



**State of Oklahoma  
Office of State Finance  
Information Services Division**

**Amendment of Solicitation**

Date of Issuance: 02/14/2012 Solicitation No. 4300000020  
 Requisition No. 43000000687 Amendment No. 001

Hours and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST/CDT

Pursuant to OAC 580:15-4-5©, this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY AND RETURN TO:**

Office of State Finance  
 ISD Procurement Attn: Hurtisine Franklin  
 3115 N. Lincoln Blvd.  
 Oklahoma City, OK 73105

Hurtisine Franklin  
 Contracting Officer  
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**Description of Amendment:**

a. This is to incorporate the following:

**Question- 1**

C.4.2 (page 15 of 24) and Attachment A  
 Some of the requirements seem to only apply to databases. Since we are NOT a database can we mark sections only applicable to databases as "not applicable" and still have met all mandatory requirements?

**Response- 1**

**Reference General Terms and Conditions**

**A.56. Mandatory and Non-Mandatory Terms**

A.56.1. Whenever the terms "shall", "must", "will", or "is required" are used in this RFP, the specification being referred to is a mandatory specification of this RFP. **Failure to meet any mandatory specification may cause rejection of the Offeror's Proposal.**

A.56.2. Whenever the terms "can", may or "should" are used in this RFP, the specification being referred to is a desirable item and failure to provide any item so termed shall not be cause for rejection.

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
 Supplier Company Name (**PRINT**) Date

\_\_\_\_\_  
 Authorized Representative Name (**PRINT**) Title Authorized Representative Signature



**C.2. Mandatory Requirements** –this Section is Mandatory- Please review the Database and Interface requirements in this section.

**Database(s) coverage is required for Multi-media materials and full-text articles and directories.** The proposals must include **only** modules and features that are currently operational in multiple user sites.

C.2.1. Offerors must describe how remote access to the product(s) occurs. The primary access to the database(s) will be through the Internet from a variety of personal computers in libraries and from member libraries' users accessing information from home or office. Individual participating institutions must be able to choose to access the database(s) using any of the following methods:

- IP authentication,
- via a proxy server,
- referring URLs,
- or by password/login. Any password/login must be authenticated by the vendor

C.2.2. Offerors must indicate if a particular browser version or "no earlier than" version is required. Database(s) must be accessible with standard web browser software. **Offerors must describe whether use of their database(s)** requires the server or web browser to support any or all of the following:

- Frames,
- Java applets,
- JavaScript,
- Proprietary drivers,
- Flash
- or special plug-ins.

**C.2.5. Offerors must indicate that the database(s) comply with NISO Standard Z39.50 for data exchange.** Offerors must provide the version of Z39.50 compatibility and describe other protocol compatibilities, if applicable.

#### **E.11. Additional Features- Attachment A**

Offerors will **use Attachment A to indicate if the items listed are available or unavailable and if there is a cost associated with the additional features. Additional points will be given for each available feature.**

#### **Question- 2**

E.12.5 (page 21 of 24) "The last three years audited financial statements of three years tax returns for the parent company must also be submitted." Are these documents to be submitted with the RFP response or once the award has been made?

#### **Response – 2**

E.12.5. Financial Status – Offerors should present information to demonstrate its financial status and performance, in the form of the last three years audited financial statements or the last three years of tax returns. A certified review may be accepted (clarification may be required) Note: **This information must be submitted, at the latest, prior to award.** If the contractor is a subsidiary of another entity, the last three years audited financial statements of three years tax returns for the parent company must also be submitted. The State reserves the right to withhold award to a contractor who is deemed financially weak. The State reserves the right to determine financial status at their



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sole discretion