;
  - C. Sales tax permit number;
  - D. Special event license number;
  - E. Gross receipts for the month of the sale, preparation or service of mixed beverages, ice and nonalcoholic beverages mixed with alcoholic beverages;
  - F. Gross receipts from charges for the privilege of admission; and
  - G. Total retail value of complimentary or discounted alcoholic beverages served.

(Section 582)

- 11. No special event licensee may possess or permit any person to possess on the premises any alcoholic beverage, other than beer or light beer, in any container that does not bear a serially number identification stamp issued by the Oklahoma Tax Commission. No special event licensee may possess or permit any person to possess on the premises any container of beer which did not come from a case bearing a serially numbered identification stamp issued by the Tax Commission.
  - A. No special event licensee nor any officer, agent or employee of such license may possess or permit to be possessed on the premises, for which such license was issued, any container of an alcoholic beverage which is not listed on an invoice from the wholesaler from whom the alcoholic beverage was purchased.

- B. All containers of alcoholic beverages, other than beer or light beer, or any case of beer on the premises of a holder of a special event license which do not bear a serially numbered identification stamp pursuant to the provisions of this section are declared to be contraband. Any duly authorized officer or employee of the ABLE Commission or the Oklahoma Tax Commission is authorized to seize such containers or cases and such seized containers or cases shall be subject to confiscation and forfeiture pursuant to the provisions of the Oklahoma Alcoholic Beverage Control Act.
- C. Any holder of a special event license who violates these provisions shall be guilty of a misdemeanor and shall be subject to revocation or suspension of such license issued by the ABLE Commission pursuant to the provisions of the Oklahoma Alcoholic Beverage Control Act.

(Section 583)

- 12. A holder of a special event license or any person employed by the holder of such license who empties a bottle containing alcoholic beverages, other than beer or light beer shall immediately after emptying the bottle invalidate the identification stamp on the bottle in the manner prescribed by rules and regulations of the ABLE Commission. A holder of a special event license or any person employed by the holder of such license who empties a case of beer shall immediately after emptying the case invalidate the identification stamp of the case in the manner prescribed by rules and regulations of the ABLE Commission.
  - A. Each holder of a special event license shall provide at all service counters where alcoholic beverages, other than beer or light beer, are poured from bottles the necessary facilities for the invalidation of identification stamps on bottles so that persons emptying bottles of such alcoholic beverages may immediately invalidate the identification stamps on them.
  - B. A holder of a special event license or any of his officers, agents, or employees who is found in possession of an empty bottle of alcoholic beverages, other than beer or light beer on which the identification stamp has not been invalidated in accordance with this section commits a separate offense for each bottle so possessed. A holder of a mixed beverage, caterer or special event license or any person employed by the holder of such license who is found in possession of any empty case of beer on which the identification stamp has not been invalidated in accordance with this section commits a separate offense for each case so possessed.

RULES AND REGULATIONS PERTAINING TO SPECIAL EVENT LICENSEES

1. Sanitary conditions, conducive to public health and welfare, shall be maintained at all times, in, on, or about licensed premises of all licensees. (Article 1, Section 4)
2. No licensee shall engage in, allow, permit or suffer in or upon his licensed premises any disturbance, lewdness, immoral activities or displays, brawls, or unnecessary noises, or allow, permit, or suffer the licensed premises to be conducted in such a manner as to create public censure or to become a nuisance. (Article 1, Section 5)
3. Every Special Event licensee or employee purchasing alcoholic beverage shall, at the time of delivery of such alcoholic beverage and at no other time, demand or receive from the licensed wholesaler selling such alcoholic beverage, and such licensed wholesaler shall furnish and deliver in duplicate a serially numbered invoice, purchase order or sales ticket truly and correctly showing the kind, brand, quantity and price of such alcoholic beverage purchased or sold, the date and place of purchase or sale, the name and address of the licensed wholesaler and the name and address of the special event licensee. Such special event licensees shall keep one copy of each such invoice, purchase order, or sales ticket for a period of three (3) years thereafter, which shall be open at all times to inspections by the Commission, its deputies or agents, or any other law enforcement officer of the State of Oklahoma. (Article 1, Section 10)
4. If at any time hereafter it is made to appear to this Commission by preponderance of the evidence, as in civil cases, that any licensee, or the employee of any such licensee, has, as a result of carelessness, failure to make due inquiry, imprudence, or a disregard of obvious legislative intent, sold or permitted to be sold, to any intoxicated person or to any person under the age of twenty-one (21) years any alcoholic beverages, the license of such licensee shall be revoked. (Article 1, Section 16)
5. No special event licensee shall accept the delivery of alcoholic beverages beer, or brewed products at his licensed premises on Saturday, Sunday or any day that they are required to be closed for holidays, elections or any days not designated to be opened in counties where the sale of alcoholic beverages by the individual drink for on-premises consumption has been approved. (Article 1, Section 17)
6. A wholesaler or employee shall not be deemed to have violated Title 37 O.S. 1981, Section 535(5) in instances where, through mistake, inadvertence, or oversight, such wholesaler delivers to a special event license in good faith, alcoholic beverage other than that which was ordered by the special event licensee. Such mistake or oversight must be called to the attention of the wholesaler by the special event licensee within a five (5) day period from the date the merchandise was received by the special event licensee. The wholesaler will immediately, upon being notified by the special event licensee, initiate action within three (3) days to correct the error. All invoices and reports will be corrected to indicate the adjustment or replacement action taken. (Article 1, Section 18)
7. No alcoholic beverages shall be delivered to a special event licensee by a licensed wholesaler, his agent, servant or employee without receiving payment therefore at the time of making such delivery, or payment having been made by said special event licensee prior to such delivery. (Article 1, Section 62)
8. All special event licensees and their employees are hereby prohibited from accepting, directly or indirectly, any discount, rebate, free goods and other inducements from any Nonresident Seller, Wholesaler, Class B Wholesaler, or any agent or employee of any of the sale licensees. (Article 1, Section 28)
9. All special event licensees and their employees are hereby prohibited from accepting from any licensed Nonresident Seller, Wholesaler, Class B Wholesaler, or any agent or employee of any said licensee, the loan of money or any other thing of value; from accepting any gift or gratuity from any such licensee; from accepting from any such licensee any alcoholic beverages on consignment, or upon condition, or with the privilege of returning the same, or on any condition other than a bona fide sale; and from accepting any credit from any such licensee. (Article 1, Section 29)

10. The selling of alcoholic beverages in an original container by licensee is prohibited. At the time the license expires, the licensee will provide to the Commission a written inventory of all alcoholic beverages not consumed at the event. The inventory shall state the name(s) of the person(s) taking possession of the alcoholic beverages. (Article 12, Section 3(d)) Note: Alcoholic beverages may not be returned to the wholesaler for credit, may not be sold, may not be stored on premise, and may not be used for future functions for which a license is required.
11. No alcoholic beverages shall be delivered or sold to the holder of a special event license by a licensed wholesaler, his agent, servant or employee without receiving payment therefore at the time of making such delivery. All holders of special events licenses shall make payment to the licensed wholesaler only by cash, bank draft, cashiers check, express or postal money order. (Article 12, Section 5(a))
12. The invalidation of identification stamps required by Title 37, Section 583 shall be done by mutilating the stamp. As used in this rule, "mutilate" means to scratch, cut, tear, or abrade in a manner which inflicts obvious and substantial damage to the stamp but does not totally remove or obliterate the stamp. The marking of a stamp with ink, dye, or other material is not authorized as a method for invalidating the stamp. (Article 12, section 6)
13. Special event licensee shall keep a full, separate, complete and accurate record of all expenditures with regard to alcoholic beverages. No such expenditures shall be commingled with the expenditures of any other business or businesses operated by the special event licensee. The minimum required records shall show clearly and accurately for each expenditure the following information:
  - A. Date of payment;
  - B. Name of payee;
  - C. Purpose of the expenditure in sufficient detail to permit a clear identification of the reason for the expenditure;
  - D. Petty cash fund reimbursements must be supported by receipts, vouchers of other documents, showing the purpose of expenditure;
  - E. Cross references to support documents. All expenditures shall be supported by vouchers, invoices, cash receipts, sales receipts, bills, expense reports, check books, bank statements, ledgers, journals, or other documentary evidence properly cross referenced and filed in an orderly and consistent manner. These records shall be kept for three (3) years and shall at all times be available for inspection by representatives of the ABLE Commission and Oklahoma Tax Commission in accordance with Section 552 of Title 37 of the Oklahoma Statutes. (Article 12, Section 8)
14. No person shall remain in the bar or bar area of the licensed premises after 2:00 a.m. closing time with the exception of employees for the purpose of restocking or cleaning the premises. (Article 12, Section 10)