

## STATE OF OKLAHOMA REQUEST FOR MISCELLANEOUS WARRANT CANCELLATION

**TO: THE DIRECTOR OF STATE FINANCE**

**FROM:** \_\_\_\_\_

Agency Name

**Business  
Unit No.** \_\_\_\_\_

**SPECIAL INSTRUCTIONS TO USER AGENCY:** Please type or legibly print each entry recorded on this form. It will be used to exactly match with the original issuing transaction. A mis-match will cause further delays.

OSF Processing Note: Warrant cancellation of PO Vouchers are normally a two-step process - 1) Cancellation of the warrant and 2) a Reversal voucher. In the case of corrected warrants where the warrant is to be replaced, the reversal voucher step is not required. For Direct Vouchers only the Cancellation of warrant is required.

Replace Warrant? * (Y/N)	Return PO Balance? ** (Y/N)	Bank SetID	Payment Reference (Warrant #)	Issue Date	Warrant Amount	(OSF Use) Reversal Voucher ID
		46700				
		46700				
		46700				
		46700				
		46700				
		46700				
		46700				
		46700				
		46700				
		46700				
		46700				
<b>TOTAL AMOUNT OF WARRANTS \$</b>						

\*\* Only for PO Vouchers

\* If 'Y' for warrant to be replaced, list the corrected data below with the current Warrant #. (Attach additional pages with this data, if needed.)

Warrant #	Correct Payee or \$ Amount to be Reissued	Vendor ID # **	Loc. #

**\*\* If no Vendor ID #, attached a completed OSF Form VEND**

TO THE DIRECTOR OF STATE FINANCE: We are returning herewith for cancellation the outstanding miscellaneous warrants listed on this form.

\_\_\_\_\_  
Approving Officer's Signature Title Date

DIVISION OF CENTRAL ACCOUNTING & REPORTING

\_\_\_\_\_  
BY Date

**NOTE:** Statutory canceled warrants should not be submitted on this form. If a statutory canceled warrant is to be reissued, use OSF Form 20, "Request for Replacement of a Warrant Canceled by Statute". If a statutory canceled warrant was issued in error, submit the warrant with a letter asking for warrant not to be reissued.