

Communication to all users:

Due to a request by several HR users, a change has been made to the, OPM-14 form, Personnel Action Report, (OCR0121). The OPM-14, effective after 5 p.m. on June 1, 2007, will now show, if applicable, the differential an employee receives as part of their regular and recurring compensation in the section of the OPM-14 entitled Pay Band/Comp Desc/Salary.

The information will be from the compensation tab of the employee's job record. The type of differential will be identified as it is shown on the compensation tab, by the abbreviation as shown below:

[Home](#) > [Administer Workforce](#) > [Administer Workforce \(GBL\)](#) > [Use](#) > **Job Data**

Under the Compensation tab:



The OPM-14 will display the information as shown below from the conversion tab of the Pay Components section of Compensation:

Default NA	1699.41	(This shows the employees' monthly amount of base salary)
SBP%	118.95	(This shows the employees' monthly amount of a differential)

The employee will be informed of their base salary and any regular and recurring monthly differential they are receiving.