

EXEMPT AND MISREPORTED (Thru Central Purchasing) SOLE SOURCE/BRAND CONTRACTS/PURCHASE ORDERS

Reporting Month: _____

TO: OMES
5005 N. Lincoln Blvd., Ste. 100
Oklahoma City, OK 73105

FROM: Agency Name: _____
Agency Number: _____
Contact Person: _____ Phone #: _____

Purchase Order Number: _____ Purchase Order Date: _____
Vendor ID Number: _____ Vendor Business Name: _____
Vendor Contact Name: _____ Phone #: _____
Requisition ID: _____ Requisition Date: _____ Contract ID: _____
Approval Status: _____ (A-Approved, D-Denied, X-Cancelled)
Approval Date: _____ Reject Date: _____ SS Type*: _____
Category/Amount (xxxxxx - 1000.00, etc.): _____

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* SS Type: **01**-Sole Market/Model/Brand, **02**-Sole Vendor, **03**-Additional/Replacement Parts, **04**-Original Vendor
05-Brand Name for Resale, **06**-Compelling Urgency Limit, **07**-Litigation Expert, **08**-Statute Authorization